

Terra Academy Governing Board

Minutes

Board Meeting

Date and Time

Tuesday June 28, 2016 at 6:00 PM

Location

Utah State University, 320 North Aggie Blvd, Vernal, UT

Board Members Present

Fayme Pettit, Jared McKeachnie, Lianna Etchberger, Melissa Huber, Pam Rosal

Board Members Absent**Non Voting Members Present**

Liz Howcroft

I. Opening Items**A.Record Attendance and Guests****B.Call the Meeting to Order**

Lianna Etchberger called a meeting of the board of trustees of Terra Academy Governing Board to order on Tuesday Jun 28, 2016 @ 6:20 PM at Utah State University, 320 North Aggie Blvd, Vernal, UT.

II. Finance**A.Merit pay for director and finance manager**

Terra Academy board president clarified that the title of this section should be merit bonus, not merit pay

Cassie & Liz's Accomplishments:

1. Innumerable uncompensated hours spent in moving the Terra Academy from a concept to a reality
2. Successfully completing the accreditation process
3. Submitting all quarterly and annual taxes on time along with monthly finance and enrollment reports to state
4. Liz on boarded ninety+ new employees - sixty five of those in one week
5. Prioritized financial resources to build the counseling program, arts and music programs for all grades while staying well within budget constraints

- Utilized excellent budgeting strategies that allowed the Terra Academy to pursue buying the school building and property.

Committee opted to enter executive session to discuss professional competence of School Director to ensure due diligence prior to approving merit bonuses. Vote was taken in public after conclusion of executive session.

M. Huber made a motion to Approve \$1100 bonus for Director and \$6000 for Finance Manager, and approve FY 2015-16 budget to add the \$1100 to the merit pay pool, and add the \$6000 to the business expenses.

Fayme Pettit seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jared McKeachie No

Pam Rosal Aye

Melissa Huber Aye

Fayme Pettit Aye

Lianna Etchberger Aye

Clarification: The approved bonus for the school director was \$11,000.

III. Closed Session Option

A. Closed Session Option

M. Huber made a motion to to close the meeting to hold a strategy session to discuss the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. seq., Utah Code Ann.

Fayme Pettit seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Pam Rosal Aye

Lianna Etchberger Aye

Jared McKeachie Aye

Fayme Pettit Aye

Melissa Huber Aye

IV. Closing Items

A. Closing Information

- The local paper approached the board requesting an interview regarding a story involving at The Terra Academy. The board has declined the interview as per legal counsel. The board will send a short statement to the paper thanking them for the opportunity but declining the interview.

- School surveys are complete and in summary form. All survey's have been uploaded to the board's Google drive file, and will be posted on Terra Academy website soon.

B. Adjourn Meeting

M. Huber made a motion to adjourn the meeting.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,

Pam Rosal