

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held July 14, 2016, at the District Office, Delta, Utah.

Meeting convened at 4:00 p.m.

The President of the Board called the meeting to order at 4:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 1.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
R. Scott Wilson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: R. Scott Wilson

Pledge of Allegiance: R. Scott Wilson

Prior to the Board of Education Work Session, a new Board Member training was held for Board Members David E. Lund and R. Scott Wilson. This training was conducted by the Utah School Boards Association staff.

Board of Education new Board Members Training

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Insurance and Negotiations Update
3. Review of Policies

Review of Policies

Employee Leave of Absence

Millard School District Policy - File Code: 4300
Second Reading

Public Records

Millard School District Policy - File Code: 2090
Second Reading

Records Policy

Millard School District Policy - File Code: 6170
Second Reading

Compulsory Attendance

Millard School District Policy - File Code: 5100
First Reading

*Compensation of Board Members

Millard School District Policy - File Code: 1060
First Reading

*This policy requires a properly advertised open meeting if the Board chooses to adjust any of the compensation rates for the Board. Because that is not the case at this time, the review is simply to adjust dates of legislation and as part of our periodic review of policy.

4. Discussion of Board Goals for 2016-2017

Member Holt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2016-2017 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Lund, with the voting as follows:

Closed Executive Session

Member Holt	Aye
Member Lund	Aye
Member Schena	Aye
Member Wilson	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Wilson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 4:10 p.m. to 4:50 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2016-2017 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held June 9, 2016 were approved by a motion from Member Schena, seconded by Member Wilson and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

President Britt reviewed the training meeting he attended with Member Wilson, Superintendent Styler, and Keith Griffiths regarding the Federal Every Student Succeed Act (ESSA), which will replace the Federal "No Child Left Behind" in 2017.

Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent Styler shared with the Members of the Board the SAGE Testing Summary for all schools. The results were for English Language Arts, Mathematics, and Science. This information gave the Avg. Scales Score and the percent proficient.

2. Superintendent Styler reviewed the Millard School District 2017 Priorities - "Attention to Details". The focus will be Student Achievement and the attention given to detail for student success.

A review was also made of the Millard School District's "2020 Vision - Looking to the Future". The emphasis is on Student Achievement with that being "The Focus of All We Do".

Business Administrator Report

Business Administrator's Report

1. The Millard School Expense Policy for the 2016-2017 school year was given to the Members of the Board for review. This updated Expense Policy will be e-mailed to all employees.

2. Discussion was held regarding the request received from Verizon Wireless to install a pole that will expand Verizon's capabilities for providing better cell service to the Fillmore area. This would generate lease revenue for the Millard School District. Further information will be coming.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #010838 to check #011047, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #2.

Substitute Teacher

Substitute Teacher

Janalyn Barton (Fillmore)

Janalyn has worked for Millard School District as an AmeriCorp volunteer; therefore, she is exempt from completing the Sub Instructor Training. She has a current background check and TB test on file.

Recommended for approval.

Adult High School Secondary Diploma

Adult High School Secondary Diploma

Lazaro Magallon

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed his transcripts and determined that he has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

Mr. Mike Louder - Millard High School Boys Golf Coach
Ms. Barbara Kooken - Instructional Assistant at Delta South
Elementary School

Ratification of Seasonal Lawn Care Worker in Fillmore

Seasonal Lawn
Care Worker

Mr. Mike Louder

Recommendation for Millard High Head Boys' Golf Coach

MHS Boys Golf
Coach

Mr. Tracy Keel

Member Schena made a motion to approve and accept the Consent Items, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Information Items

Information Items

Lease of Thirty-Four (34) Acres - Shepherd Farm Property

Lease of Shepherd
Property - 34
acres

It was reported to the Members of the Board that successful bidder for the lease of approximately thirty-four (34) acres of agricultural property and surface water was Bunker and Sons - Gayle and Gary Bunker. This is for a five year lease.

Action Items

Action Items

Policy Approval

Policy Approval

Member Lund made a motion to approve the following policy:

Public Records

Millard School District Policy - File Code: 2090

Motion was seconded by Member Wilson and carried unanimously by the Members of the Board.

Delta High School Band Request for Cargo Trailer

DHS Band - Re-
quest to Purchase
Cargo Trailer

Mr. Kelly Ball, Director of the Delta Middle School and Delta High School bands presented a request for the District to purchase a cargo trailer to haul their equipment to competitions. The cost would be between \$4,000 and \$5,000. The cargo trailer would be available for other groups to use.

Member Wilson made a motion to approve the purchase of a new cargo trailer at a cost not to exceed \$5,000.00, seconded by Member Schena and carried unanimously by the Members of the Board.

*Amended
Board Meeting Schedule
2016-2017 School Year*

Amended MSD
Board of Educa-
tion Meetings for
2016-2017

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2016-2017 on the 2nd Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 14, 2016 - Budget Hearing

Thursday, August 11, 2016

Thursday, September 8, 2016

Thursday, October 13, 2016

Thursday, November 10, 2016

Thursday, December 8, 2016

Thursday, January 12, 2017

Thursday, February 9, 2017

Thursday, March 9, 2017

*Thursday, April 6, 2017

Thursday, May 11, 2017

Thursday, June 8, 2017 – Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY KEITH T. GRIFFITHS, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.
David V. Styler
Superintendent

*The original Board meeting Schedule, that was approved in the June 2016 Board meeting, had the April 2017 Board meeting being held on Thursday, April 13, 2017, which is during Spring Break for the Millard School District.

Member Holt made a motion to approve the Millard School District Board of Education meeting schedule for the 2016-2017 school year, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Proposal for Upgrade of Fillmore Fueling Station System

Proposal to Upgrade Fillmore Fueling Station

It was reported to the Members of the Board that the electronic system used for the Fillmore fueling station has failed several times and it is difficult to get the system up and running each time. All the tracking data for fuel usage is lost when the system crashes. The current system was installed in 2006.

A proposal has been received for the upgrade of the Fillmore fueling station system, at a cost of \$11,738.70. This includes the cost of the installations and the Fuel management Software to run the system.

The fueling system for the Delta Bus Garage was installed at the same time, however, has not failed yet. The software for running the system could be used on both systems. The cost to replace the Delta Fueling Station system would be \$9,434.70.

Member Schena made a motion to approve the purchase of the Upgrade for the Fillmore Fueling Station system at a cost of \$11,738.70 and the Delta Fueling Station system at a cost of \$9,434.70, seconded by Member Holt and carried unanimously by the Members of the Board.

Communications for Board Members

Communications for Board Members

1. Thank you note from Mrs. Barbara Henrie for the Board of Education taking the time to recognize her upon her retirement. Mrs. Henrie expressed her appreciation for being able to work with such capable, caring, and supportive people.

Public Comment

Public Comment

None

Board Member Comments

Board Member Comments

1. Member Holt expressed his appreciation for the opportunity of honoring those who retired from the Millard School District in the June Board of Education meeting.

2. Member Lund expressed appreciation for the new Board Member training that was presented by Mr. Stowell from the Utah School Boards Association.

3. Member Schena expressed his sincere and deep love for our great country. He expressed his thankfulness for those who serve, with a deep appreciation for law enforcement agencies and others who serve. Millard County is a great place to live.

4. Superintendent Styler expressed how fast the summer season is going and that school will be starting in no time at all. He greatly appreciates the administrators and even though they are off contract prior to the start of the 2016-2017 school year, they continue to be involved and are concerned with being ready for school to start.

Superintendent Styler introduced his niece, Emily Langston, who is observing the Board of Education meeting as part of her requirements for her Administrative endorsement Master's degree.

Discussion was held concerning the proposed Budget for the Millard School District, for the 2016-2017 school year. The following Resolution was introduced to adopt the Certified Tax Rates and Revenue Budget amounts for the Millard School District:

**RESOLUTION OF FINAL ADOPTION OF 2016
TAX RATES AND PROPERTY TAX
REVENUE BUDGET AMOUNTS**

The Millard County School District herein adopts the 2016 tax rates and related budgeted property tax revenues identified below. The tax rates and budget amounts were duly adopted at a public hearing on Thursday, July 14, 2016, after having given notice and providing for public comment.

<u>PURPOSE OF LEVY</u>	<u>CERTIFIED TAX RATE</u>	<u>ADOPTED TAX RATE</u>	<u>PROPERTY TAX REVENUE</u>
BASIC STATE LEVY:	0.001675	0.001675	\$ 3,977,683
STATE SUPPORTED VOTED LEEWAY LEVY:	0.000806	0.000806	\$ 1,914,037
BOARD LOCAL LEVY:	0.001920	0.001920	\$ 4,559,494
CAPITAL OUTLAY LEVY:	0.001889	0.001889	\$ 4,485,877
TOTAL:	0.006290	0.006290	\$14,937,091

ADAM R. BRITT
PRESIDENT OF BOARD
MILLARD COUNTY SCHOOL DISTRICT

KEITH T. GRIFFITHS
BUSINESS ADMINISTRATOR
MILLARD COUNTY SCHOOL DISTRICT

Member Lund made a motion to duly adopt the Millard School District Budget, for the 2016-2017 school year, with the Certified Tax Rates and Property Tax Revenues, as listed above, seconded by Member Holt and carried unanimously by the Members of the Board.

Exhibit #3.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, August 11, 2016, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 6:20 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator