

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
July 26, 2016

The Board of Education of Jordan School District met in study, closed, and regular sessions on Tuesday, July 26, 2016, beginning at 5:36 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
(Kayleen Whitelock, Board Secretary, excused)
(Jen Atwood, Board Member, excused)
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Patrick Tanner, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Sandy Riesgraf, Director, Communications
Jeri Clayton, Administrative Assistant
Vicki Olsen, President, JEA
Melissa Brown
Carmen Freeman
Chip Dawson

President Pulsipher presided and conducted. She excused Board members Jen Atwood and Kayleen Whitelock from the meetings. The Board of Education met in a study session to discuss the following:

A. Update on Progress Toward 2016 Bond Election

President Pulsipher invited Sandy Riesgraf, director of Communications, to report on the advertising materials that will be sent to patron's homes. Ms. Riesgraf stated that Board members, during the previous study session, discussed appropriate colors to use on the post card mailers. She said she recently attended several bond workshops at a national convention in Chicago and asked one of the presenters who is known nationwide for his work in "messaging" if there is research related to appropriate colors for bond mailers. In his response he cautioned against sending red, white, and blue mailers in this particular election cycle in order to set District information apart from political party mailers.

Ms. Riesgraf provided Board members with several color schemes for the post card mailers and invited input. Following the Board discussion, it was unanimously decided to use the example referred to as #1 which has a white background at the top and bottom with blue lettering and in the center a blue background with white lettering. Ms. Riesgraf noted that additional materials are being prepared and will be ready for Board review at a later date.

Board members discussed preparations for upcoming community open houses related to the bond election. Mrs. Pulsipher provided Board members with the date of the Economic Summit which is being hosted by Jordan Education Foundation on September 20, 2016, from 8:00 a.m. to 12:00 noon at JATC South. They also discussed the fact that most of the city mayors have expressed support for the bond

and that it might be advantageous for Board members to contact individual council members in their respective cities to invite them to consider a resolution in support of the bond election. Mayor Freeman of Herriman City suggested that the District work together with city public information officers to get the bond election information out to residents.

Ms. Riesgraf reminded Board members that ballots for the November 8 election will be mailed to the voters on October 18 and that it is important to have held all open houses, and to have all materials completed and in the hands of the voters before that date.

B. Discussion on Continuance of Self-Promotion Advertising on School Buses

Ms. Sandy Riesgraf, director of Communications, provided Board members with a report about the number and cost of District self-promotion ads placed on school buses, noting that in a three-year period there were about 63 different ads placed on buses at a cost of \$3,400, or just over \$1,000 per year to promote the great things happening in Jordan District. Following the Board discussion about continuing with self-promotion ads, it was decided to not only continue with the ads, but to increase them to reach more of the public and let them know that Jordan District students are receiving a great education and achieving many accomplishments.

At 6:16 p.m., the meeting adjourned.

MOTION: At 6:17 p.m., it was moved by Richard S. Osborn and seconded by Janice L. Voorhies to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
(Kayleen Whitelock, Board Secretary, excused)
(Jen Atwood, Board Member, excused)
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Patrick Tanner, Burbidge & White

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel. The closed session discussion was recorded and archived.

At 6:25 p.m., the meeting adjourned. The regular session started at 6:41 p.m.

REGULAR SESSION

Those recognized or signed-in as present:
Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
(Kayleen Whitelock, Board Secretary, excused)
(Jen Atwood, Board Member, excused)
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent

John Larsen, Business Administrator
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Teri Timpson, Administrator of Schools
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
Lisa Robinson, Director, Special Education
David Rostrom, Director, Facility Services
Paul Bergera, Staff Assistant, Auxiliary Services
Mark Sowa, Consultant, Instructional Technology
Jim Birch, Principal, Herriman High
Jeri Clayton, Administrative Assistant
Garth VanRoosendahl, AV Maintenance
Jennifer Gober, Unified Police Department
Vicki Olsen, President, Jordan Education Association
Chip Dawson
Jim Bird
Tami Bird
John Taylor
Peggy Jo Kennett
Randy Brinkerhoff
Leah Voorhies
Rick Bojak
Janet Bojak
Jennifer Bojak
David Geary
Tami Bird
Todd Egbert

President Pulsipher presided and conducted. She welcomed those present. Jill Durrant, administrator of schools, led everyone in the Pledge of Allegiance. Reverence was given by Laura Finlinson, administrator of Curriculum and Staff Development. President Pulsipher excused Board members Jen Atwood and Kayleen Whitelock who were unable to attend the meeting.

Recognition of Mr. Rick Bojak

Mrs. Voorhies read a Board Resolution which expressed appreciation for the nearly 40-year teaching and coaching career of Mr. Rick Bojak. His service to Jordan District also included service as a member and president of the Board of Education. A copy of the Resolution is attached at the conclusion of these minutes. (Attachment 1)

President Pulsipher invited those in attendance to express their thoughts and appreciation to Mr. Bojak.

Jim Birch, principal of Herriman High, said Rick Bojak is the reason he is a 28-year employee of Jordan School District, serving as teacher, coach, and principal. He said Rick was his mentor throughout his coaching career and he expressed appreciation to him for his help and support.

Randy Brinkerhoff, former Board member, said he first met Mr. Bojak years ago when Rick was working as a volunteer and parking cars at a graduation ceremony. He said Rick is a wonderful man and anything he was asked to do while serving on the Board he did and he did it well. He was also a great leader and a wonderful representative for Jordan School District students, employees, and patrons.

Leah Voorhies said she served as vice president of the Board during Mr. Bojak's term as president and apologized to him for all the bruises she inflicted on his ankles when kicking him under the table. She said Mr.

Bojak was so focused on recognizing all the student and staff accomplishments that he often missed agenda items so she would kick him to remind him where they were on the agenda. She said it was a joy to get to know Mr. Bojak and her life is better for having known a teacher as wonderful as he was.

David Geary said he served as an assistant coach under Mr. Bojak and among all the people he has met in his life he has never met a finer man than Rick Bojak. He said Rick never missed an opportunity to tutor students who were having trouble keeping grades up and he truly understands what greatness is.

Carmen Freeman, a former Board member and current mayor of Herriman, said it was a joy for four and a half years to serve with Mr. Bojak. Mr. Freeman said he first got acquainted with Mr. Bojak on the night of the Board election when he received a call from him congratulating him on his win. He said Mr. Bojak was not an atypical coach because he was equally loving on the field as in the classroom. He has a phenomenal memory and keen sense about all the students whose lives he influenced. Mr. Freeman expressed appreciation to Rick for his years of service and his love of children.

Peggy Jo Kennett, former member of the Jordan Board, said she had the honor of serving with Rick during the entire time he served on the Board. She said her favorite memory of Rick is when he asked teachers what they taught and they responded with the name of the subject and he would say, "no, you teach students."

Tami Bird, principal of Rose Creek Elementary, said Mr. Bojak spent many hours teaching PE at her school and one of her favorite memories is walking through the school and hearing squeals of excitement and happy kids and seeing that Rick was in the room. She said she feels confident speaking on behalf of the entire Rose Creek community by stating that that community loves Mr. Bojak. She said the valor of a person's soul is what he does when no one is watching and he truly loved the kids which speaks volumes about his integrity and who he is as a person.

Vicki Olsen, president of JEA, said one of her first memories of Mr. Bojak happened during the first year at Riverton High when she was coaching the sophomore volley ball team and he was head football coach. She said the girls had a game the night before and when she went in to practice the next day he was one of the first to congratulate the team on the win. She thought it was remarkable that the head football coach was interested in the successes of all students and he always made sure that everyone knew about student successes. She expressed appreciation to Mr. Bojak for his thoughtfulness.

Jim Bird, formerly a member of the Utah House of Representatives, District 42, said he and Mr. Bojak had some interesting times participating in battles on the Hill for education and Rick was an individual who attended legislative sessions to support public education. He thanked Mr. Bojak for all he has done on behalf of students and Jordan School District.

Todd Egbert, a former student of Mr. Bojak and former coach with him at West Jordan High, said as a 14-year old starting his football playing days he was shy and Mr. Bojak made him feel like a million bucks. He said Mr. Bojak had a major influence on his life and he became a teacher and coach because of Rick. He expressed his love for Mr. Bojak for all he had done for him.

Superintendent Johnson stated that Rick's focus on the whole child is the reason she accepted the offer to serve as superintendent of Jordan District. She expressed appreciation to Mr. Bojak for the focus on learning he has for all young people. She said he is one of the most Christian men she knows and thanked him for his years of service.

Mrs. Pulsipher called for a motion on the Resolution.

MOTION: It was moved by Richard S. Osborn and seconded by J. Lynn Crane to adopt the Resolution, as recommended.

Mr. Crane said he met Mr. Bojak a few years ago but did not know him personally; however, he does know of the reputation he established because wherever you went there was someone who was influenced by Mr. Bojak. He said in listening to the people that came to the mic, you feel that this truly is the measure of a

wonderful and good man and someone who practiced the principles that are talked about in being a good teacher, leader, and friend.

Mrs. Pulsipher said she too made the mistake of asking Mr. Bojak what he taught and he answered, "students." She said she now asks a teacher what subject they teach. She said Mr. Bojak teaches adults as well as kids because as a new Board member he was her mentor. He taught her what to do during meetings of the Board and what to do when visiting schools such as purchasing supplies and taking them to the schools she visits. She said there isn't a day she serves as Board president that she doesn't think about Rick and say she wishes she could do it like Rick did it because he did a great job. She said he epitomizes what it means to be an educator in his kindness and the way he focuses on students and gives of his time freely without thought of himself.

Vote on the Motion

President Pulsipher called for a vote on the motion to approve the Resolution. The motion passed unanimously.

Resolutions of Appreciation

President Pulsipher read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

- Melanie Morgan Bowen – employed by Jordan District from 1997 to 2003
- Kenneth Eschler Calder – employed by Jordan District from 1979 to 1996
- Barbara Jean Beck Carlton – employed by Jordan District from 1992 to 2009
- Carol Lillian Woodard Johnson Garbett – employed by Jordan District from 1973 to 1975 and 1996 to 2007
- Eric John Gunderson – employed by Jordan District from 2000 to 2016
- Kathryn Lambson – employed by Jordan District from 1986 to 1988
- Janis Tolman Newton – employed by Jordan District from 1980 to 2009
- Anna Sato – employed by Jordan District from 1972 to 1997
- Robert Harry Shelton – employed by Jordan District from 1980 to 2006

Patron Comments Regarding Non-Agenda Items

No patrons requested to address the Board.

I. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes for the Board of Education meetings held June 14 and July 12, 2016, were provided to the Board of Education.

MOTION: It was moved by Janice L. Voorhies and seconded by Richard S. Osborn to approve Consent Agenda item A1, as recommended. Motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of June 2016 were provided to the Board of Education.

2. Financial Statement

The financial statement through June 30, 2016, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 2)

3. **Personnel – Licensed and Classified**

Personnel changes for the month of June 2016 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

MOTION: It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

II. **Bid Recommendations**

A.	<u>School or Department</u> Central Warehouse	<u>Items for Bid</u> Custodial Paper Supplies
	<u>Bidders</u> Hylon Koburn – State Contract MA339 Waxie – State Contract MA354	<u>Amount of Bid</u> \$95,593.58

Purpose: Replenish paper towel and toilet tissue supplies.

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Hylon Koburn. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve the bid for custodial paper supplies, as recommended. Motion passed with a unanimous vote.

B.	<u>School or Department</u> Central Warehouse	<u>Items for Bid</u> White Copy Paper
	<u>Bidders</u> Costco Paper Order	<u>Amount of Bid</u> \$77,011.20

Purpose: Replenish white paper supplies. Due to timing of the bid, the first order needed to be placed in enough time for the paper to be received before school begins the end of July 2016.

Budget: Existing 2016-17 General Fund budget.

Recommendation: It was recommended purchasing the product from Costco Wholesale 733. The State of Utah reverse auction completed by Granite School District complies with procurement requirements and is substantially lower than state contract pricing.

MOTION: It was moved by Richard S. Osborn and seconded by J. Lynn Crane to approve the bid for white copy paper, as recommended. Motion passed with a unanimous vote.

C.	<u>School or Department</u> Facility Services – Copper Hills High	<u>Items for Bid</u> Boiler Replacement
	<u>Bidders</u> Combustion and Control Service, LLC	<u>Amount of Bid</u> \$340,490.00

Industrial Piping and Welding, LLC
Mechanical Service & Systems

Purpose: Purchase of new boilers to replace old boilers with obsolete burners and refractory issues. Replacement will provide energy savings with improved efficiency and performance.

Budget: Existing 2016-17 Capital Projects budget.

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Mechanical Service & Systems, Inc. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Janice L. Voorhies and seconded by Richard S. Osborn to approve the bid for boiler replacement at Copper Hills High, as recommended. Motion passed with a unanimous vote.

D.	<u>School or Department</u> Facility Services	<u>Items for Bid</u> Rotary Mower
	<u>Bidders</u> RMT – State Contract MA2180	<u>Amount of Bid</u> \$57,705.00

Purpose: Purchase of additional mower for grounds crews. Current mowers are over ten years old and in need of frequent repairs. Additional mower will enable grounds crews to keep up with the workload while repairs are made to older mowers.

Budget: 2017-16 Maintenance Department Capital Projects/Equipment budget.

Recommendation: It was recommended placing the orders with the state contract vendor, RMT.

MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve the bid for a rotary mower, as recommended. The motion passed with four votes in favor and one abstention. Mr. Young said he abstained from voting because the vendor awarded the bid is his former employer.

E.	<u>School or Department</u> Information Systems Fox Hollow, Majestic, South Jordan, Westvale, and Butterfield Canyon Elementary Schools	<u>Items for Bid</u> Apple Computers
	<u>Bidders</u> Apple Computer, Inc. iMac 21.5" (33/school) APA for iMac/eMac (33/school) Mini DisplayPort to VGA Adapter (1/school) Apple TV (1/school) Apple USB SuperDrive (1/school) iPad 2 WiFi 16GB (5/school) Mac Mini 2.8GHz Dual-Core i5 16GB (1/school)	<u>Amount of Bid</u> \$183,905.00

Purpose: Annual replacement/upgrade of computer labs at the above-listed schools.

Budget: 2016-17 Instructional Technology Computer Equipment budget.

Recommendation: It was recommended placing the orders with the state contract vendor, Apple Computer, Inc.

MOTION: It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to approve the bid for Apple computers, as recommended. Motion passed with a unanimous vote.

F.	<u>School or Department</u> Nutrition Services	<u>Items for Bid</u> Produce
	<u>Bidders</u> Granato's Costco A&Z Produce Muir Copper Canyon Farms Condies Foods Kedyrolo, LLC	<u>Amount of Bid</u> \$519,955.12

Purpose: Provide fresh and pre-packaged produce for the school lunch program.

Budget: 2016-17 Nutrition Services budget.

Recommendation: It was recommended awarding the contract to the overall low bidder, Granato's. They complied with the specifications, terms, and conditions outlined in the bid documents. The contract will be for a one-year period with four annual renewal options.

MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve the bid for produce, as recommended. Motion passed with a unanimous vote.

G.	<u>School or Department</u> Special Education	<u>Items for Bid</u> Nursing Services
	<u>Bidders</u> Canyon Home Care, Home Caregivers Partnership Cross Country Staffing, Inc. Harmony Home Health Services, LLC Horizon Home Health, Home Health Specialists Ivy Lane Pediatrics Maxim Healthcare Services, Inc. Sunbelt Staffing, LLC	<u>Amount of Bid</u> \$450,000.00/year (approx.)

Purpose: Provide nursing services for special needs students due to general overall shortage of nurses.

Budget: Medicaid Grant

Recommendation: It was recommended placing the orders with multiple bidders: Maxim Healthcare Services, Inc., Ivy Lane Pediatrics, Cross Country Staffing, Canyon Home Care, Home Caregivers Partnership, and Harmony Home Health Services. These companies complied with the specifications, terms, and conditions of the bid.

MOTION: It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to approve the bid for nursing services, as recommended. Motion passed with a unanimous vote.

III. **Special Business**

None.

IV. **Information Items**

A. **Superintendent's Report**

Superintendent Johnson said Human Resources personnel have been busy this summer recruiting and hiring for vacancies. She said the highest number of elementary vacancies at one time totaled 118. As of now, only 14 remain unfilled. She noted that the twelve year-round schools started today and four vacancies remain in year-round, with three of the four in Track D which starts the end of August. In secondary schools, the highest number of vacancies at one time totaled 92. As of now, only 16 remain, nine of which are CTE positions.

Dr. Johnson said Curriculum and Staff Development personnel have been very busy this summer working with teachers in June and July by providing 124 different professional development sessions serving 1,864 teachers. In August, 107 sessions will be held with 2,686 participants, giving them a grand total for professional development training of 4,550 participants. She said this is outstanding for this group of highly motivated individuals that attended these professional development sessions during the summer months so they are prepared and ready for the school year.

B. **Facilities Progress Report**

Mr. Paul Bergera, staff assistant for Auxiliary Services, reviewed the progress of current summer Capital Outlay projects.

Mr. Young said concerns were brought to him about noise levels in the band rooms of Oquirrh Hills and Joel P. Jensen Middle Schools and asked if these concerns had been addressed. Mr. Rostrom responded that measures are being taken to mitigate the noise issues at both schools and meet OSHA standards.

V. **Discussion Items**

A. **Board Member Committee Reports and Comments**

Mrs. Voorhies stated that the District/Community Council Board Advisory Committee met in June and discussed plans for the fall School Community Council training which included setting the dates for the training sessions. She said they also discussed potential additional Council training.

Mrs. Pulsipher said she, Superintendent Johnson, and Mrs. Whitelock attended the USBA meeting regarding ESSA and noted that it was an excellent meeting with great information. She said the ESSA law doesn't fix everything but it goes a long way in helping the District with what they need in terms of more control at state and local levels. She said the concern at this time is that the Department of Education is writing regulations which will reverse the gains made in local control. She said USBA encouraged Board members to reach out to their congressional representatives to make them aware of the situation and ask for their help. She said with that in mind, Mrs. Whitelock and she met Representative Love at one of the City parades and Ms. Love said she would arrange a meeting for them with her office staff in West Jordan.

MOTION: At 8:12 p.m., it was moved by J. Lynn Crane to adjourn the meeting. Motion passed with a unanimous vote.

/jc
Attachments

[Minutes approved 8-30-16]