

**LONE PEAK PUBLIC SAFETY DISTRICT
BOARD MEETING AGENDA**

**October 27, 2016
7:00 A.M.**

APPEARANCES

Time has been set aside for the public to express their ideas, concerns, and comments.
(Please limit your comments to three minutes each.)

1. Invocation – Tim Irwin
2. Resolution 02-16 – Interlocal agreement between Lone Peak PSD and each City in Utah County and the Utah County Major Crimes Task Force - Brian
3. Update of HB288 (Line-of-Duty Death Benefits for Peace Officers and Firefighters) cost sharing agreement - Rich
4. Update from Committees studying Metrics – Brian & Brad
 - a. Authorize Fire/EMS to enter into a contract for the study of Metrics. Parameters and costs of the low bid received will be presented.
 - b. Discussion and Direction for Police Metric Study - Brian
5. Authorization to Hire Kevin Card to be the District’s Emergency Preparedness Coordinator – Mayors Wimmer and Thompson
6. Financials – Laurie
7. Approve Minutes – August 25, 2016
8. Police Staff Report - Brian
8. Executive Session – Discussion of the character, professional competence, or physical or mental health of an individual, pursuant to Section 52-4-205(1) of the Utah Code Annotated

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Laurie Adams, 801-772-4521 at least three working days prior to this meeting.

From: Nathan Crane
Sent: Monday, October 17, 2016 9:31 AM
To: Laurie Adams
Subject: Fwd: ULCT Friday Facts for Friday, October 14, 2016

Follow Up Flag: Follow up
Flag Status: Flagged

See surviving spouse fund below.

Nathan Crane
City Administrator

Begin forwarded message:

From: Cameron Diehl <cdiehl@ulct.org>
Date: October 14, 2016 at 5:45:57 PM MDT
To: Nathan Crane <ncrane@highlandcity.org>
Subject: ULCT Friday Facts for Friday, October 14, 2016

Surviving Spouse Trust Fund

Two years ago, the legislature created the Local Public Safety and Firefighter Surviving Spouse Trust Fund for the surviving families of peace officers or firefighters who fall in the line of duty. Cities and agencies have been awaiting information from the Board of Trustees about the annual rate for participation in the trust fund. The annual rate will be \$95.00 per eligible employee. The cost sharing agreement and participation form are in the final stages of completion, and will be shared with you as soon as they are available, in addition to information regarding the process to participate. In an effort to better establish the number of agencies wishing to participate in the program, please contact Kim Gibb at kgibb@utah.gov advising of your interest.

Kevin L. Card
10894 N. 5750 W.
Highland, Utah 84003
(801) 756-5711

- **High School Counselor for 31 years**
- **Alpine School District Parent-Teen Instructor 1988-1994**
- **Developed and built a ropes course for Alpine School District**
- **President of Alpine School District Counselors Association (2 years)**
- **President of the Guidance Division of UACTE for Utah (2009 – 2010 school year)**
- **Presenter at a national conference on “Protecting Children and Families from Pornography and other Harmful Materials”**
- ***Why Try* instructor/teacher for 10 years at Pleasant Grove High School**
- ***District Commissioner in Boy Scouts of America over 2000 volunteers and 5000 youth***
- **Developer and curriculum writer for *Why Try* Learning Activities**
- **Volunteer *Why Try* teacher at Harvest Elementary (4th grade)**
- **Supervising instructor for Leadership team at Utah Valley State College (College students teaching *Why Try* in public education)**
- **Currently a trainer for *Why Try***

Interests

Canyoneering
Gardening Giant Pumpkins (650 lbs.)
Bee Keeping
Basketball
Coaching
Hiking
Camping
Fishing
Anything outdoors
Self Reliance

Family

Wife (Sue)
3 Girls (all married)
3 Boys (all married)
11 Grandchildren

Preparedness Focus:

- **My wife and I are currently the Highland Stake Preparedness Coordinators**
- **Instructor/Teacher various preparedness topics**
- **Captain for preparedness camps for the last 3 summers**
- **In charge for bulk buys for preparedness groups**
- **Contributor to the Highland Stake Preparedness web site**
- **Organize monthly classes in the area of preparedness**
- **Coordinating the Highland Stake Communications Plan**
- **Coordinates monthly news letters**
- **CERT trained**
- **Ham Radio license**

Go to www.highlandstakeinfo.org to see the preparedness section of the web site.

LONE PEAK PUBLIC SAFETY DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>ADMINISTRATION REVENUE</u>					
10-33-01 ALPINE	.00	22,570.00	67,710.00	45,140.00	33.3
10-33-02 HIGHLAND	11,517.83	57,589.15	138,214.00	80,624.85	41.7
10-33-03 CEDAR HILLS	.00	5,439.24	21,757.00	16,317.76	25.0
10-33-15 INTEREST EARNINGS	.00	43.79	150.00	106.21	29.2
10-33-18 MISCELLANEOUS INCOME	30.00	30.00	100.00	70.00	30.0
TOTAL ADMINISTRATION REVENUE	11,547.83	85,672.18	227,931.00	142,258.82	37.6
<u>POLICE REVENUE</u>					
10-35-01 ALPINE	.00	363,404.68	1,090,214.00	726,809.32	33.3
10-35-02 HIGHLAND	160,495.67	802,478.35	1,925,948.00	1,123,469.65	41.7
10-35-04 ALPINE SCHOOL DISTRICT	.00	4,560.00	67,000.00	62,440.00	6.8
10-35-09 COURT REVENUE	.00	394.25	1,000.00	605.75	39.4
10-35-10 POLICE REPORT CHARGES	.00	1,605.50	2,700.00	1,094.50	59.5
10-35-11 FINGER PRINTING	.00	960.00	1,700.00	740.00	56.5
10-35-12 DOG LICENSE REVENUE	.00	(15.00)	.00	15.00	.0
10-35-13 SECURITY SERVICES	.00	840.00	.00	(840.00)	.0
10-35-18 MISCELLANEOUS INCOME	.00	366.50	2,000.00	1,633.50	18.3
10-35-20 GRANTS	.00	845.56	10,500.00	9,654.44	8.1
TOTAL POLICE REVENUE	160,495.67	1,175,439.84	3,101,062.00	1,925,622.16	37.9
<u>FIRE / EMS REVENUE</u>					
10-37-01 ALPINE	.00	225,070.00	675,210.00	450,140.00	33.3
10-37-02 HIGHLAND	90,907.75	454,538.75	1,090,893.00	636,354.25	41.7
10-37-03 CEDAR HILLS	.00	163,331.76	653,326.00	489,994.24	25.0
10-37-05 UTAH COUNTY	.00	2,931.08	30,000.00	27,068.92	9.8
10-37-11 CHARGES FOR SERVICES	39,730.31	151,160.02	512,000.00	360,839.98	29.5
10-37-14 FIRST AID KIT SALES	48,202.43	48,202.43	.00	(48,202.43)	.0
10-37-18 MISCELLANEOUS INCOME	1,193.55	5,638.66	18,000.00	12,361.34	31.3
10-37-20 GRANTS	.00	.00	20,000.00	20,000.00	.0
10-37-40 PROCEEDS FROM SALE OR ASSET	.00	10,842.00	.00	(10,842.00)	.0
TOTAL FIRE / EMS REVENUE	180,034.04	1,061,714.70	2,999,429.00	1,937,714.30	35.4
TOTAL FUND REVENUE	352,077.54	2,322,826.72	6,328,422.00	4,005,595.28	36.7

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
10-43-10 WAGES - PERMANENT EMPLOYEES	9,390.87	9,390.87	36,800.00	27,409.13	25.5
10-43-33 PUBLIC INFORMATION	.00	.00	150.00	150.00	.0
10-43-38 BUILD UP DISTRICT RESERVES	.00	.00	25,000.00	25,000.00	.0
10-43-39 EMERGENCY PREPARATION	.00	.00	6,000.00	6,000.00	.0
10-43-40 POSTAGE - MISC SUPPLIES	90.00	90.00	1,500.00	1,410.00	6.0
10-43-61 LEGAL FEES	1,500.00	12,929.66	1,500.00	(11,429.66)	862.0
10-43-62 AUDIT FEES	.00	3,000.00	5,000.00	2,000.00	60.0
10-43-79 INSURANCE	.00	850.00	900.00	50.00	94.4
10-43-80 ALPINE DISPATCH	.00	22,976.50	45,953.00	22,976.50	50.0
10-43-81 HIGHLAND DISPATCH	.00	49,813.50	99,627.00	49,813.50	50.0
10-43-88 BOARD EXPENSES	34.18	95.34	500.00	404.66	19.1
10-43-90 MISCELLANEOUS EXPENSE	825.00	1,285.31	5,000.00	3,714.69	25.7
TOTAL ADMINISTRATION DEPARTMENT	11,840.05	100,431.18	227,930.00	127,498.82	44.1

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-45-10 WAGES - PERMANENT EMPLOYEES	47,102.18	346,666.44	1,263,555.00	916,888.56	27.4
10-45-11 HOLIDAY PAY	.00	2,757.50	45,500.00	42,742.50	6.1
10-45-12 OVERTIME	1,509.54	16,284.84	62,000.00	45,715.16	26.3
10-45-13 WAGES-CROSSING GUARDS	5,273.60	16,068.00	85,000.00	68,932.00	18.9
10-45-14 WAGES-PART-TIME	1,931.75	10,362.49	45,550.00	35,187.51	22.8
10-45-16 CALL PAY - POLICE	495.15	4,297.14	19,850.00	15,552.86	21.7
10-45-18 SPECIALTY PAY	230.77	1,647.70	6,000.00	4,352.30	27.5
10-45-20 MEDICAL BENEFITS	12,584.24	73,893.62	367,372.00	293,478.38	20.1
10-45-21 RETIREMENT	17,919.06	127,330.51	481,595.00	354,264.49	26.4
10-45-22 FICA/MEDICARE	836.92	5,898.92	22,000.00	16,101.08	26.8
10-45-25 UNIFORM EXPENSE	1,754.65	8,896.30	41,770.00	32,873.70	21.3
10-45-31 DUES, SUBSCRIPTIONS, REF MATLS	26.49	552.41	1,750.00	1,197.59	31.6
10-45-33 PUBLIC EDUCATION	495.79	495.79	3,500.00	3,004.21	14.2
10-45-34 NOVA & SCHOOL LUNCH	47.95	255.09	2,500.00	2,244.91	10.2
10-45-38 TRAVEL EXPENSE	301.64	858.04	6,500.00	5,641.96	13.2
10-45-40 POSTAGE, PRINTING, MISC SUPPL	81.15	1,470.82	12,500.00	11,029.18	11.8
10-45-50 K-9 EXPENSES	.00	98.96	3,000.00	2,901.04	3.3
10-45-52 UTILITIES EXPENSE	679.53	3,003.99	22,160.00	19,156.01	13.6
10-45-57 DRUG SCREENS	.00	75.00	2,000.00	1,925.00	3.8
10-45-58 PROFESSIONAL SERVICES/CONTRACT	1,454.61	62,746.45	86,850.00	24,103.55	72.3
10-45-59 BUILDING MAINTENANCE	1,975.77	6,766.34	20,000.00	13,233.66	33.8
10-45-61 CHIEF'S ADMIN	46.58	490.24	6,000.00	5,509.76	8.2
10-45-68 TRAINING	290.00	1,780.00	13,400.00	11,620.00	13.3
10-45-69 RENT	.00	33,027.60	132,110.00	99,082.40	25.0
10-45-71 FUEL	.00	7,427.30	65,000.00	57,572.70	11.4
10-45-73 VEHICLE SUPPLIES/MAINTENANCE	693.69	5,690.54	27,900.00	22,209.46	20.4
10-45-74 VEHICLE LEASE	33,098.09	73,154.58	85,890.00	12,735.42	85.2
10-45-77 EQUIPMENT REPLACEMENT	.00	1,444.11	52,000.00	50,555.89	2.8
10-45-78 CAPITAL	.00	.00	9,250.00	9,250.00	.0
10-45-79 INSURANCE	1,328.68	53,485.86	94,000.00	40,514.14	56.9
10-45-80 BANKCARD FEES	.00	350.21	1,000.00	649.79	35.0
10-45-89 ANIMAL CONTROL	.00	.00	4,000.00	4,000.00	.0
10-45-90 POLICE SUPPLIES	.00	.00	9,560.00	9,560.00	.0
TOTAL POLICE DEPARTMENT	130,157.83	867,276.79	3,101,062.00	2,233,785.21	28.0

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE / EMS DEPARTMENT</u>					
10-47-10 WAGES - PERMANENT EMPLOYEES	44,425.67	308,339.59	1,026,679.00	718,339.41	30.0
10-47-11 OVERTIME WAGES/STANDBY	3,976.85	22,734.10	75,000.00	52,265.90	30.3
10-47-12 PART TIME EMPLOYEES	14,470.16	106,884.71	360,000.00	253,115.29	29.7
10-47-13 HOLIDAY PAY	.00	.00	18,250.00	18,250.00	.0
10-47-17 INTERNS	.00	355.60	14,000.00	13,644.40	2.5
10-47-20 MEDICAL BENEFITS	12,560.06	77,195.45	309,000.00	231,804.55	25.0
10-47-21 RETIREMENT	13,075.00	94,576.76	307,000.00	212,423.24	30.8
10-47-22 FICA/MEDICARE	954.02	6,423.76	25,000.00	18,576.24	25.7
10-47-25 UNIFORM EXPENSE	3,042.25	12,193.08	32,500.00	20,306.92	37.5
10-47-29 STATE MEDICAID FUND	.00	3,100.69	.00	(3,100.69)	.0
10-47-31 DUES, SUBSCRIPTIONS, REF MATLS	.00	620.92	500.00	(120.92)	124.2
10-47-33 PUBLIC EDUCATION	.00	3,620.70	11,000.00	7,379.30	32.9
10-47-36 EMERGENCY PREPARATION	.00	.00	5,000.00	5,000.00	.0
10-47-38 TRAVEL EXPENSE	800.00	3,200.00	10,000.00	6,800.00	32.0
10-47-40 POSTAGE, PRINTING, MISC SUPPL	.00	362.00	1,000.00	638.00	36.2
10-47-48 PHYSICALS	2,343.00	2,377.00	2,500.00	123.00	95.1
10-47-49 MEDICAL SUPPLIES	2,116.03	11,205.88	34,000.00	22,794.12	33.0
10-47-52 UTILITIES	2,166.31	12,928.01	60,000.00	47,071.99	21.6
10-47-59 BUILDING MAINTENANCE	2,092.65	8,677.62	10,000.00	1,322.38	86.8
10-47-60 RADIO SERVICE	2,200.00	6,356.14	15,000.00	8,643.86	42.4
10-47-63 BILLING AND COLLECTION	2,805.41	11,878.53	36,000.00	24,121.47	33.0
10-47-68 TRAINING	557.80	1,247.46	6,000.00	4,752.54	20.8
10-47-69 RENT	.00	22,085.90	184,200.00	162,114.10	12.0
10-47-71 FUEL	1,434.27	4,470.77	20,000.00	15,529.23	22.4
10-47-73 VEHICLE SUPPLIES/MAINTENANCE	917.44	9,424.93	30,000.00	20,575.07	31.4
10-47-74 VEHICLE LEASE	51,152.82	238,830.26	253,053.00	14,222.74	94.4
10-47-78 EQUIPMENT	2,803.67	69,419.09	30,000.00	(39,419.09)	231.4
10-47-79 INSURANCE	1,383.26	53,010.59	78,000.00	24,989.41	68.0
10-47-90 MISCELLANEOUS EXPENSE	270.49	2,752.91	14,000.00	11,247.09	19.7
10-47-91 EQUIPMENT LEASE	.00	37,746.80	31,747.00	(5,999.80)	118.9
TOTAL FIRE / EMS DEPARTMENT	165,547.16	1,132,019.25	2,999,429.00	1,867,409.75	37.7
TOTAL FUND EXPENDITURES	307,545.04	2,099,727.22	6,328,421.00	4,228,693.78	33.2
NET REVENUE OVER EXPENDITURES	44,532.50	223,099.50	1.00	(223,098.50)	22309