



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

AMENDED

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, April 26, 2011**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m. 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
- 2.0 CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)
- 3.0 REPORTS/PRESENTATIONS/PROCLAMATIONS**
- 3.1 Standing Monthly Reports**
1. Monthly Financial Report – Finance Director Steve Fawcett
(The finance department will provide a report of the city budget as of March 31, 2011)
 2. Unified Fire Report – Assistant Chief Mike Watson
(Report by Assistant Chief Watson of medical and fire calls responded to in Cottonwood Heights during the month of March as well as other informational items from the Unified Fire Authority)
- 4.0 ACTION ITEMS**
- 4.1 Consideration of **Resolution No. 2011-12** Ratifying a Contract with Custom Events for Children's Games at Butlerville Days
 - 4.2 Consideration of **Resolution No. 2011-13** Ratifying a Contract with Design Workshop for an Economic Development Strategic Plan and Target Market Analysis for Cottonwood Heights
- 5.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

On Monday, April 25, 2011, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 21ST DAY OF MARCH

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@cottonwoodheight.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at 6:00 p.m. on Tuesday, April 26, 2011, in the Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah.

- 6:00 p.m.**
1. **Development of Mountview Park – John Maas, ASWN**
(The City Council will put the final touches on the proposed plan to be presented to the public. Cost of development and possible phases will be reviewed)
 2. **Review of Business Meeting Agenda**
 3. **Public Relations Specialist Report**
 - a. **Media Coverage**
(Public Relations Specialist Stephanie Archibald will provide a report on media coverage of city events)
 - b. **All American City Award Presentation Plans**
(The City has been designated a finalist in the All American City Awards. Public Relations Specialist, Stephanie Archibald, will provide a report of our expected participation in these awards based on a webinar she attended)
 4. **Discussion of City Budget and City Council Goals**
(In preparation for adoption of next year's budget, Finance Director Steve Fawcett will review the Council goals used to allocate funds)
 5. **Planning Department Report**
 - a. **Development Activity Report**
(Planning Director Brian Berndt will report on development projects throughout the City)
 - b. **Meeting with Department of Alcoholic Beverage Control**
(DABC is planning to expand the Cottonwood Heights' liquor outlet. A report on the meeting held April 22nd will be provided)
 - c. **CDA Progress Report**
(A report will be provided of activity relating to Canyon Centre CDA meetings with other taxing entities as well as withdrawals from the CDA by certain property owners)
 6. **Public Safety Reports**
 - a. **Unified Fire Authority**
(Report from Assistant Chief Mike Watson on events of the week)
 1. **Impact of Midvale decision to join SLVFSA**
 2. **UFA Finance Committee Meeting**
 - b. **Police Department**
(Report from Assistant Chief Paul Brenneman on noteworthy events of the week)
 1. **Adjustments required due to Midvale decision to join UPD**
 7. **City Manager's Report**
 - a. **Canyons School District Interlocal Agreement**
(With the demolition of the Mountview Elementary and the development of plans for a Neighborhood Park, an agreement for the city to use the school district property will be discussed)

b. Interlocal Agreement with Utah Department of Transportation

(In preparation for a future public works yard, a memorandum of understanding on major points of agreement with UDOT will be discussed as a method of moving the process along)

c. Consolidated Fee Schedule

(The City has had fees for services spread out in the municipal code since its adoption. A consolidated fee schedule has been created, removing those fees from the municipal code. After the initial adoption, the consolidated fee schedule will be reviewed yearly and changes made and adopted during the budget cycle if necessary)

d. Report on Pending GRAMA Requests

(A report will be provided to the City Council regarding pending and recent GRAMA requests to provide the Council with perspective on the types of things being requested and the administrative burden associated with the requests)

e. Updates

1. Termination of BGR Contract

(At the direction of the City Council, a letter has been sent formally terminating the contract with the City's Federal Lobbying firm, BGR.)

2. Events Coordinator Position

(With the departure of Events Coordinator, Lisa Walker, we need to appoint a new Coordinator. The City Manager will present the status of a replacement for Lisa)

8. Mayor/City Council Reports

a. Monthly Cottonwood Heights Parks and Recreation Meeting – Councilman Tyler

(Councilman Tyler represents the city on events and community activities the city coordinates/sponsors with the Recreation Center. He will report on the joint monthly meeting held April 21)

b. Natural Hazards Spring/Summer Outlook Workshop – Councilman Thomas

(Emergency Managers from the City and County attended a hydrologic outlook and summer wildfire projections workshop on April 21)

c. Discussion of Strategic Plans Regarding 1700 South Safety Concerns – Mayor Cullimore and Councilman Thomas

(After meeting with property owners on 1700 East, the Council will discuss best ways to approach safety concerns on 1700 East)

d. Report on City Sponsored Easter Egg Hunt and Teen Easter Activity – Councilman Bracken

(Councilman Bracken will report on the Easter Activities sponsored by the City)

e. Sanitation Board Meeting Report – Councilwoman Omer

(A report on the last Sanitation Board Meeting will be provided by Councilwoman Omer who serves as chair of that board)

9. Calendar of Events

a. Relay for Life – June 10 & 11

b. Movies in the Park – June 17 @ Bywater Park

10. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

11. ADJOURN