



UTAH STATE BOARD OF EDUCATION

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Sydnee Dickson, State Superintendent of Public Instruction
Lorraine Austin, Board Secretary

MEMORANDUM

TO: Members, Utah State Board of Education

FROM: Scott Jones
Deputy Superintendent of Operations

DATE: September 8-9

ACTION: Approve Section Review Schedule

Background:

During SFY16 (previous SFY) USBE sections presented two reviews of their respective budgets to the Finance Committee. The first consisted of a slide presentation of their programs and the funding associated with those programs. The second was an opportunity to update the Committee on changes in their programs, budget changes or adjustments, and/or concerns or issues with program funding.

Board Strategic Plan:

This item supports the following imperative(s) and strategies in the Board's Strategic Plan:

- System Values

Anticipated Action:

It is anticipated the Finance Committee will approve the schedule for section reviews for SFY17.

Contact: Scott Jones, Deputy Superintendent of Operations, 801-538-7514



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MEMORANDUM

TO: USBE Section Directors and Superintendents

FROM: Scott Jones
Deputy Superintendent of Operations

DATE: September 8, 2016

SUBJECT: SFY 17 Budget Reporting Schedule

Effective State Fiscal Year (SFY) 17 (1 July 2016) USBE Section Directors will provide budget updates (section reviews) to the USBE Finance Committee on a pre-determined schedule.

<u>Month</u>	<u>Sections</u>
September 2016	Data and Statistics, Law and Professional Practices, Information Technology and Assessment and Accountability
October 2016	Teaching and Learning, Student Advocacy Services and Internal Audit
November 2016	State Charter School Board, Financial Operations including Minimum School Program, and Deputy Superintendent Policy and Communication
December 2016	Career and Technical Education, Child Nutrition Programs and School Children's Trust
January 2017	Indirect Cost Pool and Special Education
February 2017	State Superintendent of Public Instruction, Deputy Superintendent Student Achievement and Deputy Superintendent Policy and Communication
March 2017	Data and Statistics, Law and Professional Practices, Information Technology and Assessment and Accountability
April 2017	Teaching and Learning, Student Advocacy Services and Internal Audit

USBE Section Directors and Superintendents
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May 2017 Financial Operations including Minimum School Program, State Charter
School Board and Utah State Board of Education

June 2017 Career and Technical Education, Child Nutrition Programs, School
Children's Trust and Special Education

The first review consists of a presentation of the section. The presentation will include the programs the section administers, the budget for the programs, and the types of funding that support the programs.

The second review consists of an update on the section's budget including any issues or concerns along with any changes or significant impacts to the section's programs.

Please direct questions to Scott Jones, Deputy Superintendent of Operations at: 801-538-7615 or Scott.Jones@schools.utah.gov.