

BILLS APPROVED BY ECSSD#1
September 12, 2016

Emery County - 98-4000-2800 - Telephone	\$30.00
Utah Power & Light - 98-4000-7503	\$254.01
Emery County Progress - new project Deer Creek Road	\$168.00
Sun Advocate - new project Deer Creek Road	\$352.80
BK's StopNShop Inv. 52910 - 98-4000-6200	\$40.11
IC Group - 98-4000-2400- Checks Inv. 595690	\$187.76
Emery County Road Department - chip seal - 98-4000-7620	\$300,000.00
Staker Parson d.b.a Nielson Construction - Pay Est. #2 Final 98-4000-7655	\$17,281.66
Bevan K. Wilson - 98-4000-6210- Board Meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$ 11.00
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$361.00
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$250.00
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$300.00
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr	\$300.00
98-4000-2300 -Mileage	\$ 84.15
98-4000-2800 - Cell Phone	<u>\$ 50.00</u>
	\$434.15
Richard Jensen - 98-4000-2800- Cell Phone	\$ 50.00
98-4000-2300 - Mileage/Expenses	\$ 19.25
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$369.25

Merrill Swasey - 98-4000-2800 - Cell Phone	\$ 50.00
98-4000-2300- Mileage/Expenses	\$ 55.00
98-4000-6210 - Board Member Stipend/Project Mgr.	<u>\$300.00</u>
	\$405.00

TOTAL: \$320,183.74

MINUTES OF THE
REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
September 12, 2016

Attendees at the meeting:

Chairman Kent Petersen

Board Members, Bevan Wilson, Richard Jensen, Merrill Swasey

Howard Tuttle and Merrial Johansen, Johansen and Tuttle Engineering

Wayde Nielsen, Emery County Road Department

Leslie Bolinder, Secretary for District

Excused, Dean King

The Chairman welcomed everyone to the meeting.

1. CONSIDERATION AND APPROVAL OF ENGINEERING CONTRACT FOR THE DEER CREEK ROAD IMPROVEMENTS - COUNTY ROAD 304

A motion to approve the engineering contract with Johansen and Tuttle Engineering for the Deer Creek Road Improvements - County Road 304 for \$42,000 was made by Merrill Swasey and seconded by Richard Jensen. The motion was approved by all members present.

2. DISCUSSION AND CONSIDERATION OF MODIFYING THE INTERLOCAL AGREEMENT BETWEEN EMERY COUNTY AND ECSSD#1 CONCERNING SECRETARIAL AND SUPPORT SERVICES

Tabled on a motion by Bevan Wilson and a second by Merrill Swasey. The motion was approved by all members present. Chairman Kent Petersen submitted a proposed amended Interlocal Agreement to the commission office for commission approval before their last commission meeting. For some reason the agreement was not included on the agenda and did not get approved. He will follow up with the

commission office.

3. CONSIDERATION AND APPROVAL OF INTERLOCAL AGREEMENT BETWEEN EMERY COUNTY AND ECSSD#1 FOR TEMPLE MOUNTAIN WASH CROSSING.

This agreement was approved by the Emery County Commissioners in their last commission meeting. The Emery County Road Department will contribute \$50,000.00 towards this project upon proper invoicing by the district. This project will be a change order to a previous project of the district.

A motion to approve the Interlocal Agreement was made by Richard Jensen and seconded by Merrill Swasey. The motion was approved by all members present. The Chairman was authorized to sign the Interlocal Agreement and the original will be held in the Clerk/Auditor's office.

4. RATIFICATION OF BID AWARD AND ASSOCIATED PAPERWORK TO STAKER PARSON FOR THE DEER CREEK ROAD IMPROVEMENT.

Ratification of the bid award to Staker Parson for the Deer Creek Road Improvement Project was made on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present at the meeting. The bid was for \$399,175.25 and was higher than the engineer's estimate and required approval from representatives of the Huntington Power Plant and Bowie Mine before awarding the bid.

5. RATIFICATION OF BID AWARD AND ASSOCIATED PAPERWORK TO DOUBLE E CONSTRUCTION FOR TEMPLE MOUNTAIN WASH CROSSING.

Ratification of the bid award to Double E Construction for work at the Temple Mountain Wash Crossing was made on a motion by Merrill Swasey and seconded by Bevan Wilson. This action was approved by all members present.

5. JOHANSEN & TUTTLE ENGINEERING - UPDATE OF CURRENT PROJECTS.

South Moore Phase 10 - County Road 803

No action. UDOT is in the process of closing out this project.

South Moore - Phase 11- County Road 803

This project is complete. The engineer stated that he saved some money on excavation and used it for additional asphalt overlay. He stated that the road is not smooth and is not the best job. The contractor used the lay down machine and had a hard time with consistency. A final pay estimate of \$17,281.00 was submitted for payment. A change order, decreasing the total cost of the project by approximately \$4,000.00, was presented and approved on a motion by Richard Jensen and a second by Merrill Swasey. The motion was approved by all members.

Deer Creek Road Repairs

A pre-construction meeting is scheduled for September 13, 2016 at 10:00 a.m. at the office of the engineer. It is hoped everything will be in order to begin construction. SMA will be used instead of concrete and it cannot be installed in colder weather. UDOT is lined out and the intersection project will be handled as a change order to the original contract with Stake Parsons. Emery Telcom does not want to move the fiber line out of the boundaries of the intersection design. The cost of moving the other Emery Telcom lines will be approximately 8,000.00.

Chip Seal State Park Roads

No action. This project is on the STIP list for 2020.

Lone Tree Bridge Replacement

No action. This project is on the STIP list for 2020.

Little Wild Horse/Chute Canyon Culvert/Dip

The engineer presented the abstract for the Temple Mountain Wash Crossing project. Emery County Road Department has \$50,000 budgeted for this project. The bid from Double E came in at \$55,560.00. The project is on SITLA land and the right-of-way is already in place.

Joes Valley Boat Ramp Extension

A meeting has been scheduled for September 26, 2016 at 9:00 a.m. in the office of the engineer.

6. APPROVAL OF PAYMENT OF BILLS AND FINANCIAL REPORT DISCUSSION.

The bills were reviewed and approved on a motion by Bevan Wilson and a second by Merrill Swasey. The motion was approved by all members present.

Some financial reports were passed out and others were not ready by meeting time.

The 2016 fiscal year 4th quarter (July 2016) mineral lease allocation (through UDOT) will be \$149,907.30 as per telephone call from Steve Barton.

The distribution as per Resolution 12-15-15A will be as follows:

ECSSD#1	\$82,449.02
CVSSD	\$26,983.30
Fire SSD	\$17,988.88
Recreation SSD	\$17,988.88
North Emery Water Users SSD	\$4,497.22

This distribution was approved on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present.

It was noted that a public hearing will be needed next meeting to open and amend the budget to include the revenue from the county on the Temple Mountain Wash Crossing and other expenditures.

7. FOLLOW-UP DISCUSSION OF REQUIRED BOARD TRAINING.

Leslie handed out some information on how to access the required test on line at the State Auditor's website. The board members will take the required test and bring copies of their certificates when completed.

8. APPROVAL OF AUGUST 8, 2016 MEETING MINUTES.

The minutes for the August 8, 2016 regular meeting were approved on a motion by Merrill Swasey and a second by Bevan Wilson. The motion was approved by all members present.

ADJOURNMENT

The meeting was adjourned as the agenda came to the end. The next meeting is scheduled for October 17, 2016.

Approved by:

Kent Petersen, Chairman