

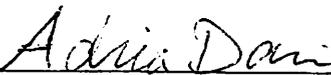
NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a meeting on Thursday, **Oct 6, 2016** in the Millville City Office, at 510 East 300 South, Millville, Utah, which meeting shall begin promptly at **8:00 p.m.**

1. Roll call
2. Opening remarks/Pledge of Allegiance.
3. Review and approval of agenda
4. Review and approval of minutes from Sept 15, 2016.
5. Action Items:
 - A. Consideration of zoning clearance for a building permit by A Plus General Contractors, for a residence to be located at 200 North 300 East in Millville, UT.
 - B. Consideration of zoning clearance for a building permit by Burbank Builders, for a residence to be located at 169 North 430 East, Mond-Aire Heights Lot #12, in Millville, UT.
6. Discussion Items:
 - A. City Council Report – review minutes from the Sept 22, 2016 meeting.
 - B. Agenda items for next meeting.
 - C. Other.
7. Calendaring of future Planning Commission Meeting.
8. Assignment of Representative to next City Council Meeting.
9. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Adria Davis at (435) 213-0787 at least three working days prior to the meeting.

Notice was posted on Oct 3, 2016 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notice Website (<http://www.utah.gov/pmnn/index.html>) on Oct 3, 2016.



Adria Davis, Secretary
Millville City Planning Commission

MILLVILLE PLANNING COMMISSION MEETING

**City Hall - 510 East 300 South - Millville, Utah
Sept 15, 2016**

1. Roll Call:

Chairman Jim Hart, Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Natalie Smith (Alt.) and Larry Lewis (Alt).

Others Present:

Development Coordinator Harry Meadows, Craig and Donna Nielsen. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Chairman Hart opened the meeting at 8:01 p.m.
Commissioner Greenhalgh led those present in the Pledge of Allegiance.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of Sept 15, 2016 was reviewed. A motion was made by Commissioner Dickey to approve the agenda as presented. Commissioner Farmer seconded. Commissioners Greenhalgh, Farmer, Hart, Dickey, Smith (Alt.) and Lewis (Alt.) voted yes, with Commissioner Thompson absent.

4. Review and Approval of the Minutes of the Planning Commission Meeting

The minutes for the meeting of Sept 1, 2016 were reviewed. A motion was made by Commissioner Farmer to approve the minutes as outlined. Commissioner Greenhalgh seconded. Commissioners Greenhalgh, Farmer, Hart, Dickey, Smith (Alt.) and Lewis (Alt.) voted yes, with Commissioner Thompson absent.

5.A. Request for Sign Permit from Craig & Donna Nielson for Stellar Collision Repair, for a sign to be located at 380 N. 200 E. in Millville, UT.

In order to comply with the division of motor vehicles Craig Nielsen is required by the state to have a sign for his home based business. The sign will be 1' by 2' with the state license number below the name. Millville ordinance states that a 2 square foot sign is only allowed in a window and not mounted on the home. Commissioner Greenhalgh made a motion to approve the Sign permit based on the conditions on the application which are; that the sign must be window mounted, 1' by 2' max. Commissioner Smith (Alt.) seconded. Commissioners Greenhalgh, Farmer, Hart, Dickey, Smith (Alt.) and Lewis (Alt.) voted yes, with Commissioner Thompson absent.

6.A. City Council Reports – review minutes from Sept 8, 2016 meeting.

A discussion was held about the progress of the roundabout and the closures of main street.

6.B. Agenda Items for Next Meeting

Multiple building permits were given out, nothing pending at this point.

7. Calendaring of future Planning and Zoning Meeting

The next regularly scheduled meeting will be held Thursday, Oct 6, 2016.

8. Assignment of Representative for City Council Meeting

Harry Meadows was asked to represent the commission at the next council meeting.

9. Adjournment

Chairman Hart moved to adjourn the meeting at 8:27 p.m. Commissioner Lewis (Alt.) seconded.



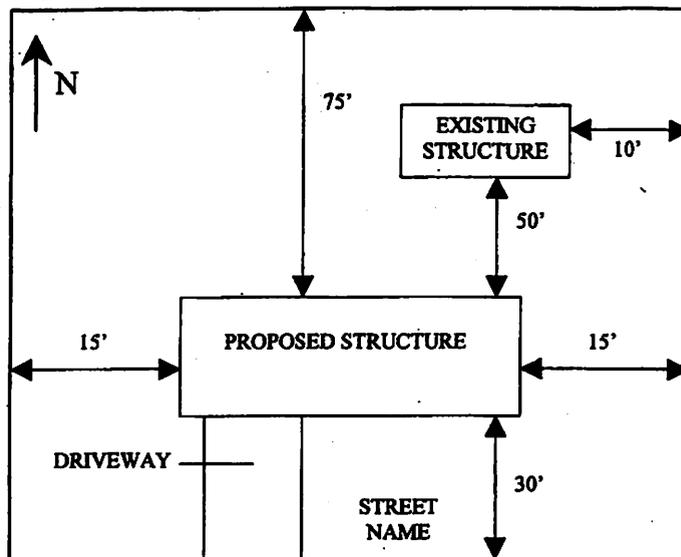
MILLVILLE CITY
ZONING CLEARANCE FOR BUILDING PERMIT
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

APPLICATION INFORMATION

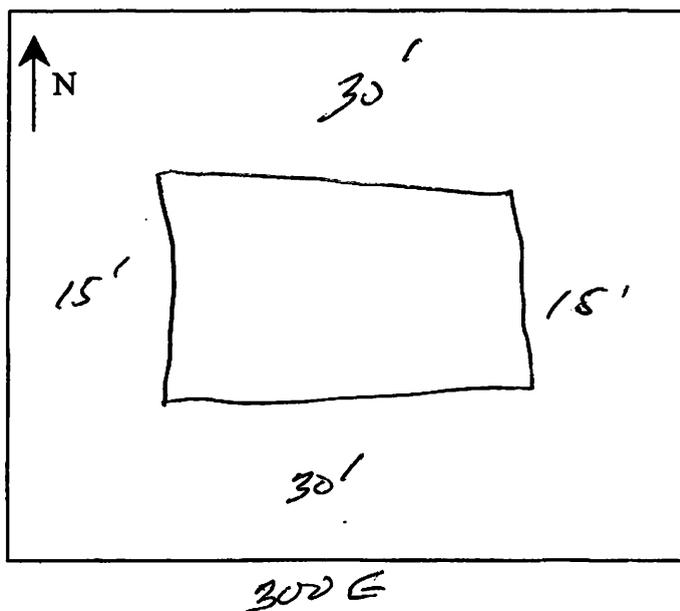
1. A Dus General Contractors
APPLICANT'S NAME
2. 117 W Clay Park DR
MAILING ADDRESS
- Murray UT 84107
CITY STATE ZIP CODE
3. _____ HOME TELEPHONE 4. (801) 892-2342 BUSINESS TELEPHONE
5. _____ OWNER'S NAME (if different from applicant)
6. single family home
TYPE OF STRUCTURE
7. 1457 8. RI
SQUARE FOOTAGE ZONE
9. Millville Hills # 25
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 157 - 0025
TAX IDENTIFICATION NUMBER
11. 200N 300E
ADDRESS OF CONSTRUCTION
12. .33 acres 13. 4710
LOT SIZE LOT ELEVATION
14. SEWER SEPTIC TANK N/A
(choose one)
15. CITY WATER PRIVATE WELL N/A
(choose one)
16. ELECTRICITY GAS OTHER UTILITY
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN

(numbers do not represent required setbacks)



PLOT PLAN



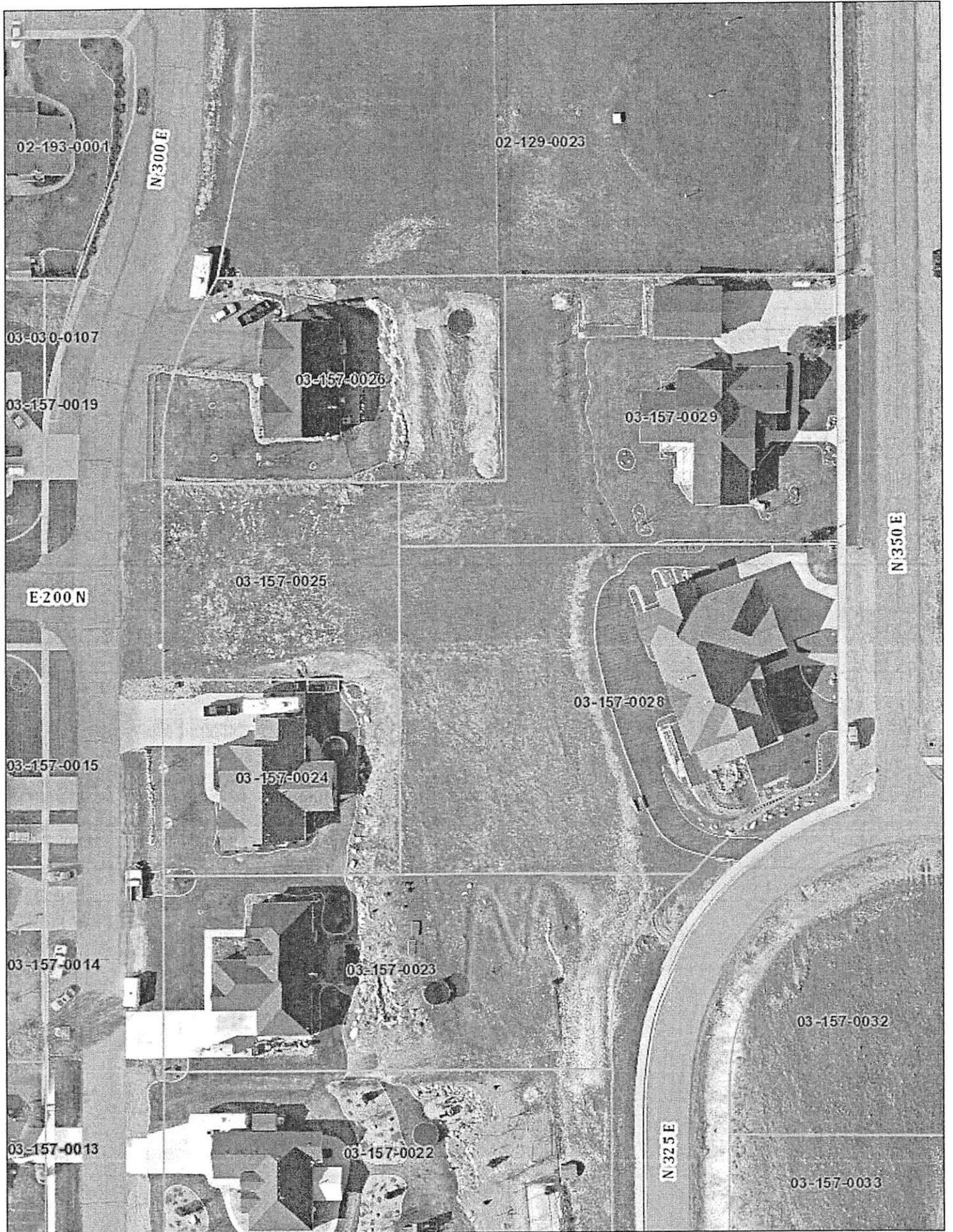
APPROVED - PLANNING AND ZONING

DATE

FEES PAID - TREASURER

DATE

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)



02-193-0001

02-129-0023

N 300 E

03-030-0107

03-157-0026

03-157-0019

03-157-0029

N 350 E

E-200 N

03-157-0025

03-157-0028

03-157-0015

03-157-0024

03-157-0014

03-157-0023

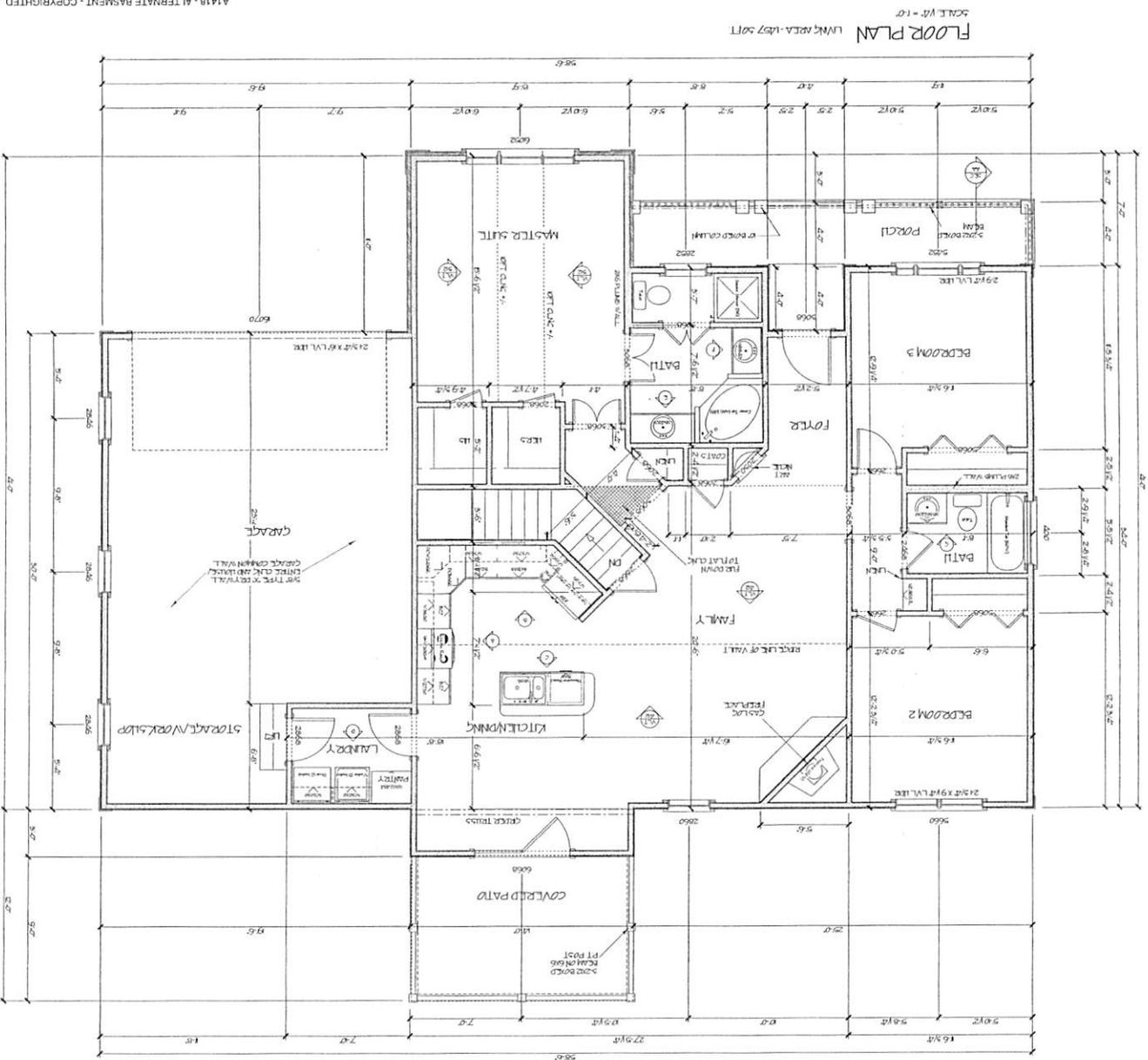
03-157-0013

03-157-0022

N 325 E

03-157-0032

03-157-0033



FLOOR PLAN
 LIVING AREA - 1457 SQ FT
 SCALE: 1/8" = 1'-0"

A1418 - ALTERNATE BASEMENT - COPYRIGHTED ATLANTA PLAN SOURCE, INC.

Notes: Check with your electric utility for the location of the design and engineering of these plans. Review the local codes and regulations of the jurisdiction in which the building will be constructed. The design is based on the information provided and is not intended to be used for any other purpose. The design is not intended to be used for any other purpose. The design is not intended to be used for any other purpose.

ALL DESIGN AND CONSTRUCTION BY ATLANTA PLAN SOURCE, INC. AND ITS AFFILIATES.
PLAN SOURCE, INC.
 P.O. Box 1000
 Atlanta, GA 30308
 Phone: 770-664-4114
 FAX: 770-664-4114
 DO NOT COPY WITHOUT WRITTEN PERMISSION FROM PLAN SOURCE, INC.



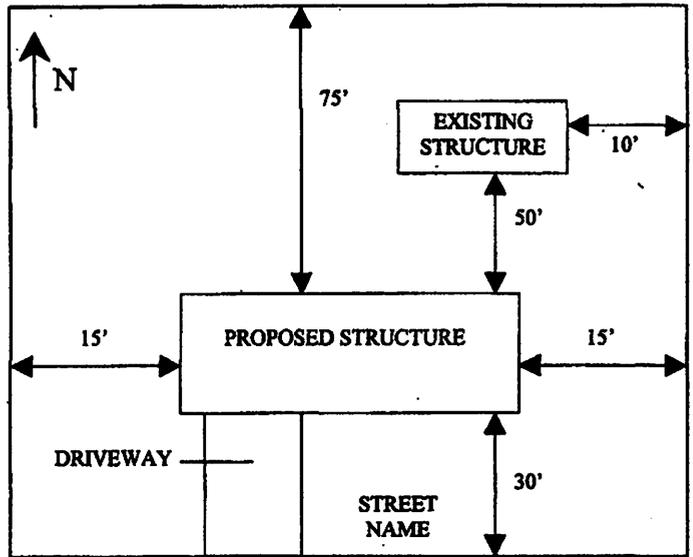


MILLVILLE CITY
ZONING CLEARANCE FOR BUILDING PERMIT
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

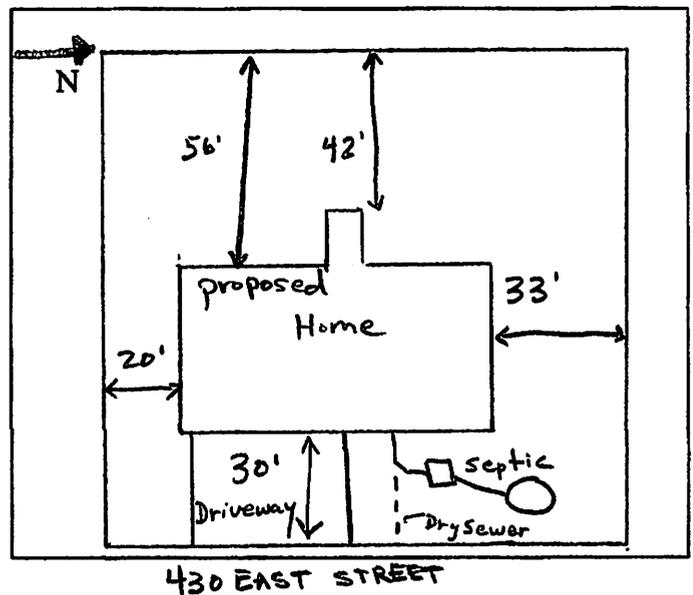
APPLICATION INFORMATION

1. Burbank Builders, Inc
APPLICANT'S NAME
2. 3687 West 3700 South
MAILING ADDRESS
- Wellsville UT 84339
CITY STATE ZIP CODE
3. None 4. 435-932-1100
HOME TELEPHONE BUSINESS TELEPHONE
5. SPEC
OWNER'S NAME (if different from applicant)
6. Single Family Residence
TYPE OF STRUCTURE
7. 3640 under Roof 8. R-1
SQUARE FOOTAGE ZONE
9. Mond-Aire Heights Lot # 12
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 194 - 0012
TAX IDENTIFICATION NUMBER
11. 169 North 430 East
ADDRESS OF CONSTRUCTION
12. .41 Acres 13. 4797 ft.
LOT SIZE LOT ELEVATION
14. SEWER SEPTIC TANK N/A
(choose one)
15. CITY WATER PRIVATE WELL N/A
(choose one)
16. ELECTRICITY GAS OTHER UTILITY
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN
 (numbers do not represent required setbacks)

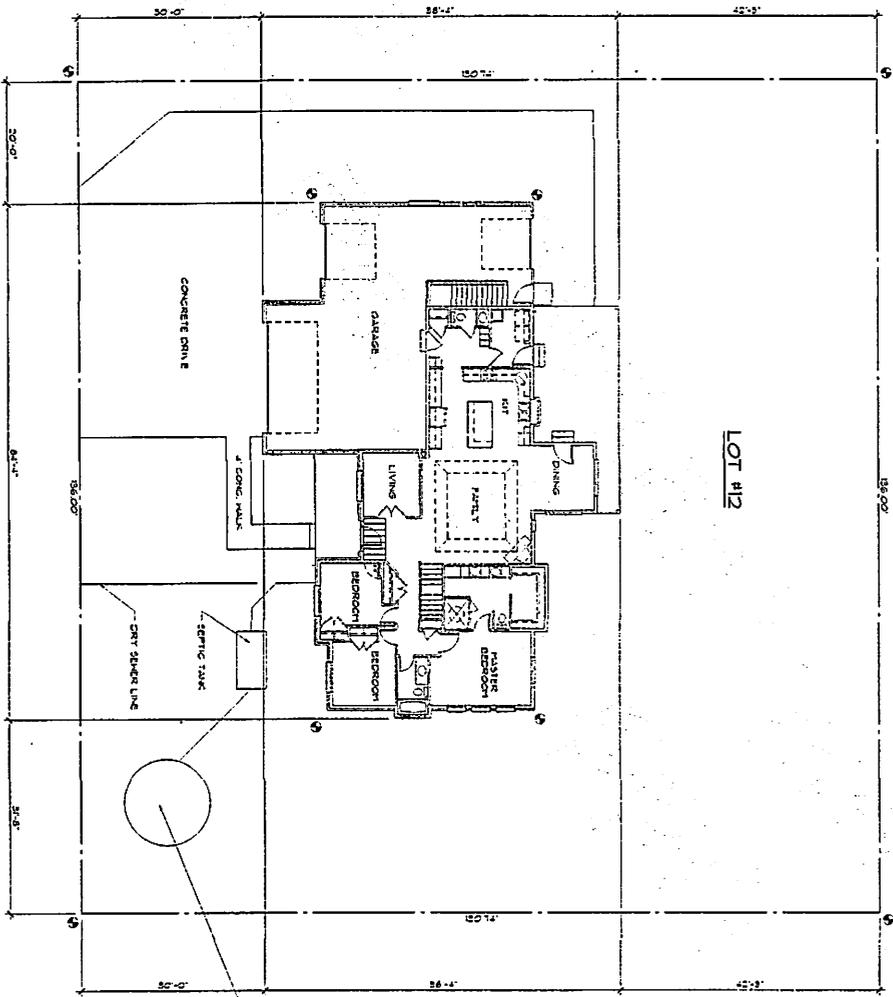


PLOT PLAN



APPROVED - PLANNING AND ZONING _____ DATE _____ FEES PAID - TREASURER _____ DATE _____

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)



SITE PLAN
SCALE: 1/8" = 1'-0"

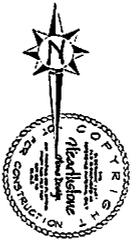
430 EAST STREET

LOT #12

ELEVATIONS (AS NOTED)
 1ST FLOOR FINISH FLOOR = 100'-0"
 2ND FLOOR FINISH FLOOR = 108'-0"
 TOP OF FINISH FLOOR = 114'-0"
 MAIN FLOOR = 100'-0"

THE GRADE AND ELEVATION SHOWN SHALL BE THE FIRST TO BE USED.

THIS SITE PLAN IS BASED ON INFORMATION PROVIDED BY THE CLIENT. THE ARCHITECT ASSUMES NO LIABILITY FOR THE PLACEMENT OF THE HOUSE OR FOR THE ACCURACY OF THE INFORMATION PROVIDED. THE ARCHITECT SHALL BE RESPONSIBLE FOR VERIFYING ALL ACTUAL SITE CONDITIONS AS WELL AS COMPLIANCE WITH ALL LOCAL ORDINANCES AND REGULATIONS.



THIS PLAN IS SPECIFIC TO THE LOT 169 NORTH 430 EAST MILLVILLE, UTAH. ANY OTHER USE IS PROHIBITED.

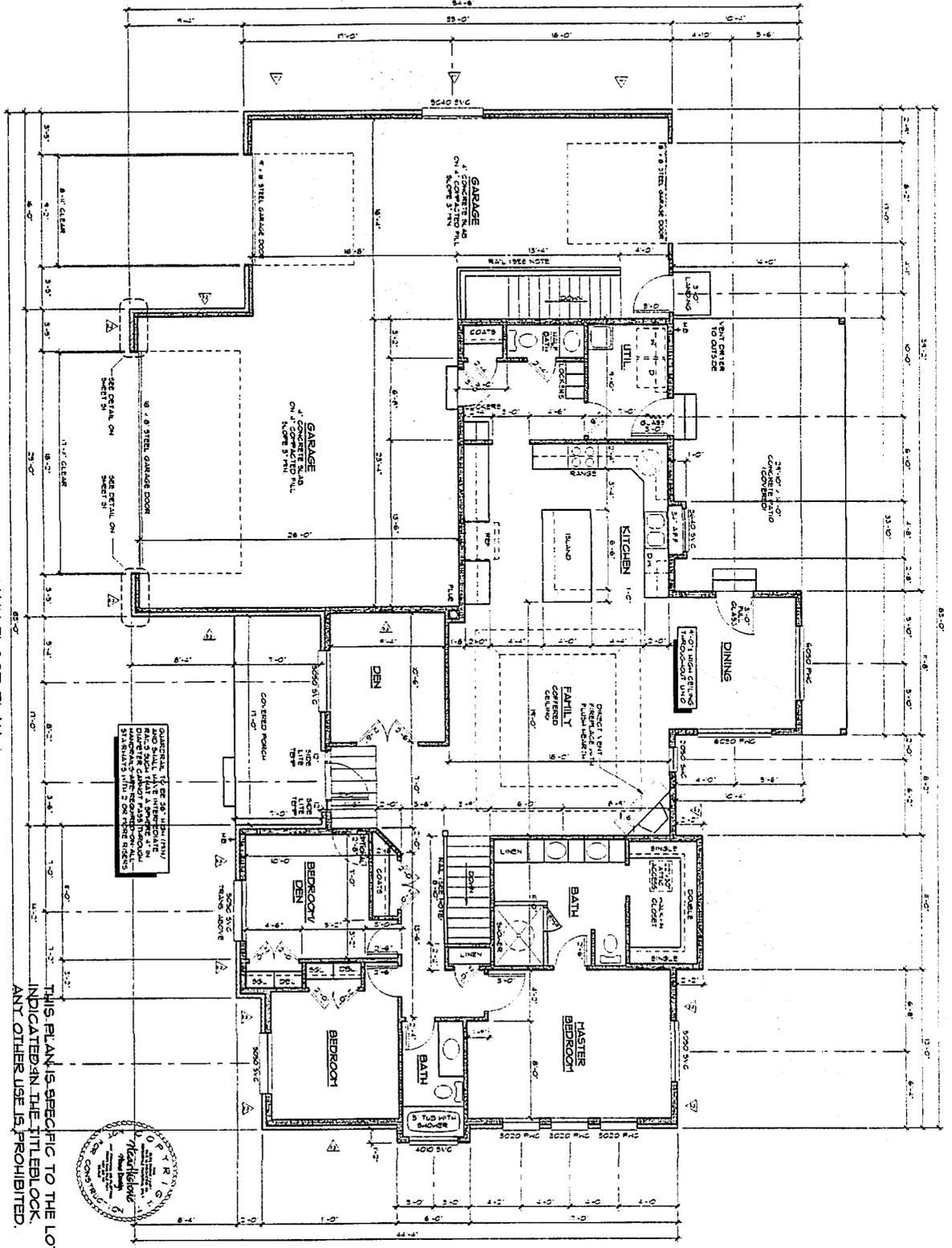
SHEET

PLAN R-1800a-050

BEARSK BUILDERS
 169 NORTH 430 EAST
 MILLVILLE, UTAH
 DATE: 22 SEPTEMBER 2016

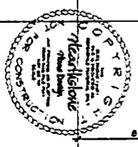
The Earthstone Co.
 Architects
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 Tel: 435-798-2200

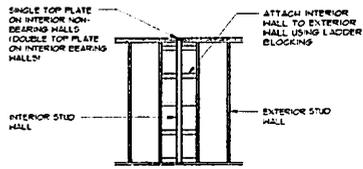
- MAIN FLOOR GENERAL NOTES:**
1. ALL DIMENSIONS ARE TO FINISH UNLESS NOTED OTHERWISE.
 2. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
 3. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
 4. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
 5. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
 6. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
 7. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.



MAIN FLOOR PLAN

THIS PLAN IS SPECIFIC TO THE LOT INDICATED IN THE TITLED BLOCK. ANY OTHER USE IS PROHIBITED.

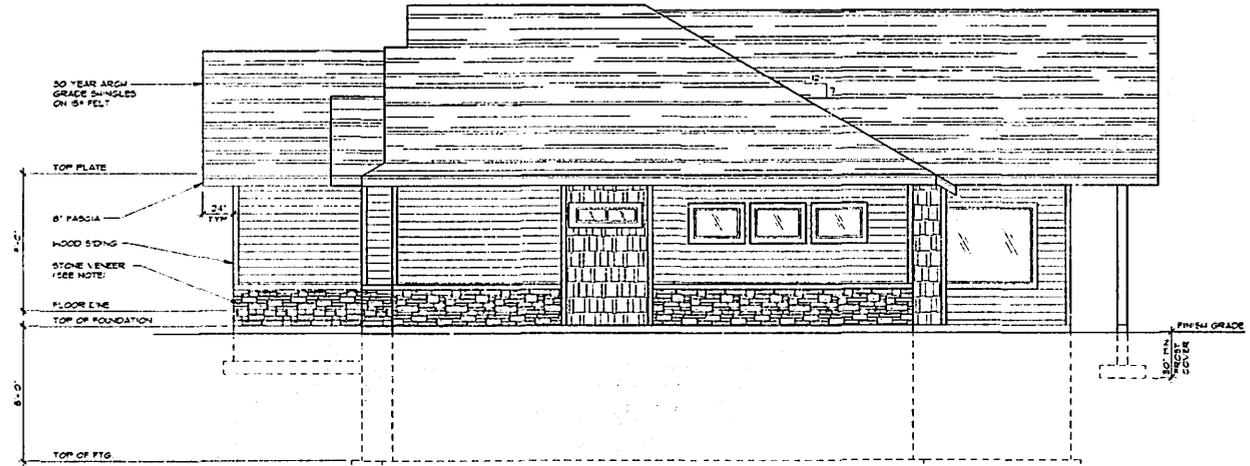




TYP. STUD WALL DETAIL
NO SCALE

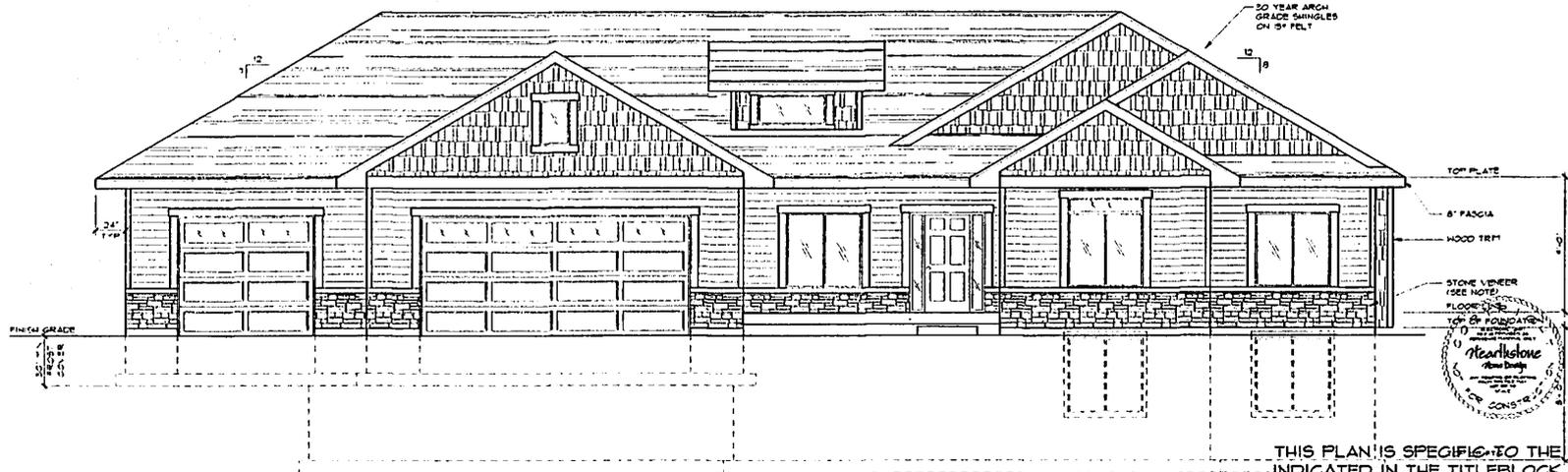
MASONRY NOTE:

- 1 MASONRY VENEER SHALL HAVE CORROSION RESISTANT ANCHOR TIES OF NOT LESS THAN 22 GA. 1/8" SPACED NOT MORE THAN 24" C. HORIZONTAL AND SUPPORT A MINIMUM OF 2 SQUARE FEET OF WALL AREA AROUND WALL OPENINGS GREATER THAN 16". ADDITIONAL TIES ARE REQUIRED TO BE SPACED 1 HALF FOOT OF 24" C. AND BE WITHIN 12" OF THE OPENING. PROVIDE 26 GAUGE FLASHING FROM FOUNDATION UP FIRST 3 COURSES. CULTURED STONE TO BE INSTALLED PER MANUFACTURERS SPECIFICATIONS.
- 2 FOR BRICK SUPPORT OVER OPENINGS, SEE VENEER LAYOUT TABLE ON SHEET 51.
- 3 HEPHOLEDS SHALL BE PROVIDED IN THE OUTSIDE EDGE OF MASONRY WALLS @ 24" C. AND BE NO LESS THAN 5/8" LOCATED IMMEDIATELY ABOVE FLASHING. FLASHING TO BE 26 GAUGE FROM FOUNDATION UP FIRST THREE COURSES.



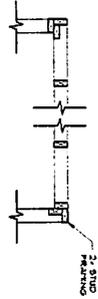
RIGHT ELEVATION
SCALE 1/4"=1'-0"

PROVIDE GALLING AND FINISH 6" COUNTER FLASHING AT ALL EXTERIOR DOOR/WINDOWS PER MANUFACTURER INSTALLATION REQUIREMENTS.

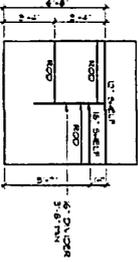


FRONT ELEVATION

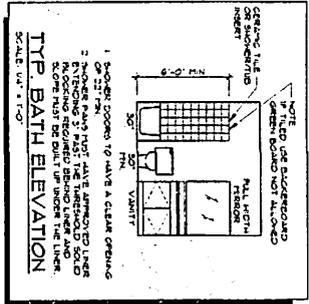
THIS PLAN IS SPECIFIC TO THE LOT INDICATED IN THE TITLEBLOCK. ANY OTHER USE IS PROHIBITED.



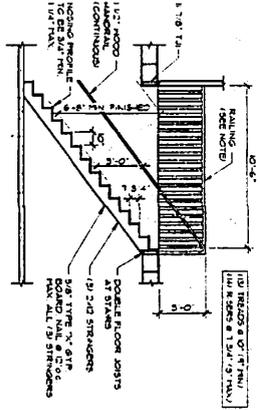
TYP. CORNER FRAMING
NO SCALE



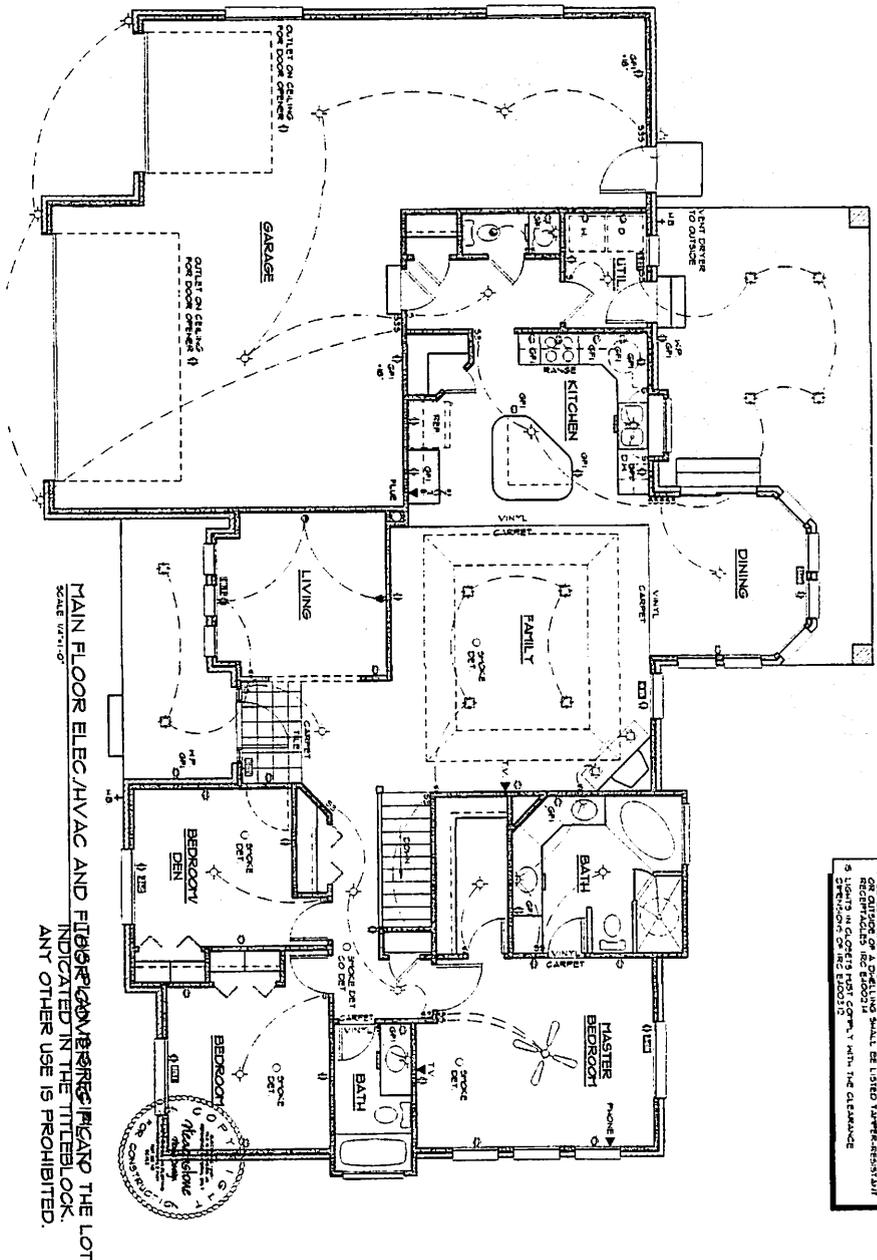
TYPICAL CLOSET LAYOUT
NO SCALE



TYP. BATH ELEVATION
SCALE 1/8" = 1'-0"



TYPICAL STAIR SECTION
SCALE 1/8" = 1'-0"

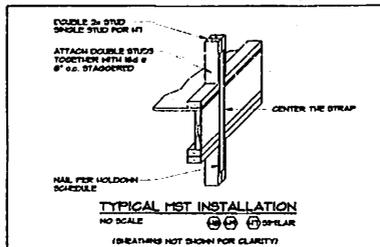
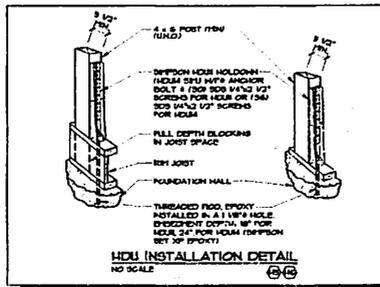
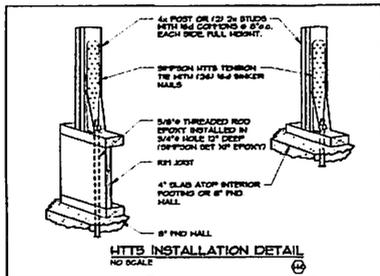
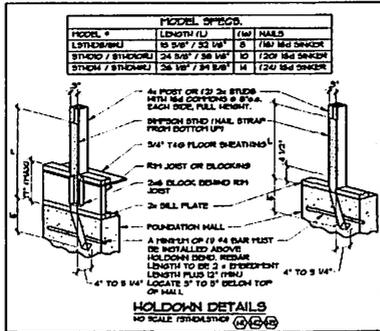


MAIN FLOOR ELEC./HVAC AND FIRE/SMOKE/IRIGATOR THE LOT
SCALE 1/8" = 1'-0"

- PLUMBING NOTES:**
1. CIRCULATION AIR FOR WATER HEATER TO BE SUPPLIED FROM OUTSIDE
 2. REFER TO SCHEDULE FOR REQUIRED WATER SUPPLY AND PRESSURE
 3. LOW-VOLTAGE CIRCUITS REQUIRED SHALL BE 25 GALONS PER HOUR
 4. MAX. FLOW RATE FOR BOILER HEADS IS 25 GALONS PER HOUR
 5. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS
 6. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS
 7. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS
 8. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS
 9. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS
 10. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS

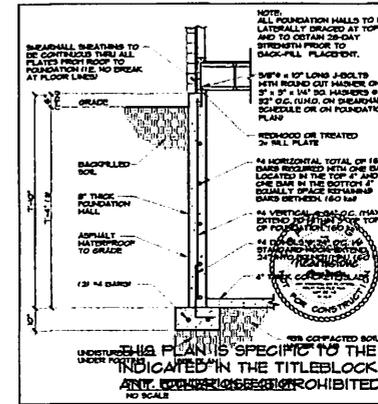
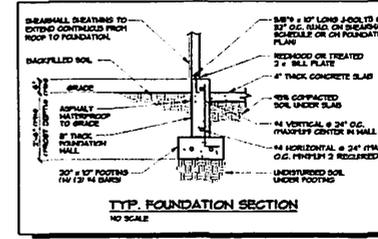
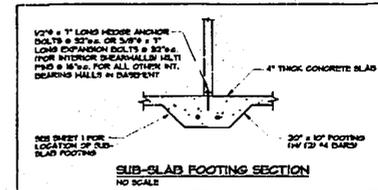
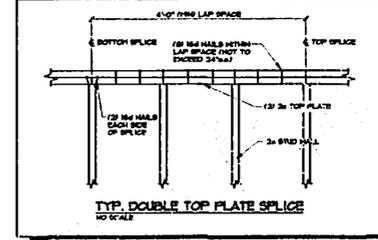
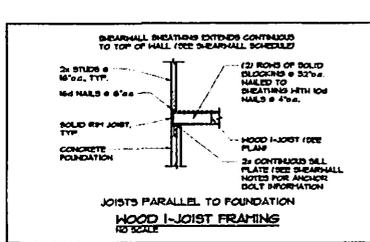
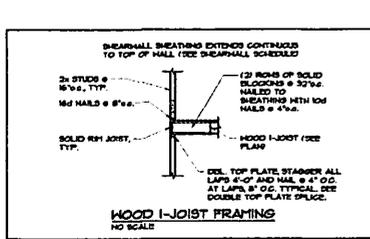
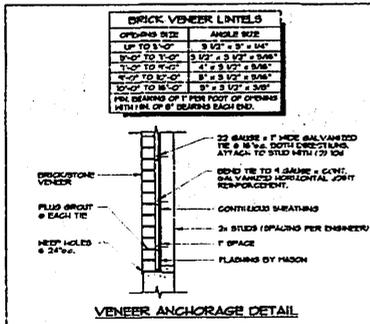
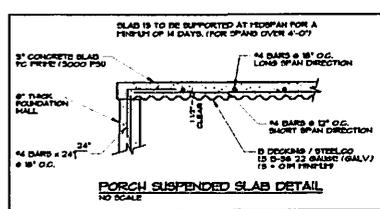
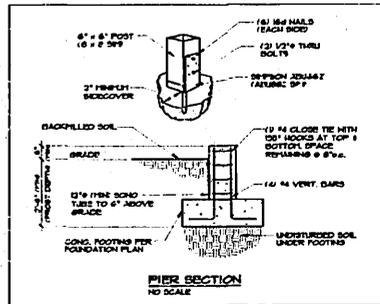
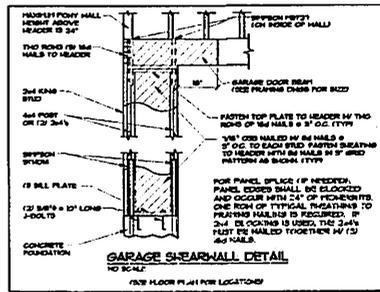
- MECHANICAL NOTES:**
1. CIRCULATION AIR FOR WATER HEATER TO BE SUPPLIED FROM OUTSIDE
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 9. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS
 10. ALL PIPING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS

- ELECTRICAL NOTES:**
1. LIGHT FIXTURES AND EXHAUST FANS ARE REQUIRED AS SHOWN ON THIS PLAN
 2. REFER TO SCHEDULE FOR REQUIRED WATER SUPPLY AND PRESSURE
 3. LOW-VOLTAGE CIRCUITS REQUIRED SHALL BE 25 GALONS PER HOUR
 4. MAX. FLOW RATE FOR BOILER HEADS IS 25 GALONS PER HOUR
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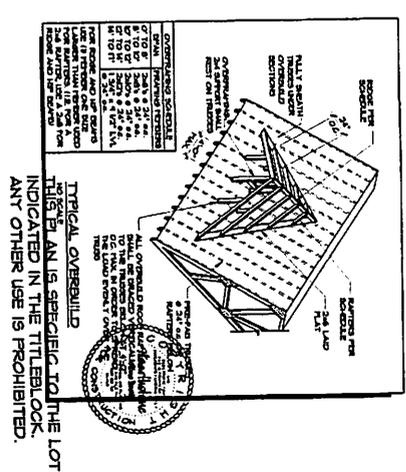
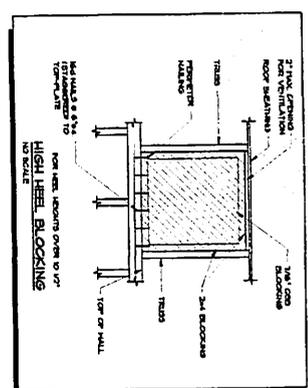
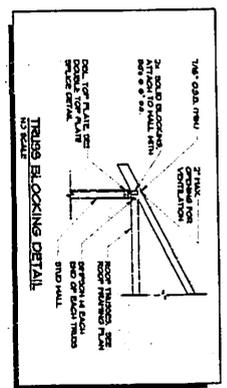
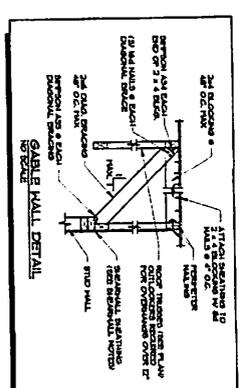
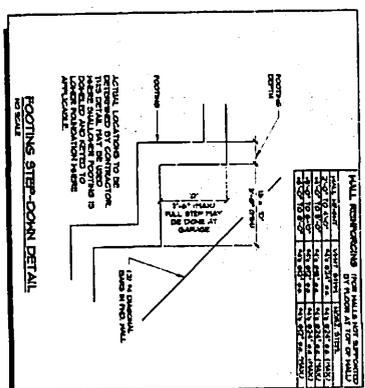
HOLDOWN SCHEDULE			
MARK	DIFFUSION MODEL NUMBER	FOUNDER REQUIRED ATTACHMENT	REMARKS
(M)	LSTH08MRU	1/4" 1/4" SINKERS	
(S)	STH08MRU	1/2" 1/4" SINKERS	
(H)	STH08MRU	1/2" 1/4" SINKERS	
(H)	HTTS	1/2" 1/4" COFFIN	5/8" 1/4" THREADED ROD EPOXY INSTALLED IN A 5/4" x 12" DEEP HOLE (SEE XP EPOXY)
(H)	HDU - 8003B	1/2" 1/4" COFFIN	1" 1/4" THREADED ROD EPOXY INSTALLED IN A 1 1/8" x 18" DEEP HOLE (SEE XP EPOXY)
(H)	HDU - 8003B	1/2" 1/4" COFFIN	1" 1/4" THREADED ROD EPOXY INSTALLED IN A 1 1/8" x 24" DEEP HOLE (SEE XP EPOXY)
(H)	COM	1/2" 1/4" SINKERS	STRAP LENGTH = 48"
(H)	HT748	1/2" 1/4" SINKERS	CENTER STRAP 90 DEGREE LENGTH ARE ON UPPER AND LOWER HALLS
(H)	HT748	1/2" 1/4" SINKERS	CENTER STRAP 90 DEGREE LENGTH ARE ON UPPER AND LOWER HALLS

1. ALL FOUNDATION "HOLDOWN" AND BETWEEN LEVEL TIES SHALL BE ATTACHED TO A MINIMUM OF 12" 2" OR A 4" x 4" MEMBER.
2. "L" AFTER MODEL INDICATED STUDS FOR RHT JOIST APPLICATIONS USE RJ MODELS AT ALL RHT JOIST APPLICATIONS.
3. USE STANDARD HARDWARE NAIL BOLTING HELPS TO THE STUD OPPOSITE THE "HOLDOWN". HELPS MUST BE LOCATED ON THE STUDS TO PROVIDE A MINIMUM OF 1 BOLT DIAMETERS BETWEEN THE HOLE AND THE END OF THE STUD.
4. FOUNDATION CONCRETE STRENGTH SHALL BE 2800 PSI. DETAIL A MINIMUM OF 1/4" HORIZONTAL REBAR IN CLEAR CONC ON ALL FOUNDATION "HOLDOWN".
5. 1/4" SINKERS MAY BE REPLACED WITH 1/4" COFFIN HALLS WITH NO REDUCTIONS (1/4" SINKER = 0.048" x 3 1/4" LONG, 1/4" COFFIN = 0.048" x 3") UNLESS NOTED OTHERWISE.
6. REFER TO ATTACHED CONCRETE SECTIONS AND DETAILS SHEET OR TO DIFFUSION CATALOG C-008 FOR APPLICABLE DETAILS AND ADDITIONAL INSTALLATION RESTRICTIONS.
7. ALL HOLDOWNS ON THIS SCHEDULE MAY NOT BE USED ON THIS PLAN.



SHEARWALL SCHEDULE

MATERIAL	THICKNESS	REINFORCEMENT	NOTES
1	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
2	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
3	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
4	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
5	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
6	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
7	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
8	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
9	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
10	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
11	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
12	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
13	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
14	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
15	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
16	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
17	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
18	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
19	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI
20	16" x 16"	3# 4	CONCRETE TO BE 4000 PSI



MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
September 22, 2016

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Ryan Zollinger, Rose Mary Jones, Gary Larsen, Harry Meadows, Robyn Forner, Lindsay Zollinger, Jonny Budge, Scott Robison, Ashley Greenhalgh, Darcy Ripplinger, Deputy David Peatross, Cameron Jensen, Francene Jensen Trevyn Jensen, Kira Norr, Corey Twedt, Becky Twedt, Tammy Hellewell, Luann Pehrson, Roxi Hancey, Roger Roundy, Principal Gary Thomas

Call to Order/Roll Call

Mayor Michael Johnson called the City Council Meeting to order for September 22, 2016 at 7 p.m. The roll call indicated Mayor Johnson and Councilmembers Michael Callahan, Cindy Cummings, Julianne Duffin, and Ryan Zollinger were in attendance with Councilmember Mark Williams excused. Also Recorder Rose Mary Jones was present.

Opening Remarks/Pledge of Allegiance

Mayor Johnson invited all in attendance to join him in reciting the pledge of allegiance.

Approval of agenda and time allocations

The agenda for the City Council Meeting of September 22, 2016 was reviewed.

Councilmember Cummings moved to approve the agenda for September 22, 2016. Councilmember Zollinger seconded. Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for September 8, 2016.

Councilmember Duffin moved to approve the minutes for September 8, 2016 with changes. Councilmember Zollinger seconded. In the names of those present, John Blankenship was changed to "Josh" and Kailey Checketts was changed to "Hailey"; also a correction on the amount of donated services in Seth Duffin's Eagle Scout Project – changed from \$1,297 to "\$1,450". Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused. (A copy of the minutes is included as Attachment "B".)

Report on P & Z Meeting held August 18, 2016

Mayor Johnson reviewed with the Council the draft minutes from the Planning Commission Meeting held September 1, 2016. There were some discussion about a sign for Stellar Collision Repair; it was noted that the sign would be small – 1-foot by 2-feet. (A copy of the draft minutes for the meeting is included as Attachment “C”.)

Appointment to Planning Commission

Councilmember Callahan had visited with Rachel Thompson and she would be willing to serve on the Planning Commission for another term. **Councilmember Callahan moved to re-instate Rachel Thompson to the Planning Commission.** Councilmember Duffin seconded. Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused.

Report on Eagle Scout Project

Trevyn Jensen reported to the Council on his Eagle Scout Project. He thanked the Council for the opportunity he had to do this project and felt it was a success because he along with support from his mutual and family members had been able to deliver a pamphlet for Emergency Preparedness to each home in Millville. He had prepared routes for the delivery and had completed a spread sheet showing whether the pamphlet had been hand delivered or left at the doorstep. The entire community had been canvassed with the exception of three pamphlets still remaining to be delivered, after additional copies are printed.

Proposal for Elementary School Safety

Lindsay Zollinger presented information regarding the Millville Elementary Crosswalk and Traffic Safety Concerns which had been prepared by the Millville Community Council. (A copy of the information is included with the minutes as Attachment “D”.)

There were several items discussed relating to school safety for the elementary age children. They are summarized in brief as follows:

- There has been an increase in the number of children, as the sixth grade is now at the elementary school
- A crossing guard is needed at the intersection of Main Street and 100 South
- The crosswalk at this intersection is included on the school’s SNAP Plan
- Additional sidewalks are needed so the children do not have to walk in the roadways
- Concern for upholding the guidelines for flashing school lights, crosswalks, and signage to comply with the State Code and NTUCD guidelines
- Criteria for the spacing of lights and crosswalks was discussed
- Lindsay had consulted with a Region One UDOT Representative; the City has some latitude to determine circumstances for the safety of children
- Parents had concern for the safety of their children in this area

- Main Street in front of the school is a county road, and there would need to be approval to meet the county road guidelines
- The speed zone for the area was reviewed
- Traffic patterns for this area was discussed
- Concerns expressed about parents not following procedures and guidelines
- Principal Thomas explained the time for having all students leaving from the school is approximately nine minutes
- Suggestion for placement of sidewalk with one crossing guard in the middle of the block, east of the front door; this would inhibit the drop off/pick up of students
- Various options for busses and private vehicle drop off and pick up were explored
- Busses could possibly be changed to leave from the South parking lot
- Nibley has six paid crossing guards
- Volunteer safety helpers are trying to keep the children safe as they leave the school to the south
- Long-term solution would be to increase the sidewalks in the City
- There would need to be additional written information received from the County and State outlining the proper procedures that would be allowed
- Consideration for having the flashing lights relocated was proposed
- Approximately 30 children are walking to the south from the school
- Discussion about parents parking across Main Street near the church on 100 South cause children to cross unsafely
- Concern about children walking without sidewalks
- Discussion on traffic flow alternatives
- There should be no children picked up on the east side of Main Street; this causes the students to cross the street
- Principal is willing to educate parents anyway possible to make the situation safer
- Discussion on the cost for hiring another crossing guard
- Consideration expressed for having a crossing guard for kindergarten students
- Businesses may be willing to sponsor a crossing guard
- Concerns expressed about being too frugal; would rather forego other City activities to hire a crossing guard
- Would like more grants to build additional sidewalks

Darcy Ripplinger requested to have included in the minutes about the fantastic job Rose Mary Jones has done for the City and also expressed appreciation to Gary Larsen for the great roads we have in Millville.

Councilmember Zollinger motioned to move the proposal to a later meeting after Councilmember Duffin talks with the County and State to see about an additional crossing guard and other requirements. Councilmember Cummings seconded.

This will be continued to the October 13 Council Meeting. There was a suggestion made that if no crossing guard is available, there should still be signs made available, perhaps with blinking lights, and also safety cones for pedestrians.

Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused.

Consideration for Implementing the “Just Serve” Program

Mayor Johnson reviewed the information received from the last Council Meeting about the “Just Serve” website and projects that could be implemented. The Council did not have any projects to put on the site at this time. (Information about this website is included with the minutes as Attachment “E”.) Development Coordinator Meadows will set up the City on the website; as projects are determined, he will post these to the site.

Information for Trail in Conjunction with Nibley City and Sidewalk Proposal for Safe Route to School Grant

Councilmember Duffin made a proposal to the Council requesting a Safe Route to School Grant to have sidewalk on the north side of the street installed on 100 North from Main Street to 225 East at the cost of \$325,000 with a 6.77% match. She also proposed to include one-half block on the north side of 450 North from 100 East to 150 East. As the 100 North Street is going to be one of the major roads to bring children from the eastern part of the City, the Council was in favor of pursuing this. There was concern expressed about the other one-half block and questioned if there was somewhere else in the City that could be better served with the grant funds.

There was discussion about the 100 South intersection and Main Street, which needs to have the sidewalk extended short distances to the asphalt. The Council did not feel this would be advantageous in the grant submission.

As there is approximately a total amount for grants of \$550,000 available for funding, it was determined to only proceed with the 100 North sidewalk at this time. The matching funds required would be approximately \$18,500. The grant submittal is due by the end of the month. The awarding of the grants are to be in November. This project would go into the next fiscal year before construction would take place. (A copy of the information submitted is included with the minutes as Attachment “F”.)

Councilmember Duffin moved to go forward with the Safe Routes to School grant on 100 North from Main Street to 225 East. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused.

Councilmember Duffin also reviewed the Trail in Conjunction with Nibley City and explained where this would be located. Nibley City is requesting a Cooperative Agreement for this trail that would cross 300 West at approximately 100 North. The Cooperative Agreement being requested is to access our easement and cross our road at 300 West; they would propose to have our City continue this trail eastward to connect to the Bonneville Shoreline Trail. As the trail would join our sidewalk on the 100 North road, the trail would go east to 550 East, if the proposed sidewalk grant is awarded. Nibley City would like to have the right to construct the trail with maintenance costs outlined between Millville and Nibley. As Nibley City is initiating this project, they would be willing to draft the agreement. Engineer Jonny Budge will take this back to Nibley City for their consideration in originating the agreement. The Council requested seeing the project costs associated with this proposal. The agreement will need to be in place before any construction could take place. This item will again be discussed at a future meeting.

Consideration for a Resolution which would Increase the Cost of the Rezone Fee from \$105 to \$150

Mayor Johnson reviewed a proposed resolution for rezoning property that would increase the fee from \$105 to \$150. **Councilmember Cummings moved to adopt a Resolution to Increase the Cost of the Rezone Fee from \$105 to \$150.** Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused. (A copy of the resolution is included with the minutes as Attachment "G".)

Consideration of adopting a Resolution Setting the Fee for a Security Deposit for the North Park

Mayor Johnson reviewed the proposed resolution to set the fee for a security deposit at the North Park. **Councilmember Duffin moved to adopt Resolution 2016 A Resolution Adopting the Millville City North Park Deposit Fee Policy.** Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused. (A copy of the Resolution is included with the minutes as Attachment "H".)

Consideration for a request for a Conditional Use Permit for an Assisted Living Facility located at approximately 285 East 450 North, Parcel 02-129-0014

Mayor Johnson along with the Council discussed the request for the Conditional Use Permit for an Assisted Living Facility. Attorney Tait had written an opinion regarding this conditional use permit.

Councilmember Cummings discussed Ordinance 17.52.010 with interpretation of the ordinance as it is currently written. There seems to be different interpretations regarding this and whether there is a contradiction as to how the ordinance is written.

There was an extensive discussion on the interpretation of the legal opinion. A lengthy discussion was held on the following:

- basis of the recommendation from the Planning Commission
- identifying the actual use whether it is a disabled facility, an elderly facility, or both—as it was requested as an assisted living facility
- concern for how our ordinance is written
- interpretation of the attorney’s opinion
- how our ordinance and this request would comply with the Fair Housing Act
- challenges which may arise for this conditional use permit

Superintendent Larsen also requested that a condition be included with the conditional use to provide the extension of the 300 East waterline from 450 North to the north of this property.

Councilmember Callahan proposed to defer this to the next meeting and by that next meeting we get clarification from the attorney on exactly what the current ordinance says, whether or not the current ordinance is in compliance with federal law, and if it requires us to redo the ordinance that he gives a draft of the ordinance by the next meeting. Councilmember Duffin seconded. There was discussion about meeting with the Attorney; Councilmembers Callahan and Cummings along with Mayor Johnson and Development Coordinator Meadows will meet with him. Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused. (A copy of the information presented on the conditional use permit is included with the minutes as Attachment “I”.)

Development Coordinator Meadows will make contact with Attorney Tait to set an appointment for further clarification.

Bills to be paid

The bills were presented. They are as follows:

Mike Johnson	805.66	General
Julianne Duffin	113.31	General/Road
Michael Johnson	529.03	Road
Cindy Cummings	107.20	General
Rose Mary Jones	147.20	General
Paul Saunders	600.00	General
Nicholas Gause	75.00	Water
Justin Laaksonen	75.00	Water
Questar	16.82	North Park/Building

BILLS (Continued)--

Staples	163.21	General
ACN Communications	18.61	General
Comcast	75.88	Building
Olson & Hoggan	660.15	Legal
CenturyLink	183.52	General
Kilgore	56.73	Water
Hanceys	2,435.00	Water
J-U-B	21,873.92	General/Water/Strmwtr
SpringHill Suites by Marriott	106.50	General
Watkins Printing	65.20	Water
Maceys	25.84	General
Lexis Nexis Matthew Bender	459.61	General
Turf It Landscaping	375.00	Park
Utah Labor Law Poster Compliance	79.50	General
CNH Capital	116.93	Park
Maverik	556.31	Road
Sterling Codifiers	863.00	General
IPACO	45.00	Park
Intermountain Traffic Safety Signs	1,101.18	Road
Bear River Health Department	60.00	Water
Caselle	125.00	Water
Meterworks	3,804.84	Water
Lloyd W Facer Trucking	255.00	Water
Cache Valley Concrete Cutting	150.00	Water
Riverside Carwash	53.04	Stormwater
Public Treasurers Investment Fund	200,000.00	General
Cache County Service Area	10,836.50	Sanitation
Cache County Service Area	1,746.00	9-1-1
Salary Register	10,750.94	

Councilmember Cummings moved to pay the bills for September 22, 2016.

Councilmember Duffin seconded. There was discussion about the Intermountain Traffic Safety Sign bill; this was for signs ordered to regulate traffic near the high school.

Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused.

City Reports

Roads:

Superintendent Gary Larsen reported on a contact he had received regarding spraying weeds on vacant lots throughout the City. There would be no cost to the City. If the landowner did not pay the cost, this would be added to their taxes. The consensus of the Council was to allow this to go forward.

The County is proposing to install a storm drain on the field road. They are replacing a culvert—enlarging and lengthening it. They are requesting the City to purchase the drain box. Superintendent Larsen recommended that the Council participate with this project. The estimated cost would be approximately \$1,000.

Superintendent Larsen questioned the Council's intent for building the 200 East Road with the water line proposed to be installed. The Council discussed the bids that were proposed at the last meeting. The discussion from the last meeting was revisited informing Superintendent Larsen the Council had requested the Cemetery District to be willing to pay for the surveying of the property. As the road bids exceeded the purchasing policy, it was determined these should go out for bid. Superintendent Larsen felt with the contribution being made for the road by the Klevens, it would be in keeping with the spirit of the purchasing policy to proceed with the bid from Edge Construction. Superintendent Larsen was given the okay to proceed with this project.

The parking signs to be installed on 100 North were discussed. It was the consensus of the Council to have them installed where the curbing starts at approximately 150 West on 100 North.

The 200 North road west of 100 West was also discussed. It was determined to install the "No Parking" signs starting at 100 West for the entire street westward. It was suggested to have notification given to the homeowners of this action.

There was also an update on the CenturyLink Company moving the infrastructure from 450 North Main Street as required to have the 450/550 North Road Project continue. Mayor Johnson had been in contact with them four times this week trying to expedite this project. There was concern expressed about the temperature and the fall season approaching, the asphalt needs to be installed before winter time and/or the asphalt plant shuts down. The representatives from CenturyLink have been telling Mayor Johnson they should be completed within 30 days.

Parks:

Superintendent Larsen reported the last day to use the splash pad this year will be September 27; the pad will be winterized at that time.

The stormwater retention pond in the Mond-Aire Subdivision is required as part of the plat agreement for the development. As they are trying to complete Phases 1 and 2 in the development, they are asking for guidelines for the sprinkling system that would be

required in the stormwater pond. On the plat, it requires the area be landscaped with six inches of topsoil, with grass, and the sprinkling system. Superintendent Larsen asked for direction for what would be acceptable with the sprinkling system. The area must pass inspection after one year to make sure the development is intact. If the grass is growing, this would pass and the remaining bond would be returned; however, if any part of the development had failed, the remaining bond would be used to rectify the problems. The roadway, curb and gutter, drainage and water should be nearing acceptance in Phase 1 and then the bond could be reduced. It was the consensus of the Council to have the developer work with Superintendent Larsen to work out these details.

Water

Superintendent Larsen reported the Garr Spring Irrigation Water Project that has been underway is nearing completion. The SCADA system has been purchased and it seems to be operational.

Glen Ridge well has been turned off for the year.

The water from Garr Spring will begin winter water allotments on October 1.

Superintendent Larsen reported on the AMR system. To date, a little over 400 water meters have been installed with an additional 54 delivered and awaiting installation. This would bring the total meters being changed over to the AMR at approximately 450 out of the total 580 meters.

Superintendent Larsen reviewed the water projects underway funded by our Water Capital Facility Replacement Funds:

- The 550 North water line project was projected to cost \$51,000; however, \$58,000 was spent.
- The Garr Spring Project was estimated to be \$52,000; to date, the cost is \$42,600 with an additional \$4,000 to \$5,000 anticipated to finish up.
- The AMR Project to date has approximately \$113,000 expended out of the \$131,000 requested with an additional \$12,000 materials ordered but not yet paid for.

Superintendent Larsen proposed having the \$12,000 being paid out of the water (general) fund to buy additional one-inch water meters. Another option for the purchase of the meters would be to only install part of the 200 East Water Main and then use the additional \$20,000 from that project to purchase 50 one-inch water meters. This would make the total for the City at a little over 500 meters installed. There was discussion on whether part of the water main should be installed with the other part delayed. Superintendent Larsen explained the City does not want to have any extra 3/4" water

meters on hand. This would still leave a remaining 80 meters to complete the City system if the additional meters were purchased at this time. He needs to either purchase the meters or let the seasonal part-time worker go.

The Council reviewed the existing water funds available with anticipated expenses. The consensus of the Council was to wait until next year to finish the AMR project and stay with what was budgeted for this fiscal year.

Councilmember Reports

(The Councilmember Report list is included with the minutes as Attachment "J".)

The Council discussed a complaint from Connie Bodily about the cul-de-sac on 200 North and utilizing the access into the school. She felt there should be no access there; however, the Council felt this was always the proposal set forth from the school district. It was suggested that the residents in the area create a relationship between the school district and the neighborhood.

Councilmember Callahan reported he had been included as the contact person with the Bear River Historical representatives for our museum.

Other items for Future Agendas

Councilmember Cummings discussed the Fire Management Plan that the City is required to develop. This is to become effective at the first of the year. We need to have a plan developed; there is a representative in Cache Valley that will help with this plan. More information will be sought regarding the timeline.

Development Coordinator Meadows asked about the form-based code committee and the progress of it. Jake Young has sent a request to the committee members trying to decide on times for the meetings to be held.

Adjournment

Councilmember Cummings moved to adjourn the meeting. Councilmember Duffin seconded. The Council discussed the weather conditions and the erosion caused by the rains, specifically on 450 North west of Main Street and the stormwater retention on 550 North 100 West. Councilmembers Callahan, Cummings, Duffin, and Zollinger voted yes with Councilmember Williams excused. The meeting adjourned at 10:30 p.m.