

Date: July 28, 2016  
Time: 6:30 p.m.  
Place: Willard City Hall, 80 W 50 S, Willard, UT 84340  
Attendance: Mayor Kenneth Braegger, Council members Robert Beebe, Del Fredde, Mike Crossley, Josh Braegger, and Jared Profaizer; City  
Others: (see attached for others)

### 1. Call to Order

- a. Invocation
- b. Pledge of Allegiance

### 2. Open Comment Period (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.)

Liam Hoyle – Perry City – Presented an idea for an Eagle Scout Project in Willard City. He proposed sanding, painting, varnishing and reinstalling the sign for the Children’s Park (located at approximately 500 S and 200 E). He stated he would have two groups assist him, Troup 142 and Troup 832 which is a special needs group he helps with. Mayor Braegger asked about supplies. Liam explained he plans to approach businesses in the area for donations of supplies and will also use private donations for the project. Council member Fredde requested the Maintenance Supervisor purchase three support poles to replace the ones currently in place. The Council members agreed it is a great project and stated they look forward to seeing the completed project.

### 3. Business

- a. Planning Commission Report
  - 1) Discussion on Willard City Water System for future growth including adjustment of rates to qualify for low interest loans to upgrade storage capacity.

City Planner Bryce Wheelwright presented the attached agenda request. He stated a couple of weeks ago one of the pumps shut down due to a power outage and the west side of town was without water. He said it took 1/1/2 days to recoup. He stated this shows the need to look into the issue of storage especially with the potential growth. Bryce stated the Granite Ridge Subdivision is currently approved for 27 homes in the first phase, Doug Young of Buckskin Land and Livestock has been in touch about starting the first phase of the Willard Bay Estates which is 17 homes, on the north end a planned development rezone has been submitted and there has been an inquiry of some commercial development requiring assurance the water can be provided. Bryce stated the City Engineer indicated he would be reluctant to sign off on any more developments until the storage issues are addressed.

Bryce stated we need to do something and explained three options he has looked into for financing projects. The first is a low interest loan from the Department of Water Quality. He stated a CIB grant could also be used with this option. He went on to explain that in order to be eligible for the grant and loans the water rates will need to be reviewed. He proposed lowering the

base usage to 15,000 from 25,000. He gave examples from Brigham City, Perry City, and the Bear River Water Conservancy District which is \$35 for a base of up to 7,000 and \$2 per 1,000 gallons of overage. He also added with this option qualifying for the CIB Grant could be challenging because of the median adjusted gross income in Willard. He explained there have been 11 new homes and 5 new homes that replaced existing homes.

A discussion was then held on the telemetry system to be able to control the pumps and the flow between the tanks. The Council members also discussed the need for accurate metering of the sources.

Bryce then continued and stated the Planning Commission also discussed the idea of a secondary pressurized system. He contacted Pineview Water and they explained there would need to be a feasibility study done which would cost approximately \$65,000. The estimated charge to residents to hook into a system would be a one-time fee of \$800 and then \$250 per year tax assessment. There would need to be 50% approval of the residents prior to them agreeing to a project.

The second financing source is a Capital Lease which is a loan and the interest rate would be about 2 ½%. He stated Joe Spencer is the person he spoke with. A discussion was held on the cost of the telemetry. Which is approximately \$65,000. Planning Commission Chairperson Terry Ross explained at this point the Planning Commission cannot turn down a development request if it meets the ordinances unless the City Council places a moratorium.

Maintenance Supervisor Doug Thompson explained the tank level around 5:00 am was 9.9 ft. in two hours it dropped over 2 ft. with the pump running. He stated his opinion is the system is not keeping up with the demand during the hot days and creates the problem of having the required storage in the event of a fire.

Mayor Braegger stated he felt supply is not an issue. He stated he feels they should move on getting the telemetry and source meters replaced, then move on looking for funding for storage. He stated he is against turning down development after they have pushed to get some in to help with the sewer situation.

Bryce then gave the third option of an Assessment Bond in which the payments are assessed to properties in a development on the property tax. He stated there is about a 500 page document that goes with this option.

Additional discussion was held on the size of tanks and locations in both the north and south would be required. Doug Thompson stated in a meeting with the Bear River Water Conservancy District they indicated they may be able to help by supplying engineers to develop some of the plans. More discussion was held on a secondary system and Mayor Braegger asked Bryce to contact them to see if they could present information at an upcoming meeting. Mayor Braegger also stated he would like to see them get going on the telemetry and noted a public hearing to increase the budget would need to be held.

**Council member Profaizer made a motion to set a public hearing for the next meeting to take comment on and increase to the Water Fund Budget from cash on hand to replace the telemetry (SCADA) system for the water system. The motion was seconded by Council member Crossley and the motion carried.**

**Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde – yes**

**Council member Braegger – yes  
Council member Profaizer – yes**

- b. Update on Crown Castle’s proposed agreement for granting an easement on city property housing a cellular tower and equipment. No additional information has been received on this item.
- c. Approval of minutes: The minutes of the June 23, 2016, meeting were individually reviewed.

**Council member Braegger made a motion to approve the minutes as written, seconded by Council member Beebe. The motion carried.**

**Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde – yes**

**Council member Braegger – yes  
Council member Profaizer – yes**

- d. Financial – The vouchers and warrants were presented to the Council for approval. The reports were individually reviewed.
  - 1) Warrants
  - 2) Vouchers
  - 3) Reports

**4. Department Reports**

- a. Maintenance Department
  - 1) Discussion on current water issues regarding storage and telemetry – Maintenance Supervisor Doug Thompson presented the attached memo regarding current issues with the water system. He explained in addition to the telemetry the pump life is approximately 20 years. He stated the 1995 well is over that and suggests they look at planning a time and budgeting for a replacement instead of waiting until a peak time for the pump to fail.
  - 2) Request for approval – Purchase of oil for shop – Doug stated he had the pricing, but due to the time between meetings needs to update the price and will present it during the next meeting.

Doug then asked about the two new buildings for the Debris Basin Park which are scheduled to be delivered in a couple of weeks. Council member Braegger stated he would like to see them installed soon after delivery and will need to place the erection of the buildings out for bid.

- b. Police Department

Chief Loveland reported two of the part-time officers have accepted positions at other agencies and will not be able to cover the part-time hours. She stated she will be posting for two more part-time officers to fill the openings.

Chief Loveland then stated she will be contracting for the Terminal Agency Coordinator (TAC) required by the Bureau of Criminal Identification (BCI) to monitor training and use of the system.

Chief Loveland reported on the status of the insurance payment on the vehicle involved in the accident and the striping and equipment that will be installed in and on the new vehicle.

c. Fire Department

- 1) Ambulance Purchase – request for final approval. Chief Van Mund presented the request for final approval of the purchase of an ambulance from Farmington City. He explained they had \$15,000 in funds from last year and the Council approved paying a portion in the amount \$10,000. Farmington had to make some final decisions on the selling the ambulance so no payments were made. He requested approval of the full \$20,000 for the ambulance and power cot.

***Council member Crossley made a motion to approve \$20,000 for the purchase of the ambulance and power cot. The motion was seconded by Council member Profaizer. The motion carried with the following vote:***

***Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde – yes***

***Council member Braegger – yes  
Council member Profaizer – yes***

- 2) Purchase of Medical Supplies – request for approval
- 3) Request for approval of Radio Repair

Chief Mund then requested approval of the purchase of medical supplies, mainly replacement of medications that have been administered on calls. They are billed for with the ambulance bill. He also stated they need to have an 800 MHz radio repaired and purchase a battery. The total requested is \$900.

***Council member Braegger made a motion to approve \$900 for the repair of the radio and purchase of supplies. A second was made by Council member Beebe. The motion carried.***

***Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde – yes***

***Council member Braegger – yes  
Council member Profaizer – yes***

Chief Mund then reported the fire over the weekend was 51% on Forest Service land, 48% on County land and 1% was Willard City. He stated the city does have a stake in the cost of fighting the fire and also reported that 5-6 firefighters from the Department spent 40 hours each to help fight the fire as well as the use of city facilities and other department members that help with support. He feels there may be enough to even out the cost of fighting the fire. He also reported that during the

weekend the Willard City Fire Department also responded to 11 medical calls and 3 additional fires.

## 5. Council members

- a. Robert Beebe
- b. Mike Crossley – Council member Crossley thanked everyone who worked on putting the 4<sup>th</sup> of July celebration together. He stated it was well done and received many comments on the great work they did.

Don Tuft – 105 W 1050 N approached the podium and shared a story from some years ago when he lived in Beaver. He explained he was outside loading rototiller on a trailer when he heard screeching and a scream. A woman had quickly backed out of a driveway and run over a boy and then pulled forward hitting him again. He explained his role in helping at the scene and the trip to Salt Lake City to the hospital. He stated he has never gotten over the memories of that incident. He stated there is no success in the City unless we protect the children. He stated in the last year there are 10 wheelers, dump trucks and equipment back and forth all day long. He stated he is scared someone will be killed and run over. Council member Crossley asked what road he was referring to and he stated it was 1050 N. He stated there is not compromise if a little kid gets run over.

Council member Crossley thanked him for his comments and again thanked everyone who helped with the 4<sup>th</sup> of July

- c. Del Fredde
  - 1) Request for 3 names for Committee for Resolution of Proposed WWTP Sewer Budget. Council member Fredde reported they need to select 3 names of individuals for consideration for the 3-member committee to resolve the budget for the WWTP. The original budget of \$380,000 was submitted to Willard City and approved and Perry approved \$372,686. The difference needs to be resolved. Mayor Braegger asked the Council members have suggestions for the next meeting for consideration.
- d. Josh Braegger
  - 1) Debris Basin Project report – Council member Braegger stated Parsons will begin work in the next week on the abutments for the bridge and bridge installation will follow. The completion date on the project is August 21<sup>st</sup>.
- e. Jared Profaizer

Closed Session – to Discuss Pending Litigation and the Purchase of Real Property.

***Council member made a motion to go into a closed session to discuss pending litigation and the purchase of real property. The motion was seconded by Council member . The motion carried.***

***Council member Beebe – yes  
Council member Crossley – yes  
Council member Fredde – yes***

***Council member Braegger – yes  
Council member Profaizer – yes***

***The audience members left the Council chambers and Mayor Braegger, the Council members, and City Recorder Teri Fellenz, and remained in the Council chambers for the closed session which began at 7:40 p.m.***

***Council member Braegger made a motion to adjourn the closed session and resume the regular meeting. The motion was seconded by Council member Beebe and the motion carried with a unanimous vote.***

**Mayor's General Correspondence and Information** – Mayor Braegger reviewed a public hearing will be set for a public hearing to review the budget in the Water Fund to increase it for the telemetry. He requested Council member Profazer and Maintenance Supervisor Doug Thompson contact HD Waterworks to review the cost and would like to move forward as soon as possible. Council member Profazer stated the current quote is \$65,000 for the telemetry and the meters are an additional cost. He stated it is an expensive system but it is in line with other systems.

Council member Crossley stated he has been contacted by contractors stating they have heard the City has put a moratorium on. Mayor Braegger stated they are not putting on a moratorium and feels there are only a few more weeks of the hot weather. The situation is with the hot weather people are really using the water for outside watering. He stated the message he would like to go out is to be wise with watering. Mayor Braegger also stated he wants to make sure the telemetry is what we need. A discussion was held on the features that are needed.

Council member Braegger asked to be excused from the meeting.

Council member Fredde stated he was contacted by an owner of property in the Willard Estates Planned Development and was told the property needed to be developed as was submitted with Doug Young. Mayor Braegger explained the owner, who is now deceased, signed an agreement to be part of the development. A discussion was held on the time that has passed since the approval and items that have changed including the decision by the Box Elder School District the area is not where they would put a school.

***7. Adjourn A motion was made by Council member Fredde to adjourn, seconded by Council member Crossley, motion carried. The meeting adjourned at 8:17 p.m.***

Minutes were read individually and approved on August 11, 2016.