

Minutes of the South Summit School District Board of Education Work Session Meeting held on **August 11, 2016**, beginning at 5:30 p.m. in the District Office Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken President; Mrs. Suni Woolstenhulme Vice President; Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson, Mr. Kip Bigelow, Business Administrator

Excused: Mr. Jim Snyder

Guests: Jim Stewart and Troy Jessup

1. President Hicken called the Work Session to order at 5:35p.m.
2. President Hicken welcomed everyone to the Work Session.
3. Superintendent Sorenson introduced the purpose of tonight's Work Session meeting being for the Board to receive the Utah Education Network (UEN) Assessment presentation and review the Facilities Master Plan.
4. **UEN Technology Assessment Report.** Mr. Jim Stewart, UEN Chief Technology Officer; and Mr. Troy Jessup, UEN Associate Director of Operations presented the UEN Technology Assessment Report-Executive Summary to the Board that provided information for future strategic IT planning within the District. The Board will be able to review the entire report at their leisure. The summary included:
  - a. Technology and education have changed dramatically with critical services and networks running on servers requiring more advanced skill sets for tech leaders.
  - b. Years ago 70-80% of the skill sets involved technology; now 35% entails technology and the remaining involve working with stakeholders, doing strategic planning and keeping up with technology and how to progress it.
  - c. SSSD has made a substantial investment in technology with approximately 2,600 devices that are overseen by two staff members.
  - d. UEN conducted an interview process with the Superintendent, Business Administrator, teachers, administration and others throughout the District.
  - e. The SSSD strategic direction should be further addressed.
  - f. The NUES center has been a big help to the SSSD but they are not tasked with doing the strategic planning. Currently this has been fine, however, at some point the required backend and infrastructure won't be in place to meet the District's technological needs in the classroom, business office and other areas of the District.
  - g. UEN recommends that Superintendent Sorenson obtain assistance from someone who is focused and dedicated on pursuing the strategic planning and strategic thinking of the direction of technology at SSSD. With careful consideration that technology isn't driving education, but that education is driving technology.
  - h. SSSD needs someone to work with stakeholders, make sure policies are in place, and address security matters, tools and processes.
  - i. That person should bring it all together in a plan and communicate with the Board as to what the plan is and how it will be implemented and move forward.
5. The Board will address the UEN Technology Audit Report during the regular Board Meeting this evening.
6. **Facilities Master Plan.** Mr. Kip Bigelow previously sent the Facilities Master Plan to the Board for their review. Superintendent Sorenson informed the Board that during the next 2-3 months, a considerable amount of time will be spent

making decisions as to how to solicit and obtain stakeholder feedback regarding repairing current facilities for future use. Addressing growth is a high priority. Superintendent Sorenson and Mr. Kip Bigelow have made recommendations for an Advisory Committee in the Board Members' BoardDocs packet and are requesting feedback from the Board.

7. Meeting was adjourned at 5:57p.m.



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Board President



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Business Administrator