**MILLVILLE CITY COUNCIL MEETING**
**City Hall – 510 East 300 South – Millville, Utah**
**August 25, 2016**

**PRESENT:** Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Gary Larsen, Harry Meadows, Kerri Williams, Katie Woffinden, Jeff Woffinden, Richard Jex, Lana Jex, Eva M. Bateman, Ryan Rasmussen, Jeff McMurdie, Julie McMurdie, Roger Roundy, Gary Gettman, George J. Wilson, Maria Hunsaker, Teryl Hunsaker, Brent Fredrickson, Brian Jenkins, Katie Andrews, Annalyn Rasmussen, Owen Jensen, Janet Alder, Eric Kleven, Hayden Kleven, Zan Murray

**Call to Order/Roll Call**

Mayor Michael Johnson called the City Council Meeting to order for August 25, 2016 at 7 p.m. The roll call indicated Mayor Johnson and Councilmembers Michael Callahan, Cindy Cummings, Julie Duffin, Mark Williams, and Ryan Zollinger were in attendance. Also Recorder Rose Mary Jones was present.

**Opening Remarks/Pledge of Allegiance**

Councilmember Williams invited all in attendance to join him in reciting the pledge of allegiance. He then offered a prayer.

**Approval of agenda and time allocations**

The agenda for the City Council Meeting of August 25, 2016 was reviewed. Mayor Johnson indicated Item B [Report on Eagle Scout Project, Millville City Sign] would not be discussed at the meeting. **Councilmember Williams moved to accept the agenda for August 25, 2016 with the removal of Item B.** Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. (A copy of the agenda is included as Attachment "A".)

**Approval of minutes of the previous meeting**

The Council reviewed the minutes of the City Council Meeting for August 11, 2016. **Councilmember Cummings moved to approve the minutes for August 11, 2016.** Councilmember Duffin seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan abstaining. (A copy of the minutes is included as Attachment "B".)

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**Report on P & Z Meeting held August 18, 2016**
Development Coordinator Harry Meadows represented the Planning Commission to report on their meeting held August 18, 2016. There were no questions asked by the Councilmembers. (A copy of the draft minutes for the meeting is included as Attachment "C".)

**Moratorium for building in the Millville City Commercial Zone west of the 100 West Road**
Mayor Johnson reviewed with the Council information on the Form Based Code that is going to be developed. It was suggested that a Moratorium for building be put in place while this code is completed. Information was reviewed of what would constitute a temporary land use regulation as identified in Utah State Code 10-9a-504. An ordinance had been prepared for the Council to review. As this information had just become available on this day, it was decided that there should be more time for reviewing the information. (A copy of the information presented is included with the minutes as Attachment "D".)

Development Coordinator Meadows indicated he had been contacted by three developers with questions about development in the area near the new high school. Development Coordinator Meadows also asked about a steering committee that would need to help with creating the Form Based Code. He indicated the Planning Commissioners Garrett Greenhalgh and Larry Lewis would be willing to be on the committee, with Commissioners Natalie Smith and Rachel Thompson willing to serve depending on the dates set for the meetings.

**Councilmember Callahan moved to defer the moratorium of building in the Commercial Zone of Millville City west of 100 West until the next meeting.** Councilmember Duffin seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Councilmember Duffin moved to go to Item H [Consideration for Establishing a Steering Committee for the Development of the Form Based Code].** Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Consideration for Establishing a Steering Committee for the Development of the Form Based Code**
Mayor Johnson indicated this committee should include Councilmembers as well as Planning Commissioners and also residents of the community. He, along with Superintendent Gary Larsen, and Development Coordinator Meadows will be on the

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committee. Councilmembers Zollinger and Callahan also volunteered to help with this project. Jeff McMurdie also volunteered to serve, as well as the Planning Commissioners that had been previously discussed. This committee will involve four to five meetings, one to two hours each, plus about five hours of homework each month in researching materials. This will be planning for the commercial area off of Highway 165 by Ridgeline High School. The committee will be finalized at the next Council Meeting. (Information of the Steering Committee is included with the minutes as Attachment "E".)

**Councilmember Duffin moved to go to Item D Public Hearing for the purpose of obtaining public input regarding the consideration of a Conditional Use Permit for a Residential Assisted Living Facility located at approximately 285 East 450 North, Parcel 02-129-0014.** Councilmember Williams seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**PUBLIC HEARING**

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Gary Larsen, Harry Meadows, Kerri Williams, Katie Woffinden, Jeff Woffinden, Richard Jex, Lana Jex, Eva M. Bateman, Ryan Rasmussen, Jeff McMurdie, Julie McMurdie, Roger Roundy, Gary Gettman, George J. Wilson, Maria Hunsaker, Teryl Hunsaker, Brent Fredrickson, Brian Jenkins, Katie Andrews, Annalyn Rasmussen, Owen Jensen, Janet Alder, Eric Kleven, Hayden Kleven, Zan Murray

Mayor Johnson introduced the hearing with the purpose of obtaining input regarding the consideration of a Conditional Use Permit for a Residential Assisted Living Facility located at approximately 285 East 450 North, Parcel 02-129-0014 as requested by Roger Roundy. (A copy of the information that was presented is included with the minutes as Attachment "F".)

The following are comments from the hearing in brief:

Roger Roundy and Ryan Rasmussen were in attendance representing the proposed assisted living center

Kerri Williams – felt this does not fit in the community; not a lot of businesses are within the residential part of City; questioned the height of the building; concern for easements with the property; concern for disabled not just the elderly; felt this would invite other things like group homes; felt this should be in a commercial part of the community; no multi-family apartments are in this area; does not fit in our community

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Katie Woffinden – explained she had worked in the field for 16 years working with Those needing assisted living accommodations; she did not feel this facility fit in with

the zoning intent of the community; would lead to having apartments built in the residential areas; will create an influx of additional traffic—food trucks, residential family visitors, ambulance and emergency vehicles; not opposed to the development, however, does not like where this is proposed to be built; concerned for the failure of the operation and what would become of the property—abandoned building perhaps

Jeff Woffinden – same concerns as previously shared; this area is zoned for single-family homes and has nice residential neighborhoods; this is a multi-family facility in a residential neighborhood; not the best fit for the community; will increase traffic with deliveries and supply trucks with children in the area—not best for the area; should be located somewhere else; will require emergency vehicles that will interrupt the peace; it is an extremely large scale building; would perhaps want to build another building to increase the size and capacity of the business which would add additional traffic and more deliveries; concern for residents wandering off

Mayor Johnson – this is Phase 1 and if all goes well, another phase for a building across the street may be applied for

Eva Bateman – comes from wide-open spaces and trying to get used to City living; did not know enough about this to comment

Teryl Hunsaker – is a resident from Providence in the adjacent area of this proposed building; not in favor of having this be part of the community; works with patient care and feels the facility should be closer to a Health Care facility for health-related issues; this is a small lot for such a large facility; concern for traffic

Jeff McMurdie – lives ½ block from this; resident for 25 years – moved here because it was zoned for residential homes; businesses of this scale should not be included in the residential area; not what we want to see in the area; strongly against having this facility

Julie McMurdie – has respect for the property owner to do what they want with their property; however, this is zoned residential—they must have known that when they purchased the property; concern for what fits as far as size in the neighborhood; concern for septic system for that large of facility; against issuing a conditional use because it does not fit into the community; questioned what the conditions for the conditional use would be as they are not known to the public

Mayor Johnson – the Council would make the determination for these conditions

Julie McMurdie – this would have 16 residents; would the process be the same if an additional building were to be built or would this set precedent for the second building

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Mayor Johnson – the Council would see what the impact of this building would be and if it was working; they would need to go through the same process again if asking for a second building

Gary Gettman – requested to see how the structure would look

(A picture of the proposed facility was shown)

Roger Roundy – indicated there would be a five- to 10-foot drop from the 300 East road for the entrance

Gary Gettman – would there be fill required on the lot

Roger Roundy – no fill would be required; there would be a slope from the road down to the parking lot; septic tank would be on the southern part of the property; explained there would not be a significant problem with traffic

Gary Gettman – expressed if a church wanted to go in there, he felt there would be no problem; did not feel the traffic would be a problem; had concern for sight distance of the traffic coming down the hill on the steep grade

Gary Gettman – general comment about home businesses and businesses in residential areas; concern for the business in his neighborhood – ordinances were repealed to allow businesses wherever in the City; why was there not a public hearing for the welding shop and fabrication business near him; does not oppose the facility; would be in favor of having an assisted living center but not sure if this is the right place; concern for zoning laws in Millville; his opinion is it is a wide-open town to pursue what you would like

Richard Jex – this is in his backyard; does not like the motorcycles and 4-wheelers going up there and the noise from them; would like to see something built there so the noise would go away; ambulances and traffic on 450 North would not be any different than now with big screeching trucks; would like something built for peace and quiet during the spring, summer, and fall

Brian Jenkins – would be in favor of old folks

Mayor Johnson – requested Roger Roundy to respond to questions

Roger Roundy – goal to add additional services to the City; would address any concerns that are expressed; introduced Ryan Rasmussen who would be a partner in doing this

Ryan Rasmussen – has been in this business since 2006 and has built several centers like this in the Idaho area; this facility is a great fit to this area as he listened to the concerns

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being expressed; not a commercial facility – residential care facility; should be a place for older citizens to live that want to be part of the community. He indicated they would do their shopping at Maceys and there would not be large food trucks coming to the facility. Parking regulations are four residents per stall; these residents do not drive. Need parking for staff. The traffic flow is very small. They have Christmas parties and make it their home. There are no credit cards used, this is where they live. Residents have their own cable and phone lines. The staff helps with medications and regular meals; some residents actually improve after living with these services. It is a business but it is taking care of people. Sometimes there are couples living together, where one spouse cannot be the sole caregiver. He explained ambulances – when there are falls, the EMTs or ambulance arrives but not with sirens, as they know the situation of the facility. Phase 2 would be addressed with a conditional use permit. This is not a half-way home and there would not be a blanket approval for such homes. Vans are used to transport residents to different activities. Having this type of a facility in a high traffic area is actually more of a problem if a resident leaves the facility. This would be inviting a service into community that is so needed. Nearest one is in Providence and then to the north of Logan. Would bring in more jobs and a sense of community. Families would be welcome to come to visit at the facility.

Kerri Williams – familiar with Assisted Living as in Maple Rise in Brigham City and Beehive Houses – how does this compare?

Ryan Rasmussen – is comparison with the Beehive Home model, they are smaller. Answered question about going out of business; with seven patrons the business just barely breaks even, with eight you start to make it. Expanded to 16 allows for more success.

Maria Hunsaker – how many jobs would this bring in?

Ryan Rasmussen – 24-hour care; with administration, CNAs, therapists and staff, it would be about 12-20 jobs; residents are required to see a doctor every three months; would have between 3 to 4 of staff at a time

Teryl Hunsaker – questioned if home health would come in as they age

Ryan Rasmussen – home health would be welcomed; average length of stay – 22 months to three years; an 8-person home has more traffic than a 16-bed facility?

Teryl Hunsaker – when do clients need to be shipped out to another facility

Ryan Rasmussen – skilled nursing homes has oversight by a Dr. and is run by nurses; this facility has oversight by med-techs and is run by CNAs. Patrons are rated from 1 – 3; about 75% of the residents pass away in the facility; transferred when need IVs, oxygen, insulin or need a doctor's care

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Teryl Hunsaker – nurses on staff?

Ryan Rasmussen – will have nursing oversight; a nurse on call 23-hours per month

Julie McMurdie – questioned the financial impact on the community; something added for the community or a draw on it

Ryan Rasmussen – not sure where Roger would go with this; keeps money in the community; gross revenue for a 16-bed facility was $48,000 a month with 20% rent and 15% payroll

Mayor Johnson – this would not generate sales tax, would not be a financial advantage to the community

Katie Woffinden – why build it there? This is really a business and the tenants would love it there, but so do the single-family residences like their zoning

Ryan Rasmussen – why not there; they are not choosing to go shopping, they are choosing to live there

Maria Hunsaker – why would you build it in hope of getting the lot across the street, or do you already have the lot; why would you build with a road between the buildings

Ryan Rasmussen – don't know where Roger is going to go with it; a smaller facility enables better care than a larger one

Lana Jex – would you have Alzheimer patients?

Ryan Rasmussen – would do an assessment to see the type of care needed

Gary Gettman – concern for the steep grade; would the hill be cut back on the north side of the road for the 2nd phase

Roger Roundy – indicated he is planning to build his home at the top of the hill; would cut back part of the hill for visibility

Mark Williams – owner will be next to facility

Gary Gettman – why wouldn't you want to approve the 2nd phase

Roger Roundy – want to make sure this is successful

Maria Hunsaker – what is a conditional use permit and what would be those conditions?

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Mayor Johnson – explains Millville City Ordinance, some things are allowed – stipulations could be put on this; conditions could be parking, stormwater requirements, traffic issues, lot sizes – the Council has discussed some of these stipulations; however, the determination has yet to be made. It is on the agenda to make a motion regarding this request; however, he did not feel the Council is at the point to make the approval tonight – would be moved to another meeting

Jeff Woffinden – please go over the size, height, width

Ryan Rasmussen – built in Rexburg on .51 acre; different communities have differing requirements –

Roger Roundy – the height will be less than a normal house now being built – depth 63 feet, width 135 feet; set back same as residential home

Cindy Cummings – What is square footage?

Roger Roundy – over 9,000 square feet

Jeff McMurdie – would stormwater be retained on property or what are the requirements

Roger Roundy – would meet whatever the requirements engineered would be

Mayor Johnson – must comply with the state stormwater guidelines

Jeff McMurdie – concern for the water that will be going downhill

Richard Jex – where the building is to be built is not as steep as further to the east

Lana Jex – explained with a quick thaw, they had water in their basement come up from the underground and would love to have something built there

Katie Woffinden – so basically this is going to go in

Mayor Johnson – decision has not been made; Council is undecided

Katie Woffinden – just feel like this is going to be forced on residents; moved to City because of the residential area

Mayor Johnson – going through the process, decision is not made

Gary Gettman – on Lot 2, a question for Engineer Murray – the stormwater requirements must be met; there are challenges – methods and means to store underground; not decided

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Zan Murray – identified as City Engineer; had a concern for residents walking up and down the sidewalk; understands this is not what the residents would do; doors will be locked; should be a quiet operation

Jeff Woffinden – asked for the Mayor's personal feeling as it is in his backyard

Mayor Johnson – has mixed feelings; cited an example with his mother that had to be in a care facility and was thankful to have a facility for her; doesn't get a vote; did not feel the traffic is going to be a burden; if built and taken care of; this should be profitable without a big impact

Harry Meadows – read from the Powers and Duties Book published by ULCT regarding group homes, residential facilities. Federal laws give guidance for the regulation and discrimination against these facilities

Julianne Duffin – first heard about this facility, did not like the idea; after much research and thought, feel it should be in a residential area; these people need to live in a residential area and not a commercial area; a great opportunity for the community to serve them

Michael Callahan – this is not a group home or a home for alcohol and drug patients; code prohibits this type of home

Julianne Duffin - if the business folds, would never want this to become a home for boys

Mayor Johnson – if it folds, the conditional use goes away

Ryan Zollinger – if folds up, could become a very large home

Katie Andrews – should consider the people using the facility and what is best for them; example of having people with other people and not alone – should think about what it is going to be used for

Jeff Woffinden – what would the color of the facility be; how will it look

Roger Roundy – will be living next door; wants it to look good; if want to see something similar, could drive by The Gables in North Logan

Mark Williams – with the high school being built, the people around the high school will be impacted a lot more than this facility would affect the neighboring area; with the CopperLeaf Subdivision, the 300 East Road will be the road probably used to access that area rather than the 200 East road; this helps to eliminate some of the traffic in the lower area

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Mike Callahan – the Council did not have any say on whether the high school would be built

Mark Williams – from the financial lender side, would want to make sure this succeeds and make the language perfect in every possible way, with conditions set properly

Gary Gettman – the 300 East road could continue to Providence if they choose

Lana Jex – had mother in a larger assisted facility in Farmington; there was never a problem with parking

Richard Jex – she also enjoyed the companionship of others

**Councilmember Cummings moved to close the public hearing.** Councilmember Duffin seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Consideration for Approval of a Conditional Use Permit for the Assisted Living Facility located at approximately 285 East 450 North, Parcel 02-129-0014, as requested by Roger Roundy**

The Council started the discussion regarding questions to have answered. There was clarification requested on the 300 East Road and the intersection and whether it would be a square intersection. There may be a small angle but this will be determined at the time of subdividing. The 300 North Road must be installed before the facility could open. The facility could be built on this one large parcel. There are steps he would be required to go through if this permit would be granted. The subdivision would be required. The slope of the hill and the access to 450 North should be built to make sure the visibility is okay; the road will have to be designed for safety. Adequate parking would be needed. There are approximately 9 stalls proposed; there could be more added if needed. There was discussion on the lot size being .7 acre and with a 16-bed facility would equate to about three homes on that size of lot. There was concern about the landscaping and if it would be sufficient for the area. Mr. Roundy indicated this should look like a house. It was questioned whether there would be a sprinkler system in the facility and also surveillance. The building requirements for this type of a facility is regulated by the state. There was a concern for the building looking like a house; because of the size, it was stated that it would look like a care facility.

Mayor Johnson encouraged the Council to think about items to discuss at another meeting, regarding the conditional use request. There is another public hearing pending at this time.

**Councilmember Callahan moved to push this to the next meeting.** Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Councilmember Williams moved to go into the Public Hearing for the purpose to receive public input on a proposed ordinance to address Disposal of a Parcel of Real Property.** Councilmember Duffin seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**PUBLIC HEARING**

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Gary Larsen, Harry Meadows, Zan Murray, Jeff Woffinden, Jeff McMurdie, Julie McMurdie, Brian Jenkins, Katie Andrews, Owen Jensen, Janet Alder, Eric Kleven, Hayden Kleven

Mayor Johnson explained if the City were to sell property it is required to have an ordinance to allow this. He then read the ordinance as written. (A copy of the proposed ordinance is included with the minutes as Attachment "G".) This process was initiated because of the city-owned property directly west of the cemetery. He reviewed with the public the history of the purchase of the property from the LDS Church which happened about 20 years ago.

Janet Alder – asked if they would relate to any parcel of any size; questioned if Millville City had ever sold any parcels before?

Mayor Johnson – could not think of any sold

Janet Alder – questioned the Balph property and thought there was a sale

Mayor Johnson – indicated there had been land traded with several parcels throughout the community working with different projects

Julie McMurdie – asked why we would want to sell property

Mayor Johnson – the Council had previously entertained a request from the Millville-Nibley Cemetery District to increase the size of the cemetery

George Wilson – indicated he would be in favor of increasing the size of the cemetery

Jeff Woffinden – asked what would happen to the money if property is sold

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Mayor Johnson – indicated this would go into the City's account; Council could then determine what would be done with the funds

Janet Alder – asked if the property is to be sold, could anyone buy this property

Mayor Johnson – negotiations for property sales are completed usually with the Council going into an executive session; what is being considered at this hearing is an ordinance to sell any property, if the case should arise (not a specific parcel)

Janet Alder – when would residents be able to voice their opinion on whether to sell a property

Michael Callahan – reviewed the ordinance with the statement indicating a public hearing would be held to dispose of a certain parcel of ground

Janet Alder – asked for clarification on the 200 East Road; she left a strip of property east of her home in case a roadway would go through in the future; she had to get an attorney on a previous time to make sure she was compensated for the property

Mayor Johnson – indicated the 200 East road is on the agenda to be discussed later on in the meeting

**Councilmember Duffin moved to close the public hearing.** Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Consideration of Approval of an Ordinance to Address Disposal of a Parcel of Real Property**

Mayor Johnson reviewed with the Council the ordinance as written. There was a correction, as the Council discussed the limiting factor for the amount that would have to be charged. On the 4th 'Whereas' statement, the following was deleted: "and require the sale of the property be purchased at the appraised price".

**Councilmember Cummings moved to adopt Ordinance 2016- An Ordinance to Address Disposal of a Parcel of Real Property as corrected.** Councilmember Duffin seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Proposal for 200 East Street between Center Street and 100 North**

Superintendent Larsen along with Engineer Murray presented information on a proposed drawing and opinion of probable cost to construct the 200 East road between Center Street and 100 North. (The information is included with the minutes as Attachment "H".)

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Superintendent Larsen indicated a building permit had already been issued for a parcel on this road; there needs to be the roadway installed. Mr. Kleven has paid his share of the roadway. The diagram was reviewed by those present, which showed the proposed roadway.

Superintendent Larsen asked for direction on whether the Council would like to pursue the project at this time and if they would like for him to make calls for pricing or put it out to bid. The project would be under the amount designated by the purchasing policy so bids would not be required.

There was discussion about whether sidewalk, curb, and gutter should be installed on this roadway. It was the feeling to leave out the sidewalk, curb and gutter. Janet Alder felt that the sidewalk should be considered as there will be additional development toward the east of this property, as Center Street is extended toward the East. On the East side, Superintendent Larsen explained it would be nice to have a sidewalk as it would be an open area.

Katie Andrews indicated the 200 East Road would not be extremely busy and felt there was no need for a sidewalk.

Brian Jenkins asked for clarification on the roadway that parallels Center Street going into the Cemetery and the ownership of it; it had been deeded to the City.

Janet Alder questioned if Eric Kleven had to give property for the sidewalk. The right of way for the road is 66 feet wide. This would include the property needed for a sidewalk and infrastructure. The cost for the sidewalk would be about $10,000.

Brian Jenkins asked if 200 East is designed as a collector road. This roadway is classified as a collector; this should go all the way through to Providence's Main Street and in proposed to go to the south as well. If the cemetery owns the property, Mr. Jenkins felt there would need to be parking allowed along the roadway when burials take place.

Superintendent Larsen explained the drawing shows there would not need to be an impact to Janet Alder's graveled road on the east of her home. The radius of the roadway was reviewed; it could go through without encroaching on the Alder property; however, there would be a nicer radius if the back portion could be used from the Alder property. Superintendent Larsen suggested that someone should approach Janet Alder to discuss this with her; this is projected to be about 1,250 square feet of property. Superintendent Larsen indicated there is $60,000 that was added to this year's budget to be expended from Class "C" funds for this roadway.

There was also discussion on the utilities. The water line would be installed to loop the system between Center Street and 100 North at an estimated cost of $16,000. There was

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also discussion about Rocky Mountain Power and Questar; these utilities will not be supplied by the City. They will need to be brought in and paid for by the developers.

**Councilmember Duffin moved to go forward with this and get bids and then decide at a future meeting whether to move forward with the project.** Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Bills to be paid**

The bills were presented they are as follows:

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|---|---|---|
| Mike Johnson | 50.00 | General |
| Tara Hobbs | 47.00 | General |
| Julianne Duffin | 514.50 | Road |
| Julianne Duffin | 514.29 | Youth Council/Road |
| Heidi Checketts | 43.72 | Youth Council |
| Michael Johnson | 64.28 | Road |
| Frank Peart | 50.00 | Park |
| Questar | 16.83 | North Park/Building |
| Staples | 316.61 | Water |
| ACN Communications | 18.24 | General |
| Comcast | 75.88 | Building |
| Rocky Mountain Power | 1,175.50 | Street light |
| Olson & Hoggan | 225.00 | Legal |
| Utah Local Governments Trust | 319.87 | Insurance |
| CenturyLink | 185.41 | General |
| Kilgore | 4,641.14 | Road |
| Cache County Service Area | 10,706.80 | Sanitation |
| Cache County Service Area | 1,740.00 | 9-1-1 |
| South Fork Hardware | 15.94 | Water |
| Utah Municipal Clerks Assoc. | 100.00 | General |
| J. P. Cooke Company | 72.36 | Animal Control |
| Utah League of Cities and Towns | 1,385.00 | General |
| Bennetts | 138.87 | Road |
| Cache Valley Publishing | 51.08 | General |
| Hanceys | 805.00 | Road |
| Bear River Health Department | 40.00 | Water |
| Postmaster | 1,692.00 | Water |
| Denise Johnson | 137.53 | Water |
| RC Welding and Fabrication | 127.50 | Water |
| Chem-Tech Ford | 2,662.00 | Water |
| Sheraton Hotel | 1,188.52 | General |
| Cache County Corporation | 17,280.27 | Road |
| Cache County Road/Weed Department | 50.00 | Road |

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BILLS (Continued)--

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|---|---|---|
| Jones Simkins | 480.32 | General/Water |
| **Regroup** | **3,500.00** | **General** |
| Salary Register | 10,204.72 | |

**Councilmember Williams moved to pay the bills.** Councilmember Duffin seconded. The bill list was modified adding the payment for Regroup paying for the Mass Notification System. There was discussion on Hanceys bill which was for road repairs and also the RC Welding and Fabrication which was for the Auto Meter Read Project. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**City Reports**

**Roads/Sidewalks:**

Superintendent Larsen indicated it is the time of year to look into the Safe Route to School Sidewalk grant submittals. The deadline for submitting a proposal is September 28. Councilmember Duffin will look into this. It was noted that there are high school students walking on the 550 North Road.

Superintendent Larsen noted the 450 North road at Main Street will close sometime next week. The Top of Utah Half Marathon will be held on Saturday.

**City Parks:**

Superintendent Larsen reported the splash pad table areas are being reserved. As we currently do not take reservations, people show up at 8 a.m. to put out table cloths to hold the spots. The Council did not feel any action should be taken at this time.

**Culinary Water System:**

Superintendent Larsen reported the Garr Spring project is underway and the telemetry is being installed.

The Auto Meter Read Project is still underway. There are about 100 meters still to be installed. The AMR first reading went well.

**City Park Restroom Facility near Splash Pad**

Councilmember Duffin indicated the park restroom facility by the splash pad will be designed over the winter time and then construction will be next spring. There was discussion about the handicapped accessible access into the restrooms at the South Park. As we rent the pavilions out, the restrooms should be made ADA accessible.

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**Councilmember Reports**

(The Councilmember Report list is included with the minutes as Attachment "I".) Councilmember Williams reported the flies are terrible. There is unrest in the residential community to the north and felt something should be pursued. Mayor Johnson reported that the sheds were cleaned on August 5 and sprayed on August 19. The fly control has not been as good this year as last year.

Councilmember Duffin expressed the desire to complete the sidewalk on the north side of the 450 North Street east of 100 East Road. With the canal crossing, this becomes more costly than the short distance of sidewalk. She questioned the possibility of doing it within the next three years, as the Simmons family are wanting to do some landscaping. It was not determined when it could be completed.

Councilmember Duffin reported she had received a complaint from the Bodily's about parking in the cul-de-sac at approximately 175 West 200 North on Wednesday, the first day of school. There was no one parked there on Thursday morning. This has not yet been signed, as there are still construction workers using the access.

Councilmember Duffin attended a Trail Meeting with Nibley City. They had received grant funding for a trail; part of this trail would go through Millville's property (when the roadway dedication plats from the school district are turned over). This is proposed on property west of the high school. Nibley City is requesting a Cooperative Agreement be developed that would specify maintenance of the crosswalks, the pedestrian beacons which will be with solar, and various other items.

When 300 West is extended to the South, there will have to be some changes required to this path. There will also need to be consideration given to the stormwater pond; the drainage for this area needs to be resolved.

Nibley City is requesting that this cooperative agreement be drawn up and expedited by October. The ownership of this property has not been turned over to the City; the agreement could not be signed until this is completed. This will be at the expense of Millville City.

Mayor Johnson clarified the meaning of "Mayor Pro Tem". There has been some confusion in the City about whether the Mayor had resigned. This information will be posted and included in the newsletter. (A copy of this information is included with the minutes as Attachment "J".)

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**Other items for Future Agendas**

The proposed costs for the 200 East Road is to be included on the next agenda for the Council's review.

Councilmember Duffin requested that the Report of the Eagle Scout Project by Seth Duffin for the Millville City sign be included on the next agenda.

Engineer Murray asked if someone would be assigned to meet with Janet Alder regarding the 200 East Roadway property; Councilmember Zollinger will talk with her.

Engineer Murray indicated a Public Hearing is to be held on the Stormwater Management Plan. This hearing is to be set at the next Council Meeting.

Development Coordinator Meadows showed the Council the new Kodiak Solar Generator for the Emergency Management System. He explained the components which are included with the generator. There will need to be a frame built to house the solar panels and then they can be installed on the City building. The cost for the generator was $2,080.

Development Coordinator Meadows had reviewed the fees charged for the City Park deposit. This amount is not included in the ordinance. Mayor Johnson requested, as it is a policy, to have the deposit still collected.

Development Coordinator Meadows had been approached about the building of storage units in the City and asked the Council about the feasibility of this request.

Development Coordinator Meadows reported on a proposed Annexation without a Petition that is allowable by law. This had been researched and a checklist developed as to how this property will be annexed. This is to be reviewed at the next meeting.

Development Coordinator Meadows requested a procedure for the impounding of dogs, when fees are to be paid and to whom, and the citations to be issued.

Tara Hobbs explained there had been a concern about 4-wheelers being driven on the City Streets.

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Councilmember Cummings will not be in attendance at the next meeting.

**Adjournment**

**Councilmember Cummings moved to adjourn the meeting.** Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. The meeting adjourned at 10:30 p.m.

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