

Minutes of the South Summit School District Board of Education Meeting held on **October 13, 2016**, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken, President; Mrs. Suni Woolstenhulme, Vice President; Mr. Jim Snyder, Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson, Mr. Kip Bigelow, Business Administrator

Guests: Wendy Radke, Stephanie Clegg, Brooke Woolstenhulme, Karen Runke, Louise Willoughby, Carolyn Simkins, Billie Jo Butikofer, Lana Goodwin, Eric Rose, Steve Camp, Craig Gooswin, Sandy Galovich

1. President Hicken called the meeting to order at 6:00 p.m.
2. Mr. Steve Hardman led the Pledge of Allegiance.
3. Student Success Spotlight. The Board acknowledged the SSSH Wildcat Academy (Karen Runke and Billie Jo Butikofer, Facilitators). The Wildcat Academy is a very successful program that offers tutoring and other assistance to students who need extra help with their subjects. The Board thanked Mrs. Runke and Mrs. Butikofer for their efforts in making this a phenomenal program.
4. Public Comment: None.
5. Agenda Item:
Audit Report. James Gilbert, CPA - Gilbert & Stewart CPAs presented the independent Audit Report (*Financial Statements – Year Ended June 30, 2016*) and explained various sections of the report. He further explained that the District received an “unmodified” opinion in the independent Audit Report, the highest opinion one can receive which is very important. The Board will review the report in its entirety at their leisure. If the Board has any questions or concerns, they are always welcome to contact Mr. Gilbert.

Mr. Kip Bigelow thanked Mr. Gilbert and his team for their efforts and the services they provide; and also recognized Kaelyn Lewis, SSSD Accountant and the excellent work she does.
6. Mrs. Suni Woolstenhulme motioned to approve the Consent Calendar, with the exception of the Midwest Band Clinic Travel Request to reflect Brad Flinders only and to have a new request resubmitted, which included the following:
 - a. Minutes of the September 8, 2016 Board Meeting
 - b. Minutes of the September 8, 2016 Work Session
 - c. Minutes of the September 8, 2016 Closed Session
 - d. Minutes of the September 14, 2016 Special Session
 - e. September 2016 Check Summary
 - f. September 2016 Revenue Report
 - g. September 2016 Expenditure Report
 - h. New Hires:
 - Substitute Teachers
 - *Karen March
 - Paras
 - *Lyndi Murray – SSES
 - Volunteers
 - *Madeleine Pedersen – SSSH Drama
 - *Karen Allred – SSSH Drama
 - Other Hires
 - *Michelle Hagen – Food Service Substitute
 - *Lacey Pedersen – Food Service Substitute
 - *Cyndee Burnham – Adult Ed Teacher
 - *Deborah Lambert – Adult Ed Teacher
 - Travel Requests
 - * ~~David Omer~~ & Brad Flinders– Midwest Band Clinic (Chicago, IL)
 - *Jolene Christensen – Western Nat’l Rangeland CDE (Idaho-TBD)
 - *Stephanie Clegg, Jon Williams, Andrea McNeil, Jolene

Christensen, Rob Patrick, Jeff Greiner, Sue Shuppy, Shanna Atkinson, Cassandra Willis & Chad Peterson – ACTE's Career Tech Vision (Las Vegas, NV)

*Gary Crandall, Brent Gines and 6 Teachers (TBD) – Future Educational Technology Conference (FETC) (Orlando, FL)

- Home School Certificates
 - *Colton Rudd
 - *Joshua Sargent
 - *Mason Price
- Miscellaneous
 - *Ronda Mondragon – Resign position to become sub only

7. Seconded by Mrs. Debra Blazzard

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

Abstain: Mr. Steve Hardman abstained from voting on the Para Position: Lyndi Murray due to her being a family relative.

8. Agenda Items (con't):

Policy 5061 – Employee Evaluation. Up for first reading. Superintendent Sorenson explained that the Policy has been reformatted to reflect the way SSSD has been doing the employee evaluations in practice the last few years. Therefore, there will be no surprises to our educators.

9. Motion by Mr. Craig Hicken to approve Policy 5061 for it's first reading, to be brought back to the next Board Meeting.

Seconded by Mr. Jim Snyder

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard

Nays: None

10. School Nurse Support. Sandy Galovich, SSSD School Nurse, presented evidence to the Board as to the duties of a school nurse and her duties at SSSD, hereby requesting additional nurse support for the benefit of the SSSD students. She requested support as follows in order of preference:

- a. A fulltime Nurse at each school.
- b. Two fulltime Nurses – 1 F/T at SSES; and the other split between SSMS & SSHS.
- c. Nurse Aide(s).

The Board responded that there is no doubt that extra support is needed. Nurse Galovich has been requested to meet with Kip Bigelow to run the numbers and then to return the to the Board with available options.

11. 2016 School Trust Land Amendments - SSES. Mrs. Brooke Woolstenhulme, SSES

Community Council Member, informed the Board that SSES had approximately \$30,000.00 in carryover funds from last year that will be distributed as follows:

- a. \$10,000.00 – To enhance the After School Program.
- b. \$10,000.00 – For Lana Goodwin to use for her Perceptual Motor Skills Services.
- c. \$5,000.00 - For *The Leader in Me* program by Stephen R. Covey
- d. \$5,000.00 - To keep set aside until they research how much went to the staff conference last year and how much is for this year.

12. Motion by Mr. Jim Snyder to approve the amendments to the 2016 SSES Trust Land Amendments funding as suggested and recommended by the SSES Community Council. Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard

Nays: None

13. School Trust Land Amendments - SSMS. Mr. Steve Camp, SSMS Principal informed the Board that the SSMS has approximately \$21,000.00 in carryover funds from last year that will be distributed as follows:

- a. Goal #1 - Para funding. Extend out to approximately \$3,000.00 to fund additional

- Paras to accommodate their large number of students.
- b. Goal #4 – Textbooks. To fund additional math books and science books.
 - c. Goal #2 – Professional Development. To fund conferences/trainings for teachers to attend the technology conference, standards based extended training, and two staff members going to *The Leader in Me* program conference.
14. Motion by Mr. Craig Hicken to approve the 2016 SSMS Trust Land Amendments as presented.
 Seconded by Mr. Jim Snyder.
 Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard
 Nays: None
15. Superintendent Items:
- a. Superintendent Sorenson informed the Board that Senator Lee will be visiting SSHS tomorrow at 12:45pm as part of the Pep Assembly.
 - b. **Board Group Picture and Updated Headshots** (Stephanie Clegg)
 November 15, 2016 - 7:00-11:00am
 - c. **K-16 Alliance Conference**
 December 2, 2016 - 12:00-4:00pm
 The Homestead Resort
 - d. **Holiday Social**
 December 2, 2016 (Fri)
~~5:30pm – The Homestead Resort~~
 - e. **USBA**
 January 5-7, 2017
 SLC – Little America Hotel
 - f. **NSBA**
 March 25-27, 2017 (*Early Registration postponed to October 14, 2016*)
 Denver, CO
 - g. ***The Leader in Me*** by Stephen Covey, Sean Covey, Muriel Summers & David Hatch
 Embrace the 7 habits of highly effective people model.
 - h. **New Board Member Orientation**
 Review orientation documents and refine in November for the new Board Members.
16. Business Administration Items:
- a. Mr. Bigelow stated that with regard to the property acquisition, due diligence and appraisals are still being conducted on the property.
17. Board Members Items:
 Mrs. Blazzard had several items to report:
- a. Mrs. Blazzard thanked Mrs. Woolstenhulme for preparing the New Board Member Orientation documents for review.
 - b. Mrs. Blazzard stated that the UCA Application is due on November 1, 2016.
 - c. Mrs. Blazzard stated that the Board Members visiting classrooms makes a positive impact. And an email should be sent that specifies their goals.
18. Mr. Hardman attended Sheryl DeGering's awards ceremony and visited SSMS and it was all really great.
19. Mr. Snyder had several items to report:
- a. Mr. Snyder had the opportunity travel to central and southern Utah and see their facilities. We are blessed with our SSSD facilities, busses, bus garage, capital projects; a lot of that has to do with the staff.

b. Mr. Snyder stated that South Summit Aquatic and Fitness Center is amazing, commended the staff. The facility is like a private gym.

20. Mrs. Woolstenhulme had several items to report:

- a. Mrs. Woolstenhulme attended the Digital Teaching & Learning Bootcamp with Superintendent Sorenson and administrators and learned a lot.
- b. Mrs. Woolstenhulme thanked Mrs. Blazzard for sitting in on a job interview committee that she was unable to attend.
- c. Mrs. Woolstenhulme asked why the Board has stopped doing the invocation at the meetings. President Hicken stated that they were advised by legal counsel to discontinue doing so; however, if they wanted to do the invocation it would have to be done prior to entering or starting the meeting.
- d. Mrs. Woolstenhulme stated that with school visits, the perception is that the District Office is very fully staffed and there is frustration because there are so many needs at the schools. However, she recognizes that it is a balancing act to accommodate both and that the Board takes each decision seriously; and she hopes there is a mutual appreciation going both ways.

21. President Hicken had several items to report:

- a. President Hicken hoped that everyone saw the thank you cards from various people.
- b. President Hicken received positive feedback downtown on the Wildcat Academy. It's good work and he hopes it continues to grow.
- c. President Hicken thanked everyone for their hard work and dedication to the cause.

22. Motion by Mr. Jim Snyder to go into Closed Session at 7:50 pm to discuss acquisition of real property including water rights and shares.

Seconded by Mrs. Suni Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

23. The Board returned from Closed Session at 8:03 p.m.

24. Motion by Mr. Steve Hardman to adjourn at 8:05 p.m.

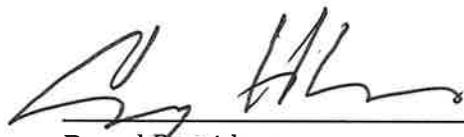
Seconded by Mrs. Suni Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None



Business Administrator



Board President