

**MINUTES**

**UTAH  
ALARM SYSTEMS SECURITY LICENSING BOARD  
MEETING  
July 7, 2016**

**Room 474 – 4th Floor – 9:00 a.m.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:00 a.m.

**ADJOURNED:** 10:30 a.m.

**Bureau Manager:**

Jana Johansen

**Board Secretary:**

Yvonne King

**Board Members Present:**

Larry Gillett, Board Chair  
Sandi Henderson  
William LaRochelle  
Troy Iverson  
Michael Jeffrey Howe

**Board Members Absent**

**Division Staff**

Ray Walker, Reg/Comp Officer  
David Furlong, Chief Investigations  
Carolyn Dennis, Management Analyst  
Brandy Rigby, Compliance

**Guests:**

Michelle Best, ESA of UT  
Glade Thompson  
Steven Thompson

**ADMINISTRATIVE BUSINESS:**

**Mark Steinagel Board Training**

Mr. Steinagel provided Board training and stated that the goal of the training was to enhance the relationship and improve the efficiency in working with the Board members. The items that Mr. Steinagel emphasized were the responses of the Board surveys that went out earlier in the year.

Due to the unique challenges the Burglar Alarm

Approval of the May 5, 2016 Board Meeting  
Minutes

## **TOPICS FOR DISCUSSION**

Compliance

Qualifier Discussion

## **APPOINTMENTS**

Kevin Santiago

profession raises Mr. Steinagel suggested requiring an online ethics course requirement for the profession however Mr. Walker stated that this would have to be a statutory change.

This will be an agenda for the next scheduled Board meeting on September 1, 2016.

Mr. Larochelle seconded by Mr. Howe made a motion to approve the May 5, 2016 Board meeting minutes as written. The motion carried unanimously.

## **DECISIONS AND RECOMMENDATIONS**

Jeff Anderson decided to surrender his license due to the fact that he is not working in the field. Jennifer Hatch is compliant and is due to come off probation in September. The Board stated that she did not need to come before the Board

William Bullock has not responded with his requirements so The Division will move forward with revocation of his license.

It was asked by Ms. Johansen how many Burglar Alarm Companies a Qualifying agent could be on. The Board could not give a definitive answer to that.

Ms. Johansen also asked how many years a qualifying agent was allowed to be out of the profession before needing to retest/requalify. The Board suggested 7 years.

Ms. Johansen stated she would do some research on these issues to see what other states in the alarm industry do and bring the information before the next Board meeting.

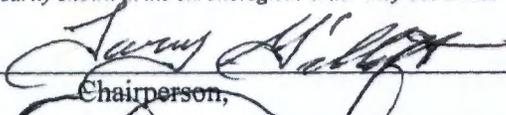
Ms. Johansen stated that Mr. Santiago did not want to continue with the application process any longer.

Next Scheduled Meeting

September 1, 2016

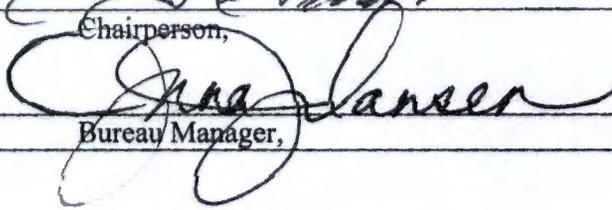
*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

Date Approved

  
Chairperson,

Date Approved

11/3/14

  
Bureau Manager,