

**Park City School District
August 2, 2016
Special Regular Session 9:00 AM**

Members present

Tania Knauer, Nancy Garrison, Philip Kaplan, JJ Ehlers and Julie Eihausen

Staff Present:

Ember Conley, Todd Hauber, and Lorie Pearce

Call to Order

Board President Knauer called the meeting to order at 9:04 am. Principal Bob O'Connor led the pledge of allegiance.

Review of Board Goals and Norms

Crystal Hoogeveen was before the Board and discussed setting goals and timelines for the upcoming retreat. The Board members were asked to reflect on their goals and commitments that they have previously set for themselves. She would like to focus on the best practices that include: Master Board Award, Board Handbook, Board Evaluation and the use Roberts Rules of Order.

Board members have the responsibility for setting goals, providing the supports needed to meet the goals and monitoring the progress towards achieving them. What have we done? What has been left undone?

The Board then reviewed their goals for 2015-2016 to determine what items need to be carried over to 2016-2017. Tentatively the Board has set August 30 and 31 for the Board Retreat. The Board will complete the Board Evaluation prior to the retreat.

Consent Calendar

Member Ehlers made a motion to approve the Consent Calendar as read. Member Eihausen seconded the motion. Motion passed unanimously.

- A. Closed Minutes of June 21, July 7 and July 13, 2016
- B. Regular Session Minutes of June 21, 2016
- C. Special Regular Minutes of July 7 and July 13, 2016
- D. Account Payable Registers May 23, June 28, June 30, July 6, July 11, July 12 and July 20, 2016
- E. Travel Request

Reports

High School Program Review

PCHS Principal, Bob O'Connor, and Statistician, Caitlin O'Connor were before the Board to review data and present information regarding high school programs. PCSD graduation rates have not been presented from the State, but Bob believes they are about 93% for 2016. Class size for 2016 was 337 students, which was smaller than the previous two classes. Member Eihausen would like to look at alternatives for online class timelines so that counselors and students are not scrambling in June to have classes completed.

ACT data in 2015 revealed that 100% of students took the ACT. College Readiness was 41%, which is meeting all 4 benchmarks, which is higher than Utah and Nation rates.

Approximately 680 students took at least 1 AP course offering for a total of 1494 tests with a 2% drop in pass rates.

Bob is excited to oversee the CAPS program, but he is a bit nervous as he is seeing history repeat itself much like what happened with the IB Program. His goal is to increase enrollment. He needs to find out why students are dropping out during the second semester. Caitlin said that one thing that is interesting is that 272 PCHS students have completed at least one PCCAPS course over the past three years. She would like to change the survey to make it shorter and be more specific to the goals of the program.

PCCAPS Class Enrollment 16-17
Digital Media I & II - 8
Exploring Computer Science I & II - 0
Business Marketing I & II - 30
Pre Engineering Tech - 20
Teacher Ed - 7

Total Enrollments 65

Total enrollment is down from 84 in 15-16 and 98 in 14-15.

Member Knauer wanted to make sure that everyone understands that the Board feels that this is an important program and wants to see it continue. Bob said that the CTE Pathways supports the program, those teachers in the pathways needs to have a vertical aligned PLC's, which would flow to a PCCAPS program. We also need to reach out to surrounding districts for interest. May want to weight the GPA's because this is a two-hour block.

Blue Valley Caps administrator structure consists of an Executive Director role, director/principal, business development specialist; this would be a new position and a program development specialist. There will be an administrator from Blue Valley visiting Park City later this fall, so we will gather information from him.

Member Eihausen asked how much more money we will be throwing at this program for less than 50 students.

Member Ehlers things that this program has untapped potential and we need to give it some time. She feels this is a game changer for our kids is this is done right. She would like to see a good implementation plan including dollars.

Member Knauer said we need a long-term implementation plan so that the Board can commit to the plan.

Member Kaplan feels that looking at PCCAPS in isolation is a mistake; it should be looked at part of the college readiness.

Member Knauer asked for next steps including budgets, survey's etc. PCCAPS will be placed on anther agenda to discuss the plan. Superintendent Conley said that is not a stand along program, but part of the CTE Pathways. Principal O'Connor will present again in September and a progress report to follow.

Data Review

District Statistician, Caitlin O'Connor, presented data information for Dibels, which is an indicator of early reading K-5. The goal is that 90% of students are reading on benchmark by 3rd grade.

Galileo-ELA district benchmarking and formative assessment grades 1-11 were looked at. Comparisons between beginning, middle and the end of year were reviewed. End of Year 2016 indicates that 37% of students are below average.

Dr. Conley explained that having a benchmarking system at the secondary level is very difficult to implement. The second thing to address is SAGE opting out and the overall assessment. As we look at how our teachers are

using Galileo that the pre and post are critical. The second piece is looking at the broad standards, we are moving from a grade base system to a mastery system.

Discussion

Superintendent Goals

Each Board member will review the Superintendent goals and they will give individual input to her for the August 23, 2016 meeting.

Summer Hiring

Superintendent explained that we need to be thinking about having a Board meeting during the month of July. We have several people who have been interviewed, they are offered a job, but they do not have a contract because there are no Board meetings in July. A meeting will be scheduled in July of 2017 to take care of any personnel items.

Decision

Board Advisory-Ad Hoc Committees

There has been some input from a few community members that they would like to see some of the Board Ad-Hoc meetings made public, specifically relating to the HS Expansion Committee and the Curriculum Committee. Member Kaplan said that it is at the discretion of the Board to form an Ad Hoc Committee, and this has to be determined on a case-by-case basis. Member Kaplan doesn't have a problem with the meetings being open to the public, but not open to public comment. With respect to the curriculum committee, he can go either way on this as this group is a professional committee, not a board committee.

Member Eihausen sees the Curriculum Committee as an internal committee and should not be open to the public. Everything is not decided by community input and the district needs to be able to function.

Member Ehlers feels that the committee would be putting together three proposals with gathering information, and she feels that the committee needs to be able to do that without public scrutiny. Once the proposals are presented, then they could ask for public input.

Member Garrison envisions opening the meetings to the public would be much like a Board meeting. The committee having a meeting in public, but no public comments.

Member Eihausen said she feels like this puts a lot of pressure on the committee. There are enough committee representatives, that if a community has a question or concern it could be address to a committee member.

Todd Hauber shared a different perspective. The opportunity for the public to give input is part of the challenge. We do not always clarify very well when that input can happen and our commitment to have that happen. If we have a closed design team meeting the public doesn't know what the next step is, and that can be too late to have input. Community members want to know what the plan is and when they can exercise their input.

Member Knauer is asking the Start Time Committee and the PCHS Design Team to put together a schedule, which will reflect when public input will take place.

Member Garrison made a motion that the High School Design Expansion Team Ad Hoc Committee shall hold their meetings in public. Member Kaplan seconded the motion. Discussion

Member Kaplan made a motion to amend the motion to include publishing a schedule of meetings, public output of the meeting; published schedule of timeline for public input; and adoption of a meeting notice system. Member Ehlers second the motion. Motion passed noting one dissenting vote by Member Eihausen.

Member Garrison made a motion that the High School Expansion Team Ad Hoc Committee shall hold their meetings in public. Member Kaplan seconded the motion. Motion passed noting two dissenting votes by Member Eihausen and Member Knauer.

Opting out of SAGE for Grades 9-11

Superintendent Conley is recommending that the Board move to opt out of the state SAGE testing for grades 9, 10 and 11. Currently 50% of students opted out of the SAGE testing. She is not in support of the testing due to the amount of time it takes and the information that it provides. We have a much better testing means to provide our data.

Member Ehlers made a motion to eliminate State SAGE testing for 9, 10 and 11. Member Eihausen seconded the motion. Motion passed unanimously.

Policies for Discussion

9005 Curriculum Development and Management

The Board reviewed Policy 9005 Curriculum Development and Management, which has had some revisions.

9050 Instructional Materials

The Board reviewed Policy 9050 Instructional Materials.

10120 Reporting Child Abuse or Neglect

The Board reviewed Policy 10120 Reporting Child Abuse or Neglect with statute changes.

Policy 11002 Conduct on School Property is a new policy being proposed by Superintendent Conley. The Board would like information regarding campaigning added to this policy. The Policy Committee will review the suggested changes from Board members and then this policy will be revisited.

11025 Public Complaints

Policy 11025 Public Complaints will be sent back to the Policy Committee.

Other Business Items

In an effort to get Board Members out into their areas, coffee with a Board Member has tentatively be set for September 9. Each Board Member will pick a location and it will be advertised to the public.

Member Garrison expressed her concern with public comment at the State Board of Education meeting. She stated, "It is a travesty that we were not allowed to participate in the process".

Possible Closed Session

Member Ehlers made a motion to adjourn to Closed Session to discuss personnel. Member Eihausen seconded the motion. Roll call vote. Motion passed.

The Board adjourned to Closed Session at 1:10 p.m.

Meeting reconvened at 1:26 pm

Member Ehlers made a motion to approve the personnel report as presented. Member Eihausen seconded the motion. Motion passed unanimously.

1. Personnel

A. Recommendations to Hire

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
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Andrew Frink	DO	Director of Technology	Full time
Todd Klarich	DO	Director of Comm. Ed. & After-School	Full time

LICENSED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Suzanne Tanner	TBD	Head School Nurse	Full time
Shannon Corcoran	PPES	School Nurse	Part time
Kathryn Dravage	EHMS	Library/Media Specialist	Part time
Fanny Egan	MPES	3 rd Grade DLI Spanish Teacher	Full time
Tasha Hodge	TMJH	Math Teacher	Full time

CLASSIFIED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Danielle Jensen	AQUATICS	Lifeguard, Instructor	Part time
Jennifer Billow	Ed. Foundation	Assoc. Director Development & Communications	Full time
Yoni Nava	EHMS	Custodian	Full time
Cody Gardner	TMJH	Educational Technology Specialist	Full time

Member Ehlers made a motion to adjourn to Regular Session on August 23, 2016 at 4:00 p.m. Member Kaplan seconded the motion. Motion passed unanimously.

Meeting adjourned at 1:30 p.m.

Tania Knauer, President

JJ Ehlers, Member

Philip Kaplan, Member

Nancy Garrison, Member

Julie Eihausen, Member

Todd Hauber, Business Administrator