



**WEST POINT CITY COUNCIL NOTICE & AGENDA**

West Point City Hall  
3200 West 300 North  
West Point City, UT 84015  
August 16, 2016

**Mayor**  
Erik Craythorne  
**Council**  
Gary Petersen, Mayor Pro Tem  
Jerry Chatterton  
Andy Dawson  
R. Kent Henderson  
Jeff Turner  
**City Manager**  
Kyle Laws

**ADMINISTRATIVE SESSION**

6:00 pm (Board Room)

1. **Code Enforcement Update** – Mr. Bruce Dopp [page 5](#)
2. **4<sup>th</sup> of July Wrap-Up Discussion** – Mr. Jolene Kapp [page 9](#)
3. **Quarterly Financial Report** – Mr. Ryan Harvey [page 17](#)
4. **Discussion Regarding the Torroweap Subdivision** – Mr. Boyd Davis [page 51](#)
5. **Discussion Regarding the Heslop Development** - Mr. Boyd Davis [page 53](#)
6. **Discussion Regarding the Law Enforcement Contract with Davis County** – Mr. Kyle Laws [page 58](#)

**GENERAL SESSION**

7:00 pm (Council Chamber)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Prayer** (Please contact the City Recorder to request meeting participation by offering a prayer or inspirational thought)
4. **Communications and Disclosures from City Council and Mayor**
5. **Communications from Staff**
6. **Citizen Comment Follow-Up** – Mr. Kyle Laws
7. **Citizen Comment** (If you wish to make comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives)
8. **Consideration of Approval of Minutes from the August 2, 2016 City Council Meeting** [page 74](#)
9. **Consideration of Final Approval of the Mendenhall Eden Single Lot Subdivision at 628 N 3000 W** – Mr. Boyd Davis [page 82](#)
10. **Consideration of Approval of Ordinance No. 08-16-2016A, Approving Changes to the Animal Control Ordinance Regarding the Removal of Cats from the Animal At-Large Definition and Regulating the Trapping of Cats** – Mr. Kyle Laws [page 84](#)
11. **Consideration of Resolution No. 08-16-2016B, Adoption of the Property Tax Rate for the 2016 Taxable Year for West Point City** – Mr. Ryan Harvey [page 90](#)
  - a. **Public Hearing**
  - b. **Action**
12. **Consideration of Ordinance No. 08-16-2016A, Adoption of the FY2017 Final Budget and Compensation Schedule for Employees and Officers of West Point City** – Mr. Ryan Harvey [page 96](#)
  - a. **Public Hearing**
  - b. **Action**
13. **Motion to Adjourn into Closed Session**
14. **Motion to Adjourn the General Session**

**CLOSED SESSION**

Immediately following the General Session (Board Room)

1. **Call to Order**
2. **Pursuant to UCA §52-4-205(1)(a), to discuss personnel**
3. **Motion to Adjourn Closed Session and enter the General Session**

Posted this 10<sup>th</sup> day of August, 2016

**CASEY ARNOLD, CITY RECORDER**

If you plan to attend this meeting and, due to disability, will need assistance in understanding or participating therein, please notify the City at least twenty-four (24) hours prior to the meeting and we will seek to provide assistance.



## TENTATIVE UPCOMING ITEMS

Date: 9/6/2016

### Administrative Session – 6:00 pm

1. Discussion Regarding Street Cut Permit Policy – Mr. Boyd Davis
2. Discussion Regarding the Temporary Regulations Pertaining to Development within the Residential Zones – Mr. Boyd Davis

### General Session – 7:00 pm

1. Citizen Comment Follow-up – Mr. Kyle Laws
2. Youth Council Update
3. Consideration of Approval of Ordinance No. 08-16-2016A, Approving a Rezone at 800 N 3000 W from A-40 to R-3 – Mr. Boyd Davis
4. Consideration of Approval of Ordinance 08-16-2016B, Approving a Rezone at 4500 W 300 N from A-40 and R-2 to R-1 – Mr. Boyd Davis
5. Consideration of Final Approval of the Craythorne Homestead Phase 2 Subdivision Located at 549 S 4500 W – Mr. Boyd Davis
6. Consideration of Approval of Resolution No. 08-16-2016A, Approving a Postponement Agreement for the Craythorne Homestead Phase 2 Subdivision – Mr. Boyd Davis

### CDRA

1. CDRA Quarterly Update – Mr. Kyle Laws

Date: 9/20/2016

### Administrative Session – 6:00 pm

### General Session – 7:00 pm

1. Citizen Comment Follow-up – Mr. Kyle Laws

Date: 10/4/2016

### Administrative Session – 6:00 pm

1. Code Enforcement Update – Mr. Bruce Dopp
2. Discussion of Youth Council – Mrs. Jolene Kap
3. Discussion of General Plan Final Approval – Mr. Boyd Davis/Mr. Troy Moyes

### General Session – 7:00 pm

1. Citizen Comment Follow-up – Mr. Kyle Laws
2. Swearing in of Youth Council Members – Mayor Craythorne
3. Discussion of General Plan – Mr. Boyd Davis
  - a. Public Hearing

## FUTURE ITEMS

### Administrative Session

1. Discussion of Street Light Replacement – Mr. Kyle Laws
2. Building Rental Fees & Policy – Mr. Kyle Laws
3. Interlocal Agreement with Davis County for Property Use West of Blair Dahl Park – Mr. Kyle Laws
4. Discussion of Pheasant Creek Property/Park – Mr. Kyle Laws
5. Consideration of Approval of the Payback Agreement for the Homewood Subdivision – Mr. Boyd Davis
6. Consideration of Final Approval of the Mackay Subdivision – Mr. Boyd Davis
7. Discussion Regarding the Junk Car Ordinance – Mr. Boyd Davis

### General Session

1. Citizen Comment Follow-Up – Mr. Kyle Laws

### CDRA

1. Resolution Amending the Interlocal Agreement Between the CDRA of West Point and West Point City – Mr. Randy Sant

August

- 2 City Council-7pm
- 4 Summer Party-5pm
- 11 Planning Commission-7pm
- 16 City Council-7pm
- 19 Senior Dinner-5:00pm
- 25 Planning Commission-7pm

September

- 5 Labor Day-Closed
- 6 City Council-7pm
- 8 Planning Commission-7pm
- 19 Senior Lunch-11:30am
- 20 City Council-7pm
- 22 Planning Commission-7pm

October

- 4 City Council-7pm
- 6 Cemetery Cleaning
- 12 Council/Staff Lunch-11:30am
- 13 Planning Commission-7pm
- 14 Halloween Carnival-7pm
- 17 Senior Lunch-11:30am
- 18 City Council-7pm
- 27 Planning Commission-7pm

November

- 1 Election Day
- 5 Flags on Veteran's Graves YC
- 10 Planning Commission-7pm
- 11 Veteran's Day-Closed
- 15 City Council-7pm
- 21 Senior Lunch-11:30am
- 24-25 Thanksgiving-Closed

December

- 2 Christmas Party-7pm
- 5 City Hall Lighting Ceremony-6:00 pm
- 6 City Council-7pm
- 8 Planning Commission-7pm
- 19 Senior Lunch-11:30am
- 20 City Council-7pm
- 23 Cemetery Luminary-4pm
- 26-27 Christmas-Closed

January 2017

- 6-7 Council Retreat

# City Council Staff Report

**Subject:** Status of Code Enforcement in West Point  
**Author:** Bruce Dopp  
**Department:** Community Development  
**Date:** August 16, 2016



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## **Background**

In order to achieve the highest quality of health, safety and the continuing beauty of the City of West Point, it is necessary to establish achievable and measurable goals for the enforcement of the ordinances established for that purpose. These goals will change from time to time depending on seasons and circumstances. If properly applied these goals will assure the continuing quality of life for the residents of the City. The day to day operation of code enforcement is driven by the following objectives:

1. Timely acknowledgement of citizen complaints with follow up to ensure satisfaction.
2. Establish priorities to make sure that health and safety issues are addressed as a top priority.
3. Ensure that staff is always courteous and respectful in dealing with complaints.
4. Pro-Active enforcement. Code Enforcement Officer spends at least 50% of working hours patrolling the City. Code Enforcement Officer needs to be visible to residents.
5. Establish "Best Practices" for code enforcement through communication with other cities, continuing education and involvement with county and state agencies.

## **Analysis**

During May, June, July and August 2016 Code Enforcement efforts have been focused on the following areas.

### ***Weeds***

Continued emphasis on weed control and enforcement has been a main focus of code enforcement during May, June, July and August. Weed enforcement is and will continue to be a focus each spring and during the summer months. I published Newsletter articles in May 2016 and again in July 2016 to educate the residents regarding West Point City code requirements. As a result, I received an increase in citizen complaints and hopefully more voluntary compliance. Weed control will continue to be a priority until the growing season is over.

Number of Citizen Complaints received-----18

Number Closed-----13  
 Number Open-----5

Officer Initiated-----11  
 Number Closed-----10  
 Number Open-----1

***Illegal Parking***

Illegal parking is a common problem during the summer months. Many residents use their Recreational Vehicles on weekends and leave them parked on the street instead of placing them back into RV pads or driveways. I have addressed this violation in the City Newsletter and have continued enforcement efforts during routine patrols. I am not sure if there is a cure for this problem, but will continue to give this high priority because of the safety concerns. As shown in the stats below, most residents comply when given notice.

**RV's**

Number of Citizen Complaints received-----12  
 Number Closed-----10  
 Number Open-----2

Officer Initiated-----15  
 Number Closed-----14  
 Number Open-----1

**Commercial Vehicles**

Number of Citizen Complaints received-----5  
 Number Closed-----5

Officer Initiated----- 3  
 Number Closed-----3

**Other Parking Violations**

Number of Citizen Complaints received-----4  
 Number Closed-----3  
 Number Open-----1

Officer Initiated-----13  
 Number Closed-----13

***Basketball Standards in Street***

This continues to be a reoccurring problem and is best controlled by active patrols.

I have not received citizen complaints but have noticed the street being used as a basketball court and have issued courtesy notices as shown below.

Officer Initiated----- 13  
Number Closed-----12  
Number Open-----1

***Tree Trimming***

I receive complaints from time to time about trees blocking the sight view of oncoming traffic or the view of stop signs. I give these complaints high priority because of the obvious safety concerns. I plan to do a tree trimming patrol project in the late fall months to get ready for the snow removal season.

Number of Citizen Complaints received-----4  
Number Closed-----3  
Number Open-----1

Officer Initiated-----3  
Number Closed-----3

***Other (Roosters, Yard Debris, Abandoned Vehicles, Landscaping, Overwatering)***

Number of Citizen Complaints received-----15  
Number Closed-----13  
Number Open-----2

Officer Initiated-----6  
Number Closed-----6

**Recommendations**

During the next three months I will continue to focus on weeds, illegal parking, general yard clean-up and maintenance. Early and late fall will be mostly devoted to preparation for winter parking and snow removal.

**Significant Impacts**

None

**Attachments**

None



# City Council Staff Report



**Subject:** 2016 – Independence Day Report  
**Author:** Jolene Kap  
**Department:** Executive  
**Date:** August 16, 2016

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## **Background**

Each year we hold a celebration for Independence Day, it is one of the most attended and looked forward to events of the year. For this event a Committee is organized to help plan and carry out the event. This year's committee members were: Kyle Laws, Jolene Kap, Paul Rochell, Kasey Gibson, Brad & Kelli Lee, Kent & Ruth Ann Henderson and Erin Davidson. Several meetings were held throughout the year, beginning in January.

A final wrap-up meeting was held on July 26<sup>th</sup> with most of the Committee members present to discuss the strengths and weakness of this year's event.

## **Analysis**

Next year the Independence Day Celebration will fall on a Tuesday.

## **Budget**

As can be seen on the attached Budget Summary, we received around \$17,500 in revenue among all activities. The 5K was down about \$300 from last year. However, sponsorships were up by \$1,750 over last year. Most other activities were very close previous year numbers.

On the expenditure side of the event, we were over budget by \$2,198 overall. As can be seen on the attached Budget Summary, those overages were spread out over most events.

## **New this year**

A few items we updated this year included:

- Only allowing 2 spots available for outside performers on the stage. In the past years we had multiple requests from performers and it was hard to fit everyone in the time we have with the stage games, Miss West Point and the band. This year we only allowed one spot and it was on a first come first serve basis.

- Use a less permanent way to mark the walk and run course. Over the years we have used paint that is not coming off the streets, this makes it very confusing when they finish because no one knows what line is the actual finish line. The arrow markers we used on the asphalt were easy to apply and wore off in a few days.
- Used the planning committee for the Independence Day Celebration to provide input on the Grand Marshal and Woman of Honor nominations. Over the last 2 years the nominations for the two were slim. We would like to get input from the committee on recommendations for those who could be nominated.
- Worked with Syracuse High School to get more support from them in the parade. Last year we only had the football team participate. This year we had the football team, the Titan Theater and the Cheerleaders. Participation is still lacking, not sure what else we can do.

### *New Changes for Next Year*

After the event, City Staff, and then the committee, met to discuss recommended changes and improvements for next year. These include:

- The 3-on-3 Basketball Tournament will be held the night before on Monday, July 3<sup>rd</sup>. We anticipate the tournament to begin around 7pm and last until about 2am. Holding the tournament the night before will provide cooler temperatures for participants, allow the tennis courts to be used on the 4<sup>th</sup>, and just switch things up a little bit in the celebration. The idea has been well received by participants in this year's tournament.
- Meeting with the Fire District and the Sheriff's Department, earlier in the year as we begin planning to make sure we are allowing more time for them to provide appropriate staffing for the event.
- Put up parking notices along streets a few days before the event to notify residents where they can and cannot park. We also are going to provide more information on the event flyer and on the Facebook page about parking.
- Because of the lack of support from the High School, the Committee would like to use social media to try to put a community band together that could participate in the parade from year to year.

### **Recommendation**

No action is required. Staff would like the Council to discuss the committee's recommendations and provide any other direction for next year's Independence Day Celebration.

**Significant Impacts**

There are no significant impacts at this time.

**Attachments**

Independence Day Celebration Budget Summary



**4th of July 2016 Budget and Expenditure Summary**

	<u>Prizes</u>		<u>Dinner</u>		<u>Fireworks</u>		<u>Entertain.</u>		<u>Games &amp; Contests</u>		<u>Tech/Public</u>		<u>Volunteer</u>		<u>Golf</u>			
											<u>Wks</u>	<u>Parade</u>	<u>Misc.</u>	<u>Recognition</u>	<u>T-Shirts</u>	<u>5K</u>	<u>Tourney</u>	<u>Total</u>
2015 Budget	\$6,500	\$6,500	\$16,000	\$3,000	\$2,700	\$800	\$7,500	\$900	\$200	\$3,300	\$4,000	\$300	\$52,000					
2015 Expenditures	\$7,943	\$7,276	\$15,982	\$3,725	\$2,754	\$1,330	\$7,886	\$1,158	\$279	\$2,507	\$3,891	\$173	\$55,242					
Variance from Budget	(\$1,443)	(\$776)	\$18	(\$725)	(\$54)	(\$530)	(\$386)	(\$258)	(\$79)	\$793	\$109	\$127	(\$3,242)					
<b>2016</b>																		
	<u>Prizes</u>		<u>Dinner</u>		<u>Fireworks</u>		<u>Entertain.</u>		<u>Games &amp; Contests</u>		<u>Tech/Public</u>		<u>Volunteer</u>		<u>Golf</u>			
											<u>Wks</u>	<u>Parade</u>	<u>Misc.</u>	<u>Shirts</u>	<u>Shirts</u>	<u>Total</u>		
2016 Budget	\$9,000	\$5,000	\$16,000	\$3,000	\$3,000	\$800	\$8,000	\$1,000	\$200	\$3,000	\$3,000	\$3,000	\$52,000					
2016 Expenditures	\$10,436	\$4,184	\$16,000	\$3,925	\$3,570	\$637	\$8,928	\$1,176	\$206	\$1,598	\$3,538	\$54,198						
Variance from Budget	(\$1,436)	\$816	\$0	(\$925)	(\$570)	\$163	(\$928)	(\$176)	(\$6)	\$1,402	(\$538)	(\$2,198)						

**4th of July Revenues**

2012

2013

2014

2015

2016

5K	\$4,700	\$6,414	\$5,943	\$6,693	\$6,314
Baby Contest/Diaper Derby	\$640	\$895	\$765	\$665	\$705
Booth Rental	\$1,545	\$1,710	\$1,845	\$1,590	\$1,515
Dinner	\$819	\$620	\$940	\$773	\$685
Drinks	\$485	\$450		\$46	\$0
Sponsors	\$5,250	\$2,100	\$1,002	\$3,000	\$4,750
Services in Kind	\$3,360	\$2,800	\$3,930	\$3,580	\$3,500
Other Donations	\$50	\$100	\$0	\$0	\$50
<b>Total</b>	<b>\$16,849</b>	<b>\$15,089</b>	<b>\$14,425</b>	<b>\$16,347</b>	<b>\$17,519</b>

**2016 Sponsor list**

Cash Donations \$4750

In-Kind Donations \$3500

Total Donations \$8250



# City Council Staff Report

**Subject:** Quarterly Financial Report (June 2016)  
**Author:** Ryan Harvey  
**Department:** Administrative Services  
**Date:** August 16, 2016



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## **Background**

City staff monitors revenues and expenditures on an ongoing basis throughout the year. We issue a quarterly financial report to give the City Council a snapshot of our financial state and as a report on our financial progress for the fiscal year. The attached report contains expenditure, revenue, budget, and balance sheet data for each City fund. Expenditure and revenue data is summarized in the graphs on the following page.

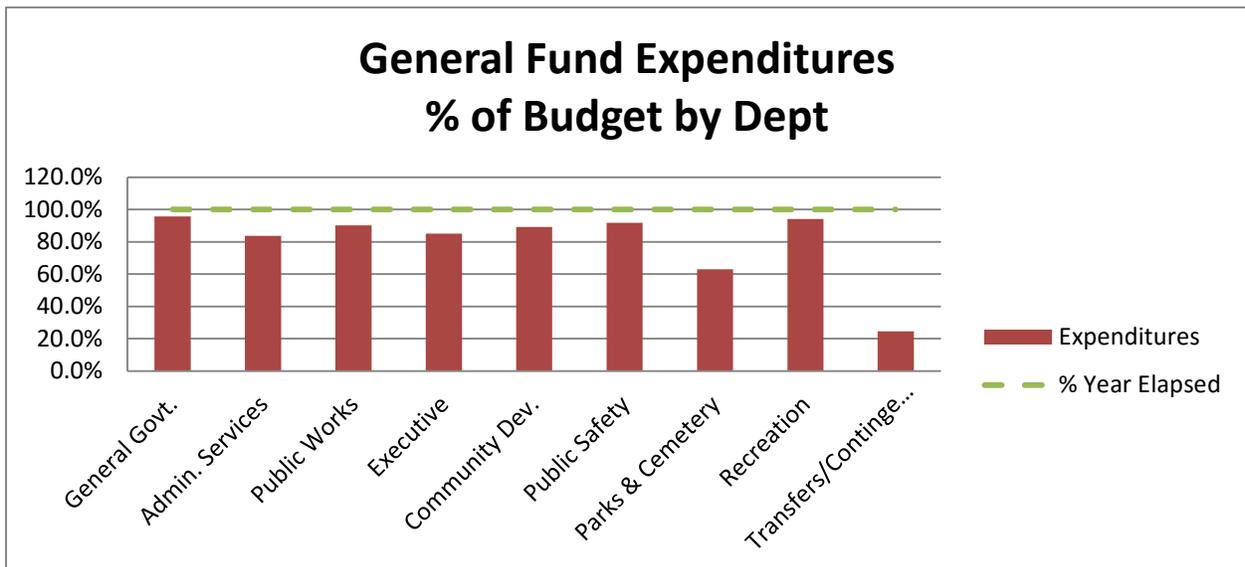
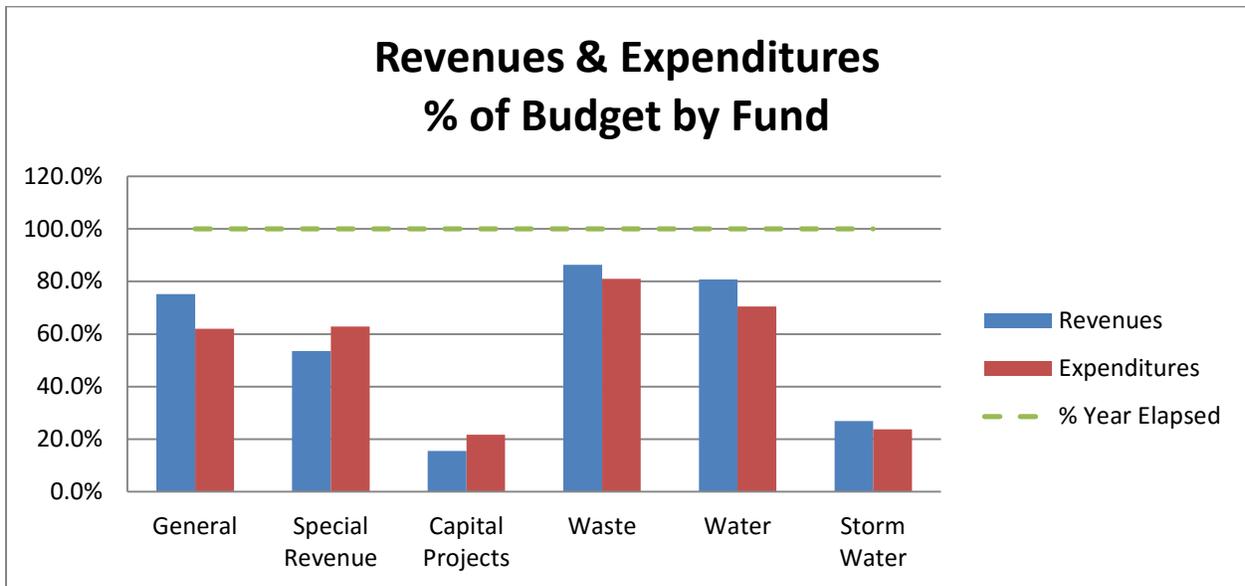
## **Analysis**

This report has some limitations. Closing out and auditing a fiscal year takes place over a period of months. Much of the closeout process begins two months after the fiscal year end (September), when most revenues and expenditures, applicable to the year, have been processed. There will be several year-end adjustments made before the final financial report is issued.

As shown in the first graph, revenues exceed expenditures in each fund, except for the Special Revenue and Capital Projects Funds. The reason for this in the Special Revenue Fund is because some fund budgets utilize fund balance as a primary revenue source for capital projects during the fiscal year. This means we plan to use money received in previous years to pay for current year projects. When we do this, we plan for expenditures to exceed revenues, with fund balance making up the difference.

The reason that expenditures exceed revenue in the Capital Projects Fund is because revenue in that fund will be calculated as part of the year-end closing, when excess revenue is transferred in from the General Fund.

The second graph shows all General Fund departments finishing the fiscal year under budget. The annual audit will begin in October, after which staff will present the audited financial statements to the City Council. If you have any questions on any item in this report, we would be happy to respond.



**Recommendation**

No action required. This report is for discussion and information purposes. Staff would appreciate any feedback or direction the Council may have.

**Significant Impacts**

There are no significant impacts at this time.

**Attachments**

Detailed Financial Report: June 30, 2016

WEST POINT CITY CORPORATION  
 COMBINED CASH INVESTMENT  
 JUNE 30, 2016

COMBINED CASH ACCOUNTS

01-1111	CASH IN CHECKING - ZIONS	562,767.68
01-1112	CASH IN CKING - CLASS C - ZION	246,992.47
01-1121	XBP CHECKING ACCOUNT - ZIONS	88,207.78
01-1128	CASH IN SAVINGS - GEN. - ZIONS	108,157.15
01-1130	CASH IN CHECKING - PTIF ACCT.	6,801,629.57
01-1131	PETTY CASH	750.00
01-1140	RETURNED CHECKS	138.00
		<hr/>
	TOTAL COMBINED CASH	7,808,642.65
01-1185	CASH IN CHECKING - CDRA ACCT	1,135,990.00
01-1190	CASH ALLOCATION TO OTHER FUNDS	( 8,952,456.30)
		<hr/>
	TOTAL UNALLOCATED CASH	( 7,823.65)
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,360,102.00
45	ALLOCATION TO SPECIAL REVENUE FUND	1,468,937.97
48	ALLOCATION TO CAPITAL PROJECTS FUND	1,205,505.86
51	ALLOCATION TO WASTE FUND	949,520.59
55	ALLOCATION TO WATER FUND	1,535,992.87
58	ALLOCATION TO STORM WATER UTILITY FUND	1,285,301.24
70	ALLOCATION TO DEBT SERVICE	7,691.91
85	ALLOCATION TO CDRA FUND	1,139,403.86
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	8,952,456.30
	ALLOCATION FROM COMBINED CASH FUND - 01-1190	( 8,952,456.30)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
		<hr/> <hr/>

WEST POINT CITY CORPORATION

BALANCE SHEET

JUNE 30, 2016

GENERAL FUND

ASSETS

10-1190	CASH ALLOCATION TO OTHER FUNDS	1,360,102.00	
10-1361	PROPERTY TAXES DEFERRED	376,649.00	
10-1421	DUE FROM OTHER FUNDS	20,000.00	
10-1561	PREPAID EXPENSE	15,625.21	
	TOTAL CURRENT ASSETS		1,772,376.21
	TOTAL ASSETS		1,772,376.21

LIABILITIES AND EQUITY

LIABILITIES

10-2131	ACCOUNTS PAYABLE	419,689.20	
10-2220	PAYROLL TAXES & WITHHOLDINGS	( .17)	
10-2223	STATE WITHHOLDING PAYABLE	1,777.50	
10-2226	PUBLIC EMPLOYEES HEALTH PROGRA	( 13,662.37)	
10-2228	EMPLOYEES DISABILITIES INS.	143.56	
10-2229	HSA PAYABLE	382.00	
10-2231	AFLAC & TEL-A-DOC	62.90	
10-2232	PEHP - DENTAL & VISION INS.	1,051.96	
10-2233	ULGT - VISION & LTC INS.	164.49	
10-2243	WORKMENS COMPENSATION PAYABLE	1,254.71	
10-2245	STATE UNEMPLOYMENT PAYABLE	183.21	
10-2250	WAGES PAYABLE-CLEARING	183.44	
10-2255	EXCAVATION BOND PAYABLE	2,990.00	
10-2275	DEFERRED REVENUE	376,649.00	
	TOTAL LIABILITIES		790,869.43

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-2975	NON-SPENDABLE FUNDS	26,528.72	
10-2980	UNASSIGNED FUNDS	566,105.68	
	REVENUE OVER EXPENDITURES - YTD	415,187.49	
	BALANCE - CURRENT DATE	1,007,821.89	
	TOTAL FUND EQUITY		1,007,821.89
	TOTAL LIABILITIES AND EQUITY		1,798,691.32

WEST POINT CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
<u>TAXES</u>						
10-31-10	PROPERTY TAXES	409,852.04	409,852.04	376,649.00	( 33,203.04)	108.8
10-31-25	VEHICLE - IN LIEU OF PROP. TAX	32,905.69	32,905.69	35,000.00	2,094.31	94.0
10-31-30	GENERAL SALES AND USE TAXES	884,764.35	884,764.35	917,931.00	33,166.65	96.4
10-31-40	CABLE TV	20,696.19	20,696.19	19,000.00	( 1,696.19)	108.9
10-31-50	ENERGY SALES AND USE	364,185.47	364,185.47	345,000.00	( 19,185.47)	105.6
10-31-60	TELECOMMUNICATIONS	80,988.17	80,988.17	100,000.00	19,011.83	81.0
	TOTAL TAXES	1,793,391.91	1,793,391.91	1,793,580.00	188.09	100.0
<u>LICENSES AND PERMITS</u>						
10-32-10	BUS. LICENSE/COND. USE PERMITS	12,923.50	12,923.50	12,000.00	( 923.50)	107.7
10-32-21	BUILDING PERMITS	105,402.08	105,402.08	100,000.00	( 5,402.08)	105.4
	TOTAL LICENSES AND PERMITS	118,325.58	118,325.58	112,000.00	( 6,325.58)	105.7
<u>INTERGOVERNMENTAL REVENUE</u>						
10-33-56	CLASS C ROADS	250,238.16	250,238.16	320,000.00	69,761.84	78.2
	TOTAL INTERGOVERNMENTAL REVENUE	250,238.16	250,238.16	320,000.00	69,761.84	78.2
<u>CHARGES FOR SERVICES</u>						
10-34-10	ZONING AND SUBDIVISION FEES	8,199.00	8,199.00	7,000.00	( 1,199.00)	117.1
10-34-60	RECREATION FEES	92,966.00	92,966.00	85,000.00	( 7,966.00)	109.4
10-34-78	PARK & CITY HALL RESERVATIONS	7,040.00	7,040.00	4,500.00	( 2,540.00)	156.4
10-34-79	CITY CELEB. & SPONSORSHIPS	12,371.15	12,371.15	12,000.00	( 371.15)	103.1
10-34-82	CEMETERY INTERMENT	16,700.00	16,700.00	9,000.00	( 7,700.00)	185.6
10-34-90	MISC. INCOME & CONCESSIONS	19,259.51	19,259.51	15,000.00	( 4,259.51)	128.4
	TOTAL CHARGES FOR SERVICES	156,535.66	156,535.66	132,500.00	( 24,035.66)	118.1
<u>MISCELLANEOUS REVENUE</u>						
10-36-10	INTEREST EARNINGS	45,678.16	45,678.16	1,000.00	( 44,678.16)	4567.8
10-36-20	DONATIONS	4,140.00	4,140.00	.00	( 4,140.00)	.0
10-36-25	MILITARY MEMORIAL DONATIONS	5,173.61	5,173.61	.00	( 5,173.61)	.0
10-36-90	MISCELLANEOUS	125.69	125.69	.00	( 125.69)	.0
	TOTAL MISCELLANEOUS REVENUE	55,117.46	55,117.46	1,000.00	( 54,117.46)	5511.8

WEST POINT CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
10-39-10 BEGINNING BALANCE	.00	.00	797,494.00	797,494.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	797,494.00	797,494.00	.0
 TOTAL FUND REVENUE	 2,373,608.77	 2,373,608.77	 3,156,574.00	 782,965.23	 75.2

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
10-41-10 MAYOR AND COUNCIL WAGES	39,150.56	39,150.56	39,600.00	449.44	98.9
10-41-13 EMPLOYEE BENEFITS	5,391.62	5,391.62	6,275.00	883.38	85.9
10-41-33 TRAINING AND EDUCATION	9,333.03	9,333.03	9,000.00	( 333.03)	103.7
10-41-35 COMMUNITY SERVICE CONTRACTS	1,475.00	1,475.00	3,000.00	1,525.00	49.2
<b>TOTAL GENERAL GOVERNMENT</b>	<b>55,350.21</b>	<b>55,350.21</b>	<b>57,875.00</b>	<b>2,524.79</b>	<b>95.6</b>
<u>ADMINISTRATIVE SERVICES</u>					
10-44-11 SALARIES AND WAGES	84,874.76	84,874.76	90,677.00	5,802.24	93.6
10-44-13 EMPLOYEE BENEFITS	30,033.24	30,033.24	47,332.00	17,298.76	63.5
10-44-20 MILEAGE REIMBURSEMENT	748.64	748.64	800.00	51.36	93.6
10-44-21 BOOKS, SUBSCRIP. & MEMBERSHIPS	417.44	417.44	1,000.00	582.56	41.7
10-44-24 POSTAGE	3,871.93	3,871.93	5,000.00	1,128.07	77.4
10-44-25 EQUIPMENT & SUPPLIES	534.67	534.67	1,000.00	465.33	53.5
10-44-26 EQUIPMENT LEASE & MAINTENANCE	11,328.75	11,328.75	16,500.00	5,171.25	68.7
10-44-33 TRAINING & EDUCATION	3,298.84	3,298.84	4,000.00	701.16	82.5
10-44-38 AUDITOR & ACCOUNTING SUPPORT	25,370.00	25,370.00	25,500.00	130.00	99.5
10-44-63 IT SUPPORT & CONTRACTS	1,995.00	1,995.00	4,750.00	2,755.00	42.0
10-44-69 OFFICE SUPPLIES & EXPENSE	1,840.57	1,840.57	4,000.00	2,159.43	46.0
10-44-75 RISK MANAGEMENT	32,129.36	32,129.36	34,000.00	1,870.64	94.5
10-44-95 CREDIT CARD PROCESSING FEES	880.65	880.65	1,000.00	119.35	88.1
10-44-98 BANK SERVICE CHARGES	749.56	749.56	1,000.00	250.44	75.0
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>198,073.41</b>	<b>198,073.41</b>	<b>236,559.00</b>	<b>38,485.59</b>	<b>83.7</b>
<u>PUBLIC WORKS</u>					
10-48-11 SALARIES AND WAGES	83,307.94	83,307.94	96,839.00	13,531.06	86.0
10-48-13 EMPLOYEE BENEFITS & RETIREMENT	52,230.58	52,230.58	63,548.00	11,317.42	82.2
10-48-20 OVERTIME	14,486.50	14,486.50	15,000.00	513.50	96.6
10-48-23 TRAVEL AND EDUCATION	.00	.00	360.00	360.00	.0
10-48-25 EQUIPMENT, SUPPLIES & MAINT.	6,754.79	6,754.79	9,000.00	2,245.21	75.1
10-48-26 MUNICIPAL BLDGS. OPER. & MAINT	21,530.14	21,530.14	24,260.00	2,729.86	88.8
10-48-54 PROT. CLOTHING & EQUIPMENT	1,427.19	1,427.19	3,000.00	1,572.81	47.6
10-48-65 FLEET OPERATIONS & MAINTENANCE	5,784.20	5,784.20	4,250.00	( 1,534.20)	136.1
10-48-67 FLEET FUEL	7,905.68	7,905.68	12,865.00	4,959.32	61.5
10-48-69 OFFICE SUPPLIES & EXPENSE	350.82	350.82	1,300.00	949.18	27.0
10-48-70 FLEET LEASES	6,641.11	6,641.11	10,000.00	3,358.89	66.4
10-48-75 CROSSWALK POWER	480.03	480.03	900.00	419.97	53.3
10-48-77 PUBLIC FACILITIES HEATING	6,155.55	6,155.55	5,000.00	( 1,155.55)	123.1
10-48-82 PUBLIC FACILITIES POWER	17,597.92	17,597.92	14,000.00	( 3,597.92)	125.7
10-48-84 STREET LIGHTING PWR & MNT.	57,368.39	57,368.39	52,000.00	( 5,368.39)	110.3
<b>TOTAL PUBLIC WORKS</b>	<b>282,020.84</b>	<b>282,020.84</b>	<b>312,322.00</b>	<b>30,301.16</b>	<b>90.3</b>

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXECUTIVE</u>					
10-49-11 SALARIES AND WAGES	127,065.38	127,065.38	154,079.00	27,013.62	82.5
10-49-13 EMPLOYEE BENEFITS	59,244.78	59,244.78	68,429.00	9,184.22	86.6
10-49-20 MILEAGE REIMBURSEMENTS	86.18	86.18	750.00	663.82	11.5
10-49-21 BOOKS, SUBSCRIP. & MEMBERSHIPS	2,769.17	2,769.17	3,000.00	230.83	92.3
10-49-23 TRAVEL AND EDUCATION	8,029.42	8,029.42	6,000.00	( 2,029.42)	133.8
10-49-24 POSTAGE	.00	.00	320.00	320.00	.0
10-49-25 NEW EQUIPMENT PURCHASE	5,619.10	5,619.10	9,000.00	3,380.90	62.4
10-49-37 ATTORNEY	30,975.00	30,975.00	33,000.00	2,025.00	93.9
10-49-62 MISCELLANEOUS	10,448.34	10,448.34	15,000.00	4,551.66	69.7
10-49-63 IT SUPPORT & CONTRACTS	21,096.69	21,096.69	24,000.00	2,903.31	87.9
10-49-65 EMP. AWARDS, REC. & EVENTS	10,407.62	10,407.62	11,000.00	592.38	94.6
10-49-66 EDUCATION REIMB. PROGRAM	399.00	399.00	2,000.00	1,601.00	20.0
10-49-67 EMP. BENEFITS & BONUS PROGRAM	.00	.00	13,000.00	13,000.00	.0
10-49-68 WELLNESS PROGRAM	.00	.00	1,000.00	1,000.00	.0
10-49-69 OFFICE SUPPLIES & EXPENSE	4,643.26	4,643.26	5,000.00	356.74	92.9
10-49-70 CELLULAR & RADIO SERV. & EQUIP	8,935.58	8,935.58	12,000.00	3,064.42	74.5
10-49-72 LEGAL ADVERTISING	4,936.63	4,936.63	9,000.00	4,063.37	54.9
10-49-80 UTAH LEAGUE MEMBERSHIP	4,276.56	4,276.56	4,500.00	223.44	95.0
10-49-82 CITY NEWSLETTER	4,305.60	4,305.60	1,750.00	( 2,555.60)	246.0
10-49-83 ECONOMIC DEVELOPMENT	2,900.00	2,900.00	8,000.00	5,100.00	36.3
10-49-85 VOLUNTEERISM PROGRAM	.00	.00	2,000.00	2,000.00	.0
10-49-88 RECORDERS OFFICE	4,009.08	4,009.08	8,000.00	3,990.92	50.1
10-49-89 ELECTIONS	6,212.11	6,212.11	8,000.00	1,787.89	77.7
10-49-90 CITY CELEBRATIONS & EVENTS	72,857.89	72,857.89	63,000.00	( 9,857.89)	115.7
10-49-91 YOUTH COUNCIL	6,497.23	6,497.23	6,000.00	( 497.23)	108.3
10-49-92 MISS WEST POINT PAGEANT	11,107.81	11,107.81	10,750.00	( 357.81)	103.3
10-49-93 SENIOR PROGRAM	2,381.58	2,381.58	2,500.00	118.42	95.3
<b>TOTAL EXECUTIVE</b>	<b>409,204.01</b>	<b>409,204.01</b>	<b>481,078.00</b>	<b>71,873.99</b>	<b>85.1</b>
<u>COMMUNITY DEVELOPMENT</u>					
10-52-11 SALARIES AND WAGES	137,077.26	137,077.26	138,316.00	1,238.74	99.1
10-52-13 EMPLOYEE BENEFITS & RETIREMENT	41,116.74	41,116.74	59,146.00	18,029.26	69.5
10-52-21 BOOKS, SUBSCRIP. & MEMBERSHIPS	823.99	823.99	750.00	( 73.99)	109.9
10-52-23 TRAVEL, EDUCATION & CERTIFICAT	6,051.35	6,051.35	2,500.00	( 3,551.35)	242.1
10-52-25 EQUIPMENT & SUPPLIES	3,991.11	3,991.11	6,500.00	2,508.89	61.4
10-52-51 GIS	600.00	600.00	1,500.00	900.00	40.0
10-52-61 MISCELLANEOUS SUPPLIES	108.07	108.07	500.00	391.93	21.6
10-52-62 CONTRACT PLANNING & INSP SERV	4,098.68	4,098.68	2,000.00	( 2,098.68)	204.9
10-52-63 IT SUPPORT & CONTRACTS	.00	.00	400.00	400.00	.0
10-52-65 STATE BUILDING SURCHARGE	124.93	124.93	1,000.00	875.07	12.5
10-52-68 PLANNING COMM/BOARD OF ADJ.	175.00	175.00	5,000.00	4,825.00	3.5
10-52-69 OFFICE SUPPLIES & EXPENSE	447.23	447.23	500.00	52.77	89.5
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>194,614.36</b>	<b>194,614.36</b>	<b>218,112.00</b>	<b>23,497.64</b>	<b>89.2</b>

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY &amp; EMERGENCY PLAN</u>					
10-54-11	34,831.47	34,831.47	33,866.00	( 965.47)	102.9
10-54-13	3,625.78	3,625.78	3,645.00	19.22	99.5
10-54-15	601.38	601.38	1,000.00	398.62	60.1
10-54-60	26,702.28	26,702.28	24,000.00	( 2,702.28)	111.3
10-54-62	88,135.00	88,135.00	101,400.00	13,265.00	86.9
10-54-65	7,133.25	7,133.25	7,500.00	366.75	95.1
10-54-75	21.22	21.22	4,000.00	3,978.78	.5
TOTAL PUBLIC SAFETY & EMERGENCY PLAN	161,050.38	161,050.38	175,411.00	14,360.62	91.8
<u>PARKS AND CEMETERY</u>					
10-70-11	54,865.74	54,865.74	115,640.00	60,774.26	47.5
10-70-13	5,654.30	5,654.30	12,451.00	6,796.70	45.4
10-70-20	.00	.00	600.00	600.00	.0
10-70-25	9,992.24	9,992.24	14,000.00	4,007.76	71.4
10-70-26	50,249.16	50,249.16	61,600.00	11,350.84	81.6
10-70-29	5,561.37	5,561.37	3,400.00	( 2,161.37)	163.6
10-70-61	4,285.00	4,285.00	1,200.00	( 3,085.00)	357.1
10-70-69	.00	.00	500.00	500.00	.0
10-70-70	3,778.67	3,778.67	4,000.00	221.33	94.5
TOTAL PARKS AND CEMETERY	134,386.48	134,386.48	213,391.00	79,004.52	63.0
<u>RECREATION</u>					
10-71-11	91,580.63	91,580.63	105,577.00	13,996.37	86.7
10-71-13	34,753.28	34,753.28	41,674.00	6,920.72	83.4
10-71-20	434.03	434.03	1,000.00	565.97	43.4
10-71-23	99.77	99.77	.00	( 99.77)	.0
10-71-26	2,402.04	2,402.04	2,300.00	( 102.04)	104.4
10-71-30	199.00	199.00	1,000.00	801.00	19.9
10-71-60	9,317.73	9,317.73	12,000.00	2,682.27	77.7
10-71-67	23,185.52	23,185.52	18,000.00	( 5,185.52)	128.8
10-71-68	35,291.31	35,291.31	32,000.00	( 3,291.31)	110.3
10-71-69	426.72	426.72	250.00	( 176.72)	170.7
10-71-71	22,300.44	22,300.44	18,000.00	( 4,300.44)	123.9
10-71-73	1,150.00	1,150.00	3,000.00	1,850.00	38.3
TOTAL RECREATION	221,140.47	221,140.47	234,801.00	13,660.53	94.2

WEST POINT CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS, CONT. &amp; OTHER USES</u>					
10-90-63 CLASS C TRANS. TO SPECIAL REV.	193,418.78	193,418.78	320,000.00	126,581.22	60.4
10-90-65 TRANS. TO CAPITAL PROJECTS FUN	2,137.34	2,137.34	.00	( 2,137.34)	.0
10-90-70 TRANS. DEBT. SERV. CITY HALL	107,025.00	107,025.00	107,025.00	.00	100.0
10-90-86 TRANSFER TO CAP. PROJ. FUND	.00	.00	800,000.00	800,000.00	.0
TOTAL TRANSFERS, CONT. & OTHER USES	<u>302,581.12</u>	<u>302,581.12</u>	<u>1,227,025.00</u>	<u>924,443.88</u>	<u>24.7</u>
TOTAL FUND EXPENDITURES	<u>1,958,421.28</u>	<u>1,958,421.28</u>	<u>3,156,574.00</u>	<u>1,198,152.72</u>	<u>62.0</u>
NET REVENUE OVER EXPENDITURES	<u>415,187.49</u>	<u>415,187.49</u>	<u>.00</u>	<u>( 415,187.49)</u>	<u>.0</u>

WEST POINT CITY CORPORATION  
BALANCE SHEET  
JUNE 30, 2016

SPECIAL REVENUE FUND

ASSETS

45-1190	CASH - ALLOCATION TO OTHER FUN	1,468,937.97	
45-1411	DUE FROM OTHER GOVT. UNITS	23,962.50	
	TOTAL CURRENT ASSETS		1,492,900.47
	TOTAL ASSETS		1,492,900.47

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
45-2980	UNASSIGNED FUNDS	50,914.81	
45-2990	RESTRICTED FOR CLASS C ROADS	769,012.92	
45-2995	RESTRICTED FOR IMPACT FEES	1,018,235.98	
	REVENUE OVER EXPENDITURES - YTD	( 427,426.84)	
	BALANCE - CURRENT DATE		1,410,736.87
	TOTAL FUND EQUITY		1,410,736.87
	TOTAL LIABILITIES AND EQUITY		1,410,736.87

WEST POINT CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SPECIAL REVENUE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>DEVELOPMENT FEES</u>					
45-30-57 ROAD IMPACT FEES	79,741.96	79,741.96	170,150.00	90,408.04	46.9
45-30-70 PARK AND TRAILS IMPACT FEES	57,140.64	57,140.64	119,000.00	61,859.36	48.0
45-30-75 NORTH DAVIS SEWER IMPACT FEES	166,331.00	166,331.00	163,000.00	( 3,331.00)	102.0
45-30-80 N.D. FIRE IMPACT FEES	14,439.54	14,439.54	14,750.00	310.46	97.9
45-30-90 CLASS C ROAD REVENUE	193,418.78	193,418.78	.00	( 193,418.78)	.0
45-30-99 BEGINNING BALANCE	.00	.00	361,393.00	361,393.00	.0
TOTAL DEVELOPMENT FEES	511,071.92	511,071.92	828,293.00	317,221.08	61.7
<u>OTHER FINANCING SOURCES</u>					
45-33-46 GRANTS (ROAD PROJECTS)	1,499,689.25	1,499,689.25	2,620,769.00	1,121,079.75	57.2
45-33-90 TRANSFER FROM OTHER FUNDS	.00	.00	320,000.00	320,000.00	.0
45-33-93 LOCAL OPTION ROADS	7,744.30	7,744.30	.00	( 7,744.30)	.0
TOTAL OTHER FINANCING SOURCES	1,507,433.55	1,507,433.55	2,940,769.00	1,433,335.45	51.3
TOTAL FUND REVENUE	2,018,505.47	2,018,505.47	3,769,062.00	1,750,556.53	53.6

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SPECIAL REVENUE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPECIAL FUND PROJECTS</u>					
45-51-15 PARKS/TRAILS IMPACT FEE PROJ.	105,107.40	105,107.40	248,355.00	143,247.60	42.3
45-51-71 ROADS/PED. WALKWAYS IMPACT FEE	179,826.84	179,826.84	453,394.00	273,567.16	39.7
45-51-80 N.D. SEWER IMPACT FEES	207,798.18	207,798.18	163,000.00	( 44,798.18)	127.5
45-51-85 N.D. FIRE IMPACT FEES	14,300.86	14,300.86	14,750.00	449.14	97.0
45-51-95 CLASS C ROAD EXPENDITURES	177,920.60	177,920.60	524,688.00	346,767.40	33.9
45-51-97 ROAD & SIDEWALK GRANT PROJECTS	1,760,978.43	1,760,978.43	2,364,875.00	603,896.57	74.5
TOTAL SPECIAL FUND PROJECTS	2,445,932.31	2,445,932.31	3,769,062.00	1,323,129.69	64.9
TOTAL FUND EXPENDITURES	2,445,932.31	2,445,932.31	3,769,062.00	1,323,129.69	64.9
NET REVENUE OVER EXPENDITURES	( 427,426.84)	( 427,426.84)	.00	427,426.84	.0

WEST POINT CITY CORPORATION  
BALANCE SHEET  
JUNE 30, 2016

CAPITAL PROJECTS FUND

ASSETS

48-1190	CASH ALLOCATION TO OTHER FUNDS	1,205,505.86	
	TOTAL CURRENT ASSETS		1,205,505.86
	TOTAL ASSETS		1,205,505.86

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
48-2980	UNASSIGNED FUNDS	65,987.54	
48-2985	COMMITTED TO CAPITAL PROJECTS	1,217,936.95	
	REVENUE OVER EXPENDITURES - YTD	( 3,123.63)	
	BALANCE - CURRENT DATE		1,280,800.86
	TOTAL FUND EQUITY		1,280,800.86
	TOTAL LIABILITIES AND EQUITY		1,280,800.86

WEST POINT CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
48-30-30 MISC. FEES FROM DEVELOPER	23,324.99	23,324.99	23,325.00	.01	100.0
48-30-39 MISC. REVENUE	134,000.00	134,000.00	.00	( 134,000.00)	.0
48-30-45 CEMETERY PERMIT & PERPET. CARE	37,725.00	37,725.00	161,750.74	124,025.74	23.3
48-30-90 BEGINNING BALANCE	.00	.00	281,951.00	281,951.00	.0
TOTAL REVENUE	195,049.99	195,049.99	467,026.74	271,976.75	41.8
<u>OTHER FINANCING SOURCES</u>					
48-33-10 TRANSFER FROM GENERAL FUND	2,137.34	2,137.34	800,000.00	797,862.66	.3
TOTAL OTHER FINANCING SOURCES	2,137.34	2,137.34	800,000.00	797,862.66	.3
TOTAL FUND REVENUE	197,187.33	197,187.33	1,267,026.74	1,069,839.41	15.6

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAP. PROJ. FUND FINANCING USES</u>					
48-51-15 BUILDINGS	10,564.24	10,564.24	34,117.00	23,552.76	31.0
48-51-20 ROAD PROJECTS	112,494.46	112,494.46	345,740.00	233,245.54	32.5
48-51-25 PARK IMPROVEMENT PROJECTS	15,542.40	15,542.40	483,671.00	468,128.60	3.2
48-51-28 MILITARY MEMORIAL PROJECTS	7,008.61	7,008.61	7,035.00	26.39	99.6
48-51-43 CAPITAL EQUIPMENT REPLACEMENT	25,183.73	25,183.73	26,091.00	907.27	96.5
48-51-44 VEHICLE REPLACEMENT	29,461.27	29,461.27	48,622.00	19,160.73	60.6
48-51-53 5 YEAR CIP	.00	.00	160,000.00	160,000.00	.0
48-51-70 CEMETERY PERPETUAL CARE	56.25	56.25	161,750.74	161,694.49	.0
TOTAL CAP. PROJ. FUND FINANCING USES	<u>200,310.96</u>	<u>200,310.96</u>	<u>1,267,026.74</u>	<u>1,066,715.78</u>	<u>15.8</u>
TOTAL FUND EXPENDITURES	<u>200,310.96</u>	<u>200,310.96</u>	<u>1,267,026.74</u>	<u>1,066,715.78</u>	<u>15.8</u>
NET REVENUE OVER EXPENDITURES	<u>( 3,123.63)</u>	<u>( 3,123.63)</u>	<u>.00</u>	<u>3,123.63</u>	<u>.0</u>

WEST POINT CITY CORPORATION

BALANCE SHEET

JUNE 30, 2016

WASTE FUND

ASSETS

51-1075	UTILITY CASH CLEARING	(	5,293.90)	
51-1140	RETURNED CHECKS	(	47.97)	
51-1190	CASH-ALLOCATION FROM GEN.FUND		949,520.59	
51-1311	WASTE ACCOUNTS RECEIVABLE		157,008.18	
51-1312	ALLOWANCE FOR BAD DEBTS	(	6,344.50)	
51-1313	CONTRACTS RECEIVABLE		107.88	
51-1501	NET PENSION ASSET		131.00	
51-1502	DEFERRED OUTFLOWS - PENSION		11,214.00	

TOTAL CURRENT ASSETS 1,106,295.28

PROPERTY AND EQUIPMENT

51-1631	IMPROVEMENTS OTHER THAN BLDGS.		3,263,564.14	
51-1651	MACHINERY AND EQUIPMENT		307,901.50	
51-1690	ACCUMULATED DEPRECIATION	(	1,307,641.44)	

TOTAL PROPERTY AND EQUIPMENT 2,263,824.20

TOTAL ASSETS 3,370,119.48

LIABILITIES AND EQUITY

LIABILITIES

51-2140	CUSTOMER DEPOSITS PAYABLE		62,535.00	
51-2141	COMPENSATED ABSENCES PAYABLE		15,285.49	
51-2201	NET PENSION LIABILITY		48,664.00	
51-2202	DEFERRED INFLOWS - PENSION		6,408.00	

TOTAL LIABILITIES 132,892.49

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

51-2980	BEGINNING OF YEAR	2,989,523.54		
51-2995	RESTRICTED - SEWER IMPACT FEES	129,288.22		
	REVENUE OVER EXPENDITURES - YTD	93,960.73		

BALANCE - CURRENT DATE 3,212,772.49

TOTAL FUND EQUITY 3,212,772.49

TOTAL LIABILITIES AND EQUITY 3,345,664.98

WEST POINT CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WASTE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-17 PENALTIES	24,357.00	24,357.00	20,000.00	( 4,357.00)	121.8
51-37-26 SEWER FEES	795,731.88	795,731.88	780,000.00	( 15,731.88)	102.0
51-37-50 GARBAGE COLLECTION FEES	476,355.24	476,355.24	462,500.00	( 13,855.24)	103.0
51-37-60 GREENWASTE COLLECTION FEES	100,228.20	100,228.20	95,000.00	( 5,228.20)	105.5
51-37-70 RECYCLE COLLECTION FEES	104,946.13	104,946.13	90,000.00	( 14,946.13)	116.6
TOTAL OPERATING REVENUE	1,501,618.45	1,501,618.45	1,447,500.00	( 54,118.45)	103.7
<u>OTHER FINANCING SOURCES</u>					
51-38-05 SEWER IMPACT FEES	7,775.32	7,775.32	12,100.00	4,324.68	64.3
51-38-15 CAN PURCHASE	4,080.00	4,080.00	7,000.00	2,920.00	58.3
51-38-80 INTEREST EARNINGS	.00	.00	500.00	500.00	.0
51-38-90 MISCELLANEOUS	453.44	453.44	.00	( 453.44)	.0
51-38-99 PENSION	.00	.00	20,000.00	20,000.00	.0
TOTAL OTHER FINANCING SOURCES	12,308.76	12,308.76	39,600.00	27,291.24	31.1
<u>TRANSFERS</u>					
51-39-95 BEGINNING FUND BALANCE	.00	.00	256,323.00	256,323.00	.0
51-39-96 SEWER IMPACT FEE BALANCE	.00	.00	9,015.00	9,015.00	.0
TOTAL TRANSFERS	.00	.00	265,338.00	265,338.00	.0
TOTAL FUND REVENUE	1,513,927.21	1,513,927.21	1,752,438.00	238,510.79	86.4

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WASTE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRIMARY OPERATING EXPENSES</u>					
51-81-11 SALARIES AND WAGES	129,657.57	129,657.57	141,687.00	12,029.43	91.5
51-81-13 BENEFITS AND BONUS	64,652.40	64,652.40	87,042.00	22,389.60	74.3
51-81-15 ON CALL PAY	7,280.00	7,280.00	8,500.00	1,220.00	85.7
51-81-27 LIFT STATION PUMPS	1,168.63	1,168.63	2,400.00	1,231.37	48.7
51-81-45 GARBAGE COLLECTION	280,044.15	280,044.15	276,000.00	( 4,044.15)	101.5
51-81-46 BURN PLANT	260,506.20	260,506.20	257,020.00	( 3,486.20)	101.4
51-81-49 SEWER COLLECTION AND DISPOSAL	509,705.14	509,705.14	550,422.00	40,716.86	92.6
51-81-55 SEWER MAINTENANCE AND REPAIR	22,767.40	22,767.40	30,000.00	7,232.60	75.9
51-81-63 IT SUPPORT & CONTRACTS	13,251.89	13,251.89	16,925.00	3,673.11	78.3
51-81-65 UTILITY REFUNDS	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL PRIMARY OPERATING EXPENSES</b>	<b>1,289,033.38</b>	<b>1,289,033.38</b>	<b>1,371,496.00</b>	<b>82,462.62</b>	<b>94.0</b>
<u>MATERIALS AND SUPPLIES</u>					
51-82-24 UTILITY BILLS - POSTAGE/EQUIP.	8,714.10	8,714.10	11,000.00	2,285.90	79.2
51-82-47 CAN PURCHASE	4,325.00	4,325.00	4,500.00	175.00	96.1
51-82-60 TRAVEL AND EDUCATION	1,549.96	1,549.96	1,500.00	( 49.96)	103.3
51-82-61 MISC. SUPPLIES & DEPOSIT SLIPS	150.20	150.20	1,000.00	849.80	15.0
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>14,739.26</b>	<b>14,739.26</b>	<b>18,000.00</b>	<b>3,260.74</b>	<b>81.9</b>
<u>WASTE - OTHER EXPENSES</u>					
51-84-05 SEWER IMPACT FEE PROJECTS	.00	.00	21,115.00	21,115.00	.0
51-84-20 RISK MANAGEMENT	7,016.99	7,016.99	15,000.00	7,983.01	46.8
51-84-30 DEPRECIATION	63,750.00	63,750.00	85,000.00	21,250.00	75.0
51-84-35 CREDIT CARD PROCESSING FEES	6,459.64	6,459.64	5,775.00	( 684.64)	111.9
51-84-44 VEHICLE REPLACEMENT	3,468.55	3,468.55	4,052.00	583.45	85.6
51-84-81 IT	.00	.00	4,000.00	4,000.00	.0
51-84-83 CAPITAL IMPROVEMENTS	30,452.91	30,452.91	199,000.00	168,547.09	15.3
51-84-84 BLUE STAKES	1,536.61	1,536.61	1,000.00	( 536.61)	153.7
51-84-90 FLEET	3,509.14	3,509.14	8,000.00	4,490.86	43.9
<b>TOTAL WASTE - OTHER EXPENSES</b>	<b>116,193.84</b>	<b>116,193.84</b>	<b>342,942.00</b>	<b>226,748.16</b>	<b>33.9</b>
<u>TRANSFERS &amp; CONTINGENCIES</u>					
51-90-99 PENSION	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL TRANSFERS &amp; CONTINGENCIES</b>	<b>.00</b>	<b>.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>1,419,966.48</b>	<b>1,419,966.48</b>	<b>1,752,438.00</b>	<b>332,471.52</b>	<b>81.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>93,960.73</b>	<b>93,960.73</b>	<b>.00</b>	<b>( 93,960.73)</b>	<b>.0</b>

WEST POINT CITY CORPORATION

BALANCE SHEET

JUNE 30, 2016

WATER FUND

ASSETS

55-1190	CASH-ALLOCATION FROM GEN. FUND	1,535,992.87	
55-1311	WATER ACCOUNTS RECEIVABLE	122,292.84	
55-1313	CONTRACTS RECEIVABLE	179.78	
55-1501	NET PENSION ASSET	135.00	
55-1502	DEFERRED OUTFLOWS - PENSION	11,564.00	
	TOTAL CURRENT ASSETS		1,670,164.49

PROPERTY AND EQUIPMENT

55-1611	LAND	55,500.00	
55-1621	BUILDINGS	60,000.00	
55-1631	IMPROVEMST.OTHER THAN BLDGS.	3,362,933.61	
55-1651	MACHINERY & EQUIPMENT	153,126.23	
55-1690	ACCUMULATED DEPRECIATION	( 797,190.10)	
	TOTAL PROPERTY AND EQUIPMENT		2,834,369.74
	TOTAL ASSETS		4,504,534.23

LIABILITIES AND EQUITY

LIABILITIES

55-2140	CUSTOMER DEPOSITS PAYABLE	72,838.69	
55-2141	COMPENSATED ABSENCES PAYABLE	15,285.49	
55-2201	NET PENSION LIABILITY	50,182.00	
55-2202	DEFERRED INFLOWS - PENSION	6,608.00	
	TOTAL LIABILITIES		144,914.18

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
55-2980	BEGINNING OF YEAR	3,984,227.88	
55-2995	RESTRICTED - WATER IMPACT FEES	177,361.37	
	REVENUE OVER EXPENDITURES - YTD	195,360.54	
	BALANCE - CURRENT DATE	4,356,949.79	
	TOTAL FUND EQUITY		4,356,949.79
	TOTAL LIABILITIES AND EQUITY		4,501,863.97

WEST POINT CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
55-37-11 METERED WATER SALES	717,402.73	717,402.73	680,000.00	( 37,402.73)	105.5
55-37-13 SECONDARY WATER SALES	784,268.14	784,268.14	775,000.00	( 9,268.14)	101.2
55-37-14 CONNECTION FEES - WATER	8,700.00	8,700.00	15,000.00	6,300.00	58.0
55-37-17 PENALTIES	14,832.10	14,832.10	12,600.00	( 2,232.10)	117.7
<b>TOTAL OPERATING REVENUE</b>	<b>1,525,202.97</b>	<b>1,525,202.97</b>	<b>1,482,600.00</b>	<b>( 42,602.97)</b>	<b>102.9</b>
<u>OTHER FINANCING SOURCES</u>					
55-38-05 WATER IMPACT FEES	12,589.00	12,589.00	24,350.00	11,761.00	51.7
55-38-55 MISCELLANEOUS REVENUE	467.13	467.13	.00	( 467.13)	.0
55-38-95 FUND RESERVES	.00	.00	349,869.00	349,869.00	.0
55-38-96 WATER IMPACT FEE BALANCE	.00	.00	27,940.00	27,940.00	.0
55-38-99 PENSION	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>13,056.13</b>	<b>13,056.13</b>	<b>422,159.00</b>	<b>409,102.87</b>	<b>3.1</b>
<b>TOTAL FUND REVENUE</b>	<b>1,538,259.10</b>	<b>1,538,259.10</b>	<b>1,904,759.00</b>	<b>366,499.90</b>	<b>80.8</b>

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRIMARY OPERATING EXPENSES</u>					
55-81-11 SALARIES AND WAGES	148,772.69	148,772.69	163,821.00	15,048.31	90.8
55-81-13 BENEFITS AND BONUS	72,094.03	72,094.03	101,568.00	29,473.97	71.0
55-81-28 WELLS & WATER TANK POWER	8,788.93	8,788.93	11,500.00	2,711.07	76.4
55-81-35 HOOPER WATER DISTRICT	1,710.00	1,710.00	1,500.00	( 210.00)	114.0
55-81-41 WATER MAINTENANCE	17,279.94	17,279.94	18,000.00	720.06	96.0
55-81-42 WATER SAMPLE TESTING	4,734.00	4,734.00	5,000.00	266.00	94.7
55-81-43 SECONDARY WATER	752,629.86	752,629.86	764,000.00	11,370.14	98.5
55-81-45 REGISTRATION & OTHER EXPENSES	100.00	100.00	1,000.00	900.00	10.0
55-81-60 TRAVEL AND EDUCATION	3,217.18	3,217.18	4,140.00	922.82	77.7
55-81-63 IT SUPPORT & CONTRACTS	10,590.92	10,590.92	19,100.00	8,509.08	55.5
<b>TOTAL PRIMARY OPERATING EXPENSES</b>	<b>1,019,917.55</b>	<b>1,019,917.55</b>	<b>1,089,629.00</b>	<b>69,711.45</b>	<b>93.6</b>
<u>WATER - MATERIALS AND SUPPLIES</u>					
55-82-24 UTILITY BILLS - POSTAGE/EQUIP	9,250.01	9,250.01	8,250.00	( 1,000.01)	112.1
55-82-47 MISC. SUPPLIES & DEPOSIT SLIPS	250.20	250.20	750.00	499.80	33.4
55-82-50 WATER METERS	61,147.48	61,147.48	65,000.00	3,852.52	94.1
<b>TOTAL WATER - MATERIALS AND SUPPLIES</b>	<b>70,647.69</b>	<b>70,647.69</b>	<b>74,000.00</b>	<b>3,352.31</b>	<b>95.5</b>
<u>WATER - OTHER EXPENSES</u>					
55-84-05 WATER SYSTEM IMPACT FEE PROJ.	.00	.00	52,290.00	52,290.00	.0
55-84-20 RISK MANAGEMENT	6,549.19	6,549.19	19,000.00	12,450.81	34.5
55-84-30 DEPRECIATION	56,250.00	56,250.00	75,000.00	18,750.00	75.0
55-84-33 CAPITAL PROJECTS & EXPENDITURE	36,659.15	36,659.15	379,800.00	343,140.85	9.7
55-84-35 CREDIT CARD PROCESSING FEES	6,683.66	6,683.66	7,488.00	804.34	89.3
55-84-40 WATER PURCHASE - WEBER BASIN	135,949.00	135,949.00	145,000.00	9,051.00	93.8
55-84-44 VEHICLE REPLACEMENT	3,468.55	3,468.55	4,052.00	583.45	85.6
55-84-82 BLUE STAKES	632.77	632.77	1,500.00	867.23	42.2
55-84-83 IT	.00	.00	2,000.00	2,000.00	.0
55-84-85 ENGINEERING STUDIES & PLANNING	.00	.00	20,000.00	20,000.00	.0
55-84-90 FLEET	6,141.00	6,141.00	15,000.00	8,859.00	40.9
<b>TOTAL WATER - OTHER EXPENSES</b>	<b>252,333.32</b>	<b>252,333.32</b>	<b>721,130.00</b>	<b>468,796.68</b>	<b>35.0</b>
<u>TRANSFERS &amp; CONTINGENCIES</u>					
55-90-99 PENSION	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL TRANSFERS &amp; CONTINGENCIES</b>	<b>.00</b>	<b>.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>1,342,898.56</b>	<b>1,342,898.56</b>	<b>1,904,759.00</b>	<b>561,860.44</b>	<b>70.5</b>

WEST POINT CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	195,360.54	195,360.54	.00	( 195,360.54)	.0

WEST POINT CITY CORPORATION  
BALANCE SHEET  
JUNE 30, 2016

STORM WATER UTILITY FUND

ASSETS

58-1190	CASH-ALLOCATION FROM GEN. FUND	1,285,301.24	
58-1311	STORM WATER ACCTS. RECEIVABLE	17,572.24	
58-1313	CONTRACTS RECEIVABLE	15.14	
58-1501	NET PENSION ASSET	63.00	
58-1502	DEFERRED OUTFLOWS - PENSION	5,439.00	
	TOTAL CURRENT ASSETS		1,308,390.62

PROPERTY AND EQUIPMENT

58-1611	LAND	102,540.00	
58-1631	IMPROVEMST.OTHER THAN BLDGS.	3,180,414.78	
58-1651	MACHINERY AND EQUIPMENT	14,770.47	
58-1690	ACCUMULATED DEPRECIATION	( 509,519.46)	
	TOTAL PROPERTY AND EQUIPMENT		2,788,205.79

	TOTAL ASSETS		4,096,596.41
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LIABILITIES AND EQUITY

LIABILITIES

58-2141	COMPENSATED ABSENCES PAYABLE	5,934.40	
58-2201	NET PENSION LIABILITY	23,605.00	
58-2202	DEFERRED INFLOWS - PENSION	3,108.00	
	TOTAL LIABILITIES		32,647.40

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
58-2980	BEGINNING OF YEAR	3,499,451.89	
58-2995	RESTRICTED-STORM WTR IMPT FEES	539,837.82	
	REVENUE OVER EXPENDITURES - YTD	24,586.02	
	BALANCE - CURRENT DATE		4,063,875.73
	TOTAL FUND EQUITY		4,063,875.73
	TOTAL LIABILITIES AND EQUITY		4,096,523.13

WEST POINT CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

STORM WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
58-37-11 STORM SYS. MAINT. & CONST. FEE	173,919.89	173,919.89	160,000.00	( 13,919.89)	108.7
58-37-13 MISCELLANEOUS REVENUE	151.15	151.15	.00	( 151.15)	.0
58-37-17 PENALTIES	1,717.97	1,717.97	8,400.00	6,682.03	20.5
58-37-90 FUND BALANCE	.00	.00	456,200.00	456,200.00	.0
58-37-91 STORM WATER IMPACT FEE BALANCE	.00	.00	82,185.00	82,185.00	.0
TOTAL OPERATING REVENUE	175,789.01	175,789.01	706,785.00	530,995.99	24.9
<u>OTHER FINANCING SOURCES</u>					
58-38-05 STORM WATER IMPACT FEES	33,979.15	33,979.15	52,550.00	18,570.85	64.7
58-38-99 PENSION	.00	.00	20,000.00	20,000.00	.0
TOTAL OTHER FINANCING SOURCES	33,979.15	33,979.15	72,550.00	38,570.85	46.8
TOTAL FUND REVENUE	209,768.16	209,768.16	779,335.00	569,566.84	26.9

WEST POINT CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

STORM WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRIMARY OPERATING EXPENSES</u>					
58-81-11 SALARIES AND WAGES	51,979.08	51,979.08	55,189.00	3,209.92	94.2
58-81-13 BENEFITS	23,186.03	23,186.03	32,093.00	8,906.97	72.3
58-81-27 STORM SYS. MAINT. & REPAIR	6,357.13	6,357.13	11,000.00	4,642.87	57.8
58-81-28 CONSTRUCTION	.00	.00	10,000.00	10,000.00	.0
58-81-34 CREDIT CARD FEES	4,149.08	4,149.08	3,872.00	( 277.08)	107.2
58-81-40 SWEEPING & PREVENTATIVE CARE	7,941.19	7,941.19	12,000.00	4,058.81	66.2
58-81-42 STRM SYS MAINT & PHS II COMP.	1,815.00	1,815.00	2,500.00	685.00	72.6
58-81-43 SECONDARY WATER	2,674.81	2,674.81	5,000.00	2,325.19	53.5
TOTAL PRIMARY OPERATING EXPENSES	98,102.32	98,102.32	131,654.00	33,551.68	74.5
<u>STORM WTR UTILITY - OTHER EXP.</u>					
58-84-05 STORM SYSTEM IMPACT FEE PROJ.	.00	.00	134,735.00	134,735.00	.0
58-84-20 RISK MANAGEMENT	2,338.98	2,338.98	6,000.00	3,661.02	39.0
58-84-30 DEPRECIATION	48,000.00	48,000.00	64,000.00	16,000.00	75.0
58-84-44 VEHICLE REPLACEMENT	3,464.53	3,464.53	4,052.00	587.47	85.5
58-84-83 CAPITAL PROJECTS	32,399.02	32,399.02	418,894.00	386,494.98	7.7
58-84-90 FLEET EXPENSE	877.29	877.29	.00	( 877.29)	.0
TOTAL STORM WTR UTILITY - OTHER EXP.	87,079.82	87,079.82	627,681.00	540,601.18	13.9
<u>DEPARTMENT 90</u>					
58-90-99 PENSION	.00	.00	20,000.00	20,000.00	.0
TOTAL DEPARTMENT 90	.00	.00	20,000.00	20,000.00	.0
TOTAL FUND EXPENDITURES	185,182.14	185,182.14	779,335.00	594,152.86	23.8
NET REVENUE OVER EXPENDITURES	24,586.02	24,586.02	.00	( 24,586.02)	.0

WEST POINT CITY CORPORATION

BALANCE SHEET

JUNE 30, 2016

DEBT SERVICE

ASSETS

70-1190	CASH ALLOCATION TO OTHER FUNDS		7,691.91	
	TOTAL CURRENT ASSETS			7,691.91
	TOTAL ASSETS			7,691.91

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
70-2980	UNASSIGNED FUNDS	(	29,718.44)	
70-2990	RESTRICTED FOR DEBT SERVICE		139,136.45	
	REVENUE OVER EXPENDITURES - YTD	(	101,726.10)	
	BALANCE - CURRENT DATE			7,691.91
	TOTAL FUND EQUITY			7,691.91
	TOTAL LIABILITIES AND EQUITY			7,691.91

WEST POINT CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
70-36-10 INTEREST EARNINGS	192.37	192.37	.00	( 192.37)	.0
TOTAL MISCELLANEOUS REVENUE	192.37	192.37	.00	( 192.37)	.0
<u>TRANSFERS AND CONTRIBUTIONS</u>					
70-39-20 GENERAL FUND TRANSFER	107,025.00	107,025.00	107,025.00	.00	100.0
TOTAL TRANSFERS AND CONTRIBUTIONS	107,025.00	107,025.00	107,025.00	.00	100.0
TOTAL FUND REVENUE	107,217.37	107,217.37	107,025.00	( 192.37)	100.2

WEST POINT CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUNDING USES</u>					
70-84-10 DEBT SERVICE - CITY HALL	190,000.00	190,000.00	94,109.00	( 95,891.00)	201.9
70-84-15 INTEREST ON BONDS	18,943.47	18,943.47	12,916.00	( 6,027.47)	146.7
TOTAL FUNDING USES	<u>208,943.47</u>	<u>208,943.47</u>	<u>107,025.00</u>	<u>( 101,918.47)</u>	<u>195.2</u>
TOTAL FUND EXPENDITURES	<u>208,943.47</u>	<u>208,943.47</u>	<u>107,025.00</u>	<u>( 101,918.47)</u>	<u>195.2</u>
NET REVENUE OVER EXPENDITURES	<u>( 101,726.10)</u>	<u>( 101,726.10)</u>	<u>.00</u>	<u>101,726.10</u>	<u>.0</u>

WEST POINT CITY CORPORATION

BALANCE SHEET

JUNE 30, 2016

CDRA FUND

ASSETS

85-1190	CASH ALLOCATION TO OTHER FUNDS	1,139,403.86	
	TOTAL CURRENT ASSETS		1,139,403.86
	TOTAL ASSETS		1,139,403.86

LIABILITIES AND EQUITY

LIABILITIES

85-2421	DUE TO OTHER FUNDS	20,000.00	
	TOTAL LIABILITIES		20,000.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
85-2980	UNASSIGNED FUNDS	( 16,463.89)	
	REVENUE OVER EXPENDITURES - YTD	1,135,795.63	
	BALANCE - CURRENT DATE	1,119,331.74	
	TOTAL FUND EQUITY		1,119,331.74
	TOTAL LIABILITIES AND EQUITY		1,139,331.74

WEST POINT CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2016

CDRA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
85-31-08 INTERFUND LOAN	1,136,000.00	1,136,000.00	20,000.00	( 1,116,000.00)	5680.0
85-31-09 PROCEEDS FROM LONG-TERM DEBT	.00	.00	1,200,000.00	1,200,000.00	.0
TOTAL REVENUE	1,136,000.00	1,136,000.00	1,220,000.00	84,000.00	93.1
TOTAL FUND REVENUE	1,136,000.00	1,136,000.00	1,220,000.00	84,000.00	93.1

WEST POINT CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

CDRA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
85-44-62 PROJECT EXPENSES	.00	.00	1,200,000.00	1,200,000.00	.0
85-44-63 ADMINISTRATION	204.37	204.37	20,000.00	19,795.63	1.0
TOTAL EXPENDITURES	204.37	204.37	1,220,000.00	1,219,795.63	.0
TOTAL FUND EXPENDITURES	204.37	204.37	1,220,000.00	1,219,795.63	.0
NET REVENUE OVER EXPENDITURES	1,135,795.63	1,135,795.63	.00	( 1,135,795.63)	.0

WEST POINT CITY CORPORATION  
BALANCE SHEET  
JUNE 30, 2016

GENERAL FIXED ASSETS

ASSETS

PROPERTY AND EQUIPMENT

91-1611	LAND	3,909,351.70	
91-1612	INFRASTRUTURE	11,617,967.24	
91-1621	BUILDINGS	2,158,604.66	
91-1631	IMPROVMNTS OTHER THAN BLDGS.	2,013,750.43	
91-1641	OFFICE FURNITURE AND EQUIPMENT	72,662.97	
91-1651	MACHINERY AND EQUIPMENT	461,017.42	
91-1661	AUTOMOBILES AND TRUCKS	697,505.18	
91-1750	ACCUMULATED DEPRECIATION	( 3,798,053.44)	
	TOTAL PROPERTY AND EQUIPMENT		<u>17,132,806.16</u>
	TOTAL ASSETS		<u><u>17,132,806.16</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-2980	BEGINNING OF YEAR	<u>17,132,806.16</u>	
	BALANCE - CURRENT DATE	<u>17,132,806.16</u>	
	TOTAL FUND EQUITY		<u>17,132,806.16</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>17,132,806.16</u></u>

WEST POINT CITY CORPORATION

BALANCE SHEET

JUNE 30, 2016

FUND 92

LIABILITIES AND EQUITY

LIABILITIES

92-2000	LONG TERM DEBT ACCOUNT GROUP	696,000.00	
92-2141	COMPENSATED ABSCENCES PAYABLE	53,048.66	
		<u>                    </u>	
	TOTAL LIABILITIES		749,048.66

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
92-2980	AMT TO BE PROVIDED FOR LT DEBT	( 749,048.66)	
		<u>                    </u>	
	BALANCE - CURRENT DATE	( 749,048.66)	
		<u>                    </u>	
	TOTAL FUND EQUITY		( 749,048.66)
			<u>                    </u>
	TOTAL LIABILITIES AND EQUITY		<u>                    </u> <u>                    </u>

# City Council Staff Report

**Subject:** Torroweap Subdivision  
**Author:** Boyd Davis  
**Department:** Community Development  
**Date:** August 16, 2016

---

## **Background**

We have received plans for the Torroweap Subdivision located at 4300 W 1300 N. This property was recently rezoned. The plans have not yet been reviewed nor have they been approved by the Planning Commission, but we would like to present this to the Council for your information.

## **Analysis**

The subdivision consists of 12 lots on a cul-de-sac that is approximately 600 ft. long. They are proposing a shallow land drain that may allow for some shallow basements, which still needs to be reviewed.

The Planning Commission will review the subdivision at their next meeting. It is likely that this will be presented to the City Council in September.

## **Recommendation**

No action required. This is for discussion only.

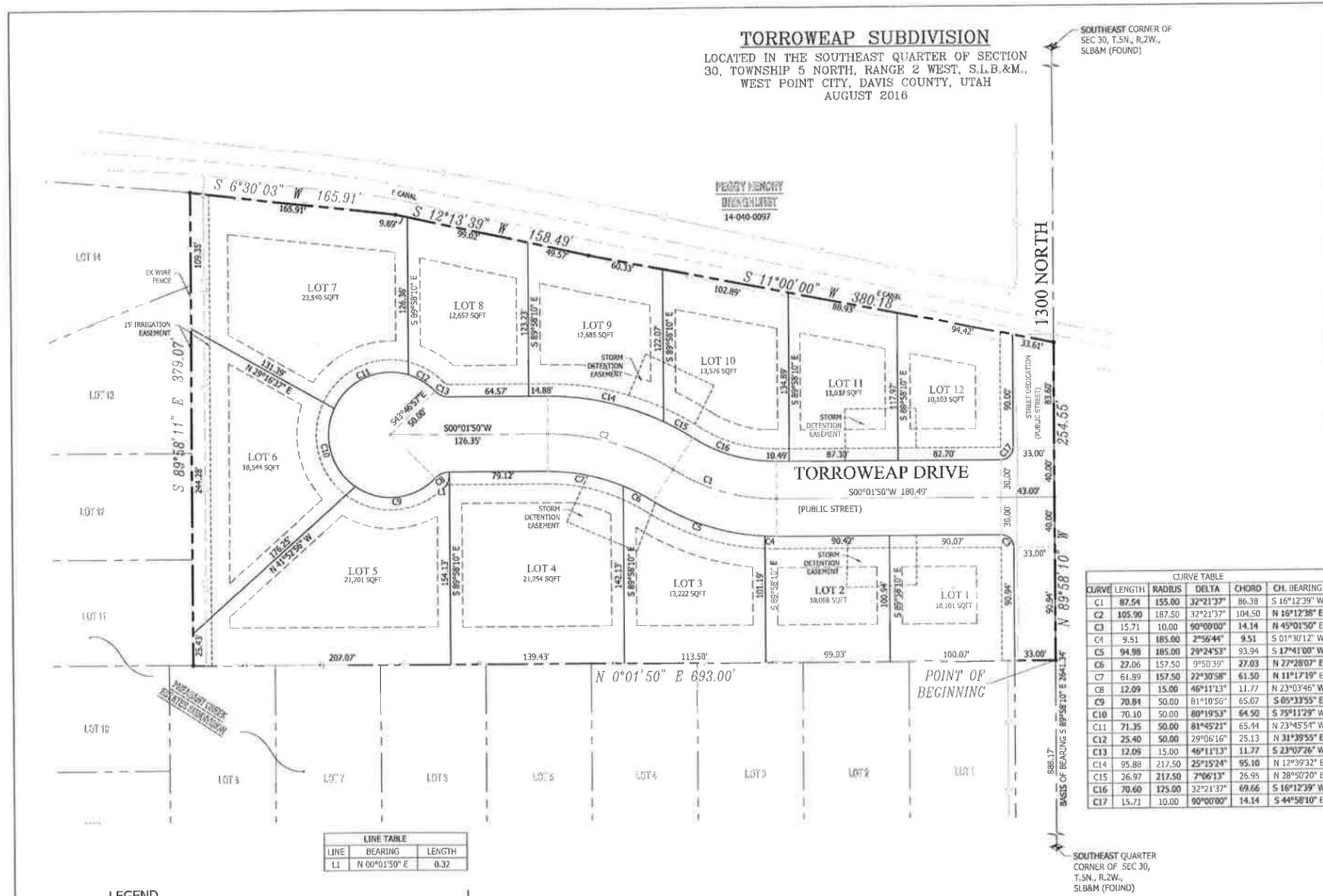
## **Significant Impacts**

None

## **Attachments**

Plat

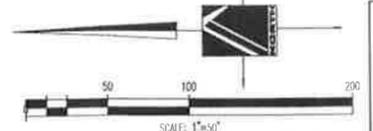
**TORROWEAP SUBDIVISION**  
 LOCATED IN THE SOUTHEAST QUARTER OF SECTION  
 30, TOWNSHIP 5 NORTH, RANGE 2 WEST, S.L.B.&M.,  
 WEST POINT CITY, DAVIS COUNTY, UTAH  
 AUGUST 2016



CURVE	LENGTH	RADIUS	DELTA	CHORD	CHL BEARING
C1	87.54	155.00	32°21'37"	86.38	S 16°12'39" W
C2	105.00	187.50	32°21'37"	104.50	N 16°12'38" E
C3	15.71	10.00	90°00'00"	14.14	N 45°01'50" E
C4	9.51	185.00	2°56'44"	9.51	S 01°30'12" W
C5	94.98	165.00	29°24'53"	93.94	S 17°41'00" W
C6	27.06	157.50	9°50'39"	27.03	N 27°28'07" E
C7	61.89	157.50	22°30'58"	61.50	N 11°17'19" E
C8	12.09	15.00	46°11'13"	11.77	N 23°03'46" W
C9	70.84	50.00	81°10'56"	65.07	S 05°33'55" E
C10	70.10	50.00	80°19'53"	64.50	S 75°11'29" W
C11	71.35	50.00	81°45'21"	65.44	N 23°45'54" W
C12	25.40	50.00	29°06'16"	25.13	N 31°39'55" E
C13	12.09	15.00	46°11'13"	11.77	S 23°07'26" W
C14	95.88	217.50	25°15'24"	95.10	N 12°39'32" E
C15	26.97	217.50	7°06'13"	26.95	N 28°59'20" E
C16	70.60	125.00	32°21'37"	69.66	S 16°12'39" W
C17	15.71	10.00	90°00'00"	14.14	S 44°58'10" E

LINE	BEARING	LENGTH
L1	N 00°01'50" E	0.32

- LEGEND**
- PROPERTY LINE
  - LOT LINE
  - CENTER / SECTION LINE
  - STREET RIGHT-OF-WAY LINE
  - - - EASEMENT LINE
  - - - ADJACENT PROPERTY LINE
  - ⊕ SECTION CORNER
  - PU&DE PUBLIC UTILITY & DRAINAGE EASEMENT
  - SET 5/8" REBAR WITH AN ORANGE PLASTIC CAP, OR NAIL & WASHER STAMPED PINNACLE ENG. & LAND SURV.
  - N/R NON-RADIAL
  - ⊕ CENTERLINE MONUMENT



**CENTURYLINK**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY A REPRESENTATIVE OF QWEST COMMUNICATIONS.

QWEST COMMUNICATIONS REPRESENTATIVE

**QUESTAR GAS COMPANY**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY A REPRESENTATIVE OF QUESTAR GAS COMPANY.

QUESTAR GAS COMPANY REPRESENTATIVE

**ROCKY MOUNTAIN POWER**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY A REPRESENTATIVE OF ROCKY MOUNTAIN POWER.

ROCKY MOUNTAIN POWER REPRESENTATIVE

**APPROVAL AS TO FORM**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY THE WEST POINT CITY ATTORNEY.

WEST POINT CITY ATTORNEY

**PLANNING COMMISSION APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY THE WEST POINT CITY PLANNING COMMISSION.

WEST POINT CITY PLANNING COMMISSION

**CITY ENGINEER'S APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY THE WEST POINT CITY ENGINEER.

WEST POINT CITY ENGINEER

**CITY COUNCIL APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY THE WEST POINT CITY COUNCIL.

ATTEST:

WEST POINT CITY RECORDER      WEST POINT CITY MAYOR

**SURVEYOR'S CERTIFICATE**

I, STEPHEN J. FACKRELL DO HEREBY CERTIFY THAT I AM A LICENSED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 191517 AS PRESCRIBED UNDER LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, HEREAFTER TO BE KNOWN AS: TORROWEAP AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN ON THIS PLAT. I FURTHER CERTIFY THAT ALL LOTS MEET FRONTAGE WIDTH AND AREA REQUIREMENTS OF THE APPLICABLE ZONING ORDINANCES.

**BOUNDARY DESCRIPTION**

BEGINNING AT A POINT ON THE SOUTH LINE OF SECTION 30, TOWNSHIP 5 NORTH, RANGE 2 WEST, SALT LAKE BASE & MERIDIAN, SAID POINT OF BEGINNING BEING LOCATED SOUTH 89°58'10" EAST 886.17 FEET ALONG SECTION LINE FROM THE SOUTH QUARTER OF SAID SECTION 30, AND RUNNING THENCE NORTH 00°01'50" EAST 693.00 FEET; THENCE SOUTH 89°58'11" EAST 379.07 FEET; THENCE SOUTH 06°30'03" WEST 165.91 FEET; THENCE SOUTH 12°13'39" WEST 158.49 FEET; THENCE SOUTH 11°00'00" WEST 380.18 FEET TO THE SOUTH LINE OF SAID SECTION 30; THENCE NORTH 89°58'10" WEST ALONG SAID SECTION LINE 254.55 FEET TO THE POINT OF BEGINNING.

CONTAINING: 222,689 SQ FT. (5.11 ACRES)

DATE \_\_\_\_\_ STEPHEN J. FACKRELL  
 LICENSE NO. 191517

**OWNER'S DEDICATION**

We the undersigned owner(s) of the herein described tract of land, do hereby set apart and subdivide the same into lots, parcels, and public streets as shown hereon and name said tract, **TORROWEAP SUBDIVISION** and do hereby grant and dedicate a perpetual right and easement over, upon and under the lands designated hereof as public utility and drainage easements, the same to be used for the installation maintenance and operation of public utility service line, storm drainage facilities, irrigation canals or for the perpetual preservation of water channels in their natural state whichever is applicable as may be authorized by the governing authority, with no buildings or structures being erected within such easements. And also grant and dedicate unto all owners of lots upon which private utility easements as shown hereon, for the purpose of perpetual maintenance and operation.

In witness whereof \_\_\_\_\_ have hereunto set \_\_\_\_\_ this day of \_\_\_\_\_ A.D., 20\_\_\_\_.

OWNER \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF UTAH )  
 COUNTY OF DAVIS )  
 ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 20\_\_\_\_, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF DAVIS IN SAID STATE OF UTAH, THE SIGNER ( ) OF THE ABOVE OWNER'S DEDICATION, \_\_\_\_\_ IN NUMBER, WHO DULY ACKNOWLEDGED TO ME THAT \_\_\_\_\_ SIGNED IT FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: \_\_\_\_\_ NOTARY PUBLIC  
 RESIDING IN DAVIS COUNTY

**TORROWEAP SUBDIVISION**

LOCATED IN THE SOUTHEAST QUARTER OF SECTION  
 30, TOWNSHIP 5 NORTH, RANGE 2 WEST, S.L.B.&M.,  
 WEST POINT CITY, DAVIS COUNTY, UTAH



**DAVIS COUNTY RECORDER**

ENTRY NO. \_\_\_\_\_ FEE \_\_\_\_\_  
 PAID \_\_\_\_\_ FILED FOR RECORD  
 AND RECORDED THIS \_\_\_\_\_  
 DAY OF \_\_\_\_\_, 20\_\_\_\_ AT  
 \_\_\_\_\_ IN BOOK \_\_\_\_\_  
 OF OFFICIAL RECORDS PAGE \_\_\_\_\_

DAVIS COUNTY RECORDER  
 BY \_\_\_\_\_ DEPUTY RECORDER

# City Council Staff Report

**Subject:** Heslop Place Townhouse Design  
**Author:** Boyd Davis  
**Department:** Community Development  
**Date:** August 16, 2016

---

## **Background**

The Heslop Place subdivision, developed by Castle Creek Homes, has received preliminary approval for a 69-unit townhouse development. Before proceeding to final approval, the architectural design of the townhouse units must be approved and found to be in compliance with the developer's agreement.

The Council discussed this in April and there were several concerns raised about the design of the buildings. It was also discovered that the code requires a 12" bump out on walls longer than 60'.

## **Analysis**

The developer has added the bump outs as shown on the attached plan. The developer is requesting that the Council accept these plans. He previously submitted two other design options, one with a small roof over the back door, and another with a long continuous roof along the back of the building. He has chosen to forgo those options in exchange for the new plan with the bumpouts.

## **Recommendation**

Staff would like direction from the Council regarding the design of the townhouses.

## **Significant Impacts**

None

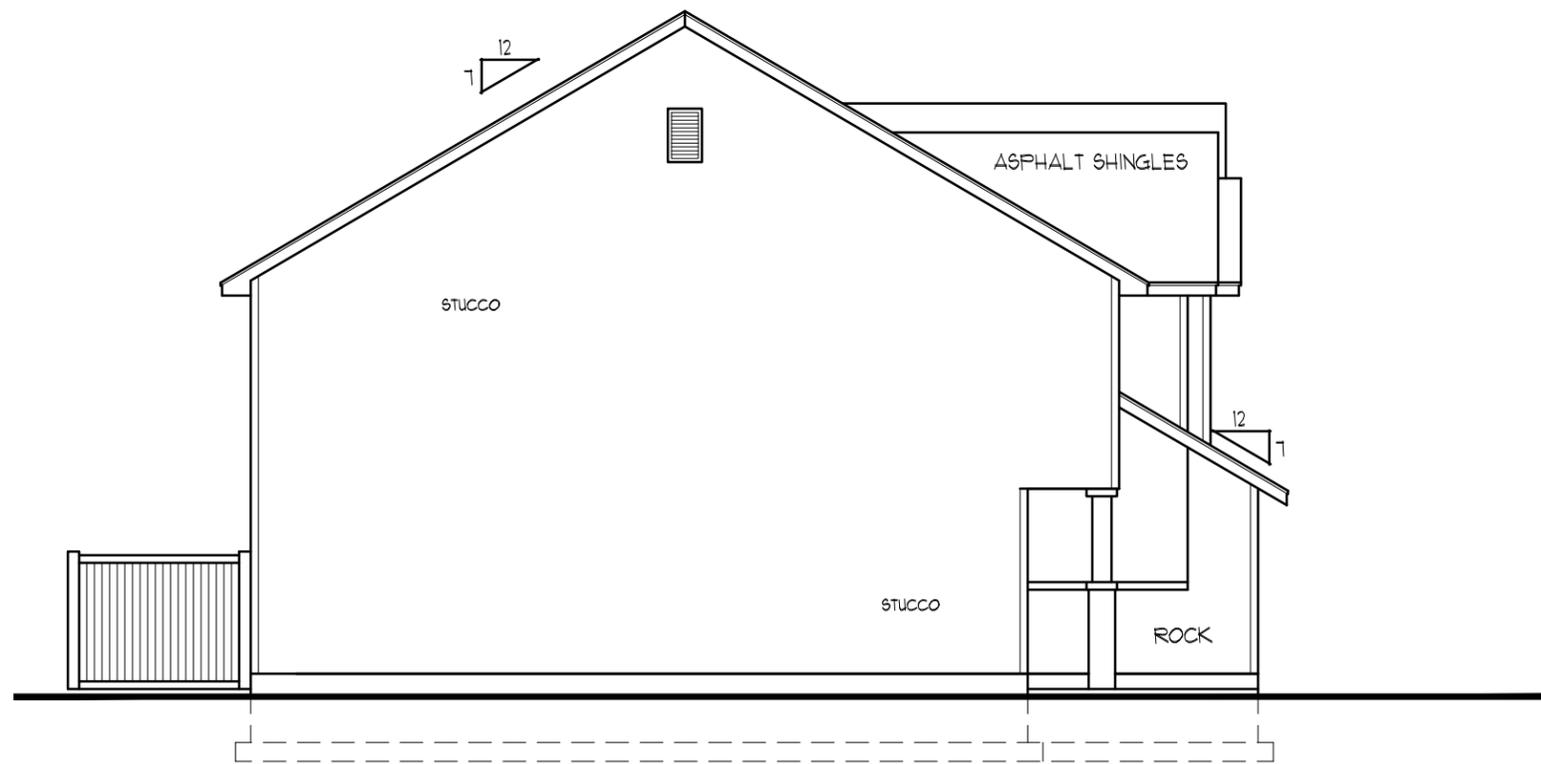
## **Attachments**

Townhouse drawings



**FRONT ELEV. VIEW**

SCALE 1/8" = 1'-0"



**LEFT SIDE VIEW**

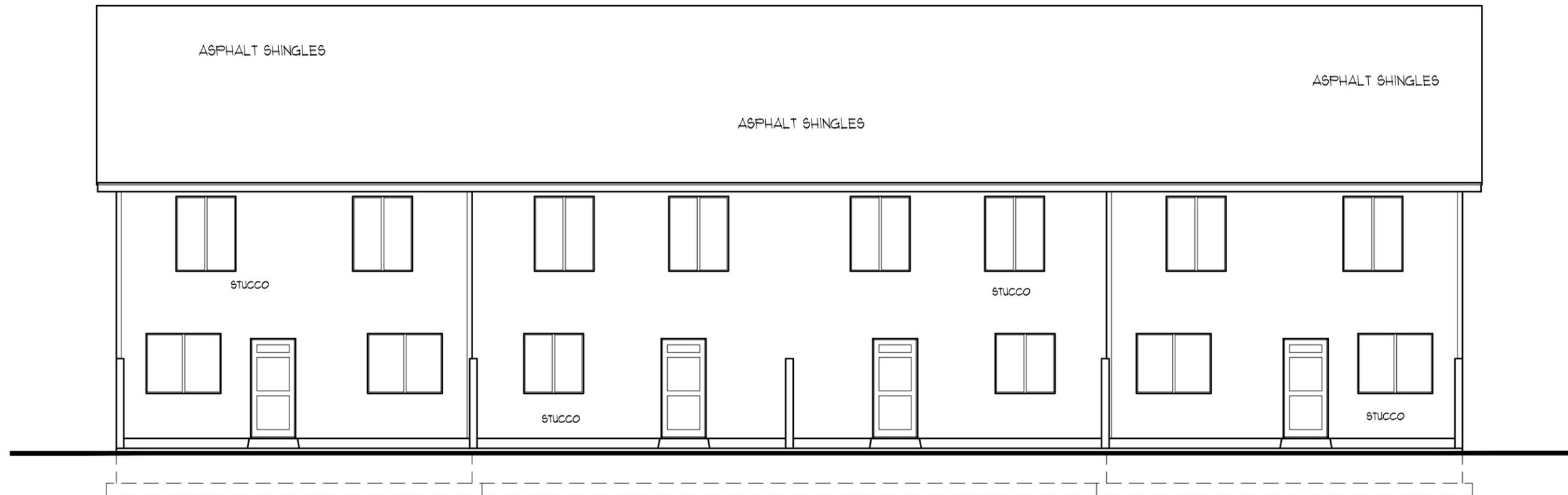
SCALE 1/8" = 1'-0"

<b>BRICK VENEER</b>	<b>R103.1</b>
CORROSION RESISTANT ANCHOR TIES EMBEDDED IN MORTAR OR GROUT AND EXTENDING INTO THE VENEER A MINIMUM OF 1-1/2" INCH, WITH NOT LESS THAN 3/8" MORTAR OR GROUT COVER TO OUTSIDE FACE.	
CORROSION RESISTANT 22 GAGE X 1/8" OR NO. 9 GAGE WIRE SPACED NO MORE THAN 24" O.C. HORIZ. AND VERTICALLY AND SHALL SUPPORT NOT MORE THAN 2.0 SQUARE FEET OF WALL AREA.	
STEEL ANGLE - MIN. 6"x4"x3/8" WITH THE LONG LEG VERTICAL. COMPLY WITH SECTION R103.1.2.	
ALL STONE AND MASONRY VENEER SHALL COMPLY WITH SECTION R103.1.	
<b>ATTIC VENTILATION</b>	<b>R206</b>
ATTIC VENTILATION SHALL COMPLY WITH SECTION R206.	
THE NET FREE VENTILATION SHALL NOT BE LESS THAN 1/150th OF THE AREA OF THE SPACE VENTILATED, EXCEPT THAT THE AREA MAY BE 1/300th PROVIDED THAT AT LEAST 50% OF THE REQUIRED VENTILATING AREA IS LOCATED IN THE UPPER SPACE PORTION OF THE SPACE TO BE VENTILATED AND THE REMAINDER IS PROVIDED BY EAVES OR CORNICE VENTS. IRC R206.	
<b>EXTERIOR WALL COVERING</b>	<b>R103</b>
ALL EXTERIOR COVERINGS SHALL COMPLY WITH SECTION R103	
STUCCO(EIFB) - INSTALLATION SHALL COMPLY WITH ASTM E 2568	
FIBER CEMENT SIDING - PANEL AND LAP SIDING INSTALLATION SHALL COMPLY WITH ASTM C1266.	
VINYL SIDING - INSTALLATION SHALL COMPLY PER ASTM D 3679	
ASPHALT SHINGLES - INSTALLATION SHALL COMPLY WITH ASTM D 225 OR D 3462, CLASS "A"	
<b>BUILDING ADDRESS</b>	<b>IRC R319.1</b>
BUILDING NUMBERS SHALL BE A MIN. 4" HIGH WITH A MINIMUM STROKE WIDTH OF 1/8" INCH.	

**HESLOP TOWN HOMES**  
**CASTLE CREEK - BID SET - NOT FOR CONSTRUCTION**

**Kustom House Plans**  
 RESIDENTIAL / COMMERCIAL DESIGN & ENGINEERING  
 NATE KARRAS P.E. (801) 786-0849 email: KustomNK@aol.com  
NOTE THIS PLAN IS THE PROPERTY OF KUSTOM HOUSE PLANS  
DO NOT COPY WITHOUT WRITTEN PERMISSION

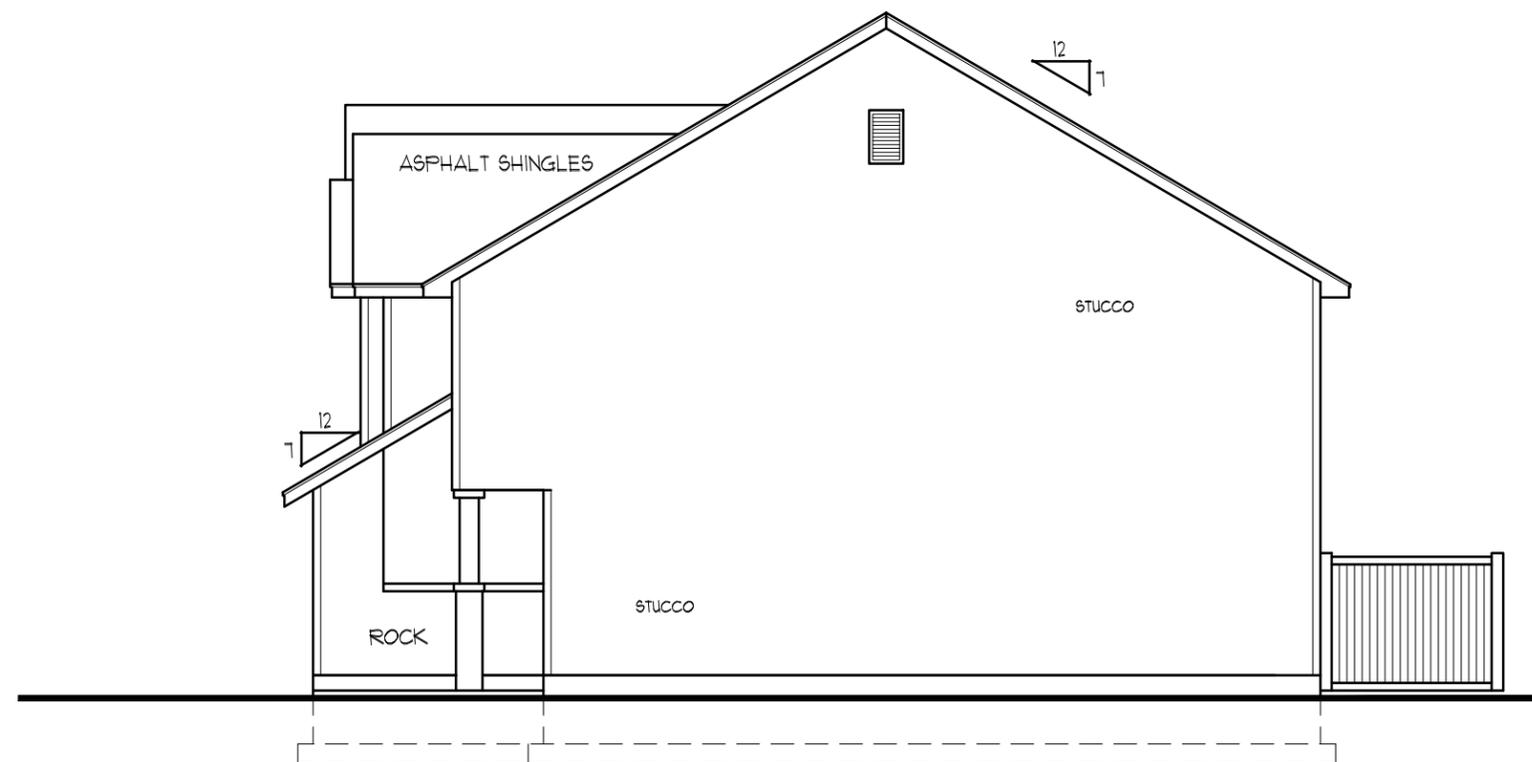
SCALE	1/8" = 1'-0"
PLAN NUMBER	T1613A



**REAR ELEV. VIEW**

SCALE 1/8" = 1'-0"

<b>BRICK VENEER</b>	<b>R103.1</b>
CORROSION RESISTANT ANCHOR TIES EMBEDDED IN MORTAR OR GROUT AND EXTENDING INTO THE VENEER A MINIMUM OF 1-1/2" INCH, WITH NOT LESS THAN 3/8" MORTAR OR GROUT COVER TO OUTSIDE FACE.	
CORROSION RESISTANT 22 GAGE X 1/8" OR NO. 9 GAGE WIRE SPACED NO MORE THAN 24" O.C. HORIZ. AND VERTICALLY AND SHALL SUPPORT NOT MORE THAN 20 SQUARE FEET OF WALL AREA.	
STEEL ANGLE - MIN. 6"x4"x3/8" WITH THE LONG LEG VERTICAL. COMPLY WITH SECTION R103.1.2.1	
ALL STONE AND MASONRY VENEER SHALL COMPLY WITH SECTION R103.1	
<b>ATTIC VENTILATION</b>	<b>R206</b>
ATTIC VENTILATION SHALL COMPLY WITH SECTION R206.	
THE NET FREE VENTILATION SHALL NOT BE LESS THAN 1/150th OF THE AREA OF THE SPACE VENTILATED, EXCEPT THAT THE AREA MAY BE 1/300th PROVIDED THAT AT LEAST 50% OF THE REQUIRED VENTILATING AREA IS LOCATED IN THE UPPER SPACE PORTION OF THE SPACE TO BE VENTILATED AND THE REMAINDER IS PROVIDED BY EAVES OR CORNICE VENTS. IRC R206.	
<b>EXTERIOR WALL COVERING</b>	<b>R103</b>
ALL EXTERIOR COVERINGS SHALL COMPLY WITH SECTION R103	
STUCCO (EIFS) - INSTALLATION SHALL COMPLY WITH ASTM E 2568	
FIBER CEMENT SIDING - PANEL AND LAP SIDING INSTALLATION SHALL COMPLY WITH ASTM C1186.	
VINYL SIDING - INSTALLATION SHALL COMPLY PER ASTM D 3619	
ASPHALT SHINGLES - INSTALLATION SHALL COMPLY WITH ASTM D 225 OR D 3462, CLASS "A"	
<b>BUILDING ADDRESS</b>	<b>IRC R319.1</b>
BUILDING NUMBERS SHALL BE A MIN. 4" HIGH WITH A MINIMUM STROKE WIDTH OF 1/2" INCH.	



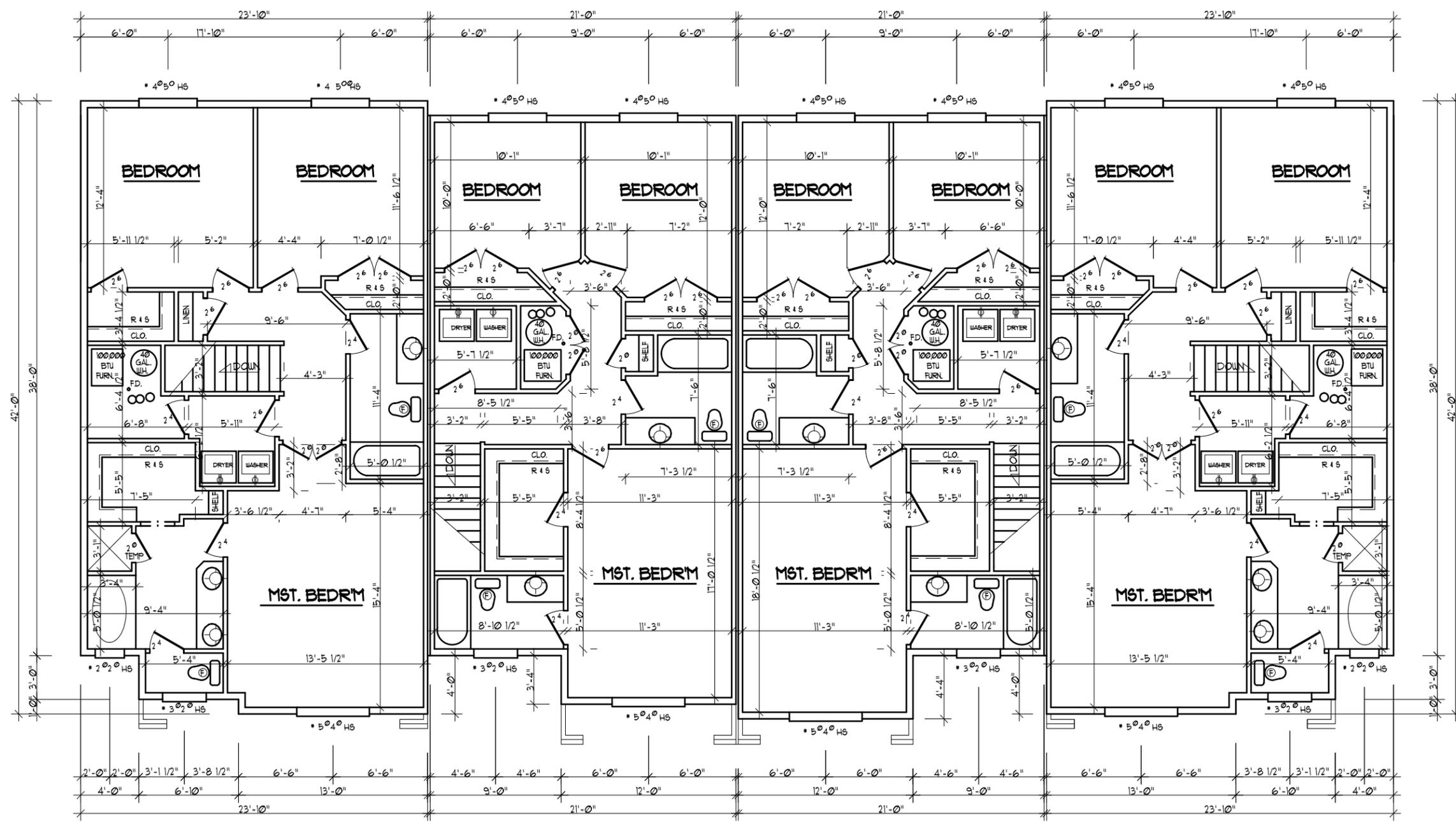
**RIGHT SIDE VIEW**

SCALE 1/8" = 1'-0"

**HESLOP TOWN HOMES**  
**CASTLE CREEK - BID SET - NOT FOR CONSTRUCTION**

**Kustom House Plans**  
 RESIDENTIAL / COMMERCIAL DESIGN & ENGINEERING  
 NATE KARRAS P.E. (801) 786-0849 email: KustomHK@aol.com  
 NOTE THIS PLAN IS THE PROPERTY OF KUSTOM HOUSE PLANS  
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SCALE	1/8" = 1'-0"
PLAN NUMBER	TI613A



**SECOND FLOOR PLAN**  
 SCALE 1/8" = 1'-0"  
 918 SQ. FT.  
**UNIT A**

**SECOND FLOOR PLAN**  
 SCALE 1/8" = 1'-0"  
 829 SQ. FT.  
**UNIT B**

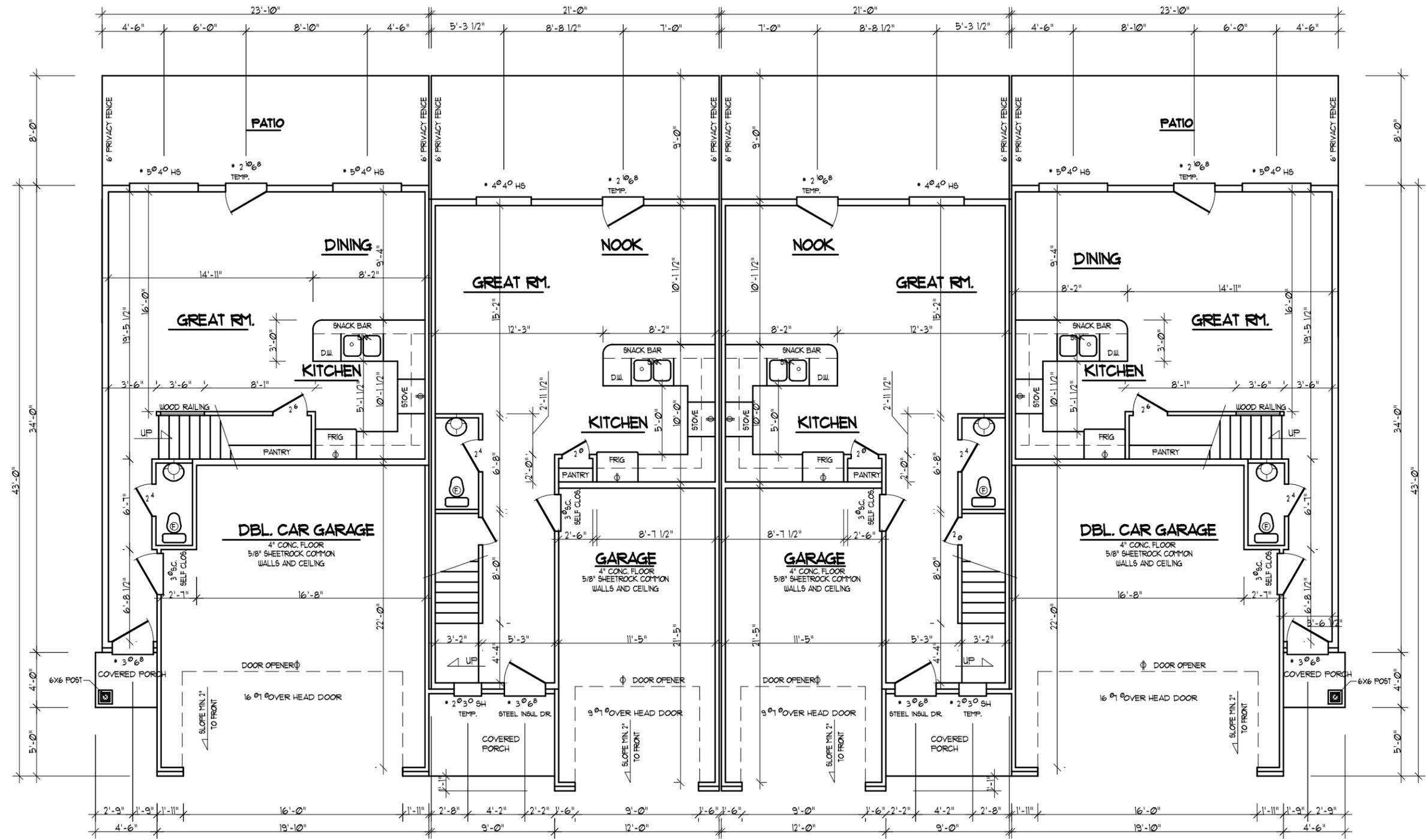
**SECOND FLOOR PLAN**  
 SCALE 1/8" = 1'-0"  
 829 SQ. FT.  
**UNIT B**

**SECOND FLOOR PLAN**  
 SCALE 1/8" = 1'-0"  
 918 SQ. FT.  
**UNIT A**

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SCALE	1/8" = 1'-0"
PLAN NUMBER	T1613A

HESLOP TOWN HOMES  
CASTLE CREEK - BID SET - NOT FOR CONSTRUCTION



**MAIN FLOOR PLAN**  
SCALE 1/8" = 1'-0"  
560 SQ. FT.  
**UNIT A**

**MAIN FLOOR PLAN**  
SCALE 1/8" = 1'-0"  
581 SQ. FT.  
**UNIT B**

**MAIN FLOOR PLAN**  
SCALE 1/8" = 1'-0"  
581 SQ. FT.  
**UNIT B**

**MAIN FLOOR PLAN**  
SCALE 1/8" = 1'-0"  
560 SQ. FT.  
**UNIT A**

**Kustom House Plans**  
RESIDENTIAL / COMMERCIAL DESIGN & ENGINEERING  
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DO NOT COPY WITHOUT WRITTEN PERMISSION

SCALE	1/8" = 1'-0"
PLAN NUMBER	T1613A

# City Council Staff Report

**Subject:** Law Enforcement Contract/Interlocal Agreement  
**Author:** Kyle Laws  
**Department:** Executive  
**Date:** August 16, 2016



---

## **Background**

Law enforcement services in West Point City are provided by the Davis County Sheriff's Office. The scope of services the City receives and the City's obligations are determined through an Interlocal agreement most recently readopted in March 2013. The current Interlocal agreement with Davis County is set to expire in 2020. With the addition to Smith's Marketplace and in order for the County to bring equity to their contract cities, they have requested that we revise and amend the agreement with them.

Staff has been in contact with the County Sheriff, Todd Richardson, and members of the County Commission and have discussed changes to the current contract.

## **Analysis**

The Interlocal agreement with the County (attached) includes a few major points for consideration that are as follows:

***Term-*** the current agreement runs through June 30, 2020. The new agreement is only for one year and will expire June 30, 2017. At which time a new agreement for a longer term will be negotiated. Staff has considerable objections and concerns with this language and are working with the County on the length of the term.

***Scope of Services -*** the current agreement entitles the City to 3.09 hours of law enforcement services in every 24-hour period. The new contract is for 12 hours of law enforcement services in every 24-hour period. This reflects the services we are actually receiving. Staff agrees to this change and believes we are receiving more service than was previously reflected in the agreement.

***Consideration-*** For Fiscal Year 2017, the City would pay \$93,268.86, this is an increase of \$9268.86, or 11%, over the last year. The Sheriff's Office has presented a plan for increase through 2023 and we are supportive of their plan. However, there seems to be an issue at the County Administration level that prevents them from moving forward with this plan at this time. We are working with the County to include this fee schedule and an increased term length into this agreement, rather than settling on a one-year agreement.

Felshaw has also reviewed the agreement and finds it satisfactory, with the exception of the term length as we have discussed.

**Recommendation**

No Action is required at this time. However, Staff would like feedback from the Council on this agreement and the points outlined in this report.

**Significant Impacts**

No significant impacts at this time.

**Attachments**

- Interlocal Cooperation Agreement For Law Enforcement Services (2016-2017)
- Future projection of costs (Law Enforcement billing (New Process))

**INTERLOCAL COOPERATION AGREEMENT  
FOR LAW ENFORCEMENT SERVICES (2016-2017)**

This Inter-local Cooperation Agreement is made and entered into this day by and between DAVIS COUNTY, a political subdivision of the State of Utah, which shall be called "County" in this agreement, and WEST POINT CITY, a municipal corporation of the State of Utah, which shall be called "City" in this agreement.

This agreement is based upon the following recitals:

A. The City is a municipal corporation of the State of Utah and desires to provide police protection and law enforcement services to its citizens.

B. City has no police department, patrol cars, or law enforcement equipment and desires to provide its citizens with police protection and law enforcement services at a minimum of expense.

C. County maintains a law enforcement department through its Sheriff's Office which includes the Sheriff and his deputies and all the requisite patrol cars and other equipment necessary for the proper policing of the County.

D. The Sheriff has sufficient law enforcement officers on its staff that are trained, competent, and available to provide adequate police protection and law enforcement services to the City. The County is willing, through the Sheriff, to enter into this agreement for the provision of police protection and law enforcement services to the City.

E. The parties hereto are willing to enter into an agreement that the County provide such law enforcement services to City for the fees as hereinafter specified.

F. The parties are authorized by the *Utah Interlocal Cooperation Act* as set forth in Chapter 13, Title 11, *Utah Code Annotated 1953, as amended*, to enter into this interlocal cooperation agreement.

G. Current county contract # 2013-0186 between West Point City and Davis County for the period 7/1/2016 to 6/30/2020 is being replaced and superseded by this contract when signed by both parties.

NOW, THEREFORE, in consideration of the mutual terms set forth in this agreement, the parties hereto do hereby agree as follows:

1. **Scope of Service.**

A. Law enforcement functions performed by the Sheriff or his deputies within the City which are of a general nature and normally within the legal duties of the Sheriff or as provided by Statute such as the serving of notices and warrants, shall not be charged to the City as services performed pursuant to the provisions of this agreement.

i. City shall not be charged with services performed by the County while the County is in the performance of its regular duties in assisting the Highway Patrol in accident investigations, paramedic service or other services which the County performs in its ordinary course of business or for which the County may receive reimbursement from insurance carriers or private parties as a result of the County providing medical care or ambulance service.

B. The County shall provide law enforcement services to the City with the hours of service subject to the following:

i. The County shall provide to the City 12 (twelve) hours per day of law

enforcement services. Said hours of service shall be provided at various times during each twenty-four (24) hour period.

ii. The law enforcement hours shall include, but not be limited to, time incurred for traffic enforcement, preventive patrol, crime prevention, investigations, crime lab services, emergency services, and school education programs.

iii. The number of hours set forth in this paragraph may be renegotiated upon the giving of sixty (60) days written notice by the party initiating the request to the other party.

iv. Court appearances by County law enforcement officers shall not be included in the 12 (twelve) hours per day. However, the City shall pay the witness fee required for each court appearance in the amount set by District court per court appearance in addition to the other considerations provided for in this agreement.

v. As personnel and resources and time permit, the County shall provide additional law enforcement services in excess of the 12 (twelve) hours upon the specific request of the City Mayor or his designee.

## **2. Law Enforcement Officers.**

A. Full-time, sworn peace officers from the County shall perform all law enforcement functions as presently set forth in the requirements of Utah State statutes and the City's ordinances and shall enforce ordinances of the City in the same manner as such matters would be handled if the officers were directly employed by the City.

B. Peace officers from the County shall be employees of the County and shall not be deemed as employees of the City.

3. **Equipment.**

The County shall, as part of the services to be provided under this agreement, provide to the City the necessary equipment for the Sheriff's personnel providing the law enforcement services which are the subject of this agreement, including necessary vehicles and other law enforcement facilities as are needed in the performance of the law enforcement services contemplated by this agreement.

4. **Violations, Citations, and Court Appearances.**

A. Offenses which could be charged as violations of either State law or the ordinances of the City shall be charged as violations of City ordinances. All such violations shall be filed with the Davis County Justice Court.

B. Whether under State law or City ordinances, all offenses occurring within the City which are classified as infractions, Class C misdemeanors, or Class B misdemeanors shall be filed for the County Justice Court.

C. If the offender is a juvenile, whether under State law or City ordinances, all offenses occurring within the City which are classified as infractions, Class C misdemeanors, or Class B misdemeanors shall be filed in the County Justice Court; except those areas specifically reserved for the Juvenile Court, such as DUI's involving juveniles.

D. If charges for criminal offenses are not filed in the County Justice Court and such charges should properly have been filed in that court, the City shall inform the County of the failure to properly file. Upon receipt of such notice, the County shall take all necessary and appropriate action to remedy this failure and to prevent future failures of a similar nature. In order to monitor this matter, the City shall be entitled upon reasonable notice to audit the records

of the Sheriff's Office for the purpose of determining that criminal charges and citations are being filed in the proper court.

E. The County shall be responsible to assure that its officers and employees who are witnesses appear at all court proceedings if proper notice has been received for such proceedings.

F. If an officer or employee who has received notice of a proceeding before the County Justice Court fails to appear at that proceeding and has not made a good faith and reasonable effort to notify the City, the City shall inform the County of said fact and the County shall take all steps reasonably necessary to ensure that the failure to appear will not occur again and that appropriate action has been taken with respect to the officer or employee.

G. If an officer or employee of the County should not be able to attend a court proceeding after notice has been received by the City, that officer or employee shall be responsible to contact the County Justice Court not less than forty-eight (48) hours, or as soon as reasonably possible, before the time set for the proceeding.

**5. Consideration.**

A. The City shall pay the County for the law enforcement services which are the subject of this agreement a fee schedule as follows:

From July to December, 2016 \$6,794.81 per month.

From January to June, 2017 \$8,7500.00 per month.

This amount is based on a rate representing the average between the County's current salary rates for part time deputies and equipment used in providing service. The fee is further based on 12 (twelve) hours of law enforcement services being provided hereunder for each twenty-four (24) hour period during the term of this agreement. The annual amount shall be

payable on or before December 31<sup>st</sup> of each year or on a monthly basis during the effective term of this Agreement.

i. Any State liquor taxed revenues attributable to the City which are, in fact, paid to the City will be forwarded to the County and are not included as a part of the City's payment based on the requirement to pay for housing and prosecution of alcohol violations that would exceed available State liquor revenue funds attributable to the City.

ii. In the event the County provides law enforcement under this agreement in excess of the 12 (twelve) hours per day, upon the request of the City Mayor, the City shall pay to the County an amount equivalent to the rate described in this Agreement times the hours of service provided

iii. The foregoing rates shall be increased every year past 2017, based upon the cost increases as determined by Davis County. A letter will be mailed to the City with the new COLA rates every subsequent year.

#### **6. Narcotic Strike Force.**

Law enforcement services incurred with respect to operations of the Davis Metro Narcotics Strike Force are not included in this agreement. The City, however, may negotiate and contract directly with the Board of Directors of the Davis Metro Narcotics Strike Force as a participating member of that organization.

#### **7. Warrants.**

A. Administration of City warrants is the sole responsibility of the City. This shall include the issuance, records keeping, and recall of any City warrant.

B. The City shall provide the County with adequate, timely warrant-related

information during normal working business hours.

C. The County will not be responsible for any administrative errors or omissions regarding warrants issued by the City. The County shall be required only to act in accordance with the provisions of the Warrant and shall note the dates, times, signatures, and any particular restrictions on the warrant itself.

D. The County shall not be responsible for contacting the City to verify if a warrant has or should have been recalled.

**8. Administration of Agreement.**

There is no separate legal entity created by this agreement and to the extent that this agreement requires administration, other than as set forth herein, the agreement shall be administered by the governing bodies of each of the parties acting in concert as a joint board. No real or personal property shall be acquired jointly by the parties as a result of this agreement unless this agreement has been amended to authorize such acquisition.

**9. Liabilities and Indemnification.**

A. All privileges and immunities from liability which are ordinarily available to City peace officers shall apply to the Sheriff and his deputies while performing law enforcement functions under this agreement.

B. County agrees and promises to indemnify and hold City, its officers, agents, officials and employees, and volunteers harmless and release them for and from any liability, costs or expenses arising from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown,

are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of the County and/or its officers, agents, officials, members, employees, or volunteers.

C. City agrees and promises to indemnify and hold County, its officers, agents, officials and employees, and volunteers harmless and release them for and from any liability, costs or expenses arising from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown, are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of the City and/or its officers, agents, officials, members, employees, and volunteers.

**10. Reports.**

A. Monthly reports shall be prepared and submitted by the County to the City describing such matters as the number of calls for service, violations of City ordinances, hours spent in the performance of law enforcement services within the City, or any other information as may be requested by the City Mayor or the City Council.

B. The reports shall be submitted to the City Mayor and to the City Council. If requested, the Sheriff, or his designee, shall attend a City Council meeting to discuss the report and law enforcement issues.

**11. Governmental Immunity Act**

Because both parties are governmental entities under the *Governmental Immunity Act of Utah*, Utah Code Ann., Section 63G-7-101 et seq., as amended, each party is responsible and

liable for any wrongful acts or negligence committed by its own officers, employees, or agents and neither party waives any defense available to it under the *Governmental Immunity Act of Utah*.

**12. No Separate Entity**

This agreement does not create any separate legal or administrative entity for the purpose of implementing or administering the terms and conditions of this agreement.

**13. Property**

No property shall be jointly acquired, held, or distributed by and between the parties as part of this agreement.

**14. Relief of Obligation**

This agreement does not in any way relieve either party of any obligation or responsibility imposed upon it by law.

**15. Term.**

A. This agreement shall be in effect for a period of one (1) year beginning on July 1, 2016 and ending on June 30, 2017, unless terminated earlier in accordance with this Agreement.

B. In no event shall the term of this agreement exceed fifty (50) years.

**16. Termination.**

A. Either party may terminate this agreement, with or without cause, upon giving sixty (60) days written notice of the termination to the other party.

B. If this agreement is terminated prior to the end of the period for which the City has paid in advance as provided in this Agreement, the County shall refund the unused portion of the

paid fee prorated from the effective date of the termination to the end of the paid period.

**17. Authorization.**

The individuals executing this agreement on behalf of the parties confirm that they are duly authorized representatives of the parties and are lawfully enabled to execute this agreement on behalf of the parties.

**18. Review by Authorized Attorney**

In accordance with the provisions of Section 11-13-202.5(3), *Utah Code Annotated*, this agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this agreement may take effect.

**19. Governmental Approval, Execution, and Resolutions**

This agreement shall be conditioned upon the approval and execution of this agreement by the parties pursuant to and in accordance with the provisions of the *Interlocal Cooperation Act* as set forth in Title 11, Chapter 13, *Utah Code Annotated*, including the adoption of resolutions of approval but only if such resolutions are required by the *Interlocal Cooperation Act* by the legislative bodies of the parties.

**20. Amendments**

This agreement may be amended at any time but only by the written agreement of the parties.

**21. Severability**

If any provisions of this agreement are construed or held by a court of competent jurisdiction to be invalid, the remaining provisions of this agreement shall remain in full force and effect.

**22. Third Party Beneficiaries**

This agreement is intended for the sole benefit of the parties and does not create or confer,

directly or indirectly, any rights, interests, or benefits to or upon any third party.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in duplicate, each of which shall be deemed an original, on the dates indicated by the signatures of the respective parties.

DAVIS COUNTY

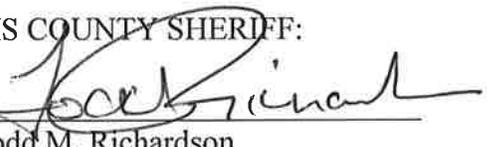
By: \_\_\_\_\_  
John Petroff, Jr., Chair  
Davis County Board of County Commissioners

Dated: \_\_\_\_\_, 2016

ATTEST:

\_\_\_\_\_  
Curtis Koch  
Davis County Clerk/Auditor

DAVIS COUNTY SHERIFF:

By:   
Todd M. Richardson  
Davis County Sheriff

Dated: 7-7-16, 2016

WEST POINT CITY

By \_\_\_\_\_  
Mayor

Dated \_\_\_\_\_, 2016

ATTEST:

\_\_\_\_\_  
West Point City Recorder

Reviewed and found to be in proper form and compliance with applicable law

\_\_\_\_\_  
Neal Geddes  
Deputy Davis County Attorney

Reviewed and found to be in proper form and compliance with applicable law

\_\_\_\_\_  
West Point City Attorney

Law Enforcement billing (New Process)

Contract cities will be equalized at 12 hours of service per day by 2019.

Contracts will be graduated up or down based on new service rate.

Base fee of part time \$25 per hours with % for detectives and equipment costs.

South Weber would have an additional amount added for Bailiff Services as currently contracted.

3% COLA for Fiscal Years 2021, 2022, 2023

	<u>West Point</u>	
2016	<u>County Proposal</u>	
Jul	6,794.81	
Aug	6,794.81	
Sep	6,794.81	
Oct	6,794.81	
Nov	6,794.81	
Dec	6,794.81	
	<u><u>40,768.86</u></u>	
2017		
Jan	8,750.00	
Feb	8,750.00	
Mar	8,750.00	
Apr	8,750.00	
May	8,750.00	
Jun	8,750.00	11%
	<b>93,268.86</b>	
Jul	9,166.67	
Aug	9,166.67	
Sep	9,166.67	
Oct	9,166.67	
Nov	9,166.67	
Dec	9,166.67	
	<u><u>200,768.88</u></u>	
2018		
Jan	10,000.00	
Feb	10,000.00	
Mar	10,000.00	
Apr	10,000.00	
May	10,000.00	
Jun	10,000.00	23%
	<b>115,000.02</b>	

2018

Jul	10,833.34
Aug	10,833.34
Sep	10,833.34
Oct	10,833.34
Nov	10,833.34
Dec	10,833.34
	<u><u>240,000.06</u></u>

2019

Jan	11,266.67	
Feb	11,266.67	
Mar	11,266.67	
Apr	11,266.67	
May	11,266.67	
Jun	11,266.67	15%
	<b>132,600.06</b>	

Jul	11,266.67
Aug	11,266.67
Sep	11,266.67
Oct	11,266.67
Nov	11,266.67
Dec	11,266.67
	<u><u>267,800.10</u></u>

2020

Jan	11,604.67	
Feb	11,604.67	
Mar	11,604.67	
Apr	11,604.67	
May	11,604.67	
Jun	11,604.67	3%
	<b>137,228.04</b>	

Jul	11,604.67
Aug	11,604.67
Sep	11,604.67
Oct	11,604.67
Nov	11,604.67
Dec	11,604.67
	<u><u>276,484.08</u></u>

FY2021	\$284,778.60
FY2022	\$293,321.96
FY2023	\$302,121.62



**West Point City Council Meeting  
3200 West 300 North  
West Point City, UT 84015  
August 2, 2016**

**Mayor**  
Erik Craythorne

**Council**

Gary Petersen, Mayor Pro Tem  
Jerry Chatterton  
Andy Dawson  
R. Kent Henderson  
Jeffrey Turner

**City Manager**  
Kyle Laws

**Administrative Session**

6:00 pm – Board Room

Minutes for the West Point City Council Administrative Session held at West Point City Hall, 3200 West 300 North, West Point City, Utah 84015 on August 2<sup>nd</sup>, 2016 at 6:00 pm with Mayor Craythorne presiding.

**MAYOR AND COUNCIL MEMBERS PRESENT:** Mayor Erik Craythorne, Council Member Gary Petersen, Council Member Kent Henderson, and Council Member Jeff Turner

**EXCUSED:** Council Member Jerry Chatterton and Council Member Andy Dawson

**CITY EMPLOYEES PRESENT:** Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Ryan Harvey, Administrative Services Director; Paul Rochell, Public Works Director; and Casey Arnold, City Recorder

**VISITORS:** Rob Ortega

**1. Discussion of FY2017 Budget–** Mr. Ryan Harvey

Mr. Harvey introduced himself to the Council, and they welcomed him to the City.

There are two final steps to approve the final budget: setting the property tax rate, and then holding the public hearings for the tax rate and final budget. Both of these items are on the Agenda for the next City Council meeting.

The County has set our certified tax rate at 0.000984, which is lower than the 2015 Council approved rate of 0.001036. The Council can choose to accept the lower certified rate, maintain the rate from 2015, or approve a rate somewhere between. Mr. Harvey explained the potential revenue with potential rates. If the certified rate is approved, the property tax revenue will increase by \$23,794 over last year. If the rate is maintained, revenue increases by \$44,955. Maintaining the 2015 rate would increase the property tax of an average home in West Point by \$6.55 per year. In accordance with the Truth in Taxation process, a public hearing will be held at the August 16<sup>th</sup> meeting before the Council chooses what rate to approve.

Mr. Harvey detailed some of the things that the additional revenue could be used for:

- Seal coat on the entire trail system: \$51,341.51
- Sidewalk maintenance: Over \$10,000 worth of repairs per year for several years
- Park Development: Depending on how we want to phase the development of Loy Blake Park near 520 North, this could be one time or ongoing for multiple years. The amount to completely develop this section of park is unknown at this time.
- Other budgetary needs

Council Member Turner stated that the Council had previously decided a few years ago to hold the TNT process, so that it could increase the rates if needed to fund future needs. He used Clinton as an example of not raising the rates in years that it needed to, as they are now having to implement a major increase to fund its needs. Mr. Laws agreed, and

commented that the Council had also previously decided that small increases are better over a number of years, rather than a large increase in just one year. Mayor Craythorne stated that new growth will increase revenue, as well as the new Smith's, which residents are expecting to be a large revenue generator for the City. If there was ever a year to use the certified rate, the Mayor believed that this was the year. Council Member Henderson stated that although there will be increased revenue, the City still has many needs that the additional revenue from maintaining the rate could be used for. He stated that the City has ran pretty "lean" for the past number of years, and cautioned against getting itself in a position of having to have a major increase in coming years.

Council Member Petersen stated that while additional sales tax revenue will be generated from Smith's, it is not a good idea to base budgetary decisions on that revenue, because it fluctuates and is unpredictable. Property Tax Rate is a set value that can be counted on. However, he continued to state that the residents are also expecting additional revenue from Smiths, and will question why the Council is still raising their property taxes. He is in favor of approving the certified tax rate, rather than maintaining the 2015 rate. Council Member Henderson agreed that this year would be a good year to approve the certified rate, from the residents' perspective. However, the increase of maintaining the rate is minimal (\$.54 a month), and even though the sales tax will be additional revenue, that revenue goes towards additional costs; it is not purely "profit".

The Council was in agreeance that it should adopt the certified tax rate, which is a lower rate than the rate approved in 2015, but will hear public input on the issue at the next public hearing.

The Council agreed that holding the Truth in Taxation process each year is a good way for the Council to have better discussion about the tax rate, and because the Council has adopted different rates each year, it shows that there is real discussion about the City's needs and residents can see that the Council scrutinizes the decision each year.

Mr. Harvey continued on with the proposed budget changes, which include an increase to the General Fund of \$1,000 for the Miss West Point fund, and an increase of \$500 for the 4<sup>th</sup> of July to go towards a band for the parade next year. Syracuse High School's band has not wanted to participate, and that money would go towards recruiting surrounding schools' participation. Additionally the liability insurance increased, as the parade route is along UDOT roads, and UDOT requires a \$3 million liability insurance policy, and the City's current policy is only \$2 million. The ULGT only offers coverage from \$2 or \$5 million, and so the City must have the \$5 million dollar policy coverage to meet UDOT's standards.

Proposed changes to the Capital Projects Fund include increases to the Park Improvement Projects for the paving of the North Parking lot off of 520 N, HA5 application for the trail system, and new playground equipment at the Bingham Park, as well as an increase for 2000 West utilities to upgrade existing utility lines to coincided with UDOT's extension of the 2000 W widening project to 470 North.

The Local Option Transportation Projects has been added to the CIP Matrix to account for the additional funding source provided by the State Legislature approved in last November's election. This revenue can be used for specific projects in the future.

## **2. Discussion of Animal Control Ordinance Regarding Trapping of Cats – Mr. Kyle Laws**

Mr. Laws stated that in previous sessions, removing cats from the "At-Large" definition of the Animal Control Ordinance has been discussed. This would allow cat owners to let their cats out of the house, unleashed, to which the Council was favorable, but also directed Staff to also explore options regarding the trapping or baiting of cats. In discussions with Clint Thacker of Davis County Animal Control, Mr. Laws proposed that the following should be considered in the language:

- Only legal and humane trapping methods would be allowed
- Only authorized agents or organizations be allowed to trap cats, meaning that residents would not be allowed to trap a cat and turn it in to Animal Control
- A cat with clearly identifiable marks of ownership must be immediately released if trapped, (an exception would be a nuisance cat as determined by the nuisance definition).

The Council agreed with this language, and the item would be on the agenda for approval at the next City Council Meeting.

- 3. Discussion Regarding a Proposed Rezone at 800 N 3000 W from A40 to R-3 (SW Corner) – Mr. Boyd Davis**  
Mr. Davis explained that the Oleson family property is approximately 6 ½ acres on the southwest corner of 800 N 3000 W. A developer is purchasing the property and is requesting a rezone from A-40 and R-2 to R-3. They do plan to do a residential subdivision. The rezone fits the General Plan, and is on the agenda for the next Planning Commission meeting for approval before coming to the City Council for final approval.
- 4. Discussion Regarding the Rezone of the Dahl Family Property at 4500 W 300 N – Mr. Boyd Davis**  
This rezone is for approximately 20 acres on the southeast corner of 300 N 4500 W. The family is planning to develop the property into a residential subdivision, and is requesting a rezone to R-1 from A-40 and R-2. The request is consistent with the General Plan, and the Planning Commission will also hold a public hearing for this item on August 11<sup>th</sup> before it comes to the Council for final approval.
- 5. Discussion of Ordinance No. 08-02-2016A, Establishing Temporary Regulations Pertaining to Development within the Residential Zones of West Point City – Mr. Boyd Davis**  
Mayor Craythorne stated that with the General Plan currently being revised, and the increased interest in developing residential properties within the City, Staff has discussed the need to update the regulations on residential properties in the City. With the changes to these regulations and to the General Plan, he has discussed with Staff the idea of placing temporary land use restrictions (a moratorium) on rezone and subdivision applications, to allow the City enough time to update the Code and General Plan before considering the applications. The Mayor stated that the current zoning ordinance may allow some uses that are not in the best interest of the City, and the City may receive an influx of applications once the public learns the ordinances are being updated. The time length of the moratorium is short enough that the Mayor does not feel like it will cause any undue burden on residents, and the building season is slowing down heading into fall.

The Council agreed that this ordinance was needed.

The Administrative Session adjourned.



**West Point City Council Meeting  
3200 West 300 North  
West Point City, UT 84015  
August 2, 2016**

**Mayor**  
Erik Craythorne  
**Council**  
Gary Petersen, Mayor Pro Tem  
Jerry Chatterton  
Andy Dawson  
R. Kent Henderson  
Jeffrey Turner  
**City Manager**  
Kyle Laws

**General Session**

7:00 pm – Council Room

Minutes for the West Point City Council General Session held at the West Point City Hall, 3200 West 300 North, West Point City, Utah 84015 on August 2, 2016 at approximately 7:00 pm with Mayor Craythorne presiding.

**MAYOR AND COUNCIL MEMBERS PRESENT** – Mayor Erik Craythorne, Council Member Kent Henderson, Council Member Jeff Turner, and Council Member Petersen

**EXCUSED** – Council Member Jerry Chatterton and Council Member Andy Dawson

**CITY EMPLOYEES PRESENT** – Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Ryan Harvey, Administrative Services Director; Paul Rochell, Public Works Director; and Casey Arnold, City Recorder

**VISITORS PRESENT** – Rob Ortega, Kylie Kap, Doug Zaugg, Jon Phillips, Dax Phillips, and Robert Halter

1. **Call to Order** – Mayor Craythorne welcomed those in attendance.
2. **Pledge of Allegiance** – Repeated by all
3. **Prayer** – Given by Council Member Petersen
4. **Communications and Disclosures from City Council and Mayor**

Council Member Henderson – Wanted to thank the Planning Commission for their continuing work on the General Plan, and for their desire to do what is truly best for the City.

Council Member Turner – no comment

Council Member Petersen – Wanted to comment on the large fire at Balchem Chemicals (Albion Labs) this last week. He commended the North Davis Fire District and surrounding agencies for their leadership, cooperation, and firefighting. The cause of the fire is currently being investigated, but the structure is a total loss. No firefighters were injured, and they all did a great job fighting the massive fire.

Mayor Craythorne – Echoed Council Member Petersen’s compliments.

5. **Communications from Staff**

Mr. Laws reminded the Council of the Summer Party on August 4<sup>th</sup> at Bingham Park. Mr. Laws was also asked to remind the Council that the Senior Lunch in August is actually a dinner that will be held on Friday, August 19<sup>th</sup> and invited Council to attend.

6. **Citizen Comment Follow-Up**

Mr. Laws stated that as a follow-up from comments from two meetings ago, asking for better control of speeding through the Bartholomew Lanes subdivision, he reported that traffic counters were placed on the road to count

the number of cars and speed. The counters were set-up a few days before the intersection at 1300 N and 3000 W was open, and then for a few days after. Once the intersection was open, the number of cars using that road decreased by roughly 150 per day, and about 80% of the traffic was within the speed limit. Staff feels that is considered successful, and is accordance with UDOT's regulations when it sets its speed limits. Staff has also spoken with the Sherriff's department asking for more patrol in that area.

## **7. Citizen Comment**

Robert Halter – 3529 W 1500 N: He is a resident that previously commented on the speeding issue addressed in Citizen Comment Update. Since the intersection has been opened, the number of cars has gone down significantly, but speed is still a major issue. His son was almost hit last night, and he is still deeply concerned about the issue. He has not yet seen a police officer patrolling at the times needed, which would be around 6 – 8 PM at night, when the kids are outside. The speed is fairly random, but it is a nice, long, straight road that is inviting to speeders. The subdivision below them does not have an access other than through 1300 N, which they do not want to go through. He has thought about buying speed bumps to place outside his road. He understands that while the 80% is within regulations, it is still a lot of speeding. Mr. Laws commented that the count of cars per day before the intersection opened was around 670, so 500 cars is still a lot of traffic using that road.

Doug Zaugg – 430 N 3000 W: Would like the speed counters along 3000 W as well, because people are going very fast along that road too. He would also like to mention that a manhole cover on 3000 W is really loose and makes a loud noise when cars hit it. Mr. Davis commented that Public Works is already scheduled to take a look at the issue in the next day or so.

## **8. Consideration of Approval of Minutes from the July 19, 2016 City Council Meeting**

Council Member Petersen motioned to approve the minutes from the July 19, 2016 City Council Meeting  
Council Member Henderson seconded the motion  
The Council unanimously agreed

## **9. Youth Council Update**

Ms. Kylie Kap updated the Council on what the Youth Council has been up to. The Awards Banquet is on September 9<sup>th</sup>, which the Council will be invited to attend. The Youth Council helped with the 4<sup>th</sup> of July, and had a good turnout of members. The Youth Council has also been weeding the Community Garden, and will be helping with the Senior Dinner this month as well. The Mayor thanked the Youth Council for their work and all that they do for the City, especially for how many came out to help with the 4<sup>th</sup> of July.

## **10. Consideration of Approval of a Contract with Holbrook Asphalt for Street Maintenance Work – Mr. Boyd Davis**

Mr. Davis explained that Holbrook Asphalt was bid as a sole supplier of the HA5 product, which is a High Density Mineral Bond Seal treatment to extend the life of the roads and trails. The HA5 will be used on all of 3000 W, all of the trails in the City, and for two new subdivisions (which will be paid by the developers at the City's price, which is about \$19,000 of the contract). The total contract is for \$132,516, which includes the treatment, striping, and traffic control.

Council Member Henderson motioned to approve the contract with Holbrook Asphalt for street maintenance work  
Council Member Turner seconded the motion  
The Council unanimously agreed

**11. Consideration of Approval of Bid for Advanced Paving to Pave the Dirt Parking Lot at Loy Blake Park – Mr. Boyd Davis**

Mr. Davis stated that the Council had discussed the possibility of doing a change order in order to also pave the North Parking Lot, while Advanced Paving was already on site to pave the South Parking Lot. The total cost of the change order is \$92,538, and a change order of this size requires the Council's approval. A few of the line items did increase from the original bid, but the price is still lower than the average of the ten original bids.

Mr. Laws commented that the parking lot will be slightly longer and narrower than the original concept plan to accommodate existing utility lines, but will still have roughly the same number of parking stalls.

Council Member Petersen motioned to approve the change order bid of Advanced Paving to pave the dirt parking lot at Loy Blake Park

Council Member Turner seconded the motion

The Council unanimously agreed

**12. Consideration of Final Approval of the Craythorne Homestead Phase 2 Subdivision Located at 549 S 4500 W – Mr. Boyd Davis**

As a matter of disclosure, Mayor Craythorne stated that he is not the applicant on this subdivision. Mr. Davis stated that Staff is recommending this item be tabled, as they have been notified of additional requirements UDOT is requesting.

Council Member Petersen motioned to table the final approval of the Craythorne Homestead Phase 2 Subdivision indefinitely

Council Member Henderson seconded the motion

The Council unanimously agreed

**13. Consideration of Approval of Ordinance No. 08-02-2016A, Approving a Postponement Agreement for the Craythorne Homestead Phase 2 Subdivision – Mr. Boyd Davis**

Mr. Davis stated that this item also needs to be tabled.

Council Member Petersen motioned to table approval of Ordinance No. 08-02-2016A indefinitely

Council Member Henderson seconded the motion

The Council unanimously agreed

**14. Consideration of Approval of Ordinance No. 08-02-2016A, Establishing Temporary Regulations Pertaining to Development within the Residential Zones of West Point City – Mr. Boyd Davis**

Mayor Craythorne stated that this Ordinance is effectively a moratorium on any zoning or subdivision applications. The General Plan revision is about 2/3 of the way completed, and it is necessary to stop any requests until that revision, as well as the updating of ordinance regulations, is complete. The moratorium can last as long as 6 months, but the restrictions could be lifted sooner. Council Member Petersen commented that he agrees with needing the restrictions, though they might not need to last the full 6 months.

Council Member Turner motioned to approve Ordinance 08-02-2016A

Council Member Henderson seconded the motion

The Council unanimously agreed

Roll Call Vote

- Council Member Turner – Aye
- Council Member Henderson – Aye
- Council Member Petersen – Aye
- Council Member Chatterton – Excused
- Council Member Dawson – Excused

The Council unanimously agreed.

**15. Consideration of Appointing Megan Mills as City Treasurer for West Point City – Mr. Kyle Laws**

Mr. Laws stated that Megan Mills could not attend the meeting, due to a pre-planned vacation, but would attend a future meeting so that she could meet the Council. Mr. Laws continued to state that she is catching on really quickly, and is excited to have her as part of West Point City. Staff recommends approving Megan Mills as City Treasurer for West Point City. The Mayor commented that it seems like she is fitting in really well, and is excited about having her and Ryan Harvey joining the team.

Council Member Petersen motioned to approve the appointment of Megan Mills as City Treasurer for West Point City

Council Member Turner seconded the motion

The Council unanimously agreed

**16. Motion to Adjourn**

Council Member Henderson motioned to adjourn the General Session

Council Member Turner seconded the motion

The Council unanimously agreed

\_\_\_\_\_  
MAYOR ERIK CRAYTHORNE                      August 16, 2016  
DATE

\_\_\_\_\_  
CASEY ARNOLD, CITY RECORDER                      August 16, 2016  
DATE



# City Council Staff Report

**Subject:** Mendenhall's Eden, single lot subdivision  
**Author:** Boyd Davis  
**Department:** Community Development  
**Date:** August 16, 2016

---

## **Background**

The applicant is requesting approval for a single lot subdivision located at 628 N 3000 W. The lot is 0.77 acres and is zoned R-2. The lot meets all requirements of that zone. All utilities have been stubbed into the property from 3000 West.

## **Analysis**

Staff has reviewed the plat for the subject subdivision and gave the developer a list of some minor corrections to be made.

This subdivision has existing utilities, curb, gutter and sidewalk, and water and there are no public improvements to be installed. This is a simple single lot subdivision plat on an existing building lot.

## **Recommendation**

Staff recommends final approval of the Mendenhall's Eden Subdivision.

## **Significant Impacts**

There are no significant impacts at this time.

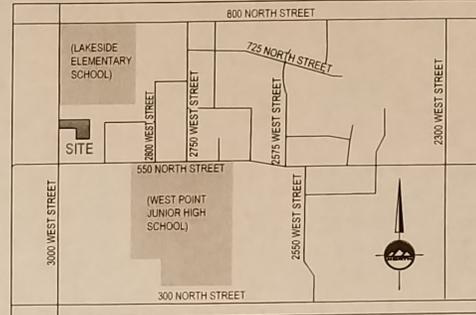
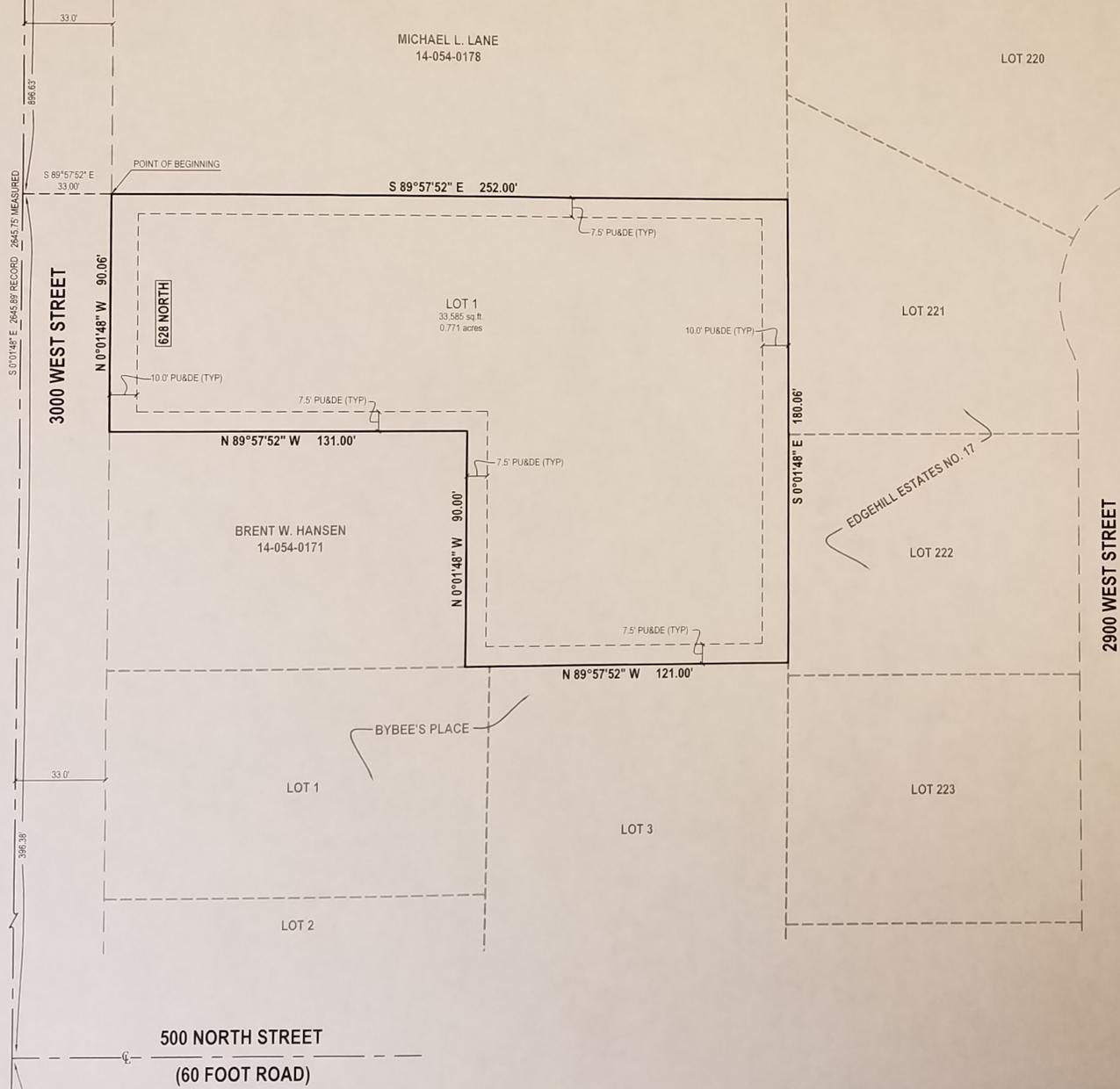
## **Attachments**

Plat

*Mendenhall's*  
**MENDENHALL MEADOW Edon**

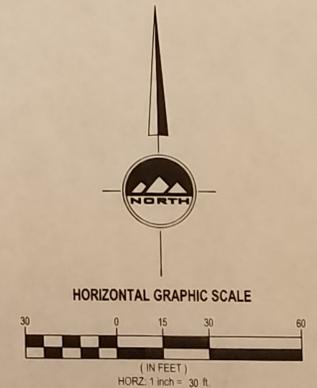
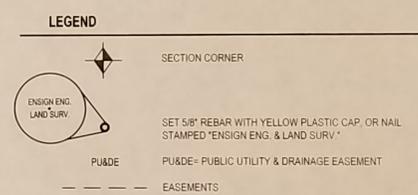
LOCATED IN THE SOUTHWEST QUARTER  
 OF SECTION 33  
 TOWNSHIP 5 NORTH RANGE 2 WEST  
 SALT LAKE BASE & MERIDIAN  
 WEST POINT CITY, DAVIS COUNTY, UTAH

WEST QUARTER CORNER  
 SECTION 33  
 T5N, R2W  
 SLB&M  
 (FOUND)



VICINITY MAP  
 NO SCALE  
 WEST POINT CITY, DAVIS COUNTY, UTAH

- GENERAL NOTES:**
- PROPERTY IS ZONED R-2 (2.5 UNITS PER ACRE)
    - A. FRONT YARD SETBACK IS 40'
    - B. REAR YARD SETBACK IS 30'
    - C. SIDE YARD SETBACK IS 10'
  - ALL PUBLIC UTILITY AND DRAINAGE EASEMENTS (PU & DE) ARE 10' FRONT, 7.5' SIDE AND 10' REAR.
  - THE LOT IS WITHIN LAND DRAIN ZONE "C" IN WEST POINT CITY AND BASEMENTS ARE ALLOWED IN THIS LAND DRAIN ZONE.



**DEVELOPER**  
 REAO JOHN MENDENHALL  
 3141 WEST 925 NORTH  
 WEST POINT CITY, UTAH 84015  
 801-589-9086

**SURVEYOR'S CERTIFICATE**

I, KEITH R. RUSSELL, do hereby certify that I am a Licensed Land Surveyor, and that I hold certificate No. 164386 as prescribed under laws of the State of Utah. I further certify that by authority of the Owners, I have made a survey of the tract of land shown on this plat and described below, and have subdivided said tract of land into lots and streets, hereafter to be known as MENDENHALL MEADOW and that the same has been correctly surveyed and staked on the ground as shown on this plat. I further certify that all lots meet frontage width and area requirements of the applicable zoning ordinances.

**BOUNDARY DESCRIPTION**

Beginning at a point on the east line of 3000 West Street, said point being South 0°01'48" East 896.63 feet along the section line and South 89°57'52" East 33.00 feet from the West Quarter Corner of Section 33, Township 5 North, Range 2 West, Salt Lake Base and Meridian, and running:  
 Thence South 89°57'52" East 252.00 feet to the west line of Edgell Estates No. 17;  
 Thence South 0°01'48" East 160.06 feet along the west line of Edgell Estates No. 17 to the Northeast Corner of Bybee's Place;  
 Thence North 89°57'52" West 121.00 feet along the north line of Bybee's Place;  
 Thence North 0°01'48" West 50.00 feet;  
 Thence North 89°57'52" West 131.00 feet to the east line of 3000 West Street;  
 Thence North 0°01'48" West 90.06 feet along the east line of 3000 West Street to the point of beginning.

Contain 33,585 square feet, 0.771 acres, 1 Lot

Date 6-3-16

*Keith R. Russell*  
 Keith R. Russell  
 License no. 164386

**OWNER'S DEDICATION**

Known all men by these presents that I, the under- signed owner of the above described tract of land, having caused same to be subdivided, hereafter known as the

**MENDENHALL MEADOW**

do hereby dedicate for perpetual use of the public all easements shown on this plat as intended for Public use.

In witness whereof I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ A. D. 20\_\_\_\_

By: REAO JOHN MENDENHALL

**INDIVIDUAL ACKNOWLEDGMENT**

STATE OF UTAH JS.S.  
 County of Davis

On the \_\_\_\_\_ day of \_\_\_\_\_ A. D. 20\_\_\_\_, REAO JOHN MENDENHALL and personally appeared before me, the undersigned Notary public, in and for said County of \_\_\_\_\_ DAVIS in said State of Utah, who after being duly sworn, acknowledged to me that HE signed the Owner's Dedication, \_\_\_\_\_ in number, freely and voluntarily for the purposes therein mentioned.

MY COMMISSION EXPIRES: \_\_\_\_\_

NOTARY PUBLIC RESIDING IN \_\_\_\_\_ COUNTY

**MENDENHALL MEADOW**

LOCATED IN THE SOUTHWEST QUARTER  
 OF SECTION 33  
 TOWNSHIP 5 NORTH RANGE 2 WEST  
 SALT LAKE BASE & MERIDIAN  
 WEST POINT CITY, DAVIS COUNTY, UTAH

**DAVIS COUNTY RECORDER**

ENTRY NO. \_\_\_\_\_ FEE \_\_\_\_\_  
 PAID \_\_\_\_\_ FILED FOR RECORD AND  
 RECORDED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_  
 AT \_\_\_\_\_ IN BOOK \_\_\_\_\_ OF OFFICIAL RECORDS  
 PAGE \_\_\_\_\_

**SHEET 1 OF 1**

PROJECT NUMBER L2381  
 MANAGER KRUSSELL  
 DRAWN BY A SHELBY  
 CHECKED BY KRUSSELL  
 DATE 6/3/16

DAVIS COUNTY RECORDER  
 DEPUTY RECORDER

**SALT LAKE CITY**  
 45 W. 10000 S., Suite 500  
 Sandy, UT, 84070  
 Phone: 801.255.0529  
 Fax: 801.255.4449  
 WWW.ENSIGNENG.COM

**LAYTON**  
 Phone: 801.547.1100

**TOOLE**  
 Phone: 435.943.3590

**CEDAR CITY**  
 Phone: 435.865.1453

**RICHFIELD**  
 Phone: 435.590.0187

**COLORADO SPRINGS**  
 Phone: 719.476.0119

**CITY ATTORNEY'S APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
 BY THE WEST POINT CITY ATTORNEY.

WEST POINT CITY ATTORNEY

**PLANNING COMMISSION APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
 BY THE CITY PLANNING COMMISSION APPROVAL.

CHAIRMAN, WEST POINT CITY PLANNING COMMISSION

**CITY ENGINEER'S APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
 BY THE WEST POINT CITY ENGINEER.

WEST POINT CITY ENGINEER

**CITY COUNCIL APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
 BY THE WEST POINT CITY COUNCIL.

CITY RECORDER CITY MAYOR

**DAVIS COUNTY RECORDER**

ENTRY NO. \_\_\_\_\_ FEE \_\_\_\_\_  
 PAID \_\_\_\_\_ FILED FOR RECORD AND  
 RECORDED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_  
 AT \_\_\_\_\_ IN BOOK \_\_\_\_\_ OF OFFICIAL RECORDS  
 PAGE \_\_\_\_\_

**SHEET 1 OF 1**

PROJECT NUMBER L2381  
 MANAGER KRUSSELL  
 DRAWN BY A SHELBY  
 CHECKED BY KRUSSELL  
 DATE 6/3/16

DAVIS COUNTY RECORDER  
 DEPUTY RECORDER

# City Council Staff Report

**Subject:** Discussion of Animal Control Ordinance Regarding Cats  
**Author:** Kyle Laws  
**Department:** Executive  
**Date:** August 16, 2016



## **Background**

Several months ago, a couple of residents came to City Council meeting and asked the Council to consider changing the animal control ordinance. Their request came as a result of their neighbor trapping their domesticated cats and turning them in to Davis County Animal Control. Because they were considered domestic, the residents had to pay a fee to retrieve their cat from the shelter. The residents complained that a feral cat that is trapped is vaccinated, neutered, and returned to the area. Both residents have a cat for the primary purpose of catching mice and keeping them out of their homes. Their neighbor doesn't like cats and has baited them in order to catch them and turn them in to animal control

## **Analysis**

In April 2016, we discussed changing the ordinance to exempt cats from the "Animal at Large" definition. This would allow cat owners to let their cat out of the house and would not require them to be restrained. The definition would read as follows:

6. "Animal at large" means any animal, except cats, whether licensed or not, when:
  - a. The animal is off the property of the owner or custodian and is not under the immediate physical restraint by the owner or custodian. "Immediate physical restraint" means a durable restraint device, such as a leash, cage, or other device capable of keeping the animal under physical control.
  - b. The animal is on the property of the owner or custodian and is not:
    - (1) Securely confined in a building, fenced area, cage or kennel;
    - (2) Under the immediate physical restraint by the owner or custodian; or
    - (3) Under the immediate and effective control of the owner or custodian and does not cause fear to or constitute or appear to present any threat or danger to the safety, comfort or health of other persons.

After discussing this issue with Davis County Animal Control Director, Clint Thacker, we concluded that if the City desires to regulate trapping, the following should be considered in the language:

- Only legal and humane trapping methods would be allowed
- Only authorized agents or organizations be allowed to trap cats, meaning that residents would not be allowed to trap a cat and turn it in to Animal Control
- A cat with clearly identifiable marks of ownership must be immediately released if trapped, (an exception would be a nuisance cat as determined by the nuisance definition.

### **Recommendation**

Staff Recommend approval of Ordinance No 08-16-2016C, adopting changes to the Animal Control Ordinance Regarding the Removal of “cats” from the Animal At Large Definition and Regulating the Trapping of cats.

### **Significant Impacts**

There are no significant impacts at this time.

### **Attachments**

Ordinance No. 08-16-2016C

**ORDINANCE NO. 08-16-2016A**

**AN ORDINANCE PROVIDING FOR AMENDMENT TO THE DEFINITION OF “ANIMALS AT LARGE” AS CONTAINED IN THE DAVIS COUNTY ANIMAL CONTROL ORDINANCE AND ADOPTING OTHER PROVISIONS RELATING TO TRAPPING OF CATS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, West Point City has previously adopted by referenced all of the terms and provisions of the “Davis County Animal Control Ordinance (“Animal Control Ordinance”); and,

**WHEREAS**, West Point City has the authority to amend and expand upon various provisions of the Animal Control Ordinance; and,

**WHEREAS**, West Point City desires to modify the definition of “Animals At Large” as contained in the Animal Control Ordinance; and,

**WHEREAS**, West Point City desires to adopt regulations and rules regarding the trapping of cats

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WEST POINT CITY, UTAH, as follows:

**Section One:            AMENDMENT TO WEST POINT CITY CODE**

The West Point City Code, Title 2, Chapter 2.65 is hereby amended and adopted as follows:

**“2.65.010            Adoption of Davis County Animal Control Ordinance**

The provisions of the Davis County Animal Ordinance are hereby adopted by reference as and for the Animal Control Ordinance of West Point City, subject to any exceptions and additions which may be contained in the West Point City Code.

**2.65.040            Definition of “Animal at Large”**

Section 6.04.010 of the Davis County Animal Control Ordinance entitled “Definitions” defining “Animal at Large” is hereby replaced and amended to read for West Point City purposes as follows:

“Animal at Large” means any animal, except cats, whether licensed or not, when:

a. The animal is off the property of the owner or custodian and is not under the immediate physical restraint by the owner or custodian. “Immediate physical restraint” means a durable restraint device, such as a leash, cage, or other device capable of keeping the animal under physical control.

b. The animal is on the property of the owner or custodian and is not:

- (1) Securely confined in a building, fenced area, cage or kennel;
- (2) Under the immediate physical restraint by the owner or custodian; or
- (3) Under the immediate and effective control of the owner or custodian and does not cause fear to or constitute or appear to present any threat or danger to the safety, comfort or health of other persons.

c. A working dog while being used for herding sheep, cattle, or other livestock; a hunting dog while lawfully being used to hunt game; or a dog while being trained for herding or hunting shall not be deemed to be an animal at large if the dog is under the proper control of its owner or custodian.”

Section 2.65.040 is enacted to read as follows:

**“2.65.040 Trapping of Cats**

a. Residents of the City are not permitted or allowed to trap cats and/or turn any cat inadvertently trapped into Animal Control

b. Only organizations or agents authorized by the City are allowed to trap cats.

c. Only legal and humane methods of trapping of cats are allowed within West Point City.

d. Any cat inadvertently trapped in West Point City which cat has clearly identifiable marks of ownership must be immediately released.

e. Any cat inadvertently trapped in West Point City which cat has clearly identifiable marks of ownership may be taken by Davis County Animal Control if it has been declared a nuisance as defined by law.”

**Section Two: NO OTHER CHANGES**

All provisions of Title 2, Chapter 2.65 not affected by this Ordinance shall remain in full force and effect as currently constituted.

**Section Three: EFFECTIVE DATE**

This Ordinance shall become effective immediately upon passage and adoption and publication of the Summary as required by law.

PASSED AND ADOPTED this \_\_\_\_ day of August, 2016.

WEST POINT CITY, a Municipal Corporation

By: \_\_\_\_\_  
ERIK CRAYTHORNE  
Mayor

ATTEST:

\_\_\_\_\_  
CASEY ARNOLD  
City Recorder



# City Council Staff Report

**Subject:** Adoption of the FY2017 Final Budget  
**Author:** Ryan Harvey  
**Department:** Administrative Services  
**Date:** August 16, 2016

---

## **BACKGROUND**

The Fiscal Year 2017 budget process began in early 2016. The City Council held many discussions on the budget and invited public input. The final steps to complete the budget process are to, first, approve a property tax rate, and second, approve the final budget.

## **ANALYSIS**

### *Property Tax Rate Approval*

Each year the City is required to approve a property tax rate. The City is entitled to receive the same amount in total property tax revenue as received in the previous year, plus an additional amount from new growth. The County sets the *certified tax rate* to ensure this. If the City wishes to collect more property tax revenue than is allowed by the certified rate, the Council must hold a public hearing and approve an alternative tax rate. In previous discussions, the Council expressed an interest in holding a Truth in Taxation public hearing to consider a rate higher than the certified rate.

The Davis County Assessor has indicated that property values in West Point City have increased by about 11.87% this year. As a result of the change in value, the County has set our certified rate at 0.000984, which is lower than the 2015 approved rate. The Council may choose to accept the certified rate, maintain the rate from 2015, or approve a rate somewhere between the two. A list of some possible rates, with corresponding revenue amounts, is shown in the table below.

Potential Rates	Revenue	
0.000984	400,443	Certified Rate
0.001000	406,954	
0.001015	413,058	
0.001020	415,093	
0.001025	417,128	
0.001030	419,163	
0.001036	421,604	2015 Rate

If the Council chooses to approve the certified rate, our estimated property tax revenue will be \$400,443, an increase of \$23,794 over 2014. The increase is a result of new growth. If the Council chooses to maintain the 2015 rate, our estimated property tax revenue will be \$421,604, an increase of \$44,955 over 2015. This information is summarized in the table below. Choosing to maintain the rate would increase the property tax of a \$229,000 residence by \$6.55 per year over the certified tax rate.

	Revenue	Increase over FY2016
--	---------	----------------------

Revenue approved for FY2016	\$376,649	\$0
Revenue at Certified Rate for FY2017	\$400,443	\$23,794
Revenue rate maintained	\$421,604	\$44,955

We will hold a Truth in Taxation public hearing on August 16<sup>th</sup> and the Council will vote to approve a tax rate at that time. The Council will also approve the Final Budget for Fiscal Year 2017.

### *Final Budget*

The City Council approved the FY2017 Tentative Budget on June 7, 2016. We would like to propose approval of the Final Budget which includes several changes from the Tentative Budget. Some of the proposed changes come as a result of an update to the Capital Projects Matrix. The Tentative Budget was calculated using the Matrix when it was current through March, 2016. Since that time, it has been updated to reflect changes and activity through June, 2016. Here is a summary of the proposed changes, by fund.

#### General Fund

Miss West Point – An increase of \$1,000 is being requested to cover rising costs for both the pageant and the Halloween Carnival, which is put on by the Miss West Point Royalty.

4<sup>th</sup> of July – There was a request by the committee for \$500 to pay for a band to march in the parade next year. It is likely that the payment would need to be made prior to the event so the funds are being requested for this year. We would love to have our own Syracuse High School band play, but have been unsuccessful in recruiting them.

General Liability Insurance – UDOT requires the City to carry a \$3 million General Liability policy in order to use their roads for the parade. Utah Local Governments Trust does not offer a \$3 million policy, but has estimated that their next level higher, which is a \$5 million policy, would cost the City an additional \$4,000. If the City waits until next spring, ULGT will prorate the increase, and it will probably be close to \$1,000 above what we are currently paying.

#### Capital Projects Fund

Park Improvements Project – We would like to discuss this project in more detail to get the Council’s input on how to prioritize the funds allocated to this project. We have over \$375,000 currently assigned to this project. We previously thought that there was over \$500,000 in this project, but realized this week that \$150,000 was added in error. Some of the specific projects already discussed to use these funds on are:

- Paving and Landscaping the North Parking lot off of 520 North, this is a change order for Advanced Paving who has already been awarded the South Parking lot. Total estimated cost is about \$95,000.
- HA5 Seal Coat application for the trail system. Estimated cost is just over \$51,000.
- New playground equipment for children ages 3-5 at Bingham park.

Local Option Transportation Projects – We have a specific funding source provided by the State Legislature and approved by vote in last November’s election. We added this project to the CIP

Matrix to account for it separately for now. We will likely list specific projects in the future and will add this funding source to those projects.

2000 West Utilities – With the construction and widening of 2000 West taking place next year, and with UDOT’s decision to extend the project to 470 North, we will have some added expense to upgrade existing utility lines. We added \$7,000 to Storm Water CIP, and \$42,000 to General Fund Surplus for this project.

Other accounts were modified as a result of the Capital Projects Matrix update.

### **RECOMMENDATION**

Approve the following:

- Resolution No. 08-16-2016B, Adoption of the Property Tax Rate for the 2016 Taxable Year for West Point City
- Ordinance 08-16-2016D, Adoption of the FY2017 Final Budget and Compensation Schedule for Employees and Officers of West Point City

### **SIGNIFICANT IMPACTS**

- Changes to the tentative budget are detailed in this report.
- Possible increase to property tax bills.

### **ATTACHMENTS**

- Resolution No. 08-16-2016B, Adoption of the Property Tax Rate for the 2016 Taxable Year for West Point City
- Ordinance 08-16-2016D, Adoption of the FY2017 Final Budget and Compensation Schedule for Employees and Officers of West Point City
- FY2017 Pay Scale



**RESOLUTION NO. 08-16-2016B**

**A RESOLUTION AUTHORIZING THE CITY MANAGER  
TO SET THE PROPERTY TAX RATE  
FOR THE 2016 TAXABLE YEAR**

**WHEREAS**, the provision of the “Uniform Fiscal Procedures Act for Utah Cities” §§ 10-6-101 et seq., Utah Code Annotated, 1953) provide and require that the City Council of West Point City, (hereinafter referred to sometimes as the “City”) shall adopt and certify to the County Auditor a Resolution specifying the Property Tax Rate to be levied for the coming year on all the taxable property within the City: and,

**WHEREAS**, a public hearing was duly noticed and held according to law during which said proposed Tax Rate was considered,

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of West Point City, Utah, as follows:

**SECTION 1. PROPERTY TAX RATE ESTABLISHED**

The City Manager is hereby authorized to set the Property Tax Rate on all taxable property lying and being within the corporate boundaries of West Point City for the tax year 2016, and the same is hereby fixed, set and established at a tax rate which is 0.000984.

**SECTION 2. CERTIFIED COPY OF RESOLUTION TO DAVIS COUNTY**

**AUDITOR**

That the City Recorder of West Point City is hereby authorized and directed forthwith to certify a copy of this Resolution and forward and direct it to the Davis County Auditor,

Farmington, Utah, in accordance with and as required by the provisions of § 10-6-134, Utah Code Annotated, 1953.

**SECTION 3. LEVY, COLLECTION AND REMITTANCE OF TAXES**

This City Council requests that the Board of County Commissioners of Davis County include this Property Tax Rate in its levying process for property taxes and that such taxes be assessed and collected in the manner provided by law for the collection of general county taxes and that the proceeds thereof, as collected, be turned over to West Point City and that said taxes in all respects be collected and delivered to the City according to law.

**SECTION 4. EFFECTIVE DATE**

This resolution shall be effective immediately upon passage and adoption.

**PASSED AND ADOPTED** by the City Council of West Point City, Utah this 16<sup>th</sup> day of August, 2016.

WEST POINT CITY  
A Municipal Corporation

\_\_\_\_\_  
Erik Craythorne, Mayor

ATTEST:

\_\_\_\_\_  
Casey Arnold, City Recorder

**ORDINANCE NO. 08-16-2016A**

**AN ORDINANCE ADOPTING A BUDGET FOR FISCAL YEAR 2017, AND A  
COMPENSATION SCHEDULE FOR EMPLOYEES AND OFFICERS OF THE CITY.**

**WHEREAS**, the City Council of West Point City, County of Davis, State of Utah (hereinafter referred to as the “City”) is required by law to adopt a budget for the 2017 Budget Year in accordance with § 10-6-118, UCA, 1953, as amended, and the other provisions of the “Uniform Fiscal Procedures Act for Utah Cities,” § 10-6-101 through § 10-60-159, UCA, 1953, as amended; and,

**WHEREAS**, the West Point City Manager has heretofore caused to be prepared and submitted to the City Council a Tentative Budget for the City for the 2017 Budget Year; and,

**WHEREAS**, said Budget appears to be in proper form, subject to minor modifications, and appears correctly to set forth the anticipated disbursements and anticipated receipts of the City for the 2017 Budget Year; and,

**WHEREAS**, a Public Hearing on said Budget was duly advertised and held according to law,

**NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED**, by the City Council of West Point City as follows:

**SECTION 1 - BUDGET FOR FY2017.** The hereto attached Budget, together with the modifications and adjustments made by the City Council after the public hearing, be and the same is hereby adopted as the Budget for the City for the 2017 Budget Year and that a copy of said Budget as finally adopted be deposited with the State Auditor within Thirty (30) days from the date hereof.

**SECTION 2 – COMPENSATION SCHEDULE.** A compensation schedule for employees and elected officials, and appointed officials of West Point City is hereby adopted as referenced in the hereto attached Budget.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of August, 2016

**WEST POINT CITY,**  
A Municipal Corporation

By: \_\_\_\_\_  
Erik Craythorne, Mayor

**ATTEST:**

\_\_\_\_\_  
Casey Arnold, City Recorder

## FY2017 Pay Scale

<b>Exempt Positions</b>					
<u>Position</u>	<u>Department</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>	
City Manager	Executive	\$ 88,434	\$ 101,173	\$ 113,912	
Assistant City Manager	Community Development	\$ 70,747	\$ 83,080	\$ 95,413	
Administrative Services Director	Administrative Services	\$ 67,092	\$ 78,803	\$ 90,513	
Public Works Director	Public Works	\$ 61,384	\$ 72,909	\$ 84,433	
Human Resources Manager	Executive	\$ 47,598	\$ 59,563	\$ 71,528	
Recreation Director	Recreation	\$ 46,036	\$ 55,730	\$ 65,423	
City Planner	Community Dev	\$ 47,598	\$ 55,454	\$ 63,309	

<b>Non-Exempt Positions</b>					
<u>Position</u>	<u>Department</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>	
City Treasurer	Administrative Services	\$ 20.76	\$ 24.26	\$ 27.75	
City Recorder	Executive	\$ 18.60	\$ 23.13	\$ 27.66	
Building & Safety Inspector	Community Dev	\$ 19.15	\$ 23.18	\$ 27.20	
Public Works Lead	Public Works	\$ 19.25	\$ 22.90	\$ 26.55	
Public Works III	Public Works	\$ 16.54	\$ 20.32	\$ 24.10	
Public Works II	Public Works	\$ 15.01	\$ 18.48	\$ 21.94	
Public Works I	Public Works	\$ 13.41	\$ 16.35	\$ 19.28	
Utility Billing Clerk	Administrative Services	\$ 13.41	\$ 16.35	\$ 19.28	

<b>Part-time/Seasonal Positions</b>					
<u>Position</u>	<u>Department</u>	<u>Minimum</u>		<u>Maximum</u>	
Code Enforcement Officer	Community Dev	\$ 16.65		\$ 23.47	
Planning Secretary	Community Dev	\$ 13.82		\$ 18.79	
Community Affairs Assistant	Executive	\$ 13.41		\$ 18.79	
Receptionist	Administrative Services	\$ 13.18		\$ 15.66	
Intern	Executive	\$ 12.75		\$ 14.74	
Parks Worker III	Parks	\$ 11.44		\$ 14.42	
Public Works Seasonal	Public Works	\$ 10.92		\$ 14.00	
Parks Worker II	Parks	\$ 8.84		\$ 12.48	
Municipal Building Coordinator	Administrative Services	\$ 8.84		\$ 12.48	
Recreation Worker II	Recreation	\$ 8.32		\$ 10.40	
Parks Worker I	Public Works	\$ 8.32		\$ 10.40	
Crossing Guard	Public Safety	\$ 7.55		\$ 9.41	
Recreation Worker I	Recreation	\$ 7.55		\$ 8.32	

<b>Elected &amp; Appointed Officials</b>					
<u>Position</u>	<u>Department</u>	<u>Pay</u>			
Mayor	General Government	\$ 12,600.00	per year		
City Council Members	General Government	\$ 5,400.00	per year		
Planning Commission Chair	Community Development	\$ 45.00	per meeting		
Planning Commission Members	Community Development	\$ 35.00	per meeting		