



LOGAN RIVER GOLF COURSE

Advisory Board Members

Chair: Rod Hunter (2nd Term Expires 1/1/17)
rvhunter@bankofutah.com

Vice Chair: Tammy Hellberg,
Women's Association Past President
thellberg@comcast.net

John Hansen (1st Term Expires 10/15/16)
johnhansen@theducthunter.com

Vicki Anderson (1st Term Expires 4/21/2018)
vickia@comcast.net

Leslee Olsen (1st Term Expires 3/1/2019)
leslee215@yahoo.com

Kevin Hansen (1st Term Expires 3/1/2019)
khansen474@msn.com

Men's Association President: Heath Madsen
heathmadsen@gmail.com

Men's Association Past President: Luke Frazier
bossbull@comcast.net

Women's Association President: Diane Calloway-Graham
diane.calloway-graham@usu.edu

Council Liaison for 2016: Jeannie Simmonds
jfsimmonds@comcast.net

Director of Parks and Recreation: Russ Akina
russ.akina@loganutah.org

Golf Professional: Jeff John
jeff.john@loganutah.org

Golf Course Superintendent: Randy Oldham
randy.oldham@loganutah.org

Secretary: Jalayne Hatch
jalayne.hatch@loganutah.org

Logan River Golf Advisory Board

Thursday, August 18, 2016, 5:00pm
Logan River Golf Course
550 West 1000 South
Tournament Room

Agenda Items:

1. Approval of Minutes from July 21, 2016
2. 2016 Fiscal Year Results (Rich Anderson)
3. #17 Cart Path (Vicki)
4. Men's & Women's Championships (Jeff)
5. Swap Meet (Rod)
6. Mission Statement (Rod)
7. Women's Association Report (Diane)
 - a. Website Information
8. Men's Association Report (Heath)
 - a. Website Information
9. Golf Professional Report (Jeff)
 - a. Condense the Budget Report?
 - b. Drink Containers
 - c. Board Member Punch Passes
 - d. Flags
 - e. Website Information
10. Golf Superintendent Report (Randy)
11. Open Forum

Next Meeting: September 15, 2016, 5:00pm



Logan River Golf Advisory Board Meeting

Thursday, August 18, 2016, 5:00pm

Logan River Golf Course Tournament Room

Present: Randy Oldham, Jeannie Simmonds, Russ Akina, Jeff John, Diane Callaway-Graham, Heath Madsen, Tammy Hellberg, Rod Hunter, Luke Frazier, Kevin Hansen, Luke Frazier

Guests: Rich Anderson

Excused: Leslee Olsen, Vicki Anderson, John Hansen

Approval of Minutes: Rod did not remember Jeannie stating that the overall health of the course is more important than the individual event. Jeannie did not remember making the statement. Rod proposed removing the statement from the minutes. Diane made a motion to approve the minutes from the July 21, 2016 Logan River Golf Advisory Board Meeting with Rod's proposed deletion. Tammy seconded the motion. The minutes, with the suggested change, were unanimously approved.

2016 Fiscal Year Results:

- Rich provided the comparative financial statements and said that there are still some things waiting to be tied out but these statements generally show where the Course stands financially
- Fiscal Year 2016 looks like it's dropping off a little bit but Fiscal Year 2015 was a banner year with little snow and lots of sunny days
- Golf cart rentals are relatively flat and part of that is because of the amount of rain this spring
 - Rich suggested encouraging cart rentals, weather permitting
- Pro shop sales are awesome but that has to be taken into consideration with cost of goods sold
- Rich said the Pro Shop did a relatively good job keeping the margins consistent
 - Rod asked if Rich sets a margin; the manufacturer sets a suggested retail price and 10-15% is the minimum
- Cash is still negative but it's moving in the right direction
- The Junior Golf Association is amazing; there seem to be more kids on the course than ever before
- Need to continue providing good service so golfers want to come back with friends and family
- Rich said they need to take depreciation into consideration but overall revenue is going up
- Rod asked if the depreciation schedule includes everything; just the building and lawn mowers
- He also asked about the depreciation time frame; equipment is three to five years, the building is 40 years
- The number of building rentals doubled since last fiscal year
- The Course stayed within budget, which is difficult to do
- Rod asked about the difference in the depreciation schedule; the old clubhouse was not written off
 - The new facility was built on the same foundation so there are two depreciating clubhouses
 - The building was demolished to one level, leaving the cart barn but everything else is new
 - Rich said there may be other land improvements that are depreciating with the clubhouse

- Once equipment or a building is fully depreciated that typically means it's time to replace it
- Kevin asked how much of the Pro Shop sales come from winnings; of the \$224,000 about \$80,000 comes from winnings from tournaments and sweeps money
- He also asked how much money is left from winnings that members are still holding and suggested Jeff provide catalogs since inventory is low this time of year
 - Jeff said anyone can special order merchandise any time of the year and they tend to do that more this time of year than any other; special orders can be shipped to the customer's house
 - Erik calls the players who still have a balance on their account to let them know they can come in and purchase something or special order merchandise from a catalog
 - Rich said it's good to encourage people to spend their winnings because it's important to collect all of the money at the end of the season
 - Diane affirmed that people can place a special order any time they want; Rod thought most people didn't know that

#17 Cart Path:

- Vicki was unable to attend the meeting; she wanted to know if there is a plan to improve this cart path
- Kevin said another golf course is using re-conditioned asphalt that seems to work pretty well
- Randy said the path is on the agenda but it's been difficult to get to

Men's & Women's Championships:

- Jeff reviewed the winners of the Association Championships

Swap Meet:

- Jeannie suggested calling it the Swing Swap
- There was conversation about whether or not this would negatively impact sales in the Pro Shop
 - Rod said he would have more money to spend on new clubs from the Pro Shop if he could sell his existing clubs
- Jeannie said the ski swap is held in early December, right before skiing season and there is always a lot of youth equipment; she predicted something similar might happen with golf equipment
- Jeff thought the swap could have a positive impact a couple of weeks before Demo Day; those who sell equipment could maybe get a discount to purchase new equipment during Demo Day
- Rod suggested charging a small entrance fee for the swap meet
- Jeff said some equipment might be too old or useless to sell; Jeannie proposed Jeff charge a fee to sell
- Diane suggested going to a ski swap to see how it works before investing too much in a golf swap meet
- Jeff said other municipal courses have tried swap meets; he will do some research on those meets

Mission Statement:

- Rod asked if everyone had a chance to read the old mission statement and mission statement ideas
- Diane liked the "pristine" language
- Leslee was unable to attend the meeting but conveyed to Jalayne that she didn't like any of them
- Rod asked if the Board would like to create a new mission statement; Russ said it's good to have a statement to remind everyone that there's something to work towards
- The mission statement is "Creating the finest public golf facility in the country is the goal of 'The River'."

- Rod suggested everyone come up with a way to modify or add to the statement; the Board will put a new statement into effect in January
- Russ said the new mission statement could potentially be used when the Course produces new signs
- Jeannie asked if the ideas should be sent to Jalayne; yes, or brought to the next meeting

Women's Association Report:

- Looking for ways to increase participation in weekly play
- Diane said 70 members signed up but only 30 women played in the championships
- Heath asked if the women aren't qualifying to play; no, that's not the problem
- Weekly play is 9 holes but the championships are 18 holes and some members don't like that
 - Tammy said the majority of the Association voted to play 18 holes
- Tammy suggested soliciting feedback during the closing social; Rod suggested an end-of-season survey
- The closing social is scheduled for September 20; there will be shotgun play before dinner and the women can sign up for match play
- The Cache Valley Get Away is coming up

Men's Association Report:

- About 30 members qualified for the club championships
- There was a set day and time the members had to play to qualify for the championships; some liked that and some didn't
- Rod didn't post his scores last night
 - Jeff's staff typically calls the members who didn't post their scores and that practice has been effective; more members are regularly posting their scores when they're supposed to

Golf Professional Report:

- Condense the Budget Report –
 - Jeff provided the monthly finance reports for the Board
 - Rod requested Jeff simplify the report by removing the data from 2009 and 2010
- Drink Containers –
 - Heath was awaiting approval from his company to donate the funds to buy the containers
 - Randy suggested buying smaller containers that are easier to lift; the existing containers are five gallons
 - If Heath's company is unable to donate the Men's Association might have money available
 - Rod suggested Jeff contact an ice supplier to purchase blocks of ice for the drink coolers
 - Kevin said new containers should be purchased soon; there are rust stains that won't come off the existing containers
 - Rod will contact a couple of people about sponsoring the drink containers
- Board Member Punch Passes –
 - Jeff added punch passes to everyone's accounts
 - Tammy was told she can only use her punch passes on Tuesday
 - Jeff will inform his staff that Board Members can use their passes any day of the week
- Flags –
 - New flags have been purchased and are on display

- Website Information –
 - Rod asked what challenges the Associations have posting information online in a timely manner
 - Diane said Jeff is really good about sending the information to the Women's Association; the problem might be for those who don't utilize the website or check their email regularly
 - Neither Diane nor Tammy knew how often members utilize the City website
 - Jeff sends information to Debbie; she posts it in a timely manner and informs Jeff when it's done
 - Jeff gets complaints when the results aren't posted in the newspaper or announced on the radio
 - Jeannie said there is value to having the information on the website; people may come across it and discover that the Associations exist
 - Diane agreed that there may be value in having the information available online
 - Heath said the most value comes from having information about how and where to join
 - Tammy said she would like to see the results stay on the website for the entire season
 - Luke agreed that retaining that information for record-keeping purposes is a good idea
 - Debbie should be able to archive the results and keep the schedules updated; Russ will address this with Debbie
 - Kevin Hansen described the website Birch Creek uses and how easy it is to use
 - Jeff will continue to work with Debbie to get the results posted online
 - Rod suggested Debbie look at Birch Creek's website and see if she can create something similar
 - Diane suggested teaching the members how to use the website
 - Russ suggested conducting the website training during the opening social

Golf Superintendent Report:

- There was some disease on the fairways but he didn't have money in the budget to spray fungicide
 - The best option is to over-seed; Randy has considered testing over-seeding on #3
- Ordered a new greens mower; the new mower will eliminate the risk of an oil leak
- Will aerate the greens again on September 6 with smaller tines
- Because of localized dry spots Randy sliced through some of the greens to help with water infiltration
- Re-turfing the greens and starting a new maintenance program would cost about \$200,000
 - Jeannie asked what time of year the new sod would be laid; spring or fall
- Jeannie asked if Randy could aerate a few holes at a time; the greens would be too inconsistent
- Jeannie asked what prevents the thatch from coming back; a better maintenance program
 - Randy explained how the layer of thatch develops and the problems thatch causes
- Luke asked if Randy can aerate on September 8; no, the greens won't be healed for the Men's finals
- Randy is working on bunkers; he's been able to do more bunkers this year due to a decreased cost of sand
- Struggling to keep staff around to maintain the course

Open Forum:

- Nothing at this time

Next Meeting: September 15, 2016 at 5:00pm

Adjourned: 6:34pm

Minutes Submitted by: Jalayne Hatch

City of Logan

Statement of Revenues and Expenditures - For Fund Golf Course For Period Ending 06/30/2016

	Activities	Activities - 2015
Revenue		
Charges For Services		
Golf Green Fees	384,266.30	414,245.87
Golf Driving Range Fees	69,157.69	69,032.08
Golf Cart Rental	167,974.79	190,602.74
Golf Equipment Rental	3,664.66	3,263.31
Golf Course Concessions	3,000.00	4,241.50
Golf Pro Shop Sales	224,250.14	229,196.27
Golf Building Rental	13,056.00	6,905.64
Total Charges For Services	865,369.58	917,487.41
Interest Revenue		
Interest Earnings	(708.22)	(522.35)
PTIF 0334 Interest	2.45	0.00
Total Interest Revenue	(705.77)	(522.35)
Miscellaneous		
Miscellaneous Revenue	9,738.31	7,216.64
Total Miscellaneous	9,738.31	7,216.64
Transfers In		
General Transfers	178,878.96	167,981.04
General Fund Transfers	50,000.00	0.00
Total Transfers In	228,878.96	167,981.04
Sale Of Capital Assets		
Sale Of Capital Assets	685.00	0.00
Total Sale Of Capital Assets	685.00	0.00
Total Revenue	1,103,966.08	1,092,162.74
Expense		
Salaries And Wages		
Benefitted Employees	233,947.80	226,780.61
Non-Benefitted Employees	161,046.75	164,735.96
Overtime	281.58	414.61
Benefits	127,195.00	126,350.08
Pension Expense Adjustment	(20,297.00)	(11,081.00)
Total Salaries And Wages	502,174.13	507,200.26
Administrative Fees Expense		
Admin Fees	28,878.96	27,981.00
Total Administrative Fees Expense	28,878.96	27,981.00
Operating And Maintenance		

Subscriptions & Memberships	436.00	45.00
Office Supplies	0.00	200.00
Maintenance	15.00	61.31
Fuel	14,053.80	16,768.04
Vehicle Maintenance	23,760.23	22,457.54
Other Maintenance	7,482.86	7,774.13
Building & Grounds Maint	0.00	400.00
Utilities	53,627.30	49,603.23
Telephone	791.62	789.82
Professional & Technical	98.00	148.00
Special Departmental Supplies	70,584.25	92,275.18
Other Supplies	194,179.47	223,799.04
Other Supplies	9,470.84	9,693.87
Other Supplies	27,578.13	28,244.48
Other Supplies	12,318.40	2,502.71
Inventory Adjustments	0.00	(175.59)
Cash Over/Short	0.12	(382.33)
Claims & Insurance	79.95	476.96
IT Assessments	19,440.96	20,870.04
Risk Assessments	17,744.04	18,056.04
Total Operating And Maintenance	451,660.97	493,607.47
Depreciation And Amortization		
Depreciation	166,644.67	175,381.48
Total Depreciation And Amortization	166,644.67	175,381.48
Capital Outlay		
Improvements	0.00	11,450.00
Other Equipment Rolling Stock	73,273.60	7,500.00
Total Capital Outlay	73,273.60	18,950.00
Contra Expenditures		
Capital Contra Account	(73,273.60)	(18,950.00)
Total Contra Expenditures	(73,273.60)	(18,950.00)
Total Expense	1,149,358.73	1,204,170.21
Excess (deficiency) of revenues over (under) expenditures	(45,392.65)	(112,007.47)

Logan River Golf Course
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Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	29,261.00	0.00	29,261.00	Association Fees	119.00	337.00
Check	2,940.56		2,940.56	Cart Fees	1.00	187.62
Credit Card	111,860.09		111,860.09	Carts	4,147.00	29,874.54
New Gift Cards Issued	-471.00		-471.00	Gloves	71.00	1,215.02
Gift Card	1,653.94		1,653.94	Golf Bags	4.00	656.45
New Punch Cards Issued	-6,375.00		-6,375.00	Golf Balls	532.00	4,553.61
Punch Card	27,081.95		27,081.95	Golf Clubs	15.00	2,912.14
Account Balance Charges	4,437.76		4,437.76	Golf Grips	39.00	400.79
Raincheck	386.07		386.07	Golf Shoes	34.00	1,806.97
				Green Fees	6,116.00	70,044.59
				Headwear	88.00	1,791.08
				Ladieswear	7.00	281.52
				Lesson	4.00	385.00
				Menswear	30.00	1,304.25
				Merchandise	58.00	3,601.99
				Range	1,441.00	8,799.52
				Rentals	174.00	1,303.36
				Snack Barr	4.00	507.02
				Sundry	302.00	1,741.22
				Sweeps	680.00	12,347.00
				Tournament Fees	146.00	18,140.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	144,061.65		144,061.65	6.600 %		8,584.68
Non Revenue Payments Total	26,713.72		26,713.72			
Total			170,775.37	Total		8,584.68
Difference			0.00			
Drawer Count			170,775.37	Sales		162,190.69
+ Cash Short			0.00	+ Cash Over		0.00
				+ Taxes/Partial Returns		8,584.68
Total			170,775.37	Total		170,775.37

