

**MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 7, 2017**

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, FEBRUARY 7, 2017, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1 (*arrived as noted*)  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3  
Steve Vincent, Councilmember District 4 (*arrived as noted*)

STAFF PRESENT:

Nichole Camac, City Recorder  
Wayne Pyle, City Manager  
  
Paul Isaac, Assistant City Manager/ HR Director  
Steve Pastorik, Acting CED Director  
Eric Bunderson, City Attorney  
Lee Russo, Police Chief  
John Evans, Fire Chief  
Jim Welch, Finance Director  
Layne Morris, CPD Director  
Russell Willardson, Public Works Director  
Kevin Astill, Parks and Recreation Director  
Sam Johnson, Strategic Communications Director  
Jake Arslanian, Public Works Department  
Cathie Alberico, Communications  
Aaron Crim, Communications  
Craig Thomas, Communications  
Leslie Hudson, Communications

**APPROVAL OF MINUTES OF STUDY MEETING HELD JANUARY 24, 2017**

The Council considered the Minutes of the Study Meeting held January 24, 2017. There were no changes, corrections or deletions.

Councilmember Lang moved to approve the Minutes of the Study Meeting held January 24, 2017. Councilmember Nordfelt seconded the motion.

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A voice vote was taken and all members voted in favor of the motion.

*Councilmember Steve Vincent arrived at 4:32 PM*

**INTRODUCTION OF NEW EMPLOYEES**

New employees introduced themselves to members of the City Council. The Council received the following list prior to the meeting:

**CPD**

Justice	Jellinick	Animal Control Officer
Collette	Williams	Section 8 Caseworker I

**Police**

Cody	Anderson	Police Officer
Ryan	Pepper	Police Officer
James	Williams	Police Officer
Christian	Zullo	Police Officer
Amanda	Zeller	Police Officer
Derek	Fuhr	Police Officer
Tyler	Horne	Police Officer
Taylor	Atkin	Police Officer
Stanton	Lougy	Police Officer
Sione	Tenifa	Police Officer

**Parks & Recreation**

Nicholas	Coleman	Recreation Program Manager
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**REGULAR MEETING CANCELED FOR FEBRUARY 7, 2017**

Mayor Bigelow indicated that there will be no Regular Meeting held later this night. There were no items scheduled on the agenda.

**ORDINANCE NO. 17-08, AMEND SECTION 1-2-107 OF THE WEST VALLEY CITY MUNICIPAL CODE TO UPDATE THE PARKS AND RECREATION CONSOLIDATED FEE SCHEDULE**

Kevin Astill, Parks and Recreation Director, discussed proposed Ordinance No. 17-08 that would amend Section 1-2-107 of the West Valley City Municipal Code to update the Parks and Recreation Consolidated Fee Schedule.

Written information previously provided to the City Council included the following:

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The Parks and Recreation Department charges fees to recover the costs of services and activities offered to the public. Fees need to be adjusted from time to time.

The new requested fees are as follows:

Senior 9-hole rate from \$10.00 to \$12.00

Senior 18-hole rate from \$20.00 to \$24.00

Player Pass Small bucket of balls from \$2.50 to \$3.00

Player Pass Large bucket of balls from \$5.00 to \$6.00

Kevin Astill indicated that these particular fees haven't been raised in over four years. Councilmember Lang asked what fee is charged for football leagues using parks in the City. Kevin replied that this is not included in the schedule but should be added. He stated that he will follow up and ensure that this is included in a future ordinance update. Kevin also stated that these prices are about mid-range compared to other courses throughout the County.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Ordinance No. 17-08 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

**RESOLUTION NO. 17-10, ADOPT THE 2016 BIENNIAL REVIEW OF THE MODERATE INCOME HOUSING PLAN**

Steve Pastorik, CED Department, discussed proposed Resolution No. 17-10 that would adopt the 2016 biennial review of the Moderate Income Housing Plan.

Written information previously provided to the City Council included the following:

This resolution approves the 2016 Biennial Report of Progress Made on the Moderate Income Housing Plan, which is required by State law.

Utah Code Section 10-9a-408 requires the legislative body of each city to biennially prepare a report outlining their review of the Moderate Income Housing Plan. The report must include a description of:

1. efforts made by the city to reduce, mitigate, or eliminate local regulatory barriers to moderate income housing;
2. actions taken by the city to encourage preservation of existing moderate income housing and development of new moderate income housing;
3. progress made within the city to provide moderate income housing, as measured by permits issued for new units of moderate income housing; and
4. efforts made by the city to coordinate moderate income housing plans and actions with neighboring municipalities.

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Staff has prepared a report for the Council to submit to the State in order to comply with State law.

Mayor Bigelow asked about question 9 on the report and whether this should be answered “yes”. Steve replied that the plan doesn’t address this point but the ordinance does. Mayor Bigelow suggested that the plan include this information moving forward. Steve replied that this is not required but is something the City can do.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-10 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

**RESOLUTION NO. 17-11, AUTHORIZE THE CITY TO ENTER INTO A DEVELOPMENT AGREEMENT WITH ZIONS FIRST NATIONAL BANK FOR APPROXIMATELY 0.79 ACRES OF PROPERTY LOCATED AT 2956 WEST 3500 SOUTH**

Steve Pastorik, CED Department, discussed proposed Resolution No. 17-11 that would authorize the City to enter into a Development Agreement with Zions First National Bank for approximately 0.79 Acres of property located at 2956 West 3500 South.

Written information previously provided to the City Council included the following:

Eric Storey with Zions Bank has submitted a request (M-1-2017) to reduce the C-2 Zone setbacks on a 0.79 acre property at 2956 West 3500 South to facilitate the construction of a new bank branch. The C-2 Zone includes the following provision: “Setbacks may be reduced or increased as negotiated in a development agreement through the Planning Commission and City Council.”

Staff is supportive of the requested setback reductions for the following reasons:

- The property to the east and south is zoned City Center (CC). The CC Zone allows buildings to be built at the property line.
- The property has very limited depth that in part is a result of the widening that occurred on 3500 South.
- Other nearby buildings are also very close to the front property line because of the widening that occurred on 3500 South.
- Allowing a reduced setback allows the building to be placed near the corner which is preferred by staff.
- The overall amount of landscaping proposed exceeds the ordinance.
- The parking will still meet the front setback.
- Most of the building will meet the setback along the east side of the property.

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- Only the eastern portion of the property includes the 5’ setback next to residential.
- The setback reductions facilitate the redevelopment of the property.
- Without the front and rear setback reductions, there would be no room for handicapped accessible parking adjacent to the building.

Councilmember Vincent asked if Apollo Burger will be demolished. Steve replied yes and indicated that the new Zions Bank will consolidate 2 existing locations into one.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-11 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

**RESOLUTION NO. 17-12, AUTHORIZE WEST VALLEY CITY TO GRANT THE REDEVELOPMENT AGENCY OF WEST VALLEY CITY A WARRANTY DEED FOR THE FORMER JULIE COOPER PROPERTY LOCATED AT 3027 WEST LEON AVENUE**

Eric Bunderson, City Attorney, discussed proposed Resolution No. 17-12 that would authorize West Valley City to grant the Redevelopment Agency of West Valley City a warranty deed for the former Julie Cooper property located at 3027 West Leon Avenue.

Written information previously provided to the City Council included the following:

While platting Fairbourne Station, staff discovered that West Valley City owned the Julie Cooper parcel of land, while the Redevelopment Agency owned the rest of the surrounding land. This is because West Valley City had to condemn the Cooper property under Resolution No. 14-180. For purposes of the plat, the Redevelopment Agency should own all the property, and, as the eminent domain action has been completed and settled, there is no legal reason that this cannot be done.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-12 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

**RESOLUTION NO. 17-13, AUTHORIZE THE PURCHASE OF 30 PROTECH SAFARILAND BULLET PROOF VESTS FROM LN CURTIS AND SONS FOR USE BY THE POLICE DEPARTMENT**

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Lee Russo, Police Chief, discussed proposed Resolution No. 17-13 that would authorize the purchase of 30 Protech Safariland Bullet Proof Vests from LN Curtis and Sons for use by the Police Department

Written information previously provided to the City Council included the following:

The bullet proof vests currently worn by members of the Police Department SWAT Team have or will shortly surpass the manufacturer's expiration date. These vests are essential to the safety of these officers, who perform high risk entries on search warrants and who are called upon to deal with other armed threats to the community. The total cost of replacing these vests for each of the 30 team members is \$48,600.00. The monies for this purchase will come from the Police Department's current operational budget. The ProTech vests being purchased are a Safariland Product, which is on the State Bid Contract and LN Curtis is listed on the contract as the vendor for the State of Utah. As such, no bid process was needed.

Officers assigned to the Police Department's SWAT Team are equipped with specialized equipment in order to fulfill their specialized assignment which includes performing high risk entries into residences and other buildings to serve search warrants and arrest warrants on subjects with violent histories, and responding to contain other high risk threats to the community such as armed, barricaded subjects. A vital piece of this equipment is the officer's body armor or bullet proof vest. The vests assigned to the SWAT Team must meet the highest standards of protection. All body armor or bullet proof vests come with a manufacturer's expiration date. After this date, the manufacturer will no longer guarantee the efficacy of the vest. The vests currently assigned to members of the SWAT Team have passed or will shortly pass this expiration date. Therefore, it is essential that these vests are replaced.

Mayor Bigelow asked what the guarantee entails. Chief Russo replied that the threat level certification and rating will be guaranteed for 5 years. He indicated that the warranty will then expire and repercussion on the manufacturer will not be possible. Councilmember Buhler asked if these vests are higher quality than standard Police Department ones. Chief Russo replied yes and indicated that they are a special grade for high risk situations.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-13 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

**RESOLUTION NO. 17-14, AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN WEST VALLEY CITY AND GRANGER HUNTER**

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**IMPROVEMENT DISTRICT TO RECONSTRUCT A PORTION OF THE MAVERIK CENTER PARKING LOT LOCATED AT APPROXIMATELY 3200 SOUTH DECKER LAKE DRIVE**

Russ Willardson, Public Works Director, discussed proposed Resolution No. 17-14 that would authorize the execution of an agreement between West Valley City and Granger Hunter Improvement District to reconstruct a portion of the Maverik Center parking lot located at approximately 3200 South Decker Lake Drive.

Written information previously provided to the City Council included the following:

With this agreement, the City will pay GHID to reconstruct a portion of the Maverik Center Parking Lot C, adjacent to a parking area being replaced as part of GHID's sewer line construction project.

In 2016, GHID purchased an easement from the City to install a sewer main line through the driveway and parking area immediately north and east of the Maverik Center building. The easement required GHID to replace the asphalt paving removed or damaged during construction.

The City requested GHID reconstruct a portion of the parking lot that was in poor condition, adjacent to the construction zone, concurrent with the sewer line trench repair. GHID included the additional work in their construction contract. This agreement reimburses GHID for the added cost of the additional work.

Councilmember Buhler asked if the work is complete. Russ replied yes. Councilmember Buhler asked if the north entrance will be accessible again. Russ replied not at this time but will eventually.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-14 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

**APPLICATION NO. S-26-2016, FILED BY SUBURBAN LAND RESERVE, INC., REQUESTING FINAL PLAT APPROVAL FOR THE STONEBRIDGE PARK COMMERCIAL SUBDIVISION LOCATED AT 4669 WEST LAKE PARK BOULEVARD**

Steve Lehman, CED Department, discussed application No. S-26-2016, filed by Suburban Land Reserve, Inc., requesting Final Plat Approval for the Stonebridge Park Commercial Subdivision located at 4669 West Lake Park Boulevard.

Written information previously provided to the City Council included the following:

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The proposed subdivision is being submitted to divide the existing 23 acres of property into 5 individual lots. The existing property boundary was created in the early days of Lake Park by a metes and bounds subdivision. The metes and bounds subdivision is a simple way to divide property by legal description where a defined lot design is not yet known. The division of property was not a formal subdivision and is therefore not recorded.

As the property owner is proposing to divide this property into multiple lots, a minor subdivision plat is required. At the present time, the subject property is vacant. The Spillman office building is located on the northeast parcel, but will not be part of the subdivision. However, this parcel will be used to provide access to the new development.

The proposed subdivision will be accessed from Lake Park Boulevard via a private street system through the Spillman parcel. The private street will meet City standards for width, cul-de-sac radius and fire hydrant locations. A sidewalk is proposed along the west side of the new street which will extend into the Spillman property for pedestrian access. Lots 1 and 2 will have an additional point of access through a private drive off Lake Park Boulevard.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider Application No. S-26-2016 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

### **CONSENT AGENDA SCHEDULED FOR FEBRUARY 14, 2017**

**A. RESOLUTION 17-15, AUTHORIZE THE CITY TO ACCEPT A GRANT OF TEMPORARY CONSTRUCTION EASEMENT FROM THE STATE OF UTAH, DEPARTMENT OF ADMINISTRATIVE SERVICES, DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT FOR PROPERTY LOCATED AT 2588 WEST 2365 SOUTH (PARCEL 15-21-255-003)**

Russ Willardson, Public Works Director, discussed proposed Resolution No. 17-15 that would authorize the City to accept a Grant of Temporary Construction Easement from the State of Utah, Department of Administrative Services, Division of Facilities Construction and Management for property located at 2588 West 2365 South (parcel 15-21-255-003).

Written information previously provided to the City Council included the following:



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The State of Utah, Department of Administrative Services, Division of Facilities Construction and Management property is one of the properties which will be affected and benefitted by construction of the Pole Line Drive Storm Drain Project. This project will pipe open sections of storm drain and upsize existing storm drain piping between 2365 South and SR-201. The Grant of Temporary Construction Easement along the Easterly 20 feet of the Westerly 32 feet of Grantor's property will allow for the construction of new 24 inch RCP storm drain piping to run parallel with an existing 36 inch storm drain line along the westerly portion of Grantor's property. The Grant of Temporary Construction Easement will run for a period of six months from the commencement of construction.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

**B. RESOLUTION 17-16, AUTHORIZE THE CITY TO ACCEPT A GRANT OF TEMPORARY CONSTRUCTION EASEMENT FROM FILIBERTO CARRILLO FOR PROPERTY LOCATED AT 3270 SOUTH LEE ANN STREET (PARCEL 15-29-427-019)**

Russ Willardson, Public Works Director, discussed proposed Resolution No. 17-16 that would authorize the City to accept a Grant of Temporary Construction Easement from Filiberto Carrillo for property located at 3270 South Lee Ann Street (parcel 15-29-427-019).

Written information previously provided to the City Council included the following:

The Filiberto Carrillo property located at 3270 S. Lee Ann Street is one of the properties affected by the Tess Avenue Sidewalk Project. This project will include the installation of sidewalk, new curb and gutter, and other related improvements on portions of Tess Avenue and Lee Ann Street to provide safer pedestrian access to Hillsdale Elementary School. It will also include the installation of drive approaches, and textured, colored concrete park strip between the curb and the new sidewalk. Compensation for the purchase of the Grant of Temporary Construction Easement is \$250.00.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

**C. RESOLUTION 17-17, AUTHORIZE THE CITY TO ACCEPT A TEMPORARY TURNAROUND EASEMENT FROM ARCADIA PROPERTIES, LLC. FOR PROPERTY LOCATED AT APPROXIMATELY 6528 WEST ELENA STREET**

Russ Willardson, Public Works Director, discussed proposed Resolution No. 17-17 that would authorize the City to accept a temporary turnaround easement from

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Arcadia Properties, LLC. for property located at approximately 6528 West Elena Street.

Written information previously provided to the City Council included the following:

Arcadia Properties, LLC has signed a Temporary Turnaround Easement over its property adjacent to the proposed Newton Farm Subdivision Phase 1A at the east end of Elena Street. Ordinance requires, “Dead-end streets, intended as access to future development parcels, shall be a maximum of one lot depth in length. With Planning Commission approval, any dead-end streets longer than one lot depth shall have a minimum of a 40-foot radius temporary turnaround area...”

Arcadia Properties, LLC is the developer of the proposed Newton Farm Subdivision Phase 1A. The Temporary Turnaround Easement to be located at approximately 6528 W. Elena Street will be required until Elena Street is extended and constructed as part of Newton Farm Subdivision Phase 1B.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

**D. RESOLUTION 17-18, AUTHORIZE THE ACCEPTANCE OF A STORM DRAIN EASEMENT FROM ARCADIA PROPERTIES, LLC IN FAVOR OF WEST VALLEY CITY FOR PROPERTY LOCATED AT 3702 SOUTH 6400 WEST**

Russ Willardson, Public Works Director, discussed proposed Resolution No. 17-18 that would authorize the acceptance of a Storm Drain Easement from Arcadia Properties, LLC in favor of West Valley City.

Written information previously provided to the City Council included the following:

Arcadia Properties, LLC has signed a Storm Drain Easement over its property adjacent to the east of the proposed Newton Farm Subdivision Phase 1A. The Storm Drain Easement in favor of the West Valley City will take storm water from Newton Farm Subdivision Phase 1A and Clearstone Estates Subdivision Phase 2 to an existing City storm drain in 6400 West. Arcadia Properties, LLC is the developer of the proposed Newton Farm Subdivision Phase 1A and Phase 1B. The Storm Drain Easement from Arcadia Properties, LLC will be located with future Phase 1B roads.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

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**E. RESOLUTION 17-19, AUTHORIZE THE ACCEPTANCE OF A STORM DRAIN EASEMENT FROM ARCADIA PROPERTIES, LLC IN FAVOR OF WEST VALLEY CITY**

Russ Willardson, Public Works Director, discussed proposed Resolution No. 17-19 that would authorize the acceptance of a Storm Drain Easement from Christal Rattanavilay and Thepbandance Rattanavilay in favor of West Valley City.

Written information previously provided to the City Council included the following:

Christal Rattanavilay and Thepbandance Rattanavilay have signed a Storm Drain Easement through their property to take storm water from the proposed Newton Farm Subdivision Phase 1B to an existing City storm drain in 6400 West.

The Storm Drain Easement from Christal Rattanavilay and Thepbandance Rattanavilay will take storm water from Rowan Cove and through Lot 120 of the proposed Newton Farm Subdivision Phase 1B and through the Rattanavilay parcel to 6400 West.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

**F. RESOLUTION 17-20, RATIFY THE CITY MANAGER'S APPOINTMENT OF DANA COMBS AS CHAIR OF THE WEST VALLEY CITY ARTS COUNCIL FOR 2017**

Paul Isaac, Assistant City Manager/HR Director, discussed proposed Resolution No. 17-20 that would ratify the City Manager's appointment of Dana Combs as Chair of the West Valley City Arts Council for 2017.

Written information previously provided to the City Council included the following:

The Arts Council consists of 13 members who serve for a term of two years. A Chair is appointed annually by the City Manager and ratified by City Council.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolutions No. 17-15, 17-16, 17-17, 17-18, 17-19, and 17-20 at the Regular Council Meeting scheduled February 14, 2017, at 6:30 P.M.

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### COMMUNICATIONS

#### A. STRATEGIC PLAN PRESENTATION- PUBLIC RELATIONS AND NEIGHBORHOOD SERVICES

Sam Johnson, Public Relations Director, provided a PowerPoint presentation summarized as follows:

- General
  - o Cathie Alberico
- Public Relations
  - o Aaron Crim
  - o Roxeanne Vainuku
- Neighborhood Services
  - o Craig Thomas
  - o Jeni Harward
  - o Leslie Hudson
- Review- Community Engagement
  - o Youth Engagement
    - Youth City Council
      - 9<sup>th</sup> Grade: 1
      - 10<sup>th</sup> Grade: 8
      - 11<sup>th</sup> Grade: 2
      - 12<sup>th</sup> Grade: 7
      - APA: 2
      - Granger High School: 10
      - Hunter High School: 3
      - Skyline High School: 2
      - Taylorsville High School: 1
    - City Hall tours
      - City Hall Tours
        - o 23 scout groups, 135 youth, 54 adults
        - o 6 school groups, 535 youth, 38 adults
    - School Visits
      - K x 1, 110 youth, 7 adults
      - 2<sup>nd</sup> grade x 6, 528 youth, 34 adults
      - 3<sup>rd</sup> grade x 3, 204 youth, 4 adults
      - 4<sup>th</sup> grade x 3, 337 youth, 21 adults
      - 5<sup>th</sup> grade x 1, 80 youth, 6 adults
      - 6<sup>th</sup> grade x 1, 69 youth, 3 adults
  - o Community Events
    - City Department Events (multiple)
    - Power of Prevention Conference
    - Safe Kids Fair

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- Church Meetings, Emergency Preparedness and Safety Fairs (multiple)
- WestFest
- Wall that Heals
- Discover Card Safety Fairs (multiple)
- Costco Safety Week
- Junior League Touch-a-Truck
- Cody Brotherson Car Show
- 3 Bicycle Safety Rodeos
- National Night Out
- APA Lights On / Lights Off Events
- Specialized Teaching
- CPTED Assessments
- Giving Tree
- 2016 Promotion Pieces
  - Print
    - flyers & brochures, paper pads, posters, magnets, banners, handbooks, forms, activity books, buttons, handouts & misc. pieces
  - Videos
  - Graphics
  - Websites
- Top 5 Priorities
  - \$55,000 for Full Time Employee
    - Adding staff member
    - New position would work under Neighborhood services.
    - Allow more services to residents.
    - Provide additional support for community events.
  - \$10,000 for Photo Management and Storage
    - Photo Management
      - 37 years of photo history often lost
      - Access in manageable way, all photos
      - Searchable
    - Photo storage
      - Store and archive all photos
  - \$15,000 for Neighborhood Events
    - **Support throughout the year**
      - Many neighborhoods hold Spring/Fall events
      - Brochures, WVC information
    - **National Night Out**
      - Huge outreach to city
      - Over 10,000 residents participate
      - Media coverage

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- Yearly award
- \$10,000 for WVC Magazine
  - 25,000 copies of magazines distributed
    - Residences, hotels, other locations
  - Used in welcome packets
  - Distributed at city events
- \$5,000 for Street Banners
  - Clean and Beautiful Committee
    - Banners displayed throughout city
    - Allows committee to replace damaged banners, add more

### **B. LEGISLATIVE UPDATE**

Eric Bunderson provided a video update from the legislative session. Mayor Bigelow indicated that the Council received an update via email as well. He discussed sessions that the Council can attend and ways the City is involved.

### **C. COUNCIL UPDATE**

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Russ Willardson discussed the Tess Avenue sidewalk meeting and explained what the project entails. Councilmember Buhler asked what the purpose of the open house is. Russ stated that it will provide information to neighbors and give the City an opportunity to get easements signed in preparation of the project.

Members of the City Council had no further questions regarding the Council Update.

*Councilmember Huynh arrived at 5:26 PM*

## **NEW BUSINESS**

### **A. POTENTIAL FUTURE AGENDA ITEMS**

Nichole Camac, City Recorder, indicated that she met with the County Elections Office to discuss this year's municipal election. She stated that the Council needs to determine whether they will conduct the elections as "Vote by Mail" or include consolidated polling locations. Nichole discussed several reasons the County would prefer that the City conduct their election entirely by mail. The Council stated that they strongly support keeping polling locations as an option for residents who like voting on Election Day. They discussed the future of the "Vote by Mail" process for the County and the State.

### **B. COUNCIL REPORTS**

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**COUNCILMEMBER VINCENT- FOOD TRUCKS/EARTH DAY & SUNSET HILLS FIBER NETWORK**

Councilmember Vincent discussed participation in food truck Thursday's and the City's upcoming Earth Day celebration. He indicated that residents in Sunset Hills are requesting fiber network in their neighborhood.

**COUNCILMEMBER LANG- MIDVALE'S PEDESTRIAN SAFETY ORDINANCE**

Councilmember Lang discussed an ordinance that was passed by Midvale that discussed pedestrian safety. She discussed how the ordinance functions and indicated that it has been a successful tool for Midvale in preventing camping and panhandling.

**MOTION FOR EXECUTIVE SESSION**

Councilmember Christensen moved to adjourn and reconvene in an Executive Session for discussion of professional competence. Councilmember Buhler seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY FEBRUARY 7, 2017 WAS ADJOURNED AT 6:04 P.M. BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, February 7, 2017.

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Nichole Camac  
City Recorder

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THE WEST VALLEY CITY COUNCIL RECONVENED IN EXECUTIVE SESSION ON TUESDAY, FEBRUARY 7, 2017, AT 6:10 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3  
Steve Vincent, Councilmember District 4

STAFF PRESENT:

N/A



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The City Council met in Executive Session and discussed professional competence.

*Councilmember Don Christensen was excused at 6:35 PM*

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF FEBRUARY 7, 2017 WAS ADJOURNED AT APPROXIMATELY 6:50 P.M. BY MAYOR BIGELOW.

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Nichole Camac – City Recorder

**SWORN STATEMENT**

As the Mayor, I presided at a closed meeting of the West Valley City Council on February 7, 2017. Pursuant to Section 52-4-206(6)(a) Utah Code annotated, 1953 as amended, I hereby sign this sworn statement and affirm that the sole purpose for closing the meeting was to discuss:

- (a) the character, professional competence, or physical or mental health of an individual; or
- (b) the deployment of security personnel, devices, or systems.

SWORN to this 7<sup>th</sup> day of February, 2017



*Ron Bigelow*  
MAYOR

ATTEST:

*Nurhafa Comae*  
\_\_\_\_\_  
City Recorder