

Terra Academy Governing Board

Minutes

Board Meeting

Date and Time

Thursday October 27, 2016 at 6:00 PM

Location

Terra Academy library, 267 S Aggie Blvd. - Vernal, UT 84078

DRAFT Terra Academy Board Meeting Minutes

Terra Academy Board members adhere to the following:

1. *Know the charter and act to strategically uphold the vision and mission in our work.*
2. *Be informed, prepared and proactive through due diligence.*
3. *Represent the Terra Academy as a unified board.*

Mission: *Terra Academy focuses on each student as a “unique” whole person in a global society by providing individualized instruction in a community learning model through educational experiences including a broad range of curricular options and project-based learning opportunities that nourish individual talents, skills, and desires.*

Vision: *The vision of Terra Academy is to help students become lifelong independent learners, productive members of society possessing respect for other people and cultures, who are stewards of our environment.*

School Rules: *Be Respectful, Be Responsible, Be Kind* Motto: *Learn, Grow, Be*

Board Members Present

Jared McKeachie, Lianna Etchberger, Pam Rosal

Board Members Absent

Melissa Huber, Rachelle Durrant

Non Voting Members Present

Cassie Hays, Liz Howcroft

Guests Present

Josh Murdock, Kevrine Wells, Kristy Aycock, Megan McDonald

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Lianna Etchberger called a meeting of the board of trustees of Terra Academy Governing Board to order on Thursday Oct 27, 2016 @ 6:12 PM at Terra Academy library, 267 S Aggie Blvd. - Vernal, UT 84078.

C.Approve Minutes of Board Work Session July 7, 2016

Jared McKeachnie arrived late.

Lianna abstains from voting because she was absent from this meeting. The board tabled this vote because we did not have a quorum.

D.Approve Minutes of Board Meeting Aug 25, 2016

Jared McKeachnie abstains from voting because he was absent from this meeting which means a quorum is not present. This vote is tabled until the next meeting.

E.Approve minutes of board meeting Sept 22, 2016

J. McKeachnie made a motion to approve minutes from the Board Meeting on 09-22-16.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Fayme Pettit	Absent
Pam Rosal	Aye
Lianna Etchberger	Aye
Rachelle Durrant	Absent
Melissa Huber	Absent
Jared McKeachnie	Aye

II. Director's Report

A.Director's Report

See attachment for full report.

III. Finance

A.Finance Report

B.Business Manager Support Update

A pay increase was negotiated for the business manager.

P. Rosal made a motion to Approve the pay increase.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Melissa Huber	Absent
Lianna Etchberger	Aye
Fayme Pettit	Absent
Pam Rosal	Aye
Rachelle Durrant	Absent
Jared McKeachnie	Aye

C.Revolving Loan- Amended Promisory Note

The board voted to make the promisory note reflect the actual payment.

J. McKeachnie made a motion to sign the amended promisory note.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Melissa Huber Absent
Jared McKeachnie Aye
Pam Rosal Aye
Rachelle Durrant Absent
Fayme Pettit Absent
Lianna Etchberger Aye

IV. Facilities

A. Facilities Expansion Project

Considering several options to add more classroom space. The school is considering a single building idea and a multi building idea.

V. Academic Excellence

A. School Safety Plan

The school sent 2 staff people to a safety training and they brought back many good ideas that apply to school procedures. The plan provides a strong focus on traffic control during pick-up and drop-off times.

P. Rosal made a motion to adopt the school safety plan.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Jared McKeachnie Aye
Fayme Pettit Absent
Pam Rosal Aye
Lianna Etchberger Aye
Melissa Huber Absent
Rachelle Durrant Absent

B. Charter Agreement

P. Rosal made a motion to approve the charter agreement as written in the resolution.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Lianna Etchberger Aye
Jared McKeachnie Aye
Rachelle Durrant Absent
Fayme Pettit Absent
Pam Rosal Aye
Melissa Huber Absent

VI. Consent Agenda

A.03-105 Student Discipline modification

J. McKeachnie made a motion to ammend the student discipline policy.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Pam Rosal Aye
Melissa Huber Absent
Lianna Etchberger Aye
Rachelle Durrant Absent
Jared McKeachnie Aye

Fayme Pettit Absent

B.03-106 Withdrawal and Transfer modification

Board agreed to move this policy vote to November's meeting.

C.Approve bid to enclose office space

J. McKeachnie made a motion to approve the bid to enclose office space.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Lianna Etchberger Aye
Pam Rosal Aye
Jared McKeachnie Aye
Melissa Huber Absent
Fayme Pettit Absent
Rachelle Durrant Absent

D.Proxy for Utah Association of Public Charter Schools elections

J. McKeachnie made a motion to approve.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Rachelle Durrant Absent
Jared McKeachnie Aye
Melissa Huber Absent
Lianna Etchberger Aye
Pam Rosal Aye
Fayme Pettit Absent

VII. Governance

A.Compliance Check- Governing Board Online Training

Pam Rosal reports completing current training requirements.

Jared McKeachnie reports still needing to complete the current training requirements.

Lianna Etchberger reports completing current training requirements.

B.Policy Review: Safety Policies 02-101 through 02-106

The board postponed this review until November's meeting.

C.Governance Committee Report

The board completed a skills assessment to understand training and recruitment needs.

D.Nominate New Board Member

P. Rosal made a motion to nominate Loren Andersen as the new Terra Academy Governing Board Member.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Rachelle Durrant Absent
Pam Rosal Aye
Lianna Etchberger Aye
Jared McKeachnie Aye

Fayme Pettit	Absent
Melissa Huber	Absent

VIII. Closing Items

A.Items for next meeting

The board tabled reviewing safety policies this month because of two board member absences. We will review the safety policies at November's meeting.

B.Adjourn Meeting

P. Rosal made a motion to adjourn the meeting.

Jared McKeachnie seconded the motion.

The board **VOTED** unanimously to approve the motion.