

Jordan School District  
**MINUTES OF BOARD OF EDUCATION MEETING**  
October 11, 2016

The Board of Education of Jordan School District met in study and closed sessions and a special Board meeting on Tuesday, October 11, 2016, beginning at 4:05 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
Anthony A. Godfrey, Associate Superintendent  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Michael Anderson, Administrator of Schools  
Laura Finlinson, Administrator of Curriculum and Staff Development  
June M. LeMaster, Administrator of Human Resources  
Brad Sorensen, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Clyde Mason, Director, Evaluation, Research and Accountability  
Shelley Nordick, Staff Assistant, Curriculum and Staff Development  
Jeri Clayton, Administrative Assistant  
Jack Retallick, AV Maintenance  
Vicki Olsen, President, Jordan Education Association  
Carmen Freeman, Mayor, Herriman City  
Kim Baker  
Chip Dawson

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

**A. Ends Policies and Student Achievement**

Mr. Clyde Mason, director of Evaluation, Research and Accountability, reviewed 2015-16 District-wide assessment and longitudinal data. He provided five-year demographic data in a variety of categories such as enrollment, FTE counts, student to teacher ratios, graduation rates, etc. Mr. Mason provided assessment data for SAGE, Fountas & Pinnell Guided Reading, Dibbles, WEDA Access 2.0 math benchmark levels, SRI and ELA performance assessments, and CTE Skill Certification test results.

Board members discussed how the information can be used to guide the setting of reasonable achievement goals for Ends policies.

Mrs. Finlinson, administrator of Curriculum and Staff Development, suggested using high school ACT, AP, and graduation rates as a starting place for creating reasonable goals for student proficiency. She was asked to prepare information on this data for the next study session discussion.

Mr. Young stated that his desired focus is to have growth lead to an overall increased District-wide proficiency level and said he would like the CTE certification data included as well in the next discussion.

**B. Overview of 2016-17 Utah Consolidated Application (UCA)**

Mrs. Shelley Nordick, staff assistant for Curriculum and Staff Development, reviewed Jordan School District's 2016-17 Utah Consolidated Application. She noted that this is a combined application for both state and federal funding and approval by the Board is a yearly requirement. The funds received from these sources are used for Titles I, II, and III, state and federal IDEA, enhancement for at-risk students, early childhood programs, McKinney-Vento homeless students, and the accelerated students program. She also noted that the plan has three goals: strengthen the District curriculum and support system, improve student academic achievement and growth in language arts, math, and science, and to improve student preparation for college and career readiness. The Plan is created by the District Leadership Team which includes Board Member Voorhies, Superintendent Johnson, District principals, teachers and parents. She noted that the completed application can be found by logging into the USBE website and accessing the data and statistics page. She invited Board members to review the application online.

Mrs. Nordick stated that the Board must approve the Application prior to its due date of November 1, 2016; therefore, it will be presented for formal approval at the October 25, 2016, Board meeting.

**C. Administrative Policy Review: AS90 Drugs and Alcohol**

Dr. Anthony Godfrey, associate superintendent, explained the changes made to policy AS90, including those the Board recommended. He said the major revision was to make the policy easier to navigate. Utah Code references have been imbedded into each section of the policy and each identified substance is followed by a definition and consequences for violation. He said while this approach may seem redundant, the policy is now easier for administrators to find the applicable substance abuse information.

Dr. Godfrey said the policy also references the DEA Drug Fact Sheet which Ms. Norma Villar, consultant for Student Intervention Services, said is updated regularly with newly identified illegal substances and those of concern. Dr. Godfrey added that if there are questions about substances, school administrators can confer with Ms. Villar and if needed, she will contact law enforcement officers for direction. Dr. Godfrey stated that the policy was also reviewed by Mr. Paul Van Komen, Board attorney.

President Pulsipher asked to have the policy brought before the Board for formal approval at the October 25, 2016, Board meeting.

**D. Policy Governance Review**

President Pulsipher stated that she would like to have the Board add policy GP118 *Midterm Vacancies on the Board* for review. Board members agreed.

**1. GP 104 Board Officers**

Board members asked to have a sentence added to clarify that a Board member may be elected to more than one two-year term. Mr. Young asked whether language should be added regarding removal of an officer. Mr. Van Komen noted that the policy references Utah Code 53A-3-201 which outlines how an officer may be removed for cause by a two-thirds majority vote of the Board. Mrs. Pulsipher recommended adding specific language to that effect as a new item D.

**2. GP 105 Board President's Role**

Board members did not recommend any changes to this policy.

**3. GP 106 Board Vice President's Role**

Board members did not recommend any changes to this policy.

4. **GP 107 Board Secretary's Role**

Board members did not recommend any changes to this policy.

5. **GP 118 Midterm Vacancies on the Board**

Board members reviewed policy GP 118. A suggestion was made to remove the language that only the "remaining" Board members can vote on a candidate so that all members, including a Board member who is resigning his/her elected position, are eligible to vote. Board members also discussed parameters for interaction with Board candidates. Mr. Van Komen was asked to review this matter as well as other policy parameters and provide language recommendations for Board review.

Board members requested to have policies GP 108 *Meeting Planning* and GP 109 *Construction of the Agenda* reviewed at the October 25, 2016, study session. President Pulsipher asked that each Board member review the policies in preparation for the discussion.

E. **Update on Progress toward 2016 Bond Election**

Board members discussed preparations and activities carried out thus far for the bond election and said they felt the public has been supportive.

Mr. Larsen stated that the bond election laws were carefully reviewed and all meetings and correspondence to the public has or will be completed. He also stated that it is important as the final day of the election nears to insure that any untrue information that may be circulated in the final days is countered with factual truthful information. He asked Board members to let him know if they hear any untrue rumors or false information being circulated through the public.

President Pulsipher thanked Mr. Larsen and staff members for all the hard work on the bond election and also the Friends of Jordan group for the huge help they have been during this campaign.

F. **Scholarship Opportunities for Students Pursuing Careers in Education**

Mrs. Voorhies said when she was teaching she would ask students at the end of each school year what they wanted to do with their lives after high school. Out of 200 students about five or ten of them would say they planned to be a teacher; however, in her last two to three years of teaching it was rare to have one student say they wanted to pursue this career path and this is evident with the current teacher shortage. Mrs. Voorhies invited Ms. Kim Baker, a retired Jordan District principal, to share her ideas for promoting education as a college course of study for graduating seniors.

Ms. Baker said the last couple of years, principals have had to compete with other Districts to find the best teachers among fewer candidates. She suggested a plan to entice graduating seniors to go into the teaching profession and then work for Jordan District upon graduation. She suggested having the Jordan School Board create a scholarship program. She felt that doing this would send a message to students that teaching is an important and valuable profession and it would encourage the best students to apply for the scholarship. She provided Board members with a list of her suggestions for raising the scholarship funds, which included working with the Jordan Education Foundation.

Board members agreed with Ms. Baker's recommendation. Mrs. Voorhies agreed to move this scholarship plan forward and to work with Ms. Baker and Mr. Osborn on criteria and logistics. Mr. Young suggested asking Mr. Hall of the Jordan Education Foundation to participate in the process.

G. **Board Member Committee Reports and Comments**

Mrs. Atwood said the first School Community Council training starts tomorrow and will be held at Bingham High School at 6:00 p.m. The second training is at West Jordan Middle School on Thursday evening, also at 6:00 p.m. She said this training is required for all principals and School Community Council chairs. She also said reminders will continue to be sent and the Committee is excited to meet with all of these individuals and help them create great Councils. Mrs. Atwood said the Committee discussed Parent University and noted that Mrs. Voorhies is working on a survey for School Community Council chairs to gather input about the type of classes, etc. they would like to have offered.

Mrs. Whitelock said she had no Facilities Committee activities to report at this time.

Mr. Osborn said the PTA is currently working on the Reflections Contest. He said the High School Activities Association will be moving forward on realignment and between now and the end of the year there will be at least two regular meetings and two extra discussion/hearing-type meetings held. He said he received a request from Herriman High School to have Jordan schools be in the same region and will present this request, which he agrees with, to the Association.

Mr. Young updated the Board about the State Internal Audit that is ongoing and said the District is scheduled to meet with the State Audit Committee on October 20, 2016. He said he and Mrs. Pulsipher will be attending this meeting and noted that this meeting is being held on the first day of fall break and there is no expectation for administrators to be present at this meeting. He also noted that a request was made to the State to change the date of the meeting; however, the request was denied. He said he believed Board members were provided a copy of Mr. Larsen's response to the embargoed report and since the Board cannot take official action, Mr. Larsen was required to sign this response on behalf of the District. Mr. Young stated that the State has put some interesting restrictions and barriers in the Board's way for effectively addressing the audit concerns. He invited Board members to attend the meeting on October 20, if they are available.

Mr. Young reported that Mrs. Pulsipher and he met for the first time two weeks ago with the Real Salt Lake Charter High School Board. He said the first initial budget included a significant amount for curriculum development and asked Jordan administrators if they would be willing to put together a bid to help develop that curriculum. He said the expectation is that the School District will not lose money on providing these services and the bid should be a fair representation of actual costs the District will incur. He also said if the Board is comfortable with that he would like to make a request of District personnel to put a bid together and submit it to the Real Salt Lake Charter High School Board.

Mrs. Voorhies said she would report activities of the Western Growth Coalition and the Licensed Compensation Committee meetings at the next Board meeting.

Mrs. Pulsipher reported that she retrieved a note from a suggestion box at one of her schools which said, "Just wanted to take a moment and thank the District and the Board of Education for all that they do for us and every student. I love my school." She said this was an awesome note to read. Mrs. Pulsipher reported that she attends Utah State Board of Education Finance Committee meetings on behalf of USBA and at the last meeting they approved a recommendation in regard to the district of residence validation and reported on the process for validation of charter school student residence addresses. Mrs. Pulsipher also reported on the State Board legislative priorities and USBA priorities and recommended funding for public education.

At 7:25 p.m., the meeting adjourned.

**MOTION:** At 7:25 p.m., it was moved by Janice L. Voorhies and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

### **CLOSED SESSION**

Those recognized or signed-in as present:  
Susan K. Pulsipher, Board President

Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
Scott Thomas, Administrator of Auxiliary Services

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel and property. The closed session discussion was recorded and archived.

At 7:50 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
Anthony A. Godfrey, Associate Superintendent  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

**H. Utah Open Meetings Law Training**

Mr. Paul Van Komen, Board attorney, conducted the yearly required Board training on the Utah Open Meeting law for those members who have not completed the training through USBA.

**MOTION:** At 8:12 p.m., it was moved by Richard S. Osborn to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc

[Minutes approved 10-25-16]