

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

October 4, 2016
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor Kendon Godfrey
Councilmembers: Richie Calderwood
Steven Palmer
Elaine Goodey
Ryan Thompson

Kristi Hidalgo, Town Clerk

Public Attendance: There was no public attendance at this meeting.

1. CALL TO ORDER

Mayor Godfrey called the Clarkston Town Council to order at 7:00 p.m.
Councilmember R. Calderwood led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Godfrey addressed the minutes of the Clarkston Town Council Meeting held September 20, 2016. Councilmember R. Thompson motioned for the Clarkston Town Council to approve and adopt the minutes of September 20, 2016. Councilmember E. Goodey seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Discussion on Proposed Water Ordinance Amendments Title 8-1-5 – The Council reviewed the Water Ordinance Amendments recommended by Miles Jensen, the town attorney. Mayor Godfrey referred to Title 8-1-5 B. Contents; Delinquent Payment; Notice of Intent to Disconnect Service, which states the following:

Contents; Delinquent Payment; Notice of Intent to Disconnect Service: The monthly statement shall specify the amount of the bill for the water service, the billing date, the place of payment and the date due. The payment due date is the tenth day of the following month of the billing cycle as indicated on the statement and if not paid by the due date the account is Delinquent. If any statement is not paid by the due date, the Town may give the Customer notice in writing of intent to discontinue water service to the premises of the Customer unless the amount due is paid in full within fifteen (15) days from the date of the notice.

Mayor Godfrey clarified that according to this all that Clarkston Town is required to do is send one notice, in writing, of intent to discontinue water services. Clarkston Town currently sends certified letters by mail to customers with delinquent accounts. A door hanger is also placed on the delinquent account holder's door informing them that their water will be shut off in 2 days, if payment is not received. The Council agreed that door hangers are not necessary and decided to discontinue this practice. The Council determined

that a certified letter is sufficient notice of intent to discontinue water service. Clarkston Town Citizen’s will be notified of the Water Ordinance revisions in the October Newsletter.

Ordinance 16-09 “An Ordinance Amending Title 8-1-5 Utilities Water Use and Services Billing and Frequency” - Mayor Godfrey asked if there was any further discussion by the Council prior to passing the ordinance. There was none. Mayor Godfrey read the ordinance and asked for a motion to adopt Ordinance 16-09. Councilmember S. Palmer motioned for the Council to approve and adopt Ordinance 16-09. Councilmember R. Thompson seconded the motion.

Roll Call Vote:

Mayor Godfrey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember R. Calderwood	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember S. Palmer	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember R. Thompson	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember E. Goodey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

Resolution 16-21 “A Resolution Authorizing and Establishing Water Fees Pursuant To Water Ordinance, Title 8-1-5” - Mayor Godfrey asked if there was any discussion by the Council prior to passing the Resolution. There was no discussion. Mayor Godfrey read the resolution. Mayor Godfrey asked for a motion to adopt Resolution 16-21. Councilmember R. Calderwood motioned for the Council to approve and adopt Resolution 16-18. Councilmember R. Thompson seconded the motion.

Roll Call Vote:

Mayor Godfrey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember R. Calderwood	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember S. Palmer	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember R. Thompson	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Councilmember E. Goodey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

Dorothy Lower – Did not show up to the meeting.

Larry Phillips - Did not show to the meeting.

3. DEPARTMENTS

Mayor Godfrey – USU Archeological Services Proposal – Mayor Godfrey received a proposal from USU Archeological Services to do a Ground Penetrating Radar Survey (GPR) on a selected section of the Cemetery to find unknown graves. **See Attachment A** Mayor Godfrey reported that it would cost \$1,120 and is only 80-85% accurate. Councilmember R. Thompson stated that there is no point in having a GPR survey done. A GPR Survey doesn’t show skeletal bones it only indicates disturbed soil, which is what the metal rod method does. Councilmember R. Thompson believes that the only way to know for sure if there is an unknown grave in a particular place is to excavate it. Mayor Godfrey agreed with Councilmember R. Thompson. Mayor Godfrey stated that the

Council needs to do something to find the unknown graves. Mayor Godfrey feels that the town is obligated to determine whether or not the possible unknown grave places are actually occupied and should not wait for a burial to determine this. The Council made the decision to probe all possible unknown graves in the cemetery. If it is determined by this method that something could be there then the grave will be excavated to accurately reveal if it is occupied. If the grave place is probed and it is determined nothing is there it won't be excavated. If there is any question at all the grave place will be excavated. The Council decided against having a GPR survey done.

Impact Fees – Mayor Godfrey tabled this agenda item.

Town Employee Christmas Party – The Town Employee Christmas Party will be held at Logan Steak House on December 13, 2016 at 6:30 p.m.

November Town Council Meeting – There will only be one Town Council Meeting in November and it will be held on November 15, 2016 instead of November 1, 2016.

Councilmember R. Calderwood – Water Department – Springs Redevelopment Update – Councilmember R. Calderwood reported that one sector of Big Birch Spring has been turned out and the rest of Big Birch Spring will be turned out later this week. Councilmember R. Calderwood and Water Operator Bryan Goodsell will monitor the water tank level. The Park and Cemetery Sprinkler Systems are to be turned off. Clarkston Citizens will be advised to conserve water. Water project updates and any further water restrictions will be posted in the October Newsletter, at the Clarkston Post Office and on the Official Clarkston Town Facebook page.

September Warrant List - Councilmember R. Calderwood presented the Warrant List for September 2016. Councilmember R. Thompson motioned for the Clarkston Town Council to approve the warrant list as read. Councilmember S. Palmer seconded the motion. All in favor “Aye”

Councilmember S. Palmer – New Street Construction Ordinance – The Council discussed New Street Construction Regulations and decided that the following would be adopted and approved by Ordinance and added to the Clarkston Town Code Book:

Title 7-2-9

New Street Construction

- A. Responsibility: It shall be deemed the responsibility of any person, contractor or agent desiring a new street access to obtain a permit to construct a street or roadway and assume the expenses incurred in the project.
- B. Right of Way: A new street shall be placed into an existing designated road right of way and shall be established by an independent survey.
- C. Building materials: A roadway may be established in accordance with the following specifications: 22' wide, vegetation grubbed off 8" deep, and 8" pit run gravel compacted to make a drivable surface. An additional 4 inches of road base on top of the pit run is optional.

- D. Water drainage: adequate ditches, culverts as needed for drainage which meets reasonable standard and specifications as established by an authorized representative of the town.
- E. Emergency Vehicles: Any new street must have adequate space for emergency vehicles, snow removal equipment, and garbage trucks; including turning around of such vehicles.
- F. Inspection: It shall be unlawful for any person either as owner, agent, contractor or employee to construct a street which does not conform to specifications established by the town engineer or other authorized representative of the town.

Councilmember R. Calderwood referenced regulation E. and stated that a specific state or county specification should replace adequate space, adequate space is too vague. The Council agreed. Councilmember S. Palmer will find out what the County and State require regarding turnaround dimensions, for emergency vehicle, garbage, and snow removal trucks. The Council will approve and adopt the New Street Construction Regulations by Ordinance at the next Town Council Meeting held October 18, 2016.

Youth Council – There are two Youth Councilmember positions that need to be filled. The Council approved Kody Krievens and Britley Calderwood to be members of the Youth Council.

Youth Halloween Activity – Councilmember S. Palmer stated that the Youth Council will be sponsoring a Halloween Activity for youth ages 12-18. It will be held Friday October 28th from 7:30 -10:30 p.m. in the bottom level of the Community Center. There will be a cookout and a scary movie.

Councilmember E. Goodey – Emergency Preparedness – Councilmember E. Goodey requested a list of Volunteer Fire Fighters and EMT’s. The Town Clerk Kristi Hidalgo will get an updated list from Fire Chief Brooks Dufner and give Councilmember E. Goodey a copy.

Councilmember R. Thompson – Councilmember R. Thompson had nothing to report at this meeting.

4. RELEVANT BUSINESS

Next Meeting - The next meeting will be a Town Council Meeting and will be held Tuesday November 15, 2016 at 7:00 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember R. Calderwood motioned that the Clarkston Town Council Meeting adjourn. Councilmember R. Thompson seconded the motion. All members present voted “Aye”. Motion carried. The meeting adjourned at 8:25 p.m.

Kristi Hidalgo
Clarkston Town Clerk

