



MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold an Architectural Review Committee meeting at 6:45 p.m. and a regular council meeting on Thursday, August 18, 2016, starting at 7:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT.

The agenda shall be as follows:

6:45 p.m. ARCHITECTURAL REVIEW COMMITTEE MEETING

1. New office warehouse - Lot 3 of Kaysville Business Park 27

7:00 p.m. CITY COUNCIL MEETING

1. Opening – Council Member Snell.
2. Business Spotlight - Right Now Chiropractic, Dr. Ken Pierce.
3. Call to the Public.
4. Appointment of Parks and Recreation Supervisor.
5. Interlocal Agreement with Davis County for UPDES General Permit.
6. Kaysville City Hall security upgrades.
7. Discussion of paperless City Council Meetings.
8. Review of proposed job description changes/grade classifications.
9. Utah State Auditor Report, Findings and Recommendations.
10. Council Member Reports.
11. Minutes.
12. Claims.
13. Calendar.
14. Adjournment.

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at City Hall and emailed copies to media representatives on August 12, 2016.

Maria T. Devereux
City Recorder



Kaysville Business Park Architectural Review Committee Staff Report

Lot 3 of Kaysville Business Park 27 August 18, 2016

New Office Warehouse Development

Owner / Applicant: Jim Puffer and Chris Martineau
Address: 528 N. 900 W.
Property Size: 1 acre

Description:

The proposed development is for an office warehouse building with a footprint of 11,890 sq. ft. The building is divided into 4 units with office on the first and main floor along the south/front side of the building and approximately 1,600 sq. ft. of warehouse in the rear/north end of unit. Jim Puffer Landscaping and Martineau Homes both intend to occupy a unit and the remaining two units would be leased out to other businesses to be determined.

The new building is located on the east end of the business park behind the Shipley Associates building. The proposed project would be accessed from a shared access drive on the south side and improve both lot 3 and a remainder of lot 4 by completing the asphalt parking area and drive along the shared property line.

The site includes 270 parking stalls, 2 of which are handicap spaces. The covenants of the business park require 3.5 stalls per 1,000 sq. ft. of office and 1.2 spaces per warehouse employee. Based on the amount of office space the site requires 19 parking stalls so there are 8 extra stalls provided to account for warehouse employee use. The number of spaces and configuration must be approved by the Committee.

The proposed landscape plan exceeds the required 10 percent of landscaping and trees. The landscape design includes many areas with xeriscaping which includes some plant use with select placement for lawn including patio and pergola on the south east end of the property. Ultimately the landscape plan is subject to the approval of the committee.

The project appears to be similar to other development within the business park as to the uses it would accommodate. It is also similar in architectural style and materials to other existing buildings in the park using split face block and plaster covered block. The building appears to meet the requirement for a horizontal appearance with the use of building materials that convey permanence, substance, and restraint, and blend with buildings existing in the adjacent area of the Park.

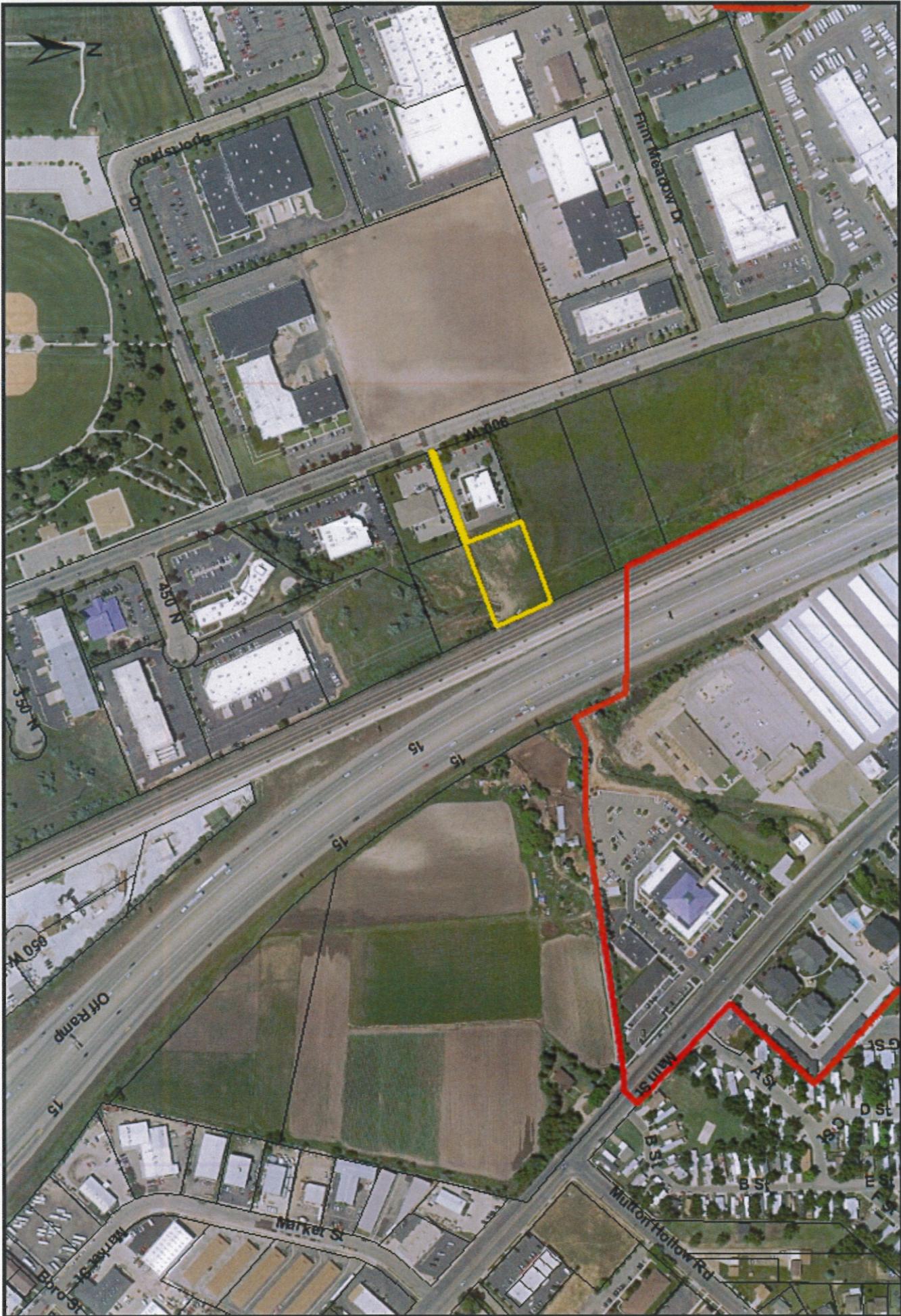
The applicant has provided plans indicating plans to deal with storm water runoff and has indicated that there are no intentions of lighting the parking area but that the building would have some lighting in the soffit and in locations such as over entrances and warehouse doors.

The details provided have been reviewed by City Staff without indication of concern. Additional details will be reviewed at time of building permit.

Recommendation:

Staff recommends approval as proposed.

Attachment 1: Location Map
Attachments 2-10: Plans of proposed project.



528 North 900 West

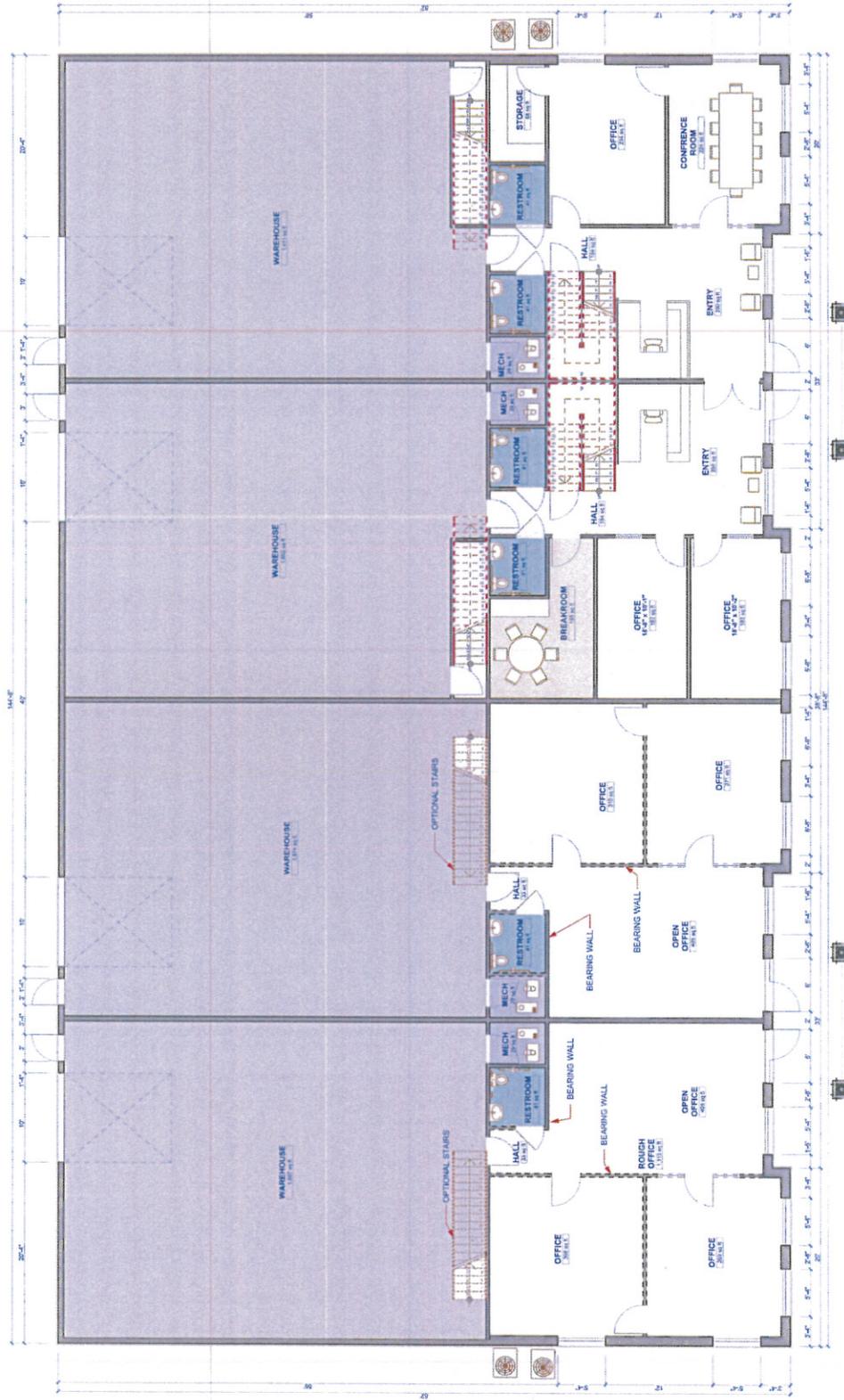


DEIV ARCHITECTURE & DESIGN
1116 W 500 S, #2
WEST BOUNTIFUL, UT 84087

OFFICE / WAREHOUSE
BUILDING

PUFFER - MARTINEAU
900 W
KAYSVILLE, UTAH 84034

3D RENDERERS
7/29/2016

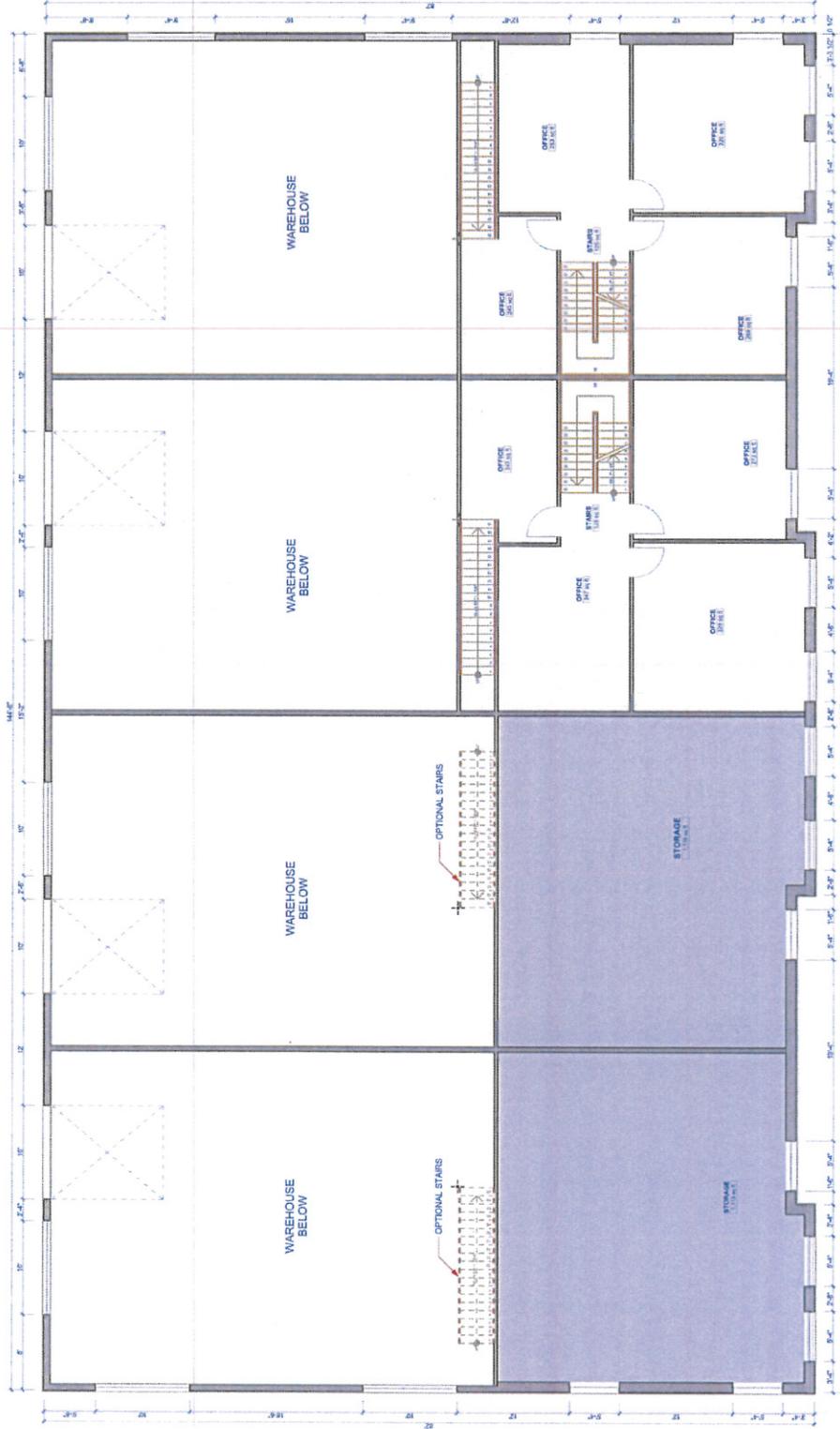


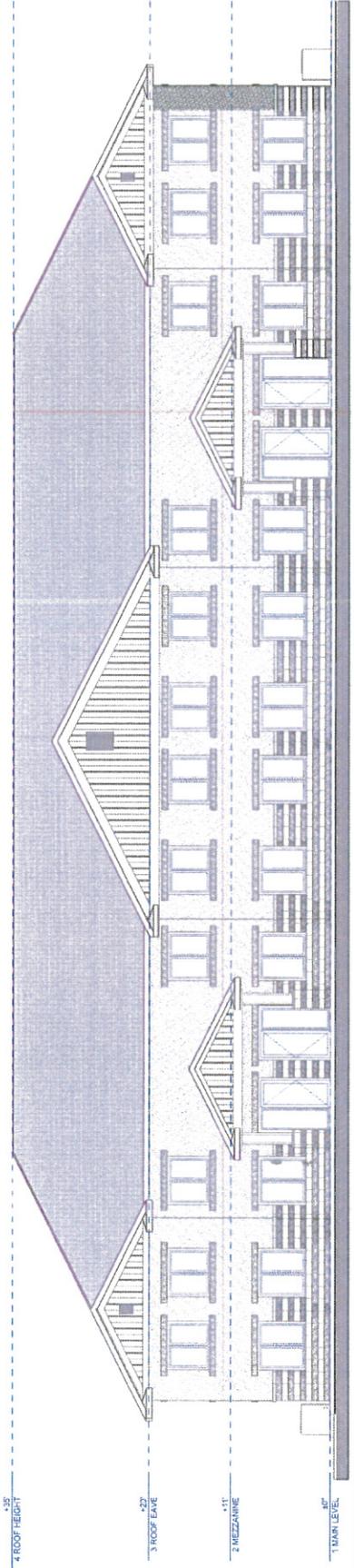
PUFFER - MARTINEAU
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OFFICE / WAREHOUSE
BUILDING

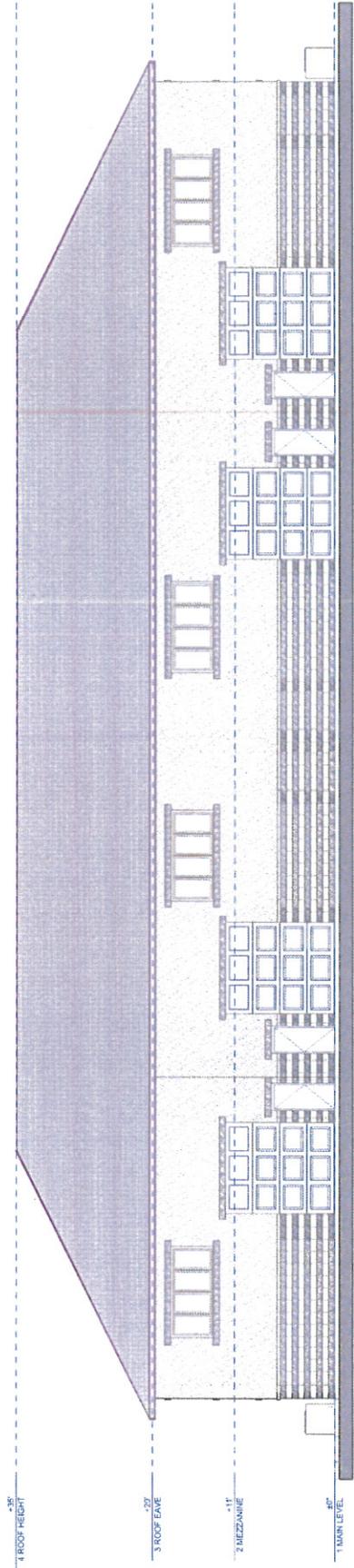
DEIV ARCHITECTURE & DESIGN
1116 W 500 S, #2
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SOUTH ELEVATION
SCALE 3/8" = 1'-0"



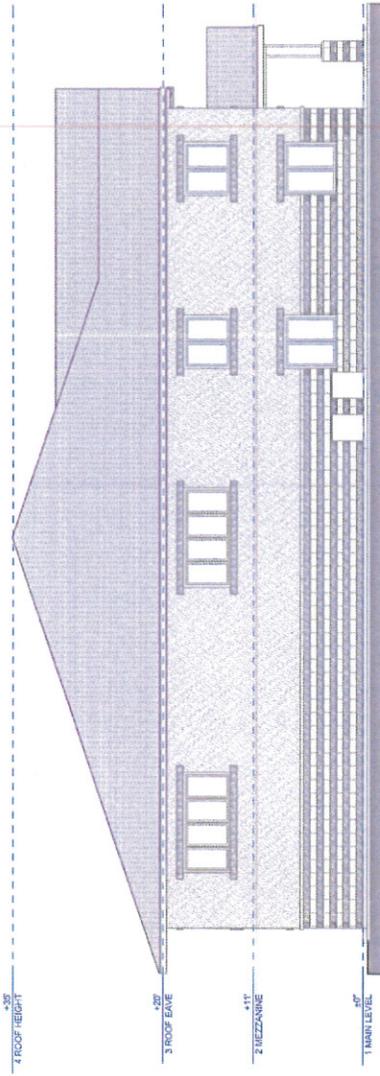
NORTH ELEVATION
SCALE 3/8" = 1'-0"

PUFFER - MARTINEAU
900 W
KAYSVILLE, UTAH 84034

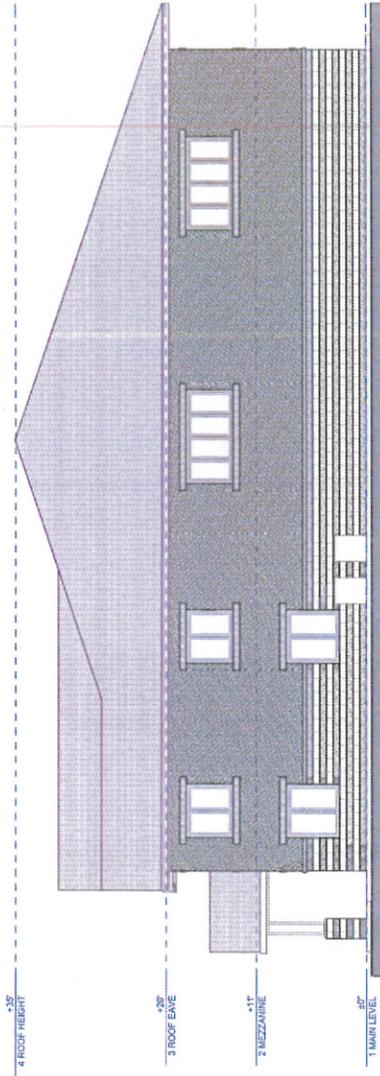
**OFFICE / WAREHOUSE
BUILDING**

DEIV ARCHITECTURE & DESIGN
1116 W 500 S, #2
WEST BOUNTIFUL, UT 84087





EAST ELEVATION
SCALE 3/8" = 1'-0"



WEST ELEVATION
SCALE 3/8" = 1'-0"

**2016 INTERLOCAL COOPERATION AGREEMENT
BETWEEN DAVIS COUNTY CITIES AND
DAVIS COUNTY
FOR
UPDES GENERAL PERMIT**

THIS AGREEMENT (Agreement) is entered into this ____ day of _____, 2016, by and between the following parties: DAVIS COUNTY, a body corporate and politic of the State of Utah, and the following cities, each of which is a municipal corporation of the State of Utah: BOUNTIFUL, CENTERVILLE, CLEARFIELD, CLINTON, FARMINGTON, FRUIT HEIGHTS, KAYSVILLE, LAYTON, NORTH SALT LAKE, SOUTH WEBER, SUNSET, SYRACUSE, WEST BOUNTIFUL, WEST POINT and WOODS CROSS(Parties).

WITNESSETH:

WHEREAS, the parties are “public agencies” and are authorized by the *Utah Interlocal Cooperation Act*, §11-13-101, *et seq.*, *Utah Code Annotated*, to enter into agreements with each other for joint or cooperative action; and

WHEREAS, the Environmental Protection Agency (EPA) has published its “Final Rule” setting forth the National Pollutant Discharge Elimination System (NPDES) permit application rules and regulations for stormwater discharges to municipal separate storm sewer systems; and

WHEREAS, the State of Utah, through its Department of Environmental Quality, Division of Water Quality (DWQ), has statutory rulemaking authority and authority to issue pollutant discharge elimination system permits within the State of Utah pursuant to the rules and regulations of the Utah Pollutant Discharge Elimination System (UPDES); and

WHEREAS, the State of Utah has issued a General Permit for Discharges from Small Municipal Separate Storm Sewer Systems, Permit No. UTR 090000 (Permit), to each party of this Agreement, which Permit is incorporated herein by this reference; and

WHEREAS, the rules and regulations provide that more than one entity may jointly implement activities to comply with UPDES permit requirements under Section 4.3 of the General Permit for Discharges from Small Municipal Separate Storm Sewer Systems; and

WHEREAS, the parties are willing to jointly implement activities to fulfill a portion of the UPDES permit requirements; and

WHEREAS the parties desire to enter into this Agreement setting forth their present understanding as to their respective responsibilities with regard to their participation as permittees under their Permit.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the parties agree as follows:

1. Compliance with Permit. As permittees, the parties agree to jointly implement and enforce within their own jurisdictions, their respective responsibilities for complying with the Permit requirements including but not limited to, those responsibilities and requirements set forth in Parts 4.0, 5.0, and 6.0 of the Permit.

2. Administration of Agreement. The administration of this Agreement shall be done by the public works directors of each party, or their official designee, constituting the Davis County Storm Water Coalition (Coalition). Each party will have one voting right. No separate legal entity is created by the terms of this Agreement.

3. Costs. The parties agree that each party shall be responsible to pay for those costs relating to their own stormwater systems, and that the parties shall reimburse each other for expenses incurred in providing services for each other as may be agreed by the parties concerning the various tasks and responsibilities required under the Permit

4. Joint Cooperation. As reasonably necessary, the parties agree to assist each other in providing and sharing information, drawings, plans, data, etc., which are required to comply

with the requirements set forth in the Permit. The specific activities that the parties agree to assist each other in are set forth as follows:

- a. Jointly purchase educational and training materials, as determined by the Coalition, for distribution to:
 - i. Residents
 - ii. Institutions, industrial and commercial facilities
 - iii. Developers and contractors (construction)
 - iv. Municipal Separate Storm Sewer System (MS4) owned or operated facilities
- b. Use the Coalition as a county-wide committee to:
 - i. Train personnel
 - ii. Create partnerships
 - iii. Obtain input and feedback from special interest groups
- c. Annually contribute updated storm drain system information for county-wide mapping purposes
- d. Jointly prepare and promote model ordinances, updates and standards that addresses:
 - i. Illicit discharges
 - ii. Construction site storm water runoff
 - iii. Long-term storm water management
- e. Jointly arrange for and provide education about hydrologic methods and criteria for selecting and sizing post-construction BMPs
- f. Jointly participate to develop draft Standard Operating Procedures
- g. Jointly evaluate, identify, target and provide educational materials and

outreach to address the reduction of water quality impacts associated with nitrogen and phosphorus in discharges

5. Term of Agreement. The parties agree that the duration of this Agreement shall commence upon entry and shall continue in effect for the term of the Permit (which expires at midnight, February 28, 2021) and for an additional 120 days from the effective date of the renewal of the Permit by the Division.

6. Property. In the event that any property is acquired by the parties jointly for the undertaking, and paid for by them, then it shall be divided as the parties' representatives shall agree, or if no agreement is reached, then it shall be divided according to their respective payments for property, or if it cannot be practically divided, then the property shall be sold and the proceeds divided according to the parties' proportionate share of the purchase of the item of property. If property is purchased at one party's sole expense in connection with this Agreement, then the property so purchased shall be and remain the property of the party which purchased it.

7. Entire Agreement. This Agreement embodies the entire agreement between the parties and it cannot be altered except in a written amendment which is signed by the parties.

8. Governmental Immunity. The parties recognize and acknowledge that each party is covered by the Utah Governmental Immunity Act, as set forth in *Utah Code Ann.* §§ 63G-7-101, *et seq.*, as amended, and nothing herein is intended to waive or modify any and all rights, defenses or provisions provided therein. Officers and employees performing services pursuant to this Agreement shall be deemed officers and employees of the party employing their services, even if performing functions outside of the territorial limits of such party and shall be deemed officers and employees of such party under the provisions of the Utah Governmental Immunity Act. Each party shall be responsible and shall defend the action of its own employees, negligent

or otherwise, performed pursuant to the provisions of this Agreement.

9. No Third Party Benefits. This Agreement is not intended to benefit any person or entity not named as a party hereto.

10. Severability. If any provision of this Agreement is determined by a court to be invalid or unenforceable, such determination shall not affect any other provision hereof, each of which shall be construed and enforced as if the invalid or unenforceable portion were not contained herein. Such invalidity or unenforceability shall not affect any valid and enforceable application thereof, and each such provision shall be deemed to be effective, operative and entered into in the manner and to the full extent permitted by applicable law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year first above written.

[Signature Pages to Follow]

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

DAVIS COUNTY

By: _____
John Petroff, Jr., Chair
Davis County Commission

ATTEST:

Curtis Koch
Davis County Clerk/Auditor

Approved as to Form:

Office of Davis County Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF BOUNTIFUL

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF CENTERVILLE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF CLEARFIELD

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF CLINTON

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF FARMINGTON

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF FRUIT HEIGHTS

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF KAYSVILLE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF LAYTON

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF NORTH SALT LAKE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF SOUTH WEBER

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF SUNSET

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF SYRACUSE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF WEST BOUNTIFUL

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF WEST POINT

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement
between Davis County and Davis County Cities
for UPDES General Permit**

Date _____

CITY OF WOODS CROSS

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

PUBLIC WORKS/COMMUNITY DEVELOPMENT

Restructure and Grade Classifications

1. City Engineer/ Community Development Director Position
 - a. Grade Classification remain at Grade 12

2. Public Works Superintendent – Asst. City Engineer
 - a. Grade Classification – Grade 11.5 to Grade 12.0

3. Public Works Foreman Position
 - a. Grade Classification – Grade 9.5 to Grade 10

KAYSVILLE CITY

Position: Superintendent/Assistant City Engineer

Department: Public Works

Effective Date: 09/01/2016

Status: Exempt

Position Summary

Under the direct supervision of the City Manager, coordinates civil engineering work in the field and office for all city departments, performs supervision over Public Works Department to insure proper and efficient provision of services.

Tools and Equipment

Computer, drafting and survey equipment. Some use of Heavy equipment - backhoe, jackhammer, compressor, dump truck, snowplow, power equipment, road grader and hand tools.

Typical Duties

1. Plans work procedures and assigns crews to implement plan; evaluates repairs, maintenance and construction needs of public works systems.
2. Provides guidance and direction to Public Works personnel; coordinates employment decisions; monitors training needs and arranges for training; approves all leave and administers discipline as needed.
3. Manages the Public Works systems; assures adequate water supply and sewage treatment through coordination with Weber Basin Water and Central and North Davis Sewer Districts; represents the City on public works issues with Davis County, Ogden Area Transportation Technical Advisory Committee, irrigation companies, and other agencies.
4. Checks work in progress and when completed to ensure compliance with safety procedures and quality of work.
5. Assesses need for materials and equipment for the maintenance, repair, and construction of public works functions; approves proposed purchase list; makes purchases of approved items.

6. Assists work crews as necessary to complete repair, maintenance, or construction projects related to streets, storm drainage, water, pressure irrigation, sewer or sanitation functions; operates all City equipment and hand tools as needed.
7. Supervises maintenance of all tools and equipment to ensure safety and good repair; maintains inventory of supplies and equipment used in public works repair, maintenance or construction.
8. Performs the following personnel functions: recommends employee hiring, termination, raises in pay and promotion; disciplines employees; orients and trains new employees in the safe operation and maintenance of City-owned equipment and systems; reviews completed time sheets for accuracy; schedules vacation and leave time for workers; insures on-site safety.
9. May be on call during assigned weekends in the event of broken water mains, sewer back ups, etc.
10. Coordinates with City Engineer/Community Development Director on meeting all city engineering needs.
11. Performs other duties as assigned.

Minimum Qualifications

1. Education and Experience:
 - A. BS Degree in civil engineering.
 - B. Four (4) years of experience related to the above listed duties, preference given to municipal experience.
 - C. Related supervisor experience.
 - D. Must be a Professional Engineer (P.E.) or become a P.E. within two (2) years of employment.
2. Necessary Knowledge, Skills, and Abilities:
 - A. Knowledge: Considerable knowledge of the methods, materials, and equipment necessary for the maintenance, repair, and construction of City public works systems.
 - B. Skills: Skill in the operation of heavy and light equipment and hand tools as required for completion of work projects.

- C. Abilities: Ability to plan and coordinate work programs; ability to lead, motivate, and evaluate personnel; ability to exercise initiative and sound judgment; ability to establish and maintain effective relationships with the public, contractors, other employees, and other agency personnel; ability to communicate effectively verbally and in writing.

Special Requirements

Must possess a valid Utah driver's license.

Selection Guidelines

Formal application; review of experience; performance evaluation of heavy equipment operation; reference check; final interview with hiring authority.

Physical Requirements

Lifting: Heavy to very heavy

Repetitive: Climbing, standing, reaching, stooping, kneeling, crouching, talking, hearing, wrist, hands, fingers, standing, reaching and walking, and pulling.

KAYSVILLE CITY

Position: Community Development Director -
City Engineer Effective Date: 09/1/2016

Department: Community Development

Status: Exempt

Position Summary

Under the general supervision of the City Manager, performs current planning and coordinates on civil engineering projects; supervises and coordinates Community Development; acts as staff for the Planning Commission.

Tools and Equipment

Computer, drafting and survey equipment.

Typical Duties

1. Provides guidance and direction to Community Development personnel; coordinates employment decisions; monitors training needs and arranges for training; approves all leave and administers discipline as needed.
2. Assists Public Works Superintendent with managing the Public Works systems; represents the City on planning, code enforcement, and public works issues when required with Davis County, Ogden Area Transportation Technical Advisory Committee, irrigation companies, and other agencies.
3. Prepares short and long range plans; prepares plans and contract documents for projects; manages and inspects contract construction projects to assure quality and compliance.
4. Plans and formulates department operating and capital budget requests; establishes revenue needs and recommends rates; monitors budget expenditures throughout the year to insure budget compliance.
5. Determines department equipment and material needs; manages department inventories.

6. Supervises and participates in development reviews and advises developers; attends Planning Commission and other meetings; assures compliance with development and other codes and approved subdivision and site plans.
7. Advises on a broad range of technical matters and policy formation; receives and responds to complaints and inquiries about planning, code enforcement, and public works functions; contacts owners to obtain permission to work on private property; prepares legal descriptions; negotiates easements and other agreements; supervises records management.
8. Acts as custodian for all maps, plans, plats, profiles, drawings, final estimates, specifications and contracts which relate to public improvements; records documents with the Davis County Recorder's Office.
9. Performs other duties as assigned.

Minimum Qualifications

1. Education and Experience:

- A. BS Degree in civil engineering or related field.
- B. Three (3) years of experience in municipal work.
- C. One (1) year of related supervisor experience.

2. Necessary Knowledge, Skills, and Abilities:

- A. Knowledge: Considerable knowledge of the theory and practice of planning, engineering, design, construction, maintenance, and repair of municipal systems; considerable knowledge of drafting and mapping principles and techniques; good knowledge of surveying methods.

- B. Skills: Good skill in application of design theory to practical field and office problems; good skill in preparing and checking designs, details, estimates, plans and specifications.
- C. Abilities: Ability to plan and coordinate work programs; ability to lead, motivate, and evaluate personnel; ability to exercise initiative and sound judgment; ability to establish and maintain effective relationships with the public, contractors, other employees, and other agency personnel; ability to communicate effectively verbally and in writing.

Special Requirements

Must maintain a valid Utah driver's license.

Selection Guidelines

Formal application; review and rating of education and experience; reference check; interview with hiring authority.

Physical Requirements

Lifting: Light

Repetitive: Talking, hearing, wrist, hands, fingers, standing, reaching and walking.

City Hall Door Access Control

6 Total Doors

- 2 North and South Main entrance doors
- 1 East employee entrance door
- 2 North and South employee entrance from lobby doors
- 1 Building department door

			Total	Difference
Dave Potokar	Global Surveillance	\$	10,190.00	
Joey Edmonds	Stone Security	\$	13,716.50	\$ (3,526.50)
Tim Hadden	CVE Avtec	\$	18,679.29	\$ (8,489.29)
Mike Skinner	Wasatch Controls	\$	12,240.00	\$ (2,050.00)

Kaysville to Provide:

- Cat6 to the S2 Node
- 110ac to the node
- Door handle hardware
- S2 licencing (Wasatch Controls included this in quote)

Add 10% to for above items.

KAYSVILLE CITY COUNCIL

Meeting Minutes

Aug 4, 2016

Minutes of a regular meeting of the Kaysville City Council held Thursday, August 4, 2016 at 7:00 p.m. in the City Council Chambers of the Kaysville City Municipal Center.

Council Members present: Mayor Steve Hiatt, Council Member Lee, Council Member Snell, Council Member Page, Council Member Adams and Council Member Garn.

Others present: City Manager Shayne Scott, City Engineer Andy Thompson, Zoning Administrator Lyle Gibson, City Recorder Maria Devereux, Parks Director Cole Stephens, Parks and Recreation Superintendent Vance Garfield, Gary Hatch, Power Superintendent, Police Chief Sol Oberg, David Robinson, Kate Hart, Tammy Wursten, Marilyn Boren, Margaret Brough, Katie Witt, Spencer Luke, Ron Zollinger, Kate Simpson, Frances Simpson, Tommy Jeffcott, Chris Treadwell, Kendall Treadwell, Ramona Porter, Brigg Lewis, Tony Jacobsen, Stewart Brough, Todd Brough, Curtis Cragun, Lauri Cragun, Angela Rawlings, Cade Rawlings, Carter Rawlings, Lorene Kamalu, Dan Udy.

Council Member Adams apologized to the citizens of Kaysville for the events that happened in regard to the water parade. He offered an apology for the stress that he has caused of late, and noted that his intent was pure.

Tommy Jeffcott provided the invocation.

PLAY UNPLUGGED

Council Member Lee announced the winners of the Play Unplugged drawing. She stated that Carter and Cade, twins, were the winners of the drawing. She thanked them for their participation this summer.

RECOGNITION OF TABITHA NIELSEN

Mayor Hiatt recognized six year old Tabitha Nielsen for *paying it forward* by selling lemonade to honor police officers. Tabitha donated the profits from her lemonade stand in light of the recent tragedy in Dallas, Texas. He thanked Tabitha for her generosity and kindness and presented Tabitha Nielsen with a proclamation declaring August 6th as Tabitha Nielsen Day. He read a letter from Governor Herbert expressing his pleasure for her leadership and good example. Mayor Hiatt invited the family to join the officers and City Council for pictures.

Chief Sol Oberg noted that he appreciates the officers and the Kaysville community. He thanked the Police Department, the City Council and Mayor for all they do.

Mayor Hiatt noted that sales from Tabitha's lemonade stand raised \$147.00.

VOLUNTEER OF THE MONTH

Council Member Snell congratulated Kim Williams Smith and Wendy Bennet. He noted that Kim founded the Kaysville Youth Court and Wendy volunteered to help. He noted that they have been working together for 16 years now. Council Member Snell extended his thanks to both of them for their generous and dedicated service throughout the years.

Mayor Hiatt and the City Council joined Kim and Wendy for pictures.

Ron Zollinger, with the Yard and Garden Committee explained that Kaysville City is the greatest place on earth to raise a family. He noted that the purpose of the committee is to instill a place where people live with productive gardens to make Kaysville beautiful. He explained the concept of the tour with 14 homes, six of which are in Kaysville, four homes are in Farmington and four homes are in Fruit Heights. He thanked the committee for allowing the public to explore their grounds.

Ron Zollinger thanked the Mayor and City Council, and praised City staff members Vance Garfield, Laura Holbrook and Jordan Hansen for their support.

Mayor Hiatt thanked the committee for their efforts and hard work.

PROPOSAL FOR OFFICER/FIRST RESPONDER RECOGNITION

Kendal Treadwell spoke on behalf of her mother, Julie Treadwell. She explained that on August 20th, 2015, her younger brother was injured in an accident and taken to the hospital via Life Flight. She stated that today he is doing well and just finishing his degree at BYU. She explained that they didn't have the ability to thank the first responders, and Officer Wilko at the time of the accident and would like to do so now. She stated her appreciation for police officers and first responders since they are first on scene.

She suggested a citywide effort be made to show the community's support by adding a message of positivity and support for our officers on marquees throughout Kaysville City.

Mayor Hiatt noted his appreciation and offered their support in this endeavor. He asked Kendal to send him her contact information for future reference. He thanked her for her attendance, thoughtfulness and positive contribution.

CALL TO THE PUBLIC

Mayor Hiatt explained that the City Council has been asked to restructure Call to the Public. He noted that they will still keep this agenda item at the beginning of the meeting but stated that he is open to change if the majority of the Council chooses a different structure. He asked that in the spirit of cooperation, and in respect for time, that comments be kept to a minimum three minute limit.

Mark London stated he lives close to Endeavor Elementary, and stated that he is concerned about curb and gutter not continuing along his property line. He explained that there is a 3-4 ft. drop-off that may be dangerous for children walking to school.

Mayor Hiatt suggested that Mark email the information to Council Member Page or the City Recorder and then they will look into the situation.

Marilyn Boren, Kaysville resident, explained that she has been embarrassed as a citizen of Kaysville of late due to the conduct of the Council. She stated that she has watched the Council Meetings online. She stated that if Kaysville is going to have a water parade that it should be put on by the City and not a private citizen. She stated that funds should be used by the City only for a City function.

David Robinson, resident, noted that he appreciates the spirit of this meeting and how it began.. He explained that in regard to the public comment period that it would be helpful for the public to offer comments in regard to items. He commended the minutes being posted timely and addressed missing agenda items such as the Code of Ethics, the State Auditors Report, and the Public Works situation. He suggested that if these items are addressed later in the meeting that public comment be allowed at the end of the meeting.

Briggs Lewis thanked Officers Turner and Martinez. He asked where to send comments in regard to the Ethics Code. He explained that Council Member Snell talking to the news was inappropriate and noted that utility rebates should be shared with the entire community rather than primarily the City Council.

Mayor Hiatt noted that comments in regard to the Code of Ethics can be made online on the front page of the City website.

Clay Allen noted that he works in media relations and stated that it is the Council's right to speak to the public and media at their discretion. He noted, per previous comment, that Council Member Snell and Council Member Garn discussed appropriate controls and were acting with tact during the previous Council meeting. He thanked them for their good work ethic.

John Cleary thanked Clay Allen for his comments and defense of Council Member Snell. He noted that he is fond of the water parade and stated that he remembers Kaysville residents being supportive of the growth of the town and the water parade.

Dave Davies explained that the best advice to give, when there is conflict, is to talk to the person directly. He feels there is vindictiveness that needs to be curbed. He stated that the City Council and Mayor have good intentions and that the apology given by Council Member Adams was appropriate.

Marc Robinson stated that he is discouraged by Council Member Adams. He suggested Council Member Adams resign or act more maturely.

Spencer Luke stated that the City Council should talk to each other. He asked if the formation of Power Commission item was related to solar power and thanked the Council for their time.

Mayor Hiatt explained that it was not related to solar power.

Margaret Brough, stated that she disagrees with comments made by the Robinsons and Council Member Snell.

Vance Garfield, Parks and Recreation Superintendent, noted that he has worked with Council Member Adams for the past 10 years in regard to the parade. He noted the high cost that Council Member Adams paid yearly, just to support the water parade with his vehicle. He explained that he should have asked the entire cost that Council Member Adams would need to use for his vehicle and repairs.

Mayor Hiatt noted that utility rebates may be available and can be found in the utility newsletter.

FORMATION OF POWER COMMISSION

Shayne Scott, City Manager, noted that he and Council Member Lee discussed creating a Power Commission, an advisory board, supported by talented individuals that may be interested.

Council Member Lee noted that having a Power Commission allows for people that have an affiliated background and knowledge to give support to the Council. She noted that there will be seven seats and there will be an application process, similar to appointment to Planning Commission.

Mayor Hiatt noted that Bountiful City has a Power Commission, and noted that one or two Council Members are on the board. He noted that it doesn't relinquish responsibility of the Council but enables them to receive detailed information.

Council Member Adams noted that this Commission could be beneficial and is a good idea.

City Manager Shayne Scott noted that having a Power Commission would benefit the City.

Mayor Hiatt noted that he would support giving staff direction to further explore a Power Commission, and have a public hearing to get feedback once information is available for review.

Council Member Lee made a motion to direct staff to put together documentation for a Power Commission and to have this ready for first meeting in September, and available to the public, second by Council member Adams.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

AWARD OF CONTRACT FOR HERITAGE PARK PARKING LOT PAVING PROJECT.

City Manager, Shayne Scott explained that lowest bidder was Post Asphalt and Construction, and came in at \$116,933.40. Council Member Chris Snell explained that the project includes paving and striping. He noted that the project includes asphalt removal, grading, road base, new asphalt, and associated work.

Council Member Snell made a motion to approve the contract and award the project to Post Asphalt and Construction, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

HUNTING IN WEST KAYSVILLE

Mayor Hiatt noted that pheasant hunting has been approved in the past and has asked that this matter be brought to the Council annually to be approved. He stated that the letter explains that hunting is within 125 yards inside City limits and that the road to the west of the hunting position does not impose a hazard.

Council Member Lee, made a motion to approve hunting in West Kaysville for another year as per Mr. Holmes letter and clarifications where it is allowed, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

PRELIMINARY PLAT APPROVAL FOR STREAMS EDGE SUBDIVISION

Lyle Gibson explained that at the last meeting the Council annexed this property and assigned the R-1-LD zone. He noted that the Council tabled the preliminary plat to allow the neighboring property owners to talk to Mr. Jack Robbins, the original owner to see if he would allow any kind of a road through his remaining property to the subdivision.

Russ Wilson with Symphony homes noted that he spoke with Mr. Robbins and he is opposed to a permanent or temporary connection with his property. He noted that he has relayed information to the residents.

Council Member Adams noted his appreciation for Symphony Homes trying to mediate the issue.

Mayor Hiatt suggested that this item be tabled for two weeks to give residents time to comment.

Council Member Page made a motion to approve the Streams Edge Subdivision Preliminary Plat with the trail connection between Lots 8 and 9, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

WISER SUBDIVISION FINAL PLAT

Lyle Gibson explained that staff has reviewed the sidewalk connection and has concerns over the long term maintenance. He noted that the recommendation is that the final plat be approved for Wisser Subdivision. He noted the City believes that the cost to the City of the maintenance would outweigh the benefits that this facility would provide.

Council Member Snell, made a motion to grant final plat approval to the Wisser Subdivision at 507 South 800 East, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

COUNCIL MEMBER REPORTS

Mayor Hiatt explained that he attended a gathering at Hill AFB, IOC today and he stated that an Airforce General greeted him and shared how wonderful the Kaysville City July 4th celebrations are.

Council Member Page expressed his appreciation to Mayor Hiatt for his support. He stated it is a good policy for our community leaders to give their cooperation and support.

Council Member Snell noted that the Pickleball group has now raised \$92,000 thus far. He expressed his thanks and appreciation for Tammy Wursten and the other volunteers that have worked hard to raise funds.

Council Member Snell noted that he would like to clarify that he was interviewed by the TV news crew but stated that he did not initiate the interviews. He noted that he was misquoted.

Council Member Adams stated that Council Member Snell requested the initial television interview.

Council Member Snell noted that he was called for the interview, and stated that he did not request the interview.

MINUTES

Mayor Hiatt asked for a motion to approve the Minutes for July 21, 2016.

Council Member Page made a motion to approve the Minutes for July 21, 2016, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Adams, Yea
Council Member Garn, Yea
Council Member Lee, Yea

The motion passed unanimously.

CLAIMS

Mayor Hiatt asked for a motion to approve the August 4, 2016 claims.

Council Member Snell made a motion to approve the current set of claims, second by Council Member Page.

The vote on the motion was as follows:

Council Member Snell, Yea
Council Member Page, Yea
Council Member Lee, Yea
Council Member Adams, Yea
Council Member Garn, Yea

The motion passed unanimously.

CALENDAR ITEMS

The current calendar items are listed on the website.

CLOSED SESSION TO DISCUSS THE CHARACTER, COMPETENCE, OR HEALTH OF AN INDIVIDUAL

Council Member Lee made a motion to move into a closed session to discuss the character, competence or health of an individual, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Snell, Yea

Council Member Page, Yea

Council Member Lee, Yea

Council Member Adams, Yea

Council Member Garn, Yea

The motion passed unanimously.

Council Member Snell made a motion for adjournment at 10:11 p.m., second by Council Member Lee and passed unanimously.