

PAYSON CITY
CITY COUNCIL MEETING
Payson City Center, 439 W Utah Avenue, Payson UT 84651
Wednesday, January 4, 2017 6:00 p.m.

CONDUCTING Mayor Richard Moore

ELECTED OFFICIALS Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton

STAFF Dave Tuckett, City Manager
Sara Hubbs, Finance Director/Recorder
Mark Sorenson, City Attorney
Kim Holindrake, Deputy Recorder
Melanie Marsh, Human Resources Director
Travis Jockumsen, Dev. Serv. Director/City Engineer, PW Director
Scott Spencer, Fire Chief
Ron Crump, Electrical Superintendent
Kim Lefler, Communities That Care Coordinator

OTHERS Scott Pinkham, Ben Probst – Gilbert & Stewart CPA

This meeting of the City Council of Payson City, Utah, having been properly noticed, was called to order at 6:02 p.m.

A. PRAYER & PLEDGE OF ALLEGIANCE

Prayer offered by scout Aiden Wagner

Troop 901 presented the American flag.

Pledge of Allegiance led by scout Josh Taylor

B. CONSENT AGENDA

1. Approval of December 7, 2016 Payson City Council Meeting Minutes
2. Resolution – City Council Annual Meeting Dates and Times
3. Resolution – Planning Commission Appointments

MOTION: Councilmember Hardy – To amend the resolution for planning commission terms in the case of Commissioner Hiatt to include appointment from 2017 to 2021. Motion seconded by Councilmember Hulet. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

MOTION: Councilmember Hulet – To accept the consent agenda. Motion seconded by Councilmember Carter. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

C. PETITIONS, REMONSTRANCES & COMMUNICATIONS

1. Public Forum (6:08 p.m.)

Scott Pinkham thanked the council for their service. He stated that he and others have questions regarding the park tax. There have been a lot of discussions on Facebook and other places. He wrote the con in the voter information pamphlet for the park tax although he was for the park tax. There are questions on how the funds will be distributed. He reread the voter pamphlet again today that states it will be an unbiased committee of citizens and not the council who will determine the distribution of the funds. There are rumors on what percentages will go where. He asked if this will be the process, and if there will be a committee of citizens to disburse the funds. No one knows how to become a part of the committee.

Councilmember Hulet stated there is an adhoc group of about seven members that is giving direction on the rules and regulations to organize the committee to make park tax recommendations. This is an adhoc group that wanted to see the park tax take place, and is made up with representatives from the Payson Corral, the PCT, the Peteeetneet, and parks and recreation. This group has recommended that it should be all citizens on the committee, which will then be approved by the city council. There won't be anyone from the city council or staff on the committee, but the final decision of all expenditures has to be made by the city council. Information will be put out to the public on how to apply for the committee.

2. Council and Staff Reports

Staff Reports

ADMINISTRATION - Mark Sorensen stated that the state tax commission has been notified and responded that the city's notice of the park tax has been accepted. They require a three-month period to implement the tax, which will be the beginning of April. Funds disbursement will then follow around July.

PUBLIC WORKS – Director Travis Jockumsen stated as of this morning we are at 105% on participation with a water equivalent of 118 and 32 inches of snow. This brings us above normal, which is a good sign. The street crew is doing a great job snow plowing and have worked on both holidays. The water department has had to fix a few frozen pipes and water meters. The sewer department has some issues with things breaking down. A light pole was hit on Main Street that will be fixed once some of the snow is removed. Councilmember Hardy asked if there were any guidelines for the snowplowing. He could not find anything in the ordinances. Travis Jockumsen stated in residential areas the snowplows make two passes in a width for two vehicles to pass safely. The plow drivers are being very conscientious not to push snow back onto the sidewalks, but unfortunately it happens. They don't plow curb to curb like UDOT. Dave Tuckett stated that there are no written guidelines or policy on snowplowing. About two years ago the city council decided the plows should make two passes and not go curb to curb. Mayor Moore stated the arterial roads are plowed first and then the secondary. Travis Jockumsen stated road priorities for snowplowing was posted on Facebook and a map will be posted soon. Unfortunately, cul-de-sacs are very last. Cars need to be removed from the streets. Mayor Moore stated that the private snowplow drivers and four wheelers need to be notified not to plow snow into the streets.

ELECTRICAL – Ron Crump stated Payson City Power received an award on December 21st from UAMPS on system improvements. Out of 44 utilities across the state, Payson Power was one of three to receive the award. He is proud of the crew and work they have done. Last year they completed the voltage cut over project bringing everything up to 7200 volts, upgraded three underground primary services to commercial buildings, changed over nine three-base customers, and 38 single-base transformers. A large project was completed that upgraded the back bone distribution system on 1400 South from 200 Amp to 600 Amp capacities. The four-corner area on 300 South was rebuilt to allow ties to three different circuits. On 1500 West 1,000 feet of underground wire was replaced. They are continuing the LED light change out in town.

FIRE AND AMBULANCE – Chief Spencer stated there is an open house for the new dispatch building on January 12th at 10 a.m. The city is part owner in the facility. Ambulance and EMT services are growing with 60 more calls than last year. They do transport to Ogden and St. George with regards to behavioral health. He has put information out on social media to have residents help clean up the fire hydrants near their homes. He will put information on the new electronic sign and other sources to get the word out.

Council Reports

Councilmember Hardy stated the interfaith council was busy in December in conjunction with Tabitha's Way getting clothing to different groups. The chamber was involved in showing a movie in coordination with the theater to raise food. The chamber has a new executive director, Shelly Thompson, who will meet with the staff in the near future. The council will receive an update in a few weeks on how the chamber works and its relationship with the city. He has received positive comments on the road improvements throughout the town and snowplowing. A year and a half ago his bank was robbed, and he thanked the police department for their hard work in catching the offender.

Councilmember Welton thanked the roads crews as well. He reported that Santaquin was able to get a signal light installed quicker because they were able to show UDOT a clear safety issue. He would like to reach out to Santaquin to see what they did so Payson can get the signal light installed on 1400 South. It needs to be pushed this forward before someone gets hurt. There is a lot of interest in the park tax. He wants to make sure the city is open and transparent. He would like the process, timelines, and information put on the city's web site. He was contacted by Melissa Faust who has been made aware of many homeless people in the area. She is trying to put together a long-term solution to help kids with after school programs. Anyone interested in joining this effort can contact him.

Councilmember Hulet thanked the roads department for their hard work. He believes the city will have a great year this year. He hopes the staff, council, mayor, and citizens can all work together to create win, win situations.

Councilmember Phillips thanked the roads department for their hard work as well as the parks department for clearing sidewalks all the way from Walmart to the hospital to the school and up 800 South.

Mayor Moore stated when it comes to the holidays there are many employees out working and they miss out on their family events. Streets, power, police, and road crews are all involved. He appreciates all they do and the time they put in. Governor Herbert and state officials were sworn in today. He looks forward to working with them over the next four years.

3. Scout Attendance Certificates

Councilmember Phillips presented scout attendance certificates to the following scouts who then commented on what they like best about scouting.

Aiden Wagner
Josh Taylor
Adam Masterson

Steele Estes
Jordan Taylor
Stephen Davies

Xavier Estes
Jonathan Smith
Justin Nixon

4. CTC – Mayor’s Youth Recognition Award

Jack Stewart is with Payson Junior High. He is an amazing student who goes above and beyond in helping other students. He has a heart made of gold. He is always willing to give help and comfort to anyone having a bad day. He picks up extra responsibility and makes sure everyone has a friend. He recently assisted a new student who didn’t speak English but did everything he could to communicate and assist the student.

5. Chamber Business of the Month

6. Proclamation – Cowboy Poetry Week

Mayor Moore read the proclamation.

MOTION: Councilmember Hardy – To accept the proclamation. Motion seconded by Councilmember Welton. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

7. Presentation of the Financial Audit for Fiscal Year 2015-16

Ben Probst presented the financial audit for fiscal year 2015-16. Pages 1 and 2 comprise his report and states the city received an unmodified opinion, which is the best opinion that can be received. The auditor’s opinion is stated in the fifth paragraph. It reads, *In our opinion the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Payson City as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.* Pages 3-12 are the management discussion and analysis, which is written by Sara Hubbs and her staff. It summarizes the last two years, highlights the things that have happened in the city, and addresses items in easy to follow terms. The financial statements begin on pages 13 and 14 showing the enterprise funds and governmental funds. Pages 15-18 is the governmental funds. The fund balance was in compliance and did not exceed 25% of the general fund revenue. Pages 19-21 are proprietary funds

(utility funds), balance sheet, debt, and cash flow statement. Pages 22 -52 are the notes to the financial statements. Note 9 on page 43 shows the long-term debt and how it has been reduced this year. The debt was reduced almost 1.8 million. The last four pages of the report is an opinion on internal controls and a state compliance report.

D. RESOLUTIONS, ORDINANCES, AGREEMENTS

1. Resolution – Interlocal Cooperative Agreement with Utah County Regarding Community Prevention Services – Strengthening Families Program (6:55 p.m.)

Kim Lefler reported that each year Utah County allows a grant for \$15,000 for an evidence-based program. The program is based on the sharps survey taken by the kids in school every two years. From the survey they determine the risk and protective factors to find a program. The program chosen is strengthening families, which is a 12-week parenting program for families. The parents, teens, and children all attend a different class and then a class together. Dinner is provided in a family environment. She has six facilitators who help with the program. Food is provided locally through Clarion Gardens Catering. The \$15,000 will implement two sessions that will accommodate up to 10 families depending on their sizes. In-kind items are also required so the school district provides the manuals and teachers provide their service without compensation.

MOTION: Councilmember Hulet – To accept the resolution approving the interlocal agreement with Utah County. Motion seconded by Councilmember Phillips. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

2. Resolution – Amendments to the Payson City Personnel Policies and Procedures Manual Regarding the Utah Retirement System (Tier 2) (7:05 p.m.)

Melanie Marsh stated she completed an audit with Utah Retirement Systems. They require a policy regarding tier 2 employees, which are any employees who began employment on or after July 1, 2011. The proposed amendments are with regards to tier 2 employees.

MOTION: Councilmember Phillips – To approve the resolution. Motion seconded by Councilmember Carter. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton.

E. ADJOURN TO REDEVELOPMENT AGENCY

MOTION: Councilmember Hardy – To adjourn to the Redevelopment Agency. Motion seconded by Councilmember Hulet. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

1. Resolution – RDA Annual Meeting Dates and Times

MOTION: Councilmember Hardy – To approve the resolution setting the dates and times regular meetings of the agency. Motion seconded by Councilmember Welton. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

F. ADJOURNMENT OF REDEVELOPMENT AGENCY

MOTION: Councilmember Phillips – To adjourn from the RDA. Motion seconded by Councilmember Hulet. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

MOTION: Councilmember Hardy – To reconvene the city council meeting. Motion seconded by Councilmember Welton. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

G. ADJOURNMENT TO CLOSED SESSION

1. Discussion Regarding Property Sale and/or Purchase

H. ADJOURNMENT

MOTION: Councilmember Hardy – To adjourn the meeting. Motion seconded by Councilmember Carter. Those voting yes: Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips, Doug Welton. The motion carried.

The meeting adjourned at 7:10 p.m.

/s/ Kim E. Holindrake
Kim E. Holindrake, Deputy City Recorder