

Minutes of the South Summit School District Board of Education Meeting held on **December 8, 2016**, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken, President; Mrs. Suni Woolstenhulme, Vice President; Mr. Jim Snyder, Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson,

Excused: Mr. Kip Bigelow, Business Administrator

Guests: Logan Wilde, Jodi Jones, Amy Yost, Wendy Radke, Dallas Gines, Jessa Gines, Broughten Flygare, Nicholas Beasley, Brady Howard, Mike Grajek, Anthony Hardy, Brevin Riehl and Paula Dean.

1. President Hicken called the meeting to order at 6:00 p.m.
2. Mrs. Debra Blazzard led the Pledge of Allegiance.
3. Public Comment: None.
4. Mr. Steve Hardman motioned to approve the Consent Calendar which included the following:

- a. Minutes of the November 10, 2016 Board Meeting
- b. Minutes of the November 10, 2016 Work Session
- c. Minutes of the December 6, 2016 Special Session
- d. November 2016 Check Summary
- e. November 2016 Revenue Report
- f. November 2016 Expenditure Report
- g. New Hires:
 - SSAFC Hires:
 - *Kyler Peterson
 - *Sara Peterson
 - *Wendy Swope
 - *Parker Sieverts
 - *Landon Nuneviller
 - Substitute Teachers:
 - *Jackson Lee
 - Paras:
 - *Robyn Woolstenhulme – ES After-School Para
 - *Melany Olivia – ES After-School Para
 - *Rayna Pollard – ES After-School Para
 - Volunteers:
 - *Terry Ottosen
 - Travel Requests:
 - *Jan Hermansen – FETC Conference (Orlando, FL)
 - Home School Certificates:
 - *Harlie Kirkham
 - *Izabell Wharton

5. Seconded by Mr. Jim Snyder.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman

Nays: Mrs. Blazzard (Some checks/expenses did not have enough information for her to approve. She will meet with Kip Bigelow for clarification.)

6. Information/Reports:

Post-Season Fall Report. SSHS Coaches and athletes presented their Post-Season Fall Reports to the Board:

- a. **Coach Dallas Gines reported on Volleyball**. They finished 2nd in the season and had an extremely positive season. Expectations for next year and how can the Board help: Coach Gines is not happy that they are going to be 3A next year but will work harder in the off-season in order to be more competitive.
- b. **Coach Anthony Hardy reported on Girls Soccer**. They finished 3rd in Regents. The girls pushed hard, they had fun with a great team. Expectations for next year and how can the Board help: Coach Hardy is happy that they are

going 3A as it will allow more exposure to the girls who are pursuing college. He also would like to request new soccer goals.

- c. **Coach Paula Dean reported on Cross-Country.** It was a fun season. Runners set and broke personal records. Came in 5th at Regents. Two runners qualified for State. She loves cross-country running as a sport because anyone can run, there are measured goals and runners can strive to beat their best times.
Expectations for next year and how can the Board help: Principal Camp put on a Field Day and the Rec Center sponsors Fun Runs which both promote running. Next year, there needs to be better communication from the school when track meets get changed.
- d. **Coach Mike Grajek reported on Football.** Players reported that their motto is "Live LAW" – (Live Like A Wildcat). They placed second at State and will remember all the practices and lessons they learned from the wins and 2 losses. They had a great time playing football and making memories.
Expectations for next year and how can the Board help: Coaches strive to teach the players to be better young men and push them to pursue higher education, missions, military, etc. If the byproduct is winning a State Championship then they'll take that too. Other sports are down on them for staying at 2A but football has 6 classifications.
- e. **Spirit Packs:** Football player and High School Student Body President, Nick Beasley, addressed the Board stating that most students don't like the universal Spirit Packs. Although they keep costs low for parents when students play more than one sport, he proposed that a limit be set for each sport instead.

7. Agenda Items:

Request for Proposal – Financial Advisor. Superintendent Sorenson presented, on behalf of Mr. Kip Bigelow, a Request for Proposal for a Financial Advisor to the Board for their consideration. It is required to have a Financial Advisor if the District decides to go through the bonding process. The Financial Advisor would assist the District prepare the application, understand rates to give to the public, etc. to move in that direction.

8. Motion by Mrs. Suni Woolstenhulme to approve the Request for Proposal for a Financial Advisor.

Seconded by Mr. Jim Snyder.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

9. Francis Property Lease Approval: A motion is needed from the Board to advertise for a 3-year (April 1, 2017 to March 31, 2020) property lease on the Francis property (verbiage states that if the School District ever chooses to use the property for school purposes during the lease period they have the right to after issuing proper notice).

10. Motion by Mr. Steve Hardman to approve the advertising of the Francis Property 3-Year Lease for bids.

Seconded by Mrs. Debra Blazzard.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

11. Policy 5061 – Employee Evaluation. Up for third and final reading. Superintendent Sorenson explained that the Policy has been reformatted to reflect the way SSSD has been doing the employee evaluations in practice the last few years. The changes more clearly articulate our process. It was also recognized that similar language was in Policy 5060. It is best that policies not contain the same language because if one gets changed and the other doesn't - it causes policy contradictions. Policy 5060 will be brought to the Board at another meeting.

12. Motion by Mr. Craig Hicken to approve Policy 5061 – Employee Evaluation as presented with changes for it's third and final reading.

Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

13. Policy 5021 – Twelve Month Employee Vacation/Holiday Policy. Up for first reading. Superintendent Sorenson explained that during last year's negotiations between the Board and the South Summit Classified Employees Association, they negotiated two (2) days Spring Vacation. This change brings Policy 5021 in alignment with the Association Agreement.

14. Motion by Mr. Craig Hicken to approve Policy 5021 - Twelve Month Employee Vacation/Holiday for it's first reading.

Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

15. Superintendent Items:

a. **Utah System of Higher Education – 2nd Annual High School Feedback Report**

Superintendent Sorenson presented the Board with the USHE – 2nd Annual High School Feedback report for their review; which will be discussed at a later time.

b. **NSBA – March 25-27, 2017 – Denver Colorado – Trish Newman** needs a final count of who will be attending so she can register everyone and reserve hotel rooms.

President Hicken encouraged everyone to attend the conference, as it is one of the few professional development trainings a Board Member receives.

c. **Poinsettias**. The Poinsettias around the Board Room are grown by FFA at SSHS.

d. Superintendent Sorenson expressed his gratitude to the Board and how much he loves the staff and every single employee. They are given full plates and challenges and are always willing to rise to the occasion and do the right thing. He attributes much of that to the great Board of Education and is grateful to work at a place that is truly making a difference.

16. Business Administration Items: Mr. Kip Bigelow was excused from the meeting.

17. Board Members Items:

Mrs. Blazzard:

a. Mrs. Blazzard has been visiting her son's classroom once a week and it has been great to see the progress students have made since the beginning of the year – the teachers are great and so are the Paras.

b. Mrs. Blazzard expressed her thanks to President Hicken for all he has done for them and for his patience. He has been a great leader and she will miss him.

18. Mr. Hardman:

a. Mr. Hardman expressed his thanks to the staff for educating the students. They do a tremendous job.

b. Mr. Hardman also wished President Hicken in his journeys from now on. He has learned a lot from President Hicken – he cares about the kids and the staff and is a great example to him of how a Board Member should act. Mr. Hardman will strive to be a better example from everything he has learned.

19. Mr. Snyder echoed what everyone else has said and stated that he will miss President Hicken.

20. Mrs. Woolstenhulme:

a. Mrs. Woolstenhulme stated that someone approached her with concerns that their student hadn't been getting hot lunches at SSES. Superintendent stated that he talked to Ms. Leavitt and Mrs. Broadhead and there has never been a day that students have not been provided a nutritious meal that meets the required standards. Students get two choices and at times they run out of one option and are required to take the other option.

- b. Mrs. Woolstenhulme said the Band Concert is tonight and there have been other conflicts, especially during Parent/Teacher Conference where parents are stressed trying to attend these events. Superintendent Sorenson stated that all calendars are listed on one place on the Website now for easy access. He hopes that at some point we can have the technology to link everything on one calendar.
- c. Mrs. Woolstenhulme stated that President Hicken has been a great example to the Board and the guidance he has given them. She feels that there has been a positive change in the District with the schools and reception of the teachers and it is due largely because of him. The Board Members are able to talk openly and respectfully. He has done an exceptional job. Mrs. Woolstenhulme presented President Hicken with an engraved gavel to commemorate his eight (8) years of service on the Board.

21. President Hicken expressed how nice it was to receive the gavel. This moment is bittersweet. He has served 8 years and does not regret any decisions they have made – he truly believes they are doing the right things as a Board. He has learned many things as well, and appreciates the atmosphere between the employees and the Board. He hopes they continue to value transparency. He loves working with everyone and appreciates all Board Members, Superintendent and Business Administrator with their different values and ideas because at the end of the day everyone comes together. It has been a highlight of his life and he will miss it.

22. President Hicken stated that he also serves on the MATC Board and someone will need to fill his spot in January.

23. Motion by Mr. Steve Hardman to adjourn at 7:07 p.m.

Seconded by Mrs. Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None



Business Administrator



Board President