

Dammeron Valley Fire SSD

Approved Minutes of Public Meeting Held July 12, 2016

Meeting Place: Dammeron Valley Fire Station

1261 North Dammeron Valley Dr. E, Dammeron Valley, Utah 84783

ACB Members Present: Chairman Gary Jensen

Vice-Chairman AB Johnson

Treasurer Craig Meyocks

Clerk Mike Thomas

ACB Member at Large Mack Sorensen

Management Company represented by Amanda Lamb

Meeting called to order by Gary Jensen at approximately 7:00 PM

1. Acceptance of Agenda

Michael Thomas made a motion to accept and approve the agenda as written, "I make a motion to approve the July 12, 2016 agenda as written", AB Johnson seconded the motion, the motion passed unanimously.

2. Approval of Minutes

Craig Meyocks made a motion to approve the previous meeting minutes with corrections, "I make a motion to approve the June 7, 2016 Meeting Minutes with corrections, Mike Thomas seconded the motion, the motion passed unanimously.

3. DVFSSD Monthly Bills/Financials

Mike Thomas, Clerk: gave financial report.

Total Income and Expenses were reported as of the end of June 2016.

Bank Balance:

Checking Account: \$72,450.55

US Bank Account: \$4,750.90

Savings Account: \$5,630.02

Total Income to Date: \$250.00

Total Income Year to Date: \$106,782.75

Total Expenses to Date: \$7,213.54

Total Expenses Year to Date: \$42,671.21

Invoices to be approved:

BDR Electric LLC- \$471.20, BDR Electric LLC- \$131.43 JM Lawn Services- \$1,045.00, JM Lawn Services- \$505.00, Larsen Fire Apparatus- \$336.20, Coaxsher-\$297.41, FedEx- \$5.31 (Purchased on US Bank Credit Card), GCR Tires & Service- \$2774.68, Reimbursement to Allison Stingley- \$39.92 & 9.94, and Reimbursement to Kevin Dye- \$47.99.

Craig Meyocks made a motion, "I make a motion to pay the monthly bills and invoices as reported", AB Johnson seconded the motion, the motion passed unanimously.

Wex Cards:

The Wex Cards that were given to the Chief and Captains can only be used for gas; no other merchants will accept. They can't be used as credit cards.

Mack Sorensen made a motion, "I make a motion to get credit cards at Cache Valley Bank", Mike Thomas seconded the motion, the motion passed unanimously. Mack Sorensen made a motion, "I make a motion to issue the Captains a Credit Card with the Dammeron Valley Fire Special Service District and each captain's name underneath; the limit should be around \$2,000.00. The Captains who would receive a credit card would be; Kevin Dye, Allison Stingley, Lance Cornwall, and Don Wallace", Mike Thomas seconded the motion, the motion passed unanimously.

Grants:

Mike Thomas reported on Grants; a grant for \$13,000.00 is available and is in the process; with the help of Kevin Dye and Captains they are working on the list of items to order. There is a \$5,000.00 grant available; no date has been set but Mike Thomas will get with the Fire Chief- Kevin Dye to review and start the process to apply. Mike Thomas asked the Board if the Board would consider reimbursing the EMT for their training; maybe using grant money.

Gary Jensen asked if the public had any comments on any New Business Items. No comments were made.

NEW BUSINESS:

5. GRAMA Training:

Craig Meyocks stated that at least two Board Members need to be GRAMA certified. Craig Meyocks asked for two volunteers. Mack Sorensen and Craig Meyocks volunteered to get certified within the next sixty (60) days.

6. Security Cameras and new locks:

Craig Meyocks stated that cameras are needed at the Fire Station. Craig Meyocks stated he has found on line where the first camera is \$100.00 a month and for additional Cameras they are \$50.00; estimated cost for equipment \$1,400.00. Discussion on rekeying the fire station. Mack Sorensen made a motion, I make a motion to authorize up to \$1,500.00 for camera installation and locks, AB Johnson seconded the motion, the motion passed unanimously.

7. Lights on engine 13 and Brush Truck 13:

Craig Meyocks and Kevin Dye reported the lights on Engine 13 and Brush Truck 13 have been installed and paid, will be receiving a second invoice for final payment.

8. Certified Fire Protection Proposal and Contract:

Craig Meyocks made a motion, "I make a motion to accept the proposal and contract", motion died due to the lack of a second.

Kevin Dye stated that the items listed on the proposal is mandatory and the fire station needs the 2-AFF Foam Fire Extinguishers.

Craig Meyocks made a motion, "I make a motion to purchase only the 2-AFF Foam Fire Extinguishers", Mike Thomas seconded the motion, the motion passed unanimously.

All other items listed on the proposal will be reviewed by the Board and Kevin Dye.

9. Tax Exemption Certificate:

Mack Sorensen stated he will fill out the paper work after the meeting.

10. Legal Discussion:

Craig Meyocks tabled the discussion. The Board would like to have time to research; the Charter doesn't state that Dammeron Valley Fire Special Service District should manage the park. The park and insurance for the park needs to be stated on the Charter; Washington City Commissioners needs to review and add to the Charter to make official. Craig Meyocks volunteered to go to the Commissioner's office to have the proper paper work filed. A hearing would need to take place to make official.

Gary Jensen opened the floor for discussion: Jerry Henriod stated that it would be best to keep with the SSD. Mack Sorensen stated that the land was deeded to the SSD.

Mike Thomas made a motion, "I make a motion to contact Washington County Commissioners to update the Charter", Mack Sorensen seconded the motion, the motion passed unanimously.

11. Review Purchasing Policy:

The Board reviewed the Purchasing Policy that was presented by CAM. The motion was approved prior with the purchasing policy stated; CAM prepared a document where the policy is listed.

12. Fire Chief Report:

Chief Kevin Dye reported provided. A few medical calls took place the last month. Pine Valley Fire is about 42% contained last week and about 62% to date. The Pine Valley Evacuation has been lifted and is not a threat to Dammeron Valley. The SSD lost two (2) fire fighters this month; they left to attend school up north. An award ceremony took place last Thursday to honor James Peterson. The Eagle Scout code of Honor has been completed. There are no new Fire Fighters to report and continue to make efforts to get more volunteers. AB Johnson asked when practice drills will take place; Kevin Dye reported they will take place soon and will be posted at the fire station. They are wanting to have the training around July 28th around 3:00 PM. Signs will be posted; UDOT signs will be posted saying "one-way traffic". Kevin Dye reported that wildland fires are the biggest threat, if

everyone travels counter clock ways then that is the safest route. Signs will be posted and training will take place to help the valley Owners know the best and safest route. Jerry Henroid asked who trims the trees five (5) feet off the roads. Mack Sorensen stated that the County trims the trees and it is best to call and report to get a work order started.

13. Request for Closed Session

No request at this time

14. Chair Opens Discussion for Public Comments

Rose Milne stated that she feels the evacuation training is a good idea and asked if more than one a year will be provided. Kevin Dye reported they have thought about doing two a year and if another one is scheduled it will be posted on Facebook and at the Community center.

15. Adjournment

Mack Sorensen made a motion, "I make a motion we adjourn", Craig Meyocks seconded the motion, the motion passed unanimously.

Meeting Adjourned