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MEMO

February 8, 2017

RE: 2017 Municipal Election Options & Cost

In 2015 Utah County administered both vote by mail (VBM) and traditional polling place Elections for the municipalities who contracted with us. In 2017 Utah County intends to administer only one type of Election for those that choose to contract with us.

Given the interest expressed in VBM we have prepared an estimate for this type of Election. The main assumptions for this are listed below the costs quoted below.

VBM Primary Election **\$1.28 per active voter as of 2/3/17**

VBM General Election **\$1.36 per active voter as of 2/3/17**

7705 Voters * \$1.28= \$ 9,862.40
7705 Voters* \$1.36= \$10,478.80
Potential Total Cost = \$20,341.20
Last Municipal Elec = \$12,058

Utah County postal permit.

This is for an all by mail (VBM) Election conducted on the latest equipment provided by Dominion Voting Systems. Printing and mailing services are to be provided by K&H Integrated Printers, our long time VBM vendor. This includes both outbound and return postage.

The assumptions are as follows:

1. For those who do not wish to contract with the County the traditional paper polling books will be printed, or voter registration data files created.
2. Cities will be responsible for all required notices and postings. Cities will take all candidate filings and send them to the County for programming.
3. All Municipalities will contract with us – which creates a lower cost per active registered voter. We do not expect this to happen, but it is included in the costs for completeness.
4. All Municipalities will have both a primary and general - creating a lower cost per active registered voter. We do not expect this to happen, but it is included in the costs for completeness.
5. Utah County will conduct a unified Canvass of all 2017 Elections and will provide final, canvassed results to the Municipalities. *(2 weeks)*
6. An overall increase in registered voters of 10% is anticipated, this has been built into the number of ballots to be sent.
7. All ballots will go out in Utah County envelopes and be returned to Utah County in our envelopes. These envelopes will use County postal permits to yield the lowest possible postal cost.
8. Ballots will be sent (around 90%) in the first batch for the lowest possible postal rate (\$.122 per ballot). Subsequent ballots, for things like late voter registrants or replacement ballots, will be sent via regular mail because volume will not be sufficient, and time will be too short to use the permits (\$.734 per ballot). *3 weeks prior*
9. The costs quoted above also include the hardware and vendor support to conduct the Election by VBM. These costs do not include recounts or other special contingencies. Such items will be worked out and priced at the time after consultation with our vendors.
10. Utah County will provide standard reportage output from the Election Management System (EMS). Results will be displayed on our web site live on Election Night as the count progresses.
11. Voters will be strongly encouraged to either mail in their ballots or drop them off with the County. Depending on feedback, and a willingness to pay, the County may offer one or more drop boxes.
- * 12. Inter-local agreements will be drafted for the municipalities that express a wish to contract with the County. Such intent must be expressed by Monday, April 3, 2017 at 5:00 pm. Not expressing an intent by that date will be assumed to indicate no interest in contracting.
13. This memo is only a cost estimate. Actual costs will be quoted in the ILAs once we know the scale and scope of the Election after the April 3, 2017 deadline.

*Vote centers additional cost.
All cities return postage or not. Do the same.*

HB30 requires

Voter Registration - Active Only

COUNT	ENTITY
5893	Alpine - All
13413	American Fork - All
197	Cedar Fort Town - All
5190	Cedar Hills - All
11293	Eagle Mountain - All
1682	Elk Ridge - All
78	Fairfield - All
664	Genola - All
344	Goshen Town
9463	Highland - All
26127	Lehi City - All
5648	Lindon City - All
5055	Mapleton - All
41592	Orem - Municipal
7705	Payson City - All
16202	Pleasant Grove Municipa
41547	Provo City - All
3852	Salem City - All
3836	Santaquin - All
11113	Saratoga - All
15589	Spanish Fork - All
13984	Springville - All
1311	Vineyard - All
828	Woodland Hills City - All