

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held August 11, 2016, at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 4.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
R. Scott Wilson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David E. Lund

Pledge of Allegiance: David E. Lund

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

2. Review of Policies

Review of Policies

Employee Leave of Absence and Release Time

Millard School District Policy - File Code: 4300
Third Reading

Records Policy

Millard School District Policy - File Code: 6170
Third Reading

Compulsory Attendance

Millard School District Policy - File Code: 5100
Second Reading

Compensation for Board Members

Millard School District Policy - File Code: 1060
Second Reading

3. Insurance and Negotiations Update
4. Summer Summary - Calendar of Activities / Events
5. Capital Projects Update - Mr. Dean Stephenson
6. Fund Raiser Report
7. Review of Millard County Joint Use Agreement
8. School Community Council Training
9. USBA / USSA / UASBO Delegate Assembly
10. Technology Initiative Update
11. Thirty (30) Year Employee Recognitions

Member Lund made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2016-2017 school year), as provided for in Utah Code: 52-4-205(1) (a), seconded by Member Schena, with the voting as follows:

Closed Executive Session

Member Lund	Aye
Member Schena	Aye
Member Holt	Aye
Member Wilson	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Wilson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:40 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2016-2017 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held July 14, 2016 were approved by a motion from Member Holt, seconded by Member Lund and carried unanimously by the Members of the Board.

Superintendent Styler's Report

NONE

Board President's Report

NONE

Business Administrator Report

Zions Bank Public Finance has been in touch with District Administration regarding a potential refunding opportunity for the District's Series 2012 and 2013 Lease Revenue Bonds. Current interest rates are at some of the lowest levels seen in the last twenty years. Based on the current market interest rates there is approximately 3.6% of Refunded Principal or \$299,000 on a Net Present Value basis which is \$316,000 of gross savings. This would save the District approximately \$45,000 per year in each of next seven years. The rule of thumb in the finance industry is that if there is 3% of NPV savings on a potential refunding, it makes sense to consider refunding the bonds.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #011047 to check #011444, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #5.

Adult High School Secondary Diploma

Adult High School Secondary Diplomas

Richard A. Chrisman Joel Hernandez Jesse Wagstaff

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2016-2017 Compulsory Attendance Compliance

2015-2016 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Andrew and Lori Brown	Emma M. Brown	FMS / 7th grade
	Olivia M. Brown	FMS / 5th grade
	Adriana D. Brown	FES / 2nd grade
Amy and Jason Despain	Elizabeth Despain	FMS / 5th grade

Recommended that the above students be exempted from compulsory attendance for the 2016-2017 school year based on signed affidavits.

In-State Residency Request

In-State Residency Request

Student Name: Christian J. Conrad
Parents' Name: Ben and Chandra Conrad
Guardian Name: Pat Roundy
School / Grade: Delta High School / 12th Grade

Recommended for approval.

Out-of-State Residency Requests

Out-of-State Residency Requests

Student Name: Nevaeh Gail Jones
Parents' Name: Michael Stonebreaker
Guardian Name: Barry and Judi Overson
School / Grade: Delta North Elementary School / 3rd Grade

Recommended for approval.

Student Name: Lawrence Ryder Douglass
Parents' Name: Anna Douglass
Guardian Name: Dustin Smith
School / Grade: Fillmore Elementary School / 2nd Grade

Recommended for approval.

Student Name: Rene Rodrigo Andazda Carmona
Parents' Name: Unknown
Guardian Name: Rene and Cammie Marquez
School / Grade: Delta North Elementary School / 4th Grade

Recommended for approval.

Fall Activity Schedule

Fall Activity Schedule

Delta High School Girls' Soccer Fall Schedule

Utah High School Activities Association 150 Mile Approval

UHSAA 150 Mile Requests

Delta High School Girls' Soccer to St. George - 8/12-13/16
Delta High School Football to Morgan - 9/8/16
Delta High School Wrestling to St. George - 12/16-17/16

Personnel Items:

Personnel Items

Letter of Resignation

Letters of Resignation

Elizabeth Christensen - Instructional Assistant at Delta Middle School
Maria Peterson - Instructional Assistant at Delta Middle School
Mariah McDonald - Instructional Assistant at Delta South
Sarah Dzuik - Clerical Assistant at Delta High School
Kristine Erickson - Teacher at Fillmore Middle School
Sharon Abbott - Delta South Elementary School Lunch Worker

Recommendation for Instructional Assistants

Instructional Assistants

Marie Farr - Delta North Elementary School - Title 1
Joan Finlinson - Delta North Elementary School - Sp Education
Cheryl Despain - Delta South Elementary School - Title 1
Abby Peterson - Delta South Elementary School - Sp Education
Sarah Bublitz - Delta South Elementary School - LAND Trust
Kimberly Garrison - Delta South Elementary School - LAND Trust
Laura Bassett - Delta Middle School - Sp Education
Karl Engstrom - Fillmore Elementary School - Sp Education
Julianne Johnson - Fillmore Elementary School - Speech & Language
Maurie Christensen - Fillmore Middle School - Sp Education
Kelly Adams - Fillmore Middle School - Sp Education
Kimberly Cassity - Millard High School - Sp Education

Recommendation for Delta Area Bus Driver

Delta Area Bus
Driver

Mr. Rendon Hughes

Ratification of Teacher at Fillmore Middle School

FMS Teacher

Mrs. Malorie Stott

Ratification of Delta High School Girls' Head Basketball Coach

DHS Girls' Bas-
ketball Head
Coach

Mr. Clint Peterson

Member Schena made a motion to approve and accept the Consent Items, as listed above, seconded by Member Holt and carried unanimously by the Members of the Board.

Verizon Wireless Presentation

Verizon Wireless
Presentation

Mr. Daniel Thurgood, with Verizon Wireless, met with the Board of Education to review the possibility of installing a cell tower on the Millard High School campus. Verizon Wireless is desirous of improving the cell phone coverage for the Fillmore area, with the best option available being a tower near the center of Fillmore, which the Millard High School campus gives. Verizon Wireless would install the tower and all equipment at no cost to the District and would enter into a long-term lease that would generate revenue for Millard High School and Millard School District.

If the cell tower is approved and installed, there may be an opportunity for further long term lease revenue from other cell phone companies that would share the tower.

Fillmore City currently has regulations in which cell phone towers are not allowed within the city limits. It is anticipated that Fillmore City may consider this with the revenue potential to help the students.

The cell phone coverage within Fillmore City can reach overload and the service is not that dependable. There have been problems with the dropping of calls and being unable to make a call when on the Millard High School campus.

Concurrent Resolution on the Public Health Crisis of Pornography

Concurrent Reso-
lution on the Pub-
lic Health Crisis
of Pornography

Mrs. Julie Nelson, a Utah Coalition Against Pornography Advisory Council Member and concerned parent, met with the Members of the Board to review and discuss the Utah Legislature SCR009 - Concurrent Resolution of the Public Health Crisis of Pornography. Mrs. Nelson indicated that the Utah Legislature recognizes that pornography is a public health hazard. She suggested that the Millard School District can take steps to educate young people about the negative effects of pornography.

Mrs. Nelson indicated that studies suggested that 93% of boys and 62% of girls view pornography before the age of 18. The Attorney General's Commission on Pornography says that teenagers are the largest consumers of internet pornography. The brain is most susceptible to chemical overload during the teen years causing problems including academic struggles.

Mrs. Nelson suggested that there are two programs that the District may consider to bring into the Millard School District. One program is known as "Fight the New Drug". The cost to have this program to the District is \$2,900 per school. Another program is "White Ribbon Week".

Policy Approval

Policy Approval

Member Holt made a motion to approve the following policies:

Employee Leaves of Absence and Release Time
Millard School District Policy - File Code: 4300

Records
Millard School District Policy - File Code: 6170

Compulsory Attendance
Millard School District Policy - File Code: 5100

Compensation for Board Members
Millard School District Policy - File Code: 1060

Motion was seconded by Member Schena and carried unanimously by the Members of the Board.

Request for Building Fee Wavier

Building Fee
Waiver for Delta
Fillmore Family
History Centers

1. Fillmore Family History Center

Delta and Fillmore Family History Center will host the Pahvant Valley Family History Conference on October 15, 2016 at Delta High School. This Conference is a non-profit history conference sponsored by the Delta Utah Stake, the Delta Utah West Stake, and the Fillmore Utah Stake of the LDS Church. A request was presented for the waiver of fees for the use of Delta High School.

Member Lund made motion to waive the building rental fee for the Pahvant Valley Family History Conference, seconded by Member Holt and carried unanimously by the Members of the Board.

Proposal to Add Carbon Monoxide Detectors and Blue Indicating Lights to the Fire Alarm System at Delta High School

Carbon Monox-
ide Detectors for
DHS

The Utah Legislature has mandated the installation of Carbon Monoxide Detectors and Indicating Blue Lights to the fire alarm systems in each school by the year 2020. This is an unfunded mandate and will cost the Millard School District several hundred thousand dollars. A proposal has been received from Professional Systems Technology, Inc to add the Carbon Monoxide Detectors for Delta High School at a cost of \$5,923.08 and the Delta High School Auxiliary Gym at a cost of \$11,744.17. The total cost for Delta High School would be \$17,667.25.

Member Schena made a motion to proceed with the installation of Carbon Monoxide Detectors and Blue Indicating Lights to the Fire Alarm System at Delta High School at a cost of \$17,667.25, seconded by Member Lund and carried unanimously by the Members of the Board.

Millard County School District
Professional Employees Negotiated Agreement
2016-2017 School Year

Acceptance of
Negotiated Agree-
ment for Profes-
sional Employees

1. Increments and Lane Change Costs – Professional employees will receive added costs of increments and lane changes. A 0.50% increase will be added to the base salary schedule.

If audited revenues exceed audited expenditures by \$231,000 for the 2015-2016 school year, discussions will be opened up regarding a one-time bonus or an adjustment to the 2016-2017 salary schedule.

2. Insurance – The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2600 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.

3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Derrick Dearden
MEA President

Adam R. Britt
President, Board of Education

David V. Styler
Superintendent

Member Wilson made a motion to accept, approve, and ratify the Negotiated Agreement for the Professional Employees, for the 2016-2017 school year, seconded by Member Holt and carried unanimously by the Members of the Board.

**Millard County School District
Classified Employees Negotiated Agreement
2016-2017 School Year**

Acceptance of
Negotiated Agree-
ment with Classi-
fied Employees

1. **Increments and Lane Change Costs** – Classified employees will receive added costs of increments and lane changes. A 0.50% increase will be added to the base salary schedule.

If audited revenues exceed audited expenditures by \$231,000 for the 2015-2016 school year, discussions will be opened up regarding a one-time bonus or an adjustment to the 2016-2017 salary schedule.

2. **Insurance** – The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2600 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.

3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

**Arlane Johnson
Millard Classified President**

**Adam R. Britt
President, Board of Education**

**David V. Styler
Superintendent**

Member Lund made motion to accept, approve and ratify the Negotiated Agreement for the Millard School District Classified Employees, for the 2016-2017 school year, seconded by Member Schena and carried unanimously by the Members of the Board.

Millard County School District
Salary Agreement – Administrative Employees
2016-2017 School Year

Acceptance of
Negotiated Agree-
ment for Admin-
istrative Employ-
ees

1. **Increments and Lane Change Costs** – Administrative employees will receive added costs of increments and lane changes. A 0.50% increase will be added to the base salary schedule.

If audited revenues exceed audited expenditures by \$231,000 for the 2015-2016 school year, discussions will be opened up regarding a one-time bonus or an adjustment to the 2016-2017 salary schedule.

2. **Insurance** – The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the District will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2600 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.
3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Rhonda Harrison
Representative

Adam R. Britt,
Board President

David V. Styler, Superintendent

Member Wilson made a motion to accept, approve, and ratify the Negotiated Agreement for the Millard School District Administrative Employees, for the 2016-2017 school year, seconded by Member Schena and carried unanimously by the Members of the Board.

Public Comment

Public Comments

NONE

Communications for Board Members:

Communications for Board Members

1. Thank you note from Mr. Shane Rowley for the gift card given to him upon his retirement and for the support given over his many years of working for the Millard School District

Board Member Comments

Board Member Comments

1. Member Holt expressed how fast it seems that the summer comes and goes and we are now ready for the 2016-2017 school year to begin.
2. Member Wilson seconded the comments of Member Holt, as well as his excitement for school to begin as well as the fall activities.
3. Member Lund reviewed the Millard High School Football team “Unity Camp”, which was held at Otter Creek. The members of the Millard High School football team were involved in an unfortunate incident in which a young man from Arizona drowned. The Millard School District administrative team rallied around to assist with struggles that some of the young men may have experienced with witnessing this event.
4. Member Britt indicated that a patron had visited with him and expressed her appreciation for the Board of Education and the positive things that are moving forth the educational opportunities for the children. Member Britt greatly appreciates the work of the Members of the Board and the time and effort that each member puts forth.
5. Superintendent Styler reported to the Members of the Board that the District is ready for the 2016-2017 school year. The staff is in place, projects have been completed, and that District administration is excited for the start of the new school year.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, September 8, 2016, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:00 p.m.

Attest:

Signed: _____ Signed: _____
 President Business Administrator