



**Board of Trustees**  
**August 10, 2016**  
**8:00 a.m.**  
**Taylorville Redwood Campus**  
**AAB Board Room 428**

Meeting to be conducted by Gail Miller, Chair

**No Executive Session is anticipated in connection with this meeting.**

**TAB**

**I. BOARD BUSINESS: Gail Miller, Chair**

- A. Welcome New Trustee, Arturo Salazar, Bio, Oath of Office
- B. Approval of Meeting Schedule and Locations **A**
- C. Trustee Audit Committee Report, Trustee Pat Richards
- 1. Action: Bad Debts Write Off Report **B**

**II. CONSENT CALENDAR:**

It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:

- A. **Investment Report for May - June 2016** **C**
- B. **Minutes of Previous Meeting, June 8, 2016** **D**
- C. **Executive Session:** Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held October 12, 2016 to consider matters permitted by the Utah Open and Public Meetings Act.
- D. **Personnel Report for June - July 2016** **E**
- E. **Government Funding Report—Major Grants Requested/Received** **F**

**III. PRESIDENT’S REPORT: Dr. Deneece Huftalin, President**

- A. President Huftalin
  - 1. Information: September Retreat
  - 2. Information: ACCT Leadership Congress, October 5-8, New Orleans
  - 3. Information: Lobbying Efforts
- B. Instruction Report, Provost Clifton Sanders **G**
- C. Student Affairs Report – VP Chuck Lepper **H**
  - 1. Information: Annual Alcohol Guidelines Summary Report **I**
- D. Business Services Report –VP Dennis Klaus
  - 1. Action: FY 2017 SLCC Operating Budget Report **J**
  - 2. Action: Capital Improvement Projects in Excess of \$100,000 **K**
  - 3. Action: Purchase of Property – Herriman
- E. Government and Community Relations Report – VP Tim Sheehan **L**
- F. Institutional Advancement Report – VP Alison McFarlane **M**
- G. Institutional Effectiveness Report, VP Barbara Grover
  - 1. Information: Strategic Planning Document
- H. Campus-based & Constituents Reports:
  - 1. Student Life and Leadership Report – Arturo Salazar **N**

**IV. INFORMATION SHARING AND INPUT:**

**V. ADJOURNMENT:**

Board Retreat                      September 14, 2016

Next Board Meeting:              October 12, 2016  
Taylorsville Redwood Campus AAB Board Room

**REMINDERS:**

**Please remember to place the parking pass on your dashboard. There will be reserved parking stalls south of the Academic & Administration Building.**

**In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the ADA Coordinator, at 801-957-4041, at least three working days prior to the meeting.**



**Board of Trustees  
2016-17 Meeting Schedule**

Board meetings will begin at 8:00 a.m. and be held at the Taylorsville Redwood Campus (AAB 428) unless specified otherwise. Meetings are generally held the second Wednesday of each month.

**August 10, 2016**

**September 14, 2016**  
*(Trustee Retreat at the Grand America, Trustees only)*

**October 12, 2016**

**November 9, 2016**

**December 14, 2016**  
*(Evening holiday dinner and social in lieu of regular meeting)*

**January 18, 2017 \***

**February 8, 2017**

**March 8, 2017**

**April 12, 2017**

**May 2, 2016 – 6:30 p.m.**  
Evening of Honor Dinner

**May 5, 2016**  
Commencement

**June 14, 2017**

**August 9, 2017**

\* Note: this meeting is a departure from the usual schedule – it's on the 3<sup>rd</sup> Wednesday of the month

# TAB B

**Salt Lake Community College**  
**Student A/R Write Off Report: FY 2013 - 2016**  
**As of June 30, 2016**

	FY13 Sum 2012	F/Y 13 Fall 2012	F/Y 13 Spr 2013	FY 14 Sum 2013	F/Y 14 Fall 2013	F/Y 14 Spr 2014	FY 15 Sum 2014	F/Y 15 Fall 2014	F/Y 15 Spr 2015	FY 16 Sum 2015	F/Y 16 Fall 2015	F/Y 16 Spr 2016
<b>Total Revenue</b>	\$11,972,619	\$33,552,609	\$32,408,927	\$13,103,993	\$35,004,073	\$34,559,097	\$13,831,777	\$35,185,167	\$32,875,821	\$11,051,665	\$33,952,533	\$30,957,210
<b>Total Written Off</b>	\$272,520	\$1,022,642	\$846,308	\$272,574	\$919,230	\$958,491	\$305,590	\$1,083,489	\$1,165,211	\$42,067	\$213,944	\$93,320
<b>% Written Off</b>	2.28%	3.05%	2.61%	2.08%	2.63%	2.77%	2.21%	3.08%	3.54%	0.38% (note1)	0.63% (note1)	0.30% (note1)

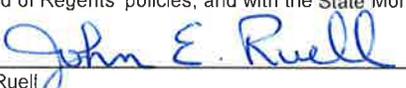
**Summary of Write Off Procedures**

Students have one year after the end of a term to make an appeal to the College to drop registered classes. Therefore, writing off old student accounts receivable (bad debt) is not initiated until one year after the end of the term. In addition, collection activities continue after the write off and the above percentages are net of subsequent collections. Thus, the W/O percentages in the older terms are normally lower than the percentages in more recent terms. The percentages in these recent terms will continue to lower with the receipt of future collections for those terms. Note that once a student balance is written off, a registration hold is placed on the account prohibiting the student from registering for another term until the debt from a prior term is paid off.

*Note 1:* Normal write off steps are not initiated until one year after the end of the term.

TO: GAIL MILLER, CHAIR OF THE BOARD OF TRUSTEES

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council.

  
 John E Ruell  
 Public Treasurer, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE  
 MONEY MANAGEMENT INVESTMENTS  
 INVESTMENT PORTFOLIO AT 06-30-16

<u>Description</u>	<u>Rate of Return</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
Alibaba Medium Term Note Floater	1.47%	12/09/15	11/28/17	1,993,242.50	1,985,812.00
America Movil Sab Medium Term Note	1.17%	09/01/15	09/08/16	2,004,073.34	2,005,868.00
Baltimore Gas & Electric Medium Term Note	1.10%	12/01/15	10/01/16	3,035,721.60	3,037,146.00
Banco Santander Chile Medium Term Note Floater	1.58%	04/25/16	04/11/17	1,639,471.64	1,637,950.00
Bank of America Medium Term Note Floater	1.63%	01/21/16	01/15/19	2,007,181.65	2,008,122.00
Medium Term Note Floater	1.74%	02/25/16	01/15/19	1,996,994.20	2,008,122.00
BFCM Medium Term Note Floater	1.33%	03/04/14	01/20/17	3,002,125.36	3,007,974.00
BHP Billiton Medium Term Note	1.98%	01/28/16	02/24/17	2,295,321.84	2,307,417.49
BNP Paribus Medium Term Note	1.26%	09/14/15	12/12/16	1,782,915.02	1,785,353.56
BP Capital Medium Term Note Floater	2.29%	02/29/16	09/26/18	1,955,406.44	1,992,602.00
BPCE SA Medium Term Note Floater	1.33%	02/18/14	02/10/17	1,000,790.64	1,003,446.00
Medium Term Note Floater	1.28%	03/11/14	02/10/17	1,026,120.98	1,028,532.15
Brookfield Assets Medium Term Note	1.74%	04/11/16	04/25/17	2,066,578.80	2,065,570.00
Citigroup Inc Medium Term Note Floater	1.06%	12/23/13	07/25/16	1,500,000.00	1,500,699.00
Medium Term Note Floater	1.71%	02/26/16	05/15/18	2,023,671.68	2,034,892.00
Commonwealth Bank Medium Term Note Floater	1.55%	06/23/16	05/24/19	1,103,344.00	1,102,372.70
Deutsche Bank Medium Term Note	1.50%	11/25/15	02/13/17	1,998,748.30	1,994,406.00
Federal Ag Mortgage Corp US Agency	1.27%	03/23/15	03/23/18	2,000,000.00	2,002,208.00

<u>Description</u>	<u>Rate of Return</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
Federal Farm Credit Bank					
US Agency	1.44%	10/15/15	10/15/19	2,000,000.00	2,000,092.00
US Agency	1.47%	06/29/16	06/29/20	2,000,000.00	2,000,746.00
US Agency	1.88%	11/23/15	11/23/20	2,000,000.00	2,006,378.00
US Agency	1.55%	06/21/16	12/21/20	2,000,000.00	2,000,560.00
US Agency	1.73%	06/21/16	09/13/21	2,000,000.00	2,000,594.00
Federal Home Loan Bank					
US Agency	1.60%	01/29/16	07/29/19	2,000,000.00	2,001,932.00
US Agency	1.62%	06/23/16	06/23/21	2,000,000.00	2,001,592.00
Federal Home Loan Mortgage Corp.					
US Agency	1.35%	11/30/15	11/26/18	2,000,000.00	2,001,818.00
US Agency	1.50%	10/29/15	10/29/19	2,000,000.00	2,000,840.00
Fifth Third Bank					
Medium Term Note	1.10%	08/18/15	08/20/15	2,000,342.00	2,001,286.00
Medium Term Note Floater	1.14%	06/01/16	12/20/16	2,715,000.00	2,713,390.01
General Electric Capital Corporation					
Medium Term Note Floater	0.94%	08/07/13	07/12/16	2,000,000.00	2,000,286.00
Goldman Sachs GP Inc					
Medium Term Note	1.53%	01/25/16	03/09/17	2,044,498.55	2,044,926.00
Medium Term Note Floater	1.63%	01/26/16	02/19/18	1,999,936.30	1,993,230.00
Medium Term Note Floater	1.51%	05/20/16	11/15/18	1,005,196.41	1,002,440.00
HSBC Finance Corporation					
Medium Term Note Floater	1.50%	05/27/16	08/07/18	1,188,317.98	1,183,742.98
Medium Term Note Floater	1.51%	05/23/16	09/24/18	2,000,560.98	1,995,706.00
Huntington Bank					
Medium Term Note	1.20%	09/01/15	11/20/16	2,000,640.00	2,002,244.00
Intermountain Power Agency					
Muni	1.10%	06/26/14	07/01/17	1,202,160.00	1,207,452.00
JP Morgan Chase & Company					
Medium Term Note Floater	1.76%	02/29/16	11/16/18	1,028,244.85	1,027,529.70
Lloyds Bank					
Medium Term Note Floater	1.45%	06/17/16	05/14/18	1,244,764.54	1,241,300.00
Macquarie Bank					
Medium Term Note Floater	1.43%	03/24/14	03/24/17	1,000,000.00	999,001.00
Morgan Stanley					
Medium Term Note	1.54%	02/17/16	04/27/17	2,065,213.79	2,069,582.00
Medium Term Note Floater	1.45%	06/17/16	01/24/19	2,002,893.23	1,996,698.00
Medium Term Note Floater	1.72%	02/18/16	02/01/19	1,007,544.79	1,011,220.00
Salt Lake City					
Muni	1.10%	07/17/14	10/01/17	1,002,442.79	1,005,270.00
Santander UK PLC					
Medium Term Note Floater	1.83%	04/14/16	03/14/19	1,008,171.48	1,000,893.00
Medium Term Note Floater	1.76%	04/15/16	03/14/19	2,424,109.80	2,402,143.20
Standard Chartered					
Medium Term Note Floater	1.43%	05/19/16	09/08/17	1,989,323.88	1,985,648.00
Statoil ASA					
Medium Term Note Floater	1.71%	02/25/16	05/15/18	1,970,639.64	1,988,008.00

<u>Description</u>	<u>Rate of Return</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
Takeda Pharmaceutical Medium Term Note	1.47%	01/22/16	03/17/17	2,002,266.70	2,008,330.00
TOTAL Capital					
Medium Term Note Floater	1.72%	02/25/16	08/10/18	2,606,378.44	2,628,288.66
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	-11.18%	Various	Open	35,000.00	78,050.40
Janus Twenty Fund	0.77%	Various	Open	41,250.00	68,525.96
The Vanguard 500 Index Fund	3.95%	Various	Open	43,750.00	93,740.15
Mutual Funds - Alumni Office					
Janus Fund	-2.04%	Various	Open	26,500.00	32,907.36
Janus Enterprise Fund	2.95%	Various	Open	31,500.00	43,762.35
The Vanguard 500 Index Fund	3.95%	Various	Open	27,000.00	55,772.72
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	-0.88%	12/26/06	Open	95,717.01	126,897.22
Utah State Treasurer					
Public Treasurers' Investment Fund	0.8969%	06/30/16	Open	31,257,307.41	31,399,748.21
Zions First National Bank					
Sweep Account	0.20%	06/30/16	07/01/16	<u>158,874.01</u>	<u>158,874.01</u>
Total Investment Portfolio				<u>123,657,252.57</u>	<u>124,089,937.83</u>

SALT LAKE COMMUNITY COLLEGE  
INVESTMENT TRANSACTIONS  
June 2016

Description	Interest	Settlement Date	Maturity Date	Cost
<b>Investments - May 31, 2016</b>				126,656,753.58
<b><u>PURCHASES</u></b>				
Fifth Third Bank Medium Term Note Floater	1.11%	06/01/16	12/20/16	2,715,000.00
Morgan Stanley Medium Term Note Floater	1.45%	06/17/16	01/24/19	2,002,940.00
Lloyds Medium Term Note Floater	1.45%	06/17/16	05/14/18	1,244,212.50
Federal Home Loan Bank US Agency	1.62%	06/23/16	06/23/21	2,000,000.00
Federal Farm Credit Bank US Agency	1.55%	06/21/16	12/21/20	2,000,000.00
Commonwealth Bank Medium Term Note Floater	1.55%	06/23/16	05/24/19	1,103,344.00
Federal Farm Credit Bank US Agency	1.73%	06/21/16	09/13/21	2,000,000.00
Federal Farm Credit Bank US Agency	1.47%	06/29/16	06/29/20	2,000,000.00
Utah State Treasurer Public Treasurers' Investment Fund	0.90%	Various	Various	18,670,563.48
Zions First National Bank Sweep Account	0.20%	Various	Various	11,153,315.71
Total Purchases				44,889,375.69
<b><u>SALES / MATURITIES / CALLS</u></b>				
HSBC Finance Corporation Medium Term Note Floater	1.43%	06/26/13	06/01/16	1,720,000.00
JP Morgan Chase & Company Medium Term Note Floater	1.23%	09/30/13	06/13/16	2,500,000.00

Description	Interest	Settlement Date	Maturity Date	Cost
Rio Tinto Medium Term Note Floater	1.92%	01/28/16	06/17/16	2,000,000.00
Rio Tinto Medium Term Note Floater	1.79%	03/02/16	06/17/16	1,000,000.00
Federal Home Loan Mortgage Corporation US Agency	1.75%	12/18/15	06/18/16	2,000,000.00
Federal Home Loan Bank US Agency	1.84%	10/06/15	06/21/16	1,570,000.00
Federal Home Loan Bank US Agency	1.45%	12/28/15	06/28/16	2,000,000.00
Federal National Mortgage Association US Agency	1.40%	09/29/15	06/29/16	2,000,000.00
Federal National Mortgage Association US Agency	1.80%	09/30/15	06/30/16	2,000,000.00
Net Premium/Discount Amortization				28,630.83
Utah State Treasurer Public Treasurers' Investment Fund	0.90%	Various	Various	15,576,945.50
Zions First National Bank Sweep Account	0.20%	Various	Various	<u>15,493,300.37</u>
Total Sales				47,888,876.70
<b>Investments - June 30, 2016</b>				<u><u>123,657,252.57</u></u>

**MONEY MANAGEMENT INVESTMENTS**  
**SUMMARY OF INVESTMENT TRANSACTIONS**  
**FOR THE YEAR ENDING JUNE 30, 2016**

Month	Beginning Balance	Purchases	Sales	Ending Balance	Weighted Average Balance	Interest and Dividends	Interest Rate
July 2015	118,787,403.96	25,408,773.60	30,763,321.55	113,432,856.01	115,321,027.10	125,411.62	1.28%
August 2015	113,432,856.01	60,833,949.53	51,445,499.98	122,821,305.56	113,094,268.14	95,466.35	0.99%
September 2015	122,821,305.56	64,019,172.92	69,361,615.25	117,478,863.23	119,460,724.06	99,506.90	1.01%
October 2015	117,478,863.23	44,968,563.17	44,901,300.23	117,546,126.17	119,975,226.84	138,174.89	1.36%
November 2015	117,546,126.17	40,225,317.91	41,512,130.07	116,259,314.01	119,469,060.30	103,148.07	1.05%
December 2015	116,259,314.01	31,164,842.17	31,204,497.90	116,219,658.28	119,191,726.62	116,408.75	1.15%
January 2016	116,219,658.28	71,791,192.44	60,467,827.35	127,543,023.37	119,241,049.89	102,494.24	1.01%
February 2016	127,543,023.37	41,004,136.02	43,335,599.95	125,211,559.44	130,556,876.66	144,721.04	1.40%
March 2016	125,211,559.44	32,401,526.37	30,120,790.95	127,492,294.86	125,336,716.93	162,149.32	1.52%
April 2016	127,492,294.86	26,365,789.39	29,752,861.69	124,105,222.56	128,495,533.52	145,032.74	1.35%
May 2016	124,105,222.56	39,684,914.35	37,133,383.33	126,656,753.58	123,087,228.94	146,093.35	1.38%
June 2016	126,656,753.58	44,889,375.69	47,888,876.70	123,657,252.57	127,575,462.79	136,736.41	1.29%
<b>Totals</b>		<b>522,757,553.56</b>	<b>517,887,704.95</b>		<b>121,733,741.82</b>	<b>1,515,343.67</b>	<b>1.23%</b>

\* Based on average of months shown



Dr. Deneece Huffalin, President



contributions she has made over the years. Trustee Richards finished her report and asked if there were any questions. Trustee Lang offered to arrange for collaboration between the Goldman Sachs network security staff and the IT staff at SLCC. VP Dennis Klaus said he was sure Bill Zoumadakis would welcome the opportunity and thanked Trustee Lang for the offer. Vice Chair Ensign said IT security is the biggest risk faced by the College.

Vice Chair Ensign announced that he, Trustee Wall, and Trustee Farrington recently had the chance to attend the AGB conference in Washington, DC. He asked Trustee Wall to share his thoughts on the conference.

Trustee Wall said he is very grateful to have been able to attend. AGB is an organization that has dealt with Trustees – and the issues they face – for a long time; and it works. Trustees are selected in a number of ways across the country; some are appointed and some are elected. The boards run from collaborative boards to very adversarial. The AGB deals with that entire range. They give good counsel on how to get things done, from governance issues to political issues. At the conference, they discussed the political environment. There is a lot of unrest, a lot of anger going on right now. How trustees deal with this becomes very important. For our purposes, it's good to know that there is an organization that deals with these things all the time; we are not flying solo. We can consult with them. My takeaway: we are in really good shape. We have a very collaborative board. Many boards think they should be managing the institution as well as governing the institution. It doesn't work. Governance is very different from management. AGB is trying to train trustees on their limits. I came away well-educated and learned a lot. We have a very valuable resource in the AGB.

Vice Chair Ensign invited Trustee Farrington to share her thoughts on the conference.

Trustee Farrington thanked the group for the opportunity to attend the conference. It was amazing to hear about the different dimensions of the trustee position. I was very impressed with the speakers. I came away very assured that we are moving in a positive direction. There are thorny days ahead; you can't manage a campus with 60,000 students without that. The strategies that SLCC has embarked on are very strong strategies. I feel really proud of the staff at SLCC. I was amazed that several colleges have problems with partnerships. SLCC has really strong partnerships that have been nurtured. We should be really proud – on behalf of the students. Global issues in education were discussed; how they are affecting SLCC and other college campuses. This is very important. I attended a session on

		<p>institutional advancement; we still have a lot to do, but we are on a great track.</p> <p>Vice Chair Ensign shared that he thought the conference was very good. It involved universities as well as community colleges. I thought it was helpful, as was ACCT. For those that are able to attend in the future, I thought it was very worthwhile.</p> <p>Vice Chair Ensign asked the Trustees to send their ideas for retreat topics to President Huftalin.</p> <p>President Huftalin said there were several opportunities after dinner at AGB to debrief and think about what we heard and how it affects the College. I created a beginning list of some ideas we might want to dive deeper into (at the retreat). I might send those ideas out to the full Board this summer as something to consider. Please don't consider it an exhaustive list. If there are things you'd like to add, please do so.</p> <p>Vice Chair Ensign asked the Trustees to send their retreat ideas to President Huftalin. He said that he was impressed at the Westpointe Center groundbreaking: by the number of people in attendance, and by the legislative leadership from the State, who spoke in very glowing terms about the Center.</p> <p>Trustee Lang left the meeting at 8:35 a.m.</p>
II.	Consent Calendar	<p>Vice Chair Ensign asked if there were any additions or changes or discussions regarding the consent calendar.</p> <p>Trustee W. Tim Miller confirmed that the change in the cost versus the market value on the investment report was simply the change during that two-month period. He also asked how often a review and adjustment takes place on the College investments.</p> <p>VP Klaus said they meet monthly. Trustee Lang is on that committee. The negatives are our mutual funds that are equities. Equities have been sporadic lately; it's just a timing issue. All of the fixed income investments (the bonds) are governed by the money management in the state and have to be "A" or better securities; and they can't go out any further than a certain timeframe. We try to get the best that's offered. We use three to five different security brokers locally to suggest purchases as money is available. Money becomes available when we collect tuition. As we spend tuition down, the value of the portfolio goes down.</p> <p>Trustee W. Tim Miller asked where the proceeds went since the value of the portfolio went down three and a half million between the two months.</p> <p>It goes to our scholarships and our cost of operations.</p>

		<p>Vice Chair Ensign explained that the issue being raised by Trustee Miller was looked at, about two years ago, in detail. At that time, experts were brought in and they determined that the funds are being managed as well as possible given the constraints placed on the College by the State.</p> <p>Trustee Wall verified that the SLCC investment portfolio includes operating funds.</p> <p><b>Trustee Farrington moved, seconded by Trustee Richards, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.</b></p>
<p>III.</p>	<p>President's Report  A. President Huftalin</p> <p>1. Information:  Recognition of  Danny Williams,  Parking Services</p> <p>2. Information:  AACC Legislative  Briefing</p>	<p>President Huftalin asked Secretary Kuhn to invite Danny Williams into the meeting. Danny Williams joined the meeting.</p> <p>President Huftalin said every time there is a Board of Trustees meeting, Danny is there taking care of the Trustees with a parking space, no matter the weather. He is one of the most pleasant, responsible employees and the group wanted to take an opportunity to say thank you. (Danny was given a dozen donuts and a round of applause).</p> <p>Danny Williams was excused from the meeting.</p> <p>President Huftalin said that Tim Sheehan and the Public Policy Senior Vice President of the Association of Community Colleges created a congressional briefing that was co-sponsored by SLCC. It was held in Washington D.C. on Monday. This was an opportunity to invite legislative staffers, think tank members, the media – a lot of folks in Washington that contribute to public policy – to hear about the Higher Education Re-Authorization Act and how policy affects community colleges differently than it does universities. Staffers change rapidly in D.C. and getting everyone up to speed on issues that are salient to colleges and universities is often very tricky. We are constantly helping people understand the difference between a college student and a university student. I was fortunate to sit on a panel with three other college presidents. We all shared issues that are important to us and why they should consider reauthorizing the bill. I think it was a really strong day for SLCC. We had great presence: we probably had about 85 people there. We had a lot of staffers asking questions afterward. We were able to highlight public policy issues, but we were also able to highlight some key initiatives. Kudos to Tim Sheehan and David Baim from AACC who pulled that together.</p> <p>We have asked Squires, Patton and Boggs – a lobbying group in D.C. – to represent us; former Congressman Jim Matheson is a partner in that firm. They arranged several meetings for us yesterday with think tanks in D.C. and with folks at the Department of Education (DOE) to talk about similar issues. It</p>

		<p>was a good couple of days in Washington, where I think we made some strides. The day after the briefing, the Senate Committee released year-round Pell as an option; that is significant for SLCC. The summer we had year-round Pell, our summer head count went up 26% and our graduation counts went up 17%. When summer is available for Pell money, that makes a difference in our completions numbers; and we know those are really important. That's a victory for us and we'll watch it really closely.</p> <p>Trustee Wall said that they discussed the "Dear Colleague Letter" in the audit committee and the potential problems that could arise from Utah fighting it. He expressed concern that it could put the federal funding at risk.</p> <p>President Huftalin said that the DOE can audit colleges to ensure compliance. One of the things that Randy (Cutliff) is introducing in this new audit system is meta-level risk, rather than functional area risk.</p> <p>President Huftalin moved ahead on the agenda and introduced Provost Sanders.</p>
	<p><b>B. Instruction Report, Provost Clifton Sanders</b></p> <p><b>1. Action: Program Proposals – Nate Southerland</b></p>	<p>In the agenda.</p> <p>Provost Sanders said the curriculum process is in transition for a number of reasons. There are several new programs, some discontinued or suspended programs, and some programs have been revised. Among the new programs are two types: the first two programs are credit hour programs for motorcycle outdoor power and computer science information systems. The program type "standalone" means it's an existing degree or cert program. "Embedded" means it's a modularized component within the program; which fits into our practice of trying to stack workforce credentials. Clock hour programs represent our competency-based education model. We have some programs that are being discontinued because they are being phased out due to the new competency-based program. On the last page, there are three credit programs that are being revised; because curriculum updating is an ongoing process in response to workforce needs, etc. This report gives a comprehensive overview of what curriculum is about at SLCC.</p> <p>Trustee Wall asked if students get credit for hours where they are in the industry already.</p> <p>Provost Sanders said that the listed hours are only an estimate. The College uses prior learning assessments to help students show competency.</p>

		<p>Trustee Farrington asked about financial aid eligibility for programs.</p> <p>Provost Sanders clarified that the column refers to whether or not the program is eligible for federal financial aid. If the program that they are embedded within is financial aid eligible, the student pursuing one of those embedded credentials can get financial aid by virtue of the larger program. If a student were to pursue the smaller credential as a standalone piece, it wouldn't, on its own, be eligible. There might be other kinds of assistance available, such as sponsorship by an employer.</p> <p>President Huftalin said that we are also requesting 2% of our Pell award to be allowed for institutions to use toward short-term training programs that are not currently available for Pell. That is on the request list for the Higher Education Reauthorization Act and pending legislation.</p> <p>Vice Chair Ensign asked if there was any pushback from faculty on the programs that are being discontinued.</p> <p>Provost Sanders said the curriculum actions were actually brought forward by faculty.</p> <p>Trustee W. Tim Miller said that he likes the efficiency of discontinuing programs that do not lead to a living wage.</p> <p><b>Trustee Jim Wall motioned, seconded by W. Tim Miller to approve the program proposals as presented. A vote was taken and the motion carried unanimously.</b></p>
	<p>C. Student Affairs Report, VP Chuck Lepper</p>	<p>In the agenda.</p>
	<p>D. Business Services Report, VP Dennis Klaus</p> <p>1. Action: Capital Facilities Requests</p>	<p>In the agenda.</p> <p>We are asking for approval to move ahead with requesting the permission to issue non-state funded bonds to either build or purchase a new student center at Jordan Campus. I am advocating for a building that is 80,000 to 100,000 square feet: 80,000 square feet would cost \$20 million. The infrastructure costs to extend the utilities, etc. would be around \$10 million. This means we would need a \$30 million bond to build. On the second page, there is a rendering of the building that was created by the SLCC architectural class. We will take all the existing student services auxiliary space at Jordan and turn them into general education classrooms; this would allow us to offer full degrees at the Jordan campus.</p> <p>Our intent will also be to ask for a state-funded building next year at our Herriman Campus. This will likely be the start of a 2-3 year process to get funding at Herriman.</p>

		<p><b>Trustee Farrington motioned, seconded by Trustee W. Tim Miller to approve the capital facilities requests as presented. A vote was taken and the motion carried unanimously.</b></p> <p>Trustee Richards left the meeting at 9:05 a.m.</p>
<p>III. A. (continued)</p> <p>3. Charter School Request – President Huftalin</p>	<p>We have been approached by a group who is building a Real Academy charter school adjacent to our Herriman campus. This is a Del Loy Hansen project. As you know, he is building a stadium in Herriman to advance soccer in that community and also to create a training ground for the Monarchs, as well as the Real Salt Lake team. Part of that building project is a Real Academy, which will be a 9-12 grade charter school focused on STEM curriculum. They have a partner in the charter school industry that has curriculum they are interested in delivering. They have a charter school application right now that is pending. Although it will be a STEM focused charter school, there will also be some seats set aside and dedicated to potential international soccer players that are being groomed for professional soccer. They have come to us to ask if the Board of Trustees would consider being the authorizing agent for that charter school. Charter schools can be authorized in one of two ways: through the Utah State Office of Education and the Charter School Board. Another way is through a higher education entity. Right now, in the state, Davis Applied Technology College is the authorizing agent for an academy close to their campus. This is an important decision for the Board of Trustees: we didn't have enough information to take action today. We will share information with the Trustees on the liabilities, advantages, etc. of chartering and then decide how best to proceed.</p> <p>Trustee W. Tim Miller expressed interest in knowing the risks involved.</p> <p>Trustee Wall expressed interest in developing a relationship with Del Loy Hansen and credited him with being a potential strong partner for SLCC.</p>	
<p>E. Government and Community Relations Report, VP Tim Sheehan</p> <p>1. Information: Legislative Priorities and Results</p>	<p>In the agenda.</p> <p>In the agenda</p>	
<p>F. Institutional Advancement Report, VP Alison McFarlane</p>	<p>In the agenda.</p>	

	<p>G. Institutional Effectiveness Report, VP Barbara Grover</p>	<p>No report.</p>
	<p>H. Inclusivity Report, Dr. Roderic Land</p> <p>1. Information: Verbal Report</p>	<p>Most of us know that we serve a phenomenal president, but I also have some extraordinary colleagues that I work alongside as well.</p> <p>Within the process of talking about equity, diversity and inclusivity, it becomes very critical that we have those people around me to really push that charge forward. A lot of times, people don't want to have the conversation around diversity. To have a President and a Cabinet that wants to discuss these things is really critical.</p> <p>My primary focus has been on building infrastructure and capacity. With this being a new position, people don't really know how to engage me within my role. I also have to consider what I can bring to the table. That has been a huge portion of my job over the past year.</p> <p>In the midst of all this, there have been a lot of great things that have already started; and much that is just beginning as well.</p> <p>The Equity, Diversity and Inclusivity grant is a way for the institution to seed money to different parts of the campus to really move the needle forward on diversity and equity issues. What we have seen since we implemented this grant: it has ranged from health care access, to fashion, to veteran's services. It's really putting the onus on the people to think about how we move the needle forward on equity and diversity. That's been a tremendous effort.</p> <p>I have been working with VP Klaus and Provost Sanders on hiring policies. Over the past 10 years, in terms of faculty, we have only increased diversity by 1%. If you think about what that means for our institution – and also in terms of a Salt Lake County perspective – that's a negative growth rate. Salt Lake County has actually grown within that respect. If we have only grown 1%, we have more work to do. One of the things we always talk about is how diverse we are as an institution. We need to think about how we can increase diversity amongst our faculty ranks; it's critical.</p> <p>I have also been talking with Provost Sanders about the Minority Faculty Fellows program; essentially this is a way we can bring faculty – who haven't taught at a community college for three years – and give them a chance to teach as a temporary hire. A lot of potential faculty lose out during the screening process because they don't meet those minimums. This way, they can come to campus, teach on a year-by-year basis for three years</p>

and then reapply for a full-time position. This helps us “grow our own,” if you will. We are trying to identify a couple of departments that can take advantage of the initiative.

We’ve had many conversations up to this point about our procedure in terms of bathroom use for those that are transitioning or who identify as transgender. We did not want to create a new policy, so we are going to embed it in an appropriate existing policy. This has gained a lot of traction over the past months.

We helped sponsor an academy with the Utah Hispanic Chamber of Commerce. This has allowed us to have access to 250 potential students who are looking to advance their careers in one way or another.

There is a gap between our ethnic minority male achievement rates; but not just ethnic minority, but in males across the board. As a result, we are implementing a program called “Brother to Brother.” We were granted funds from Lumina for technical assistance to really move this forward. We’re looking at ways to bring these males together to have conversations, in a mentoring fashion, to talk about academic achievement. They would also go on to national conferences and have support on a national scale. We’re trying to get that off the ground right now. Dr. Land asked if the Trustees wanted any additional information.

Trustee W. Tim Miller asked about the College’s diversity percentage as it compares to Salt Lake County.

Across the board, minus our Latino population and our indigenous population, we’re pretty much at par with the County. A lot of the initiatives we have so far are trying to increase those populations. We have to be very careful not to think about it just in terms of numbers. If we feel that we match the County numbers alone, I feel that our efforts will slow down and I don’t want that to happen. It’s not about just increasing the numbers; there is also the concept of inclusivity. That doesn’t mean that everyone is just included; it’s not just about people feeling “included,” but how welcome people feel within the institution. We have to make sure everyone feels welcome and everyone feels safe; that everyone has an opportunity to succeed.

Trustee W. Tim Miller shared that we need to create an awareness around the valley that this is a campus that welcomes diversity and encourages diversity; those things are tied together in terms of what you are trying to do and in terms of the institutional advancement effort. When we talk about the College, we can focus on the great value, we can focus on the quality education, and we can focus on fascinating diversity – perhaps in a series of billboard ads and television spots. I think

		<p>it's important, in terms of branding the College, that the awareness in the valley is there, first-hand, that diversity is a goal of the College and we welcome it.</p> <p>We do a relatively good job in terms of bringing folks in, but there is another issue – not only here but across the state and nation – of how we are we looking at completion, and how we define completion. If we look at the data, our graduation rates could be better. As we bring diverse students on campus, we have a moral obligation to make sure that we put them in the best position to succeed.</p> <p>Trustee Wall shared that he really like the term inclusivity instead of diversity; inclusivity includes diversity, but it's a bigger word and a bigger concept. Just the idea of what we're trying to do here, to be inclusive, has big implications to it.</p> <p>President Huftalin shared that Dr. Land has a lot of credibility on campus. He has spent the last year-and-a-half, in many ways, educating the environment around us. In some ways, you have to educate and create foundations before you can take action that's meaningful. I want to give him credit. The President's Committee on Equity and Inclusivity has done some great foundational work. Now, I think we're at a point where we can do some pivoting and implement some change. We are developing an equity audit that he is going to be sharing this fall with our divisions. A lot of people feel like they're inclusive and they're on board, but when they really look at the numbers and the kind of structural elements that have been changed to be more inclusive, it's not quite there. That data is really helpful. So we're creating those equity audits for Cabinet members and their leaders to use as a tool to guide their thinking.</p> <p>We were also very involved in the Pride Parade in downtown Salt Lake City, Many of our students, faculty, and staff participated in it. It's the second or third year that we've been very involved in that. Another part of the inclusivity movement is the LGBTQ population. Great work, Dr. Land!</p> <p>Trustee W. Tim Miller expressed that he thinks it's a great opportunity for the College to take a leadership role, to be a role model in the valley in regards to inclusivity.</p>
	I. Campus-based & Constituents Reports	In the agenda.
IV.	Information Sharing and Input	Next meeting is on August 10 at the Taylorsville Redwood campus.
V.	Adjournment	<b>The meeting adjourned at 9:25</b>

**SALT LAKE COMMUNITY COLLEGE  
PERSONNEL REPORT  
June 2016**

**TAB E**

**PERSONNEL ADDITIONS/CHANGES**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Date</b>
<b>ADMINISTRATION</b>			
Eric Heiser	Dean, SAT and Technical Specialties	Dean, SAT and Professional Development	June 1, 2016
<b>FACULTY</b>			
--None			
<b>STAFF--EXEMPT</b>			
Cherie Lindhardt	Instructional Designer 1	eLearning and IDMS CBE	June 1, 2016
Cheryl Williams	Advisor 2, TRIO/Educational Talent Search (College Bound)	TRIO Programs	June 1, 2016
Errin Pedersen	Manager 1, Marketing (Workforce)	Workforce and Economic Development	June 1, 2016
Eva Wamsley	Assistant Director 2, Academic Scheduling	Academic Scheduling	June 1, 2016
Rebecca Van Maren	Coordinator 2, Community Partnerships	Thayne Center	June 16, 2016
Vinson Johnson	College Architect	Facilities Planning & Design	June 16, 2016
<b>STAFF--NON-EXEMPT</b>			
Victoria Mould	Specialist 1, Scheduling	Curriculum and Scheduling	June 1, 2016
Sharsten Thompson	Specialist 2, School of Business	School of Business	June 1, 2016
Franz Schwab	Specialist 3, Property Control	BOF-Treasurer	June 1, 2016
Tamara Anderson	IT Trainer 2	Information Technology	June 1, 2016
Rachel Gallacher	Specialist 2, Dean's Office	Dean's Office	June 16, 2016
Teerah Lopez	Administrative Assistant I, Division of Computer Science and Information Systems	Division of CSIS	June 16, 2016
Jolene May	Specialist 2, Financial Aid	Financial Aid	June 16, 2016
Mallory Sanders	Specialist 2, Transfer Evaluation (Internal Only)	Office of the Registrar and Academic Records	June 23, 2016

**SALT LAKE COMMUNITY COLLEGE**

**PERSONNEL REPORT**

July 2016

**PERSONNEL ADDITIONS/CHANGES**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Date</b>
<b>ADMINISTRATION</b>			
Gary Cox	Associate Dean, Institute of Public Safety and Crimninal Justice	Institute of Public Safety	July 1, 2016
<b>FACULTY</b>			
--None			
<b>STAFF--EXEMPT</b>			
Jamie Dwyer	Librarian 1, Instruction and Liaison	Library Services	July 1, 2016
Angela Harvey	Advisor 2, Program	Academic & Career Advising	July 1, 2016
Rebecca Berrett	Advisor 2, Program	Academic & Career Advising	July 1, 2016
Jewly Harris	Advisor 2, Program	Academic & Career Advising	July 1, 2016
Amy Grubbs	Manager 2, Dream Team	Workforce and Economic Development	July 1, 2016
Peter Jenson	Manager 1, Accounting	BOF-Controller	July 1, 2016
Bonnie Penrose	Manager 2, Dream Team	Workforce and Economic Development	July 1, 2016
Matt Toone	Manager 3, Business Analytics	Institutional Inquiry and Analysis	July 16, 2016
Justin Thorpe	Instructional Designer 2	eLearning IDMS CBE Development	July 16, 2016
Juanita Bushman	Advisor 2, Academic & Career	Academic Advising	July 16, 2016
Christopher Bruun	Advisor 1, Academic & Career (Internal Only)	Academic & Career Advising	July 16, 2016
Kate Slessor	Coordinator 3, InnovaBio Science	InnovaBio	July 16, 2016
<b>STAFF--NON-EXEMPT</b>			
Naseer Ahamad	Technician 2, Concurrent Enrollment Application	Admissions	July 1, 2016
Immanuel Schlesinger	Groundskeeper 1	Facilities Grounds	July 1, 2016
Jillian Bredthauer	Administrative Assistant II, Academic Support	Academic Support	July 1, 2016
Giusseppe Huaman	Administrative Assistant I, Div of Accounting, Finance and Economics	Division of Accounting, Finance and Economics	July 16, 2016
Kendall Larson	Infrastructure Specialist I	Information Technology	July 16, 2016

Vice President of Government and Community Relations  
Office of Sponsored Projects: Government Funding Report  
Board of Trustees Meeting: August 2016

**TAB F**

NEW FUNDING ACTION							
Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
Dept. of Education: TRIO Talent Search	2/5/16	\$1,231,200	7/20/16	Awarded	\$1,231,200	9/1/16-8/31/21	Student Affairs
USHE: Affordable Participation and Timely Completion	6/13/16	\$69,500	6/28/16	Awarded	\$69,500	7/1/16-6/30/17	Academic Support
The Truth Initiative:Tobacco Free Campus	4/29/16	\$10,000	6/10/16	Awarded	\$10,000	6/15/16-12/31/17	Student Affairs
UAM: The Grand FY17 Sustainability	2/10/16	\$10,000	6/6/16	Awarded	\$2,000	7/1/16-6/30/17	School of Arts, Communication and Media
USHE: Math Compliance	6/13/16	\$227,832	6/21/16	Awarded	\$227,832	6/30/16-6/30/17	School of Science, Math and Engineering
DWS: UCAP Diesel Technician Pathway	5/19/20	\$214,185	6/16/16	Awarded	\$193,050	7/1/16-6/30/17	Workforce and Economic Development
DWS, Utah Manufacturing Association (lead): UCAP Manufacturing Public Awareness and Education Initiative	5/19/20	\$33,000	6/22/16	Awarded	\$22,000	7/1/16-6/30/17	Workforce and Economic Development
DWS Granite School District (lead): UCAP Lifesciences	5/19/20	\$51,700	6/22/16	Awarded	\$29,700	7/1/16-6/30/17	Workforce and Economic Development
National Science Foundation: ATE Biotech CBE	10/8/15	\$900,000	6/13/16	Awarded	\$819,416	6/15/16-5/31/19	School of Science, Math and Engineering
ON-GOING FUNDING ACTIVITY							
Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
UAM: On Stage ASL Poetry Slam	5/16/16	\$300		Under Consideration		7/1/16-6/30/17	School of Humanities and Social Sciences
ZAP: Grand Theatre 2017 Tier I	5/16/16	\$75,000		Under Consideration		7/1/16-6/30/17	School of Arts, Communication and Media
National Science Foundation, UU (lead): S-STEM	5/16/16	\$651,990		Under Consideration		2017-2021	School of Science, Math and Engineering
SLCAC: Teens Write	4/25/16	\$1,500		Under Consideration		7/1/16-6/30/17	School of Humanities and Social Sciences
Dept. of Education: TRIO Educational Opportunity Centers	4/4/16	\$1,150,000		Under Consideration		9/1/16-8/31/21	Student Affairs
ZAP: Grand Theatre 2017 Tier II	3/31/16	\$75,000		Under Consideration		7/1/16-6/30/17	School of Arts, Communication and Media
National Endowment for the Humanities: Summer Institute	2/25/16	\$185,860		Under Consideration		10/1/16-12/31/18	School of Humanities and Social Sciences
Dept. of Education: Strengthening Institutions Grant	6/8/15	\$2,250,000		Under Consideration		10/1/16-8/31/20	School of Science, Math and Engineering
National Science Foundation, U of New Mexico (lead): Southwest Center for Microsystems Education	9/21/15	\$167,774		Under Consideration		7/1/16-6/30/21	School of Science, Math and Engineering
ZAP: Grand Theatre Support	5/15/15	\$65,000	4/13/16	Awarded	\$58,414	7/1/16-6/30/17	School of Arts, Communication and Media
SBA, USU (lead): SBDC Salt Lake Regional Center	8/27/15	\$187,260	1/29/16	Awarded	\$187,260	4/1/16-12/31/16	Business Development Resources
Dept. of Education: Experimental Site for Competency-based Education	10/2/14	Financial Aid Waiver	2/11/16	Awarded	Financial Aid Waiver	2016-2018	Government and Community Relations
USHE: Step Up Ready	9/9/15	\$75,000	11/6/15	Awarded	\$75,000	1/1/16-4/30/17	Student Affairs
Dept. of Education: Strengthening Institutions Designation	12/23/15	Eligible for other funding	12/23/15	Awarded	Eligible for other funding	2016	Government and Community Relations
DWS: Technology Training for Refugees		\$618,602	8/7/15	Awarded	\$618,602	9/1/15-10/31/18	Workforce and Economic Development
Dept. of Education: TRIO Student Support Services, Regular	2/2/15	\$1,836,577	7/15/15	Awarded	\$1,595,000	9/1/15-8/31/20	Student Affairs
Dept. of Education: TRIO Student Support Services, STEM	2/2/15	\$1,100,000	7/15/15	Awarded	\$1,100,000	9/1/15-8/31/20	Student Affairs
NASA, UU (lead): Rocky Mountain Space Grant Consortium	2/23/15	\$22,200	7/13/15	Awarded	\$22,100	4/10/15-4/9/18	School of Science, Math and Engineering
Economic Development Administration, UU (lead): Utah Advanced Materials and Manufacturing Initiative	4/1/15	Eligible for other funding	7/8/15	Awarded	Eligible for other funding	2015-2016	Workforce and Economic Development
Gates Foundation: Open Stax Courseware Challenge			6/4/15	Awarded	\$200,000	7/1/15-6/30/17	Institutional Effectiveness
National Science Foundation: S-STEM Scholars Program	8/12/14	\$604,710	2/12/15	Awarded	\$604,710	7/1/2015-6/30/2019	School of Science, Math and Engineering
National Science Foundation, USU (lead): iUtah: Fellows Program	10/9/14	\$5,047	1/9/15	Awarded	\$19,464	1/1/15-12/31/2016	School of Science, Math and Engineering
Dept. of Labor: TAACCCT Utah Adult Competency-based Education Design	7/3/14	\$2,500,000	9/29/14	Awarded	\$2,500,000	10/1/2014-9/30/2018	School of Applied Technology and Technical Specialties
Dept. of Labor, DWS (lead): TANF Basic Technology Skills	7/30/14	\$493,653	9/18/14	Awarded	\$493,653	11/1/2014-10/31/2017	Workforce and Economic Development
NASA, UU (lead): Partnerships in Utah with Community Colleges and Technical Schools	5/28/14	\$292,628	8/13/14	Awarded	\$292,628	1/1/2015-12/31/2016	School of Science, Math and Engineering
National Science Foundation, UU (lead): Training Teachers for the "Flipped" Hybrid Classroom	5/31/12	\$50,000	9/11/13	Awarded	\$50,000	10/1/2013-9/30/2016	School of Science, Math and Engineering
Dept. of Labor,Forsyth Technical CC (lead): TAACCCT Consortium for Bioscience Credentials	5/24/12	\$825,000	9/24/12	Awarded	\$825,000	10/1/2012-9/30/2016	School of Science, Math and Engineering
Dept. Health and Human Services, UU (lead): Area Health Education Centers				Awarded	\$437,336	9/1/11-8/31/16	School of Health Sciences

**Total funding requests under consideration: \$4,557,424**

Economic Development Administration, UU (lead): Utah Advanced Materials and Manufacturing Initiative	4/1/15	Eligible for other funding	7/8/15	Awarded	Eligible for other funding	2015-2016	Workforce and Economic Development
<b>Total funding for active awards:</b>					<b>\$11,683,865</b>		

## Board of Trustees Report

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Provost for Academic Affairs August 2016

### School of Science, Mathematics & Engineering

Engineering students who attended the American Society of Engineering Education Conference and presented papers/posters on June 28 won the 'Best Student Paper Award' for their paper titled "A Sophomore's Exposure, Interest, and Aspirations in Research on Current Practice of Volatile Organic Compound Removal" submitted by Aimee Oz, Brandon Walker, Chris Thompson and Gurpreet Singh Bhatti in conjunction with Dr. Nick Safai.

Two Engineering students, Lauren Gilmore and Aimee Oz, were awarded an internship in the National Community College Aerospace Scholars program.

### Workforce & Economic Development

The Division of Workforce and Economic Development (DWED) structure has taken shape as "Clusters" have been identified, mirroring those of the Governor's Office of Economic Development, plus two. As companies reach out to SLCC or when out meeting with those in industry, training and educational opportunities are structured within the identified Cluster professionals. Faculty, trainers and leadership at the College are brought together to collaborate on the best solution to meet the company or industry need.

### School of Business

The Division of Computer Science and Information Systems hosted the CSIS Bytes of Brilliance summer camp June 21-23. Bytes of Brilliance is designed to encourage young women ages 10-17 into the computer sciences field. The CSIS Division worked closely with the Community Education Partnership of West Valley to bring 25 young women to participate with this year's summer camp. The girls get the opportunity to program code, create graphic animations, and learn about digital living. Parents and students also participated in industry tours where they learned about real life job opportunities in this field. This year's tour sites were at Adobe and IM Flash.

A new room divider is being installed in the Culinary Arts Instructional kitchen at Miller Campus. This will separate the kitchen into two instructional lab spaces, doubling the lab course scheduling capacity for the Culinary lab and production courses.

Chef Franco Aloia, Culinary Arts Assistant Professor, served as a guest judge on Teen Chef Challenge, a television program partially sponsored by ProStart and hosted and filmed at the South City Campus.

**BOARD OF TRUSTEES REPORT**  
**Reporting: Vice President for Student Affairs**  
**August 2016**

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**Academic Recognition**

At the conclusion of the spring 2016 semester, 633 students met the requirements for academic recognition. A total of 240 students were recognized on the “Dean’s List” by earning a 3.5 GPA or higher and 393 students were recognized on the “President’s List” by earning a 3.8 GPA or higher.

**Staff Professional Development**

The Division of Student Affairs’ Professional Development Committee successfully held their annual Student Affairs Summer Conference on June 23, 2016. The theme was *Operation Excellence: Moving Forward in a Changing Culture*. Dr. Charles Lepper, Vice President for Student Affairs provided reflection on the past year, as well as provided strategic direction for the future. Dr. Sandra Pershing from the University of Utah served as the keynote speaker, speaking about ways to cope with organizational change and individuals’ roles and responsibilities in a changing environment. Breakout sessions included: Student Affairs Leadership Team Panel, Introduction to Starfish Student Success Systems, and IQ vs. EQ. Over 200 staff from the division of Student Affairs attended the conference.

**Foster Care Youth Summit**

On July 15, 2016 the Office for Diversity and Multicultural Affairs, Office of Admissions, School of Applied Technologies & Technical Specialties and the State of Utah’s Division of Child and Family Services (DCFS) hosted the 2016 Foster Care Youth Leadership Summit on the Taylorsville Redwood campus. Over 65 foster care youth, 20 foster care alumni, 35 DCFS staff and volunteers, along with 7 Student Affairs staff and over 20 faculty and staff from the School of Applied Technology and Technical Specialties came together to provide an interactive educational day filled with workshops, speakers, exposure to vocational programs and faculty, conversations with SLCC students/alumni, and information on how to become a Bruin! The day concluded with a dance, karaoke, and prizes. This was the first time the DCFS hosted the Foster Care Youth Leadership Summit at Salt Lake Community College. Feedback from DCFS was overwhelmingly positive and their intent is to host the program at the College next year.

**Summer Completion Grants**

To incentivize students to re-enroll and complete their degrees this summer, SLCC offered “Summer Completion Grants” to cover students’ full tuition and fees. A number of staff members from offices across the divisions of Student Affairs, Institution Effectiveness, and Institutional Advancement collaborated to identify students who were close to graduation. Qualifying students met with an Academic Advisor to ensure that students enrolled in appropriate courses to graduate. Forty-five (45) Summer Completion Grants were awarded totaling \$110, 858, which resulted in the generation of 881 registered credit hours and 59 enrollment FTEs. At the conclusion of the summer 2016 semester, final results of this initiative will be evaluated.

*SLCC Board of Trustees***Alcohol Guidelines Summary Report**

June 2016

SLCC Food services had four event requests for alcohol over the past year. The last event is scheduled to take place at the end of June.

<u>Date</u>	<u>Client</u>	<u>Location</u>	<u>Attendees</u>	<u>Total Invoice</u>	<u>SLCC Revenue</u>
10/2015	KUER	Miller Campus	150	\$2621.47	\$292.50
1/29/2016	Governor's Office Economic Development	South City Campus	70	\$1824.84	\$94.75
3/24/2016	AT&T	Miller Campus	64	\$4673.45	\$292.30

There were no issues of concern for any of these events.

Anticipated:

June 28, 2016 Miller Campus/Morgan Stanley 300 attendees

# SALT LAKE COMMUNITY COLLEGE

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## OPERATING BUDGETS 2016-17

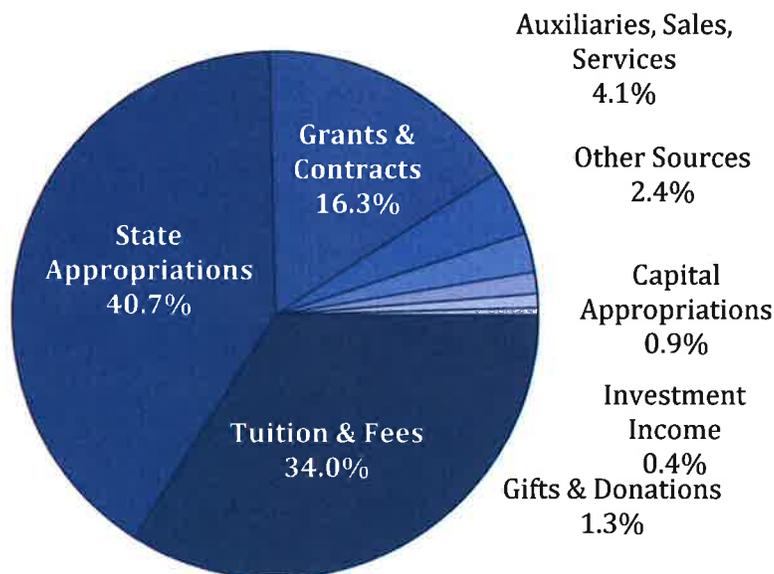


# Salt Lake Community College

FY 2017 Operating Budget (All Funds)

## 2017 SLCC Total Operating Budget All Funds

**\$235,012,400**



Revenue Source	Amount	% of Budget
Tuition & Fees	\$79,819,500	34.0%
State Appropriations	95,602,900	40.7%
Grants & Contracts	38,265,000	16.3%
Auxiliaries, Sales, Services	9,540,000	4.1%
Other Sources	5,635,000	2.4%
Gifts & Donations	3,100,000	1.3%
Capital Appropriations	2,000,000	0.9%
Investment Income	1,050,000	0.4%
<b>Total Estimated Revenue</b>	<b>\$235,012,400</b>	

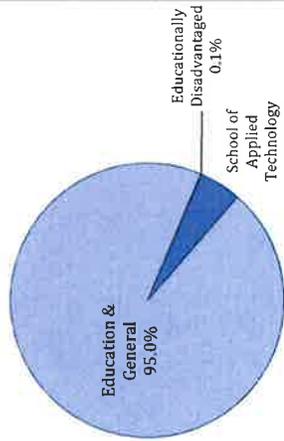
\*Other Sources include: Indirect, Athletics, Continuing Ed, Designated Fees, Union Pacific O&M

# Salt Lake Community College

FY 2017 Appropriated Operating Base Budget

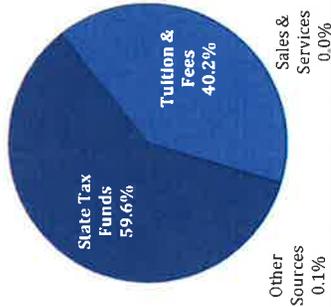
## SLCC Operating Budget by Line Item

Total Budget: \$155,428,400



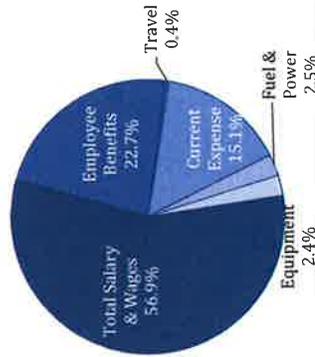
## SLCC Operating Budget by Revenue Source

Total Revenue: \$155,428,400



## SLCC Operating Budget by Expense Category

Total Expense: \$155,428,400



	Education & General	School of Applied Technology	Educationally Disadvantaged	Total Appropriated Budget
<b>Revenues:</b>				
Tuition & Fees	\$61,395,500	\$1,160,600	\$0	\$62,556,100
Sales & Services	30,000	0	0	30,000
Other Sources	200,000	0	0	200,000
State General Fund	10,049,400	4,140,200	178,400	14,368,000
State Education Fund	75,918,100	2,356,200	0	78,274,300
<b>Total Revenues</b>	<b>\$147,593,000</b>	<b>\$7,657,000</b>	<b>\$178,400</b>	<b>\$155,428,400</b>
<b>Expenditures:</b>				
Salaries	60,090,063	3,470,826	0	63,560,889
Wage Related Faculty	15,150,090	1,275,654	0	16,425,744
Wage Payroll	8,054,129	405,747	0	8,459,876
Total Salaries & Wages	\$83,294,282	\$5,152,227	\$0	\$88,446,509
Employee Benefits	33,416,073	1,860,081	0	35,276,154
Total Personnel Services	\$116,710,355	\$7,012,308	\$0	\$123,722,663
Travel	553,312	30,050	0	583,362
Current Expense <sup>(1)</sup>	22,807,818	466,042	178,400	23,452,260
Fuel & Power	3,832,844	90,600	0	3,923,444
Equipment	3,688,671	58,000	0	3,746,671
<b>Total Expenditures</b>	<b>\$147,593,000</b>	<b>\$7,657,000</b>	<b>\$178,400</b>	<b>\$155,428,400</b>

By Function:	Budgeted Amount	%	Average Salary and Wage Increases:	E&G
Instruction	\$75,698,096	48.7%	Faculty	2.75%
Academic Support	10,268,982	6.6%	Executives	2.75%
Student Services	16,010,777	10.3%	Staff	2.75%
Institutional Support	30,635,227	19.7%	Hourly Teaching	2.75%
Facilities	21,605,187	13.9%	Hourly Non-Teaching	2.75%
Public Service	167,131	0.1%	Institution Average	2.75%
Scholarships	1,043,000	0.7%		
<b>Total Dollars</b>	<b>\$155,428,400</b>			

1. Current Expense Includes: computer-related purchases and services, leases and rentals, contracts, service and repairs, insurance, supplies, minor equipment and scholarships, etc.

**Salt Lake Community College**  
Board of Trustees  
7/15/2016  
**2016-17 Appropriated Operating Budget**  
*Additional Information*

\* The Legislature appropriated funding equivalent to a 2% salary increase and 7.3% to support rate increases in health insurance.

\*The State Board of Regents approved a 3.5% tuition increase for FY17: (3.5% first-tier and 0% second-tier resectively); General student fees will increase \$6.00 per semester for full-time students.

\* The Legislature appropriated \$535,500 ongoing revenues for Market Demand programs and \$565,183 one-time performance funding via the State Board of Regents.

Salt Lake Community College

Institutional Investment Income Fund Operating Budget FY 2016 & FY 2017

	2015-16 Approved Budget 7/22/15	2016-17 Proposed Budget 7/12/16
<b>Revenues:</b>		
Prior Year Carry Forward Revenues	\$161,600	\$130,800
Interest Earnings	1,000,000	1,050,000
Unrestricted Gifts and Grants	2,000	2,000
<b>Total Revenues</b>	<b>\$1,163,600</b>	<b>\$1,182,800</b>
<b>Expenditures:</b>		
A. Academic Program Enrichment	\$0	\$0
B. Cultural Enrichment		
Memberships	2,000	2,000
Convocation	15,000	15,000
Subtotal	17,000	17,000
C. Scholarships, Fellowships, and Student Aid		
Federal Financial Aid Matching	29,000	29,000
Quasi Endowment Scholarships	6,000	6,000
Subtotal	35,000	35,000
D. Faculty/Staff Development and Recognition		
Program Development	15,000	15,000
Leadership Academy	10,000	10,000
Professional Development Day	7,000	7,000
Employee Recognition/Service Awards	38,000	38,000
Faculty & Staff Development	4,000	4,000
Educational Reimbursement	80,000	70,000
Divisional Activities and Support	26,000	26,000
Staff Association Awards	5,000	5,000
Subtotal	185,000	175,000
E. Campus Development		
Community Awareness/Poet Laureate	15,000	17,000
Software Maintenance - Ellucian	8,000	8,200
Subtotal	23,000	25,200
F. Seed Money for Program Grants and Contracts		
Consulting	94,000	95,000
Subtotal	94,000	95,000
G. Fund Raising and Institutional Development		
Subtotal	0	0
H. Equipment Acquisitions		
Subtotal	0	0
I. Other E&G Current Operating Support		
Auditing & Regents Support	54,200	51,200
Business Office Staff Support	36,400	37,400
LHM Entrepreneur Center O&M	95,000	95,000
Bank Service/Credit Card Charges	620,000	650,000
Miscellaneous	4,000	2,000
Subtotal	809,600	835,600
J. Transfers to Other Funds		
Quasi-Endowment Funds-Principal	0	0
Plant Funds	0	0
Subtotal	0	0
<b>Total Expenditures</b>	<b>\$1,163,600</b>	<b>\$1,182,800</b>

# Salt Lake Community College

Auxiliaries Operating Budgets FY2016 & FY2017

	STUDENT CENTER		COLLEGE STORE		FOOD SERVICE		TOTAL AUXILIARY BUDGET	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
<b>Revenues:</b>								
Student Fees	\$1,171,500	\$1,150,000					\$1,171,500	\$1,150,000
Sales & Services			\$7,500,000	\$6,200,000	\$2,463,840	\$1,756,200	\$9,963,840	\$7,956,200
Other Sources	\$628,500	\$686,000			\$248,673	\$732,400	\$877,173	\$1,418,400
<b>TOTAL REVENUES:</b>	<b>\$1,800,000</b>	<b>\$1,836,000</b>	<b>\$7,500,000</b>	<b>\$6,200,000</b>	<b>\$2,712,513</b>	<b>\$2,488,600</b>	<b>\$12,012,513</b>	<b>\$10,524,600</b>
<b>Expenditures:</b>								
Salaries	\$450,900	\$306,576	\$420,000	\$450,000	\$272,447	\$283,300	\$1,143,347	\$1,039,876
Wages	\$184,000	\$156,490	\$480,000	\$500,000	\$724,806	\$770,800	\$1,388,806	\$1,427,290
<b>Total Salaries &amp; Wages</b>	<b>\$634,900</b>	<b>\$463,066</b>	<b>\$900,000</b>	<b>\$950,000</b>	<b>\$997,253</b>	<b>\$1,054,100</b>	<b>\$2,532,153</b>	<b>\$2,467,166</b>
Employee Benefits	\$302,700	\$241,239	\$300,000	\$310,000	\$216,616	\$220,600	\$819,316	\$771,839
<b>Total Personnel Services</b>	<b>\$937,600</b>	<b>\$704,305</b>	<b>\$1,200,000</b>	<b>\$1,260,000</b>	<b>\$1,213,869</b>	<b>\$1,274,700</b>	<b>\$3,351,469</b>	<b>\$3,239,005</b>
Travel	\$6,000	\$3,000						
Current Expense	\$238,400	\$585,155	\$17,000	\$15,000	\$2,973	\$4,000	\$25,973	\$22,000
Utilities	\$225,000	\$215,000	\$6,258,000	\$4,900,000	\$1,495,671	\$1,209,900	\$7,992,071	\$6,698,055
Equipment	\$70,000	\$5,000	\$25,000	\$25,000			\$25,000	\$30,000
Auxiliary Indirect Cost Allocation	\$323,000	\$320,540					\$323,000	\$320,540
<b>Total Other Expenses</b>	<b>\$862,400</b>	<b>\$1,131,695</b>	<b>\$6,300,000</b>	<b>\$4,940,000</b>	<b>\$1,498,644</b>	<b>\$1,213,900</b>	<b>\$8,661,044</b>	<b>\$7,285,595</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$1,800,000</b>	<b>\$1,836,000</b>	<b>\$7,500,000</b>	<b>\$6,200,000</b>	<b>\$2,712,513</b>	<b>\$2,488,600</b>	<b>\$12,012,513</b>	<b>\$10,524,600</b>

# Salt Lake Community College

## Surplus Property Operations Report FY 2017, FY 2016, FY2015, & FY2014

	FY 2014	FY 2015	FY 2016	Estimate FY 2017
<i>Revenue</i>				
Sales Revenue	186,780	128,110	165,138	155,000
<b>Total Revenue</b>	<b>\$186,780</b>	<b>\$128,110</b>	<b>\$165,138</b>	<b>\$155,000</b>
<i>Operating Expenses</i>				
Salaries & Wages	\$118,751	\$95,863	\$79,424	\$82,000
Benefits	3,017	3,356	5,168	8,200
Current Expense	90,298	77,255	60,037	64,800
Capital Equipment	0			0
Travel	3	100	316	0
<b>Total Operating Expenses</b>	<b>\$212,069</b>	<b>\$176,574</b>	<b>\$144,945</b>	<b>\$155,000</b>
<i>Transfers Out</i>				
To Parking Services (Sale of 2 vehicle	18,000			
To Recycling/Sustainability Project	26,524			
To IT Infrastructure Projects	91,400			
To Canal Foot Bridge Project				
<b>Total Transfers Out</b>	<b>\$135,924</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>Net Income/(Loss)</i>	(161,213)	(48,464)	20,193	0
<i>Beginning Fund Balance</i>	315,091	153,878	105,414	125,607
<i>Ending Fund Balance</i>	<u>\$153,878</u>	<u>\$105,414</u>	<u>\$125,607</u>	<u>\$125,607</u>
Education and General Support	\$22,461	\$12,432	\$6,594	\$27,994

Notes:

Expenditures and transfers for FY 2014 are reflective of the demolition of the administration building and the construction of the new academic and administration building

Required per Regent Policy R220 Checklist of Presidents' and Trustees' Responsibilities C.9

Information provided by SLCC Controller's Office July 12, 2016

FY 2018 Capital Improvement Requests

SALT LAKE COMMUNITY COLLEGE

7/26/2016  
BSBT

Bldg. Board Score	Priority Classification	80	20	Agency Priority	Facility Type Classification	Energy Component	Project Name	Cost Estimate	Facility Condition Assessment Information	Description/Justification	Bldg. Risk ID #
	1-Life safety	X			Class 1- Classroom, Office	no	SLCC ALL CAMPUSES - COMPLETE PROMIMITY LOCK INSTALLATION	\$125,000.00		* There is a need to complete the security of rooms in the event of an emergency that may be scene of violence, theft or vandalism. This would allow Facilities, in conjunction with Security, to implement a lockdown immediately. It will also allow for terminating an individual's access immediately. These locks will complete classrooms, labs, offices, and exterior entrances. All campuses.	ALL BLDS SH
	2-Critical	X			Class 1- Classroom, Office	no	LHM- KGMC, MPDC Roof Replacement	\$569,025.00		* Replace existing single-ply with expired warranty. Demo existing single-ply & install new roofing membrane, insulation, caulking, roof accessories & copings.	9094 BM
	3-Necessary	X			Class 1- Infrastructure	yes	RRC- TB Plate Heat Exchanger	\$162,000.00		Upgrade chiller to improve efficiency and provide redundancy. Upgrade chiller to improve efficiency and provide redundancy.	437 DH
	3-Necessary	X			Class 1- Classroom, Office	yes	RRC TB- Window Replacement	\$469,800.00		* Existing 30year old windows are very inefficient single pane units, some with substantial air leakage. Window frames and glazing need to be removed and replaced. Scope includes removal and replacement of window sill flashings and replacement/repair of associated interior/exterior finishes impacted by demo, scope also included replacement of exterior storefront/curtain wall and hardware.	437 BM
	2-Critical	X			Class 1- Classroom, Office	no	LHM- MATC Roof Replacement	\$732,300.00	Faithful+Gould iPlan Deficiency	* Replace existing single-ply with expired warranty. Demo existing single-ply & install new roofing membrane, insulation, caulking, roof accessories & copings.	9299 BM
	2-Critical	X			Class 1- Classroom, Office	no	LHM- MFEC Roof Replacement	\$729,750.00	Faithful+Gould iPlan Deficiency	* Replace existing single-ply with expired warranty. Demo existing single-ply & install new roofing membrane, insulation, caulking, roof accessories & copings.	9298 BM
	3-Necessary	X			Class 1- Classroom, Office	no	SLCC Exterior Sealant Replacement	\$620,127.90	Faithful+Gould iPlan Deficiency	Replace Caulking/Sealant at Exterior Elevations (Expansion Joints, Windows, and Curtain Wall Systems)	ALL BLDS
	3-Necessary	X			Class 1- Classroom, Office	no	SCC - BRICK & MASONRY REPAIR AT PARAPET WALLS & CORNERS Phase III	\$950,105.00		* Brick and masonry parapet walls are suffering the effects of many years of ware. These areas are still a concern for the safety our students, faculty, staff and general public. Need a structural design.	5414 FB

3-Necessary	X	Class 1- Classroom, 9 Office	yes	SCC- HVAC VAV Pneumatics Upgrade Phase II	\$550,000.00	* Replace existing VAV boxes. Replace existing valves with electronic controlled actuators. Replace existing pneumatic controlled damper actuators with ddc VMA controllers. Repair graphics to reflect new system and functionality. Integrate changes into our SkySpark trending analytics system. Complete the pneumatics upgrades to the HVAC VAV systems in the building. We have upgraded the AHU systems for the building, but need to finish the rest of the system.	5414 DH
3-Necessary	X	Class 1- Classroom, 10 Office	no	RRC- BB Roof Replacement	\$483,750.00	* Replace existing BUR with expired warranty. Demo existing BUR & install new roofing membrane, insulation, & copings.	4489 BM
3-Necessary	X	Class 1- Classroom, 11 Office	no	SCC- SCM Basement Concrete Ramp Replacement	\$150,000.00	* Demo existing basement ramp and retaining walls. Form & pour new conc. walls and ramp. Extend beginning of ramp to improve accessibility (less grade) and reconfigure site drainage with new trench drain. Existing ramp is very steep with an insufficient storm water drainage system causing basement flooding.	5414 BL
3-Necessary	X	Class 1- Classroom, 12 Office	no	RRC- CT & ATC Interior Signage Replacement	\$25,000.00	* Current interior identification signage is not ADA compliant. Signage needs to be redesigned, removed, and replaced to meet current accessibility codes.	4489 BM
3-Necessary	X	Class 1- Classroom, 13 Office	no	RRC- S&I Site Concrete & West Entrance Replacement	\$97,500.00	Existing exterior door creates a wind tunnel causing an access hazard. Exiting concrete entrance to be reconfigured for addition of aluminum storefront vestibule. Existing concrete entrance to be reconfigured for addition of aluminum storefront vestibule. Site concrete around building has deteriorated and needs to be replaced.	8264 KL
3-Necessary	X	Class 1- Infrastructure	yes	RRC- Heating Plant Surge Tank	\$275,000.00	The existing surge tank is starting to corrode and needs to be replaced. The pumps that are part of the surge tank fail about every 3-6 months and are worn out. System is pneumatically controlled and we need to integrate it into our BAS for better operation and monitoring.	433 DH
3-Necessary	X	Class 1- Classroom, 15 Office	yes	RRC- ATC HVAC & Mechanical Upgrades & Maintenance	\$951,253.00	Faithful+Gould iPlan Deficiency 72760-72765, 72770-72772, 72748-72759, 72763, 72766- 72769,72773 * Replace Central AHU - Constant Volume (AH 1 - 6), Replace Circulation Pump/Motors 15HP P-2 & 7.5HP P-4, Centrifugal Roof Exhaust Fan System Replacement, Replace Steam to Liquid Heat Exchanger - Shell & Tube Type, Replace Steam Condensate Tank and Pump - Large/.Duplex, Replace Cabinet Heater - Hydronic. Replace HVAC Pneumatic Controls - Basic	435 DH

2-Critical	X	Class 1- Classroom, 16 Office	no	MBC- BLDG A&C Roof Replacement	\$739,172.00		* Replace existing single-ply with expired warranty. Demo existing single-ply & install new roofing membrane, insulation, caulking, roof accessories & copings.	9052, 9054	BM
3-Necessary	X	Class 1- Classroom, 17 Office	no	RRC- S&I Countertop Replacement	\$60,000.00		Various countertops throughout building have greatly deteriorated and need to be replaced.		8264 KL
3-Necessary	X	Class 1- Classroom, 18 Office	no	RRC- CT Transformer, MDP & MCC Switchboard & Replacement	\$194,531.00	Faithful+Gould iPlan Deficiency 72644-72648, 72651, 72652,72649, 72650	* Replace Transformers: 2ea 45 KVA, 112.5 KVA, 3ea 30 KVA, 15 KVA. Replace MDP Switchboard - 480volts, 3,000 Amp. Replace MCC Switchboard - 480volts, 600 Amp.		440
3-Necessary	X	Class 1- Classroom, 19 Office	no	RRC- TB MDP Panel Replacement	\$80,000.00	Faithful+Gould iPlan Deficiency 73313	* Replace MDP Switchboard - 277/480volts, 2000amp.		437
2-Critical	X	Class 1- Classroom, 20 Office	yes	SCC - AHU 16 PENTHOUSE Roof & Water Damage Repair	\$56,250.00		* Remodel penthouse to prevent water damage when pump seals leak. Reconfigure drain pan under coil so that it drains properly, add additional drain lines as required. Seal all floor penetrations and entire floor, replace light fixtures. Seals have recently failed and caused water damage inside bldg.		5414 BL
3-Necessary	X	Class 1- Classroom, 21 Office	no	SCC- SCM Packaged Unit Replacement	\$12,500.00	Faithful+Gould iPlan Deficiency 73905, 73903	* Replace Packaged Unit- W391 RTU.		5414 BL
3-Necessary	X	Class 2- Infrastructure 22	no	SLCC Dumpster Enclosure Modifications	\$138,000.00		* SLCC All Campuses, dumpster enclosure and site modifications to improve access and usability of existing nonfunctional elements. Scope includes modifications and additions via: CMU, Steel, Earthwork, Landscaping, Asphalt, Concrete, Pavement Markings.	All Campuses	RW
3-Necessary	X	Class 2- Infrastructure 23	no	SLCC ALL CAMPUSES – UPGRADE IRRIGATION CONTROLS	\$70,486.00		* Because of continued campus infrastructure upgrades/additions many of the main sprinkler controls & cable have been cut/damaged resulting in temporary short term methods to maintain needs. Awarded funding would upgrade system to wireless technology. 3ea CCU's, 31 ea. controllers, all campuses, Installed by SLCC Grounds.	All Campuses	PP
3-Necessary	X	Class 1- Classroom, 24 Office	no	RRC- CT Circular Wash Sinks Replacement	\$45,625.00	Faithful+Gould iPlan Deficiency 72620	* Replace Circular Wash Sinks		440
3-Necessary	X	Class 1- Classroom, 25 Office	yes	SCC- SCM REPAIR & REPLACE PIPE INSULATION THROUGHOUT BASEMENT	\$42,000.00		* There are many joints, valves and bare pipe sections through basement and equipment rooms on the steam and hot water systems. Insulation will save energy and reduce safety concerns.		5414 BL

3-Necessary	X	Class 2- 26 Infrastructure	no	LHM- CART Loading Dock Modifications	\$11,000.00		* Current truck turning radius is inadequate and ineffective, needs to be expanded. Scope: Remove part of existing planting area, add approx. 10' of additional turning radius by adding additional 500sf asphalt/basecourse/subgrade and 60LFconcrete/curb & gutter and modifying existing site as required.	Site	SM
3-Necessary	X	Class 1- 27 Infrastructure	yes	RRC- Heating Plant Boiler	\$585,000.00		* We removed one boiler in FY 15 and the budget ran short for 2 boilers to be installed. We would like to have a second boiler added to the system as was originally designed.		433 DH
3-Necessary	X	Class 1- 28 Infrastructure	yes	RRC- Heating Plant Controls Upgrade	\$55,000.00		* The existing controls in the heat plant are outdated. We want to remove the failing pneumatics and problematic outdated N2 network and replace them with new BacNet controls.		433 DH
3-Necessary	X	Class 1-Library, Classroom, 29 Office	no	RRC- LIB Drinking Fountain Replacement	\$21,875.00	Faithful+Gould iPlan Deficiency 73385	* Replace Single Drinking Fountains (inc Cooler Units)		7078 DH
3-Necessary	X	Class 1- 30 Infrastructure	yes	SCC - CHILLER PLANT FREE COOLING SYSTEM	\$275,000.00		* The existing chiller plant has to run due to IT server rooms all winter long. This is damaging to the chillers and has high utility costs. With a Free cooling system installed, the chillers will not need to run while the temperatures are below appx. 70 degrees outside.		5414 DH
3-Necessary	X	Class 1- Classroom, 31 Office	no	JC- Site Concrete Replacement	\$162,750.00		* Replace approx. 15,500 sf of failed sidewalks and site concrete that has spalled and has raised edges.	Site	SM
3-Necessary	X	Class 1-Library, Classroom, 32 Office	no	RRC- Tennis Court Refinishing	\$100,000.00	>\$100k	Existing tennis court has extensive cracking that can no longer be effectively sealed and needs to be refinished.		16092 BM
3-Necessary	X	Class 1-Library, Classroom, 33 Office	no	JC- Dental Hygiene Clinic Flooring Replacement	\$100,000.00	>\$100k	Existing VCT flooring has extensive cracking that is becoming a trip hazard. Cracking needs to be mitigated and a new floor system installed.		9166 BM

TOTAL

\$9,639,799.90

Note that a separate column is used to identify (1) Score- Building Board use only (2) Priority Classification: 1-Life safety, 2-Critical,3-Necessary, 4-Programatic (3) 80% -20% Legislative Capital Improvement Requirement (4) Agency/Institution Priority (5) Facility Type/Classification: Class1, Class 2, Class3-Office, Classroom, Laboratory, Infrastructure, etc. (6) Energy Component: Projects that address building energy efficiencies, energy saving components and/or reduce operating cost (7) Name of the Project: (Capitalize First Letter of Every Word) (8) Cost Estimate, (9) Condition Assessment Report or deficiency # and Any Other Report or Study on the Building, (10) the Description/Justification for the Project (11) Building Risk ID #

**BOARD OF TRUSTEES REPORT**  
**Reporting: Vice President Government and Community Relations**  
**August 2016**

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### **Vice President Government and Community Relations**

Much of the focus of the government relations team has been on activities in Washington, D.C. Congress is actively working on appropriations bills, and the College has been focused on the bills that fund higher education. The College has been particularly interested in seeing an increase in Pell Grant funding, and in seeing the Pell Grant made available on a year-round basis. Vice President Sheehan has been in Washington DC twice since the last Board of Trustees meeting, meeting with members of Congress and their staffs to advocate for the funding. The Senate Appropriations Committee included funding for year-round Pell in their bill, while the House did not. The final appropriations decisions will be made at the end of the year. VP Sheehan and the College will continue to advocate for the Pell funding throughout the year.

Another item of importance is the reauthorization of the Higher Education Act, the law that governs much of higher education from a federal perspective. There are several key priorities for the College and all community colleges in the reauthorization of that Act. To better inform members of Congress and their staffs, SLCC and the American Association of Community colleges co-hosted a briefing in Washington in the Capitol. The 90-minute briefing included a panel of 5 community college presidents, including President Huftalin. The panel was moderated by VP Sheehan and the VP for Government Relations for AACCC. The panelists address the key priorities for community college in the reauthorization of the Higher Education Act. The briefing was well attended, with more than 100 people from congressional offices, think tanks, associations and the media. The Act will likely not be reauthorized this year, but members of Congress are formulating their positions on reauthorization now, so the College will continue to work with key members of Congress to ensure the College's priorities and thoughts are well known and understood.

The College is currently in the process of developing legislative priorities for the 2017 legislative session. As those are developed, VP Sheehan and President Huftalin will be meeting with key legislators to begin sharing those priorities. Those meetings started in July with two meetings with members of leadership, and will continue up through the beginning of the legislative session.

The College is also formulating its capital development requests. The requests will include a new building at Herriman, the first building on the new campus, and a student center at the Jordan campus. Those requests were submitted in mid-July and the process for vetting those requests will begin in earnest in August.

### **Community Relations**

Connecting the College to the community and the community to the college Community Relations was pleased this July to award \$4,350 in SLCC Community Engagement Award grant funds to support the SLCC Leadership Conference service initiative. The initiative will send approximately 160 SLCC student leaders to participate in SLCC strategic partners City of South Salt Lake's Community Connection Program, a program that focuses resources on neighborhood revitalization. Community Relations also served on committees that awarded ten private scholarships to be distributed this fall totaling approximately \$13,000 out of two funds managed by external institutions – the UNP-Wolf/Meritus Scholarship housed at the University of Utah and the Homeschooling Scholarship housed at the Community Foundation of Utah. Recipients either currently attend or have been accepted post-secondary institutions in Utah, including Salt Lake Community College, the University of Utah, and Bingham Young University.

### **Local Government Relations**

Taylorville City just finished a run of the musical *Seven Brides for Seven Brothers* at the Alder Amphitheater on the Redwood Campus. The city and the community groups involved are hoping to continue a partnership with SLCC to bring more events to campus. The city also has wrapped up the construction of the wall on the south side of the Redwood Campus.

**BOARD OF TRUSTEES REPORT**  
**Reporting: Vice President for Institutional Advancement**

**July, 2016**

**DEVELOPMENT OFFICE REPORT**

- **Gifts** received June 1 through June 30, 2016: **\$127,644**  
Total gifts to date for Fiscal Year 2016: **\$1,973,518**
- **Sponsorships** received June 1 through June 30, 2016: **\$550,520**  
Total sponsorships to date for Fiscal Year 2016: **\$1,110,056**
- Value of **Gifts-In-Kind** received June 1 through June 30, 2016: **\$1,523**  
Total value of gifts-in-kind to date for Fiscal Year 2016: **\$44,714**

**INSTITUTIONAL MARKETING & COMMUNICATIONS**

- **Institutional Marketing and Communications:**
  - IMC finalized strategy and visuals for the 2016/17 paid media brand & enrollment marketing campaign, to launch in July.
  - Promotional tactics for SLCC Promise continue.
  - The digital team continues to focus on the redesign/rebrand of MySLCC. Official launch is scheduled for summer 2016.
  - The IMC/PR team worked with partners to coordinate a groundbreaking event for the new Workforce Training and Education Center at Westpointe.
- **Public Relations:**
  - Salt Lake Community College appeared in 519 articles in the local, state, and national media in June 2016 with an estimated media value over \$1,029,298.
  - The Contact Center made 8,215 outbound calls to students regarding Fall 2016 recruitment, SLCC Promise, TRIO STEM recruitment and scholarship campaign.
- **Hispanic/Latino Marketing and Outreach:**
  - Hispanic media outlets provided in-depth coverage of the groundbreaking event for the new Workforce Training & Education Center at Westpointe.
  - The Hispanic Chamber of Commerce presented a sold out evening with recognized motivational speaker Dr. Cesar Lozano from Mexico who started his USA tour at SLCC's Grand Theatre.
  - CAM Advisory Board Meeting discussion held on SLCC TV Latino.
  - SLCC's Manos Amigas group was invited to speak on a popular TV show "Azteca America".
  - The "Know your Rights" empowerment workshops were announced on Telemundo and Univision.

**EVENTS**

- Westpointe Campus Groundbreaking – Wednesday, June 1<sup>st</sup>, 2016

**BOARD OF TRUSTEES REPORT  
SLCC STUDENT ASSOCIATION  
August 2016**

The Salt Lake Community College Student Association (SLCCSA) has had a great summer getting ready to serve and assist SLCC students this 2016-2017 academic year. Student leaders are focused, engaged, and ready to positively impact the new and returning SLCC student experience.

### **Student Life**

- The Student Association Executive Council continued their movie series with the movies “Barber Shop: the Next Cut” and “The Jungle Book.” Those that attended enjoyed free popcorn, pizza, sandwiches, and drinks during the showings. The movie “Barber Shop” showed June 29 at 7:30 p.m. in the Student Event Center on the Taylorsville Redwood Campus. “The Jungle Book” screened July 13 at 9:00 p.m. in the multipurpose room on the South City Campus.
- SLCCSA is taking part in the Clean Air Challenge by conducting an internal challenge between staff, faculty, and students to promote fewer emissions by encouraging carpooling, biking, walking, and trip planning throughout the month of July. In addition to bragging rights for the group who reduces emissions the most, prizes will also go to the top five individual emissions reducers.

### **Leadership Development**

- SLCCSA Executive Council Retreat took place June 22-25. Student leaders brainstormed about mission statements, goals, events, teamwork, and expectations. They also volunteered at the Utah Arts Festival as part of their community service.
- The Executive Council organized a retreat for all SLCCSA board members at Camp Williams July 18-20 focusing on leadership development, networking, goals, and expectations. Agenda items included focused interaction between boards, learning more about college-wide efforts like the SLCC Promise, and developing collaborative projects with the other Student Life departments including the Center for Health & Counseling, First Year Experience Office, and Thayne Center for Service & Learning.
- SLCCSA and Utah Student Association leaders were part of the Presidential Leadership Summit and the National Climate Leadership Summit in Washington D.C. from June 3-8. Student leaders learned about best practices regarding mental health awareness, sexual assault prevention, civil engagement, and promoting environmental sustainability.

### **Student Government**

- Student Government is actively working on the “Lieutenant Governor’s Cup Challenge,” which is a voter registration campaign for all USHE institutions to promote civic engagement and ensuring all Utahns understand their rights and responsibilities as citizens; beginning with being registered and educated about voting.

#### **Executive Council Purpose Statement**

The SLCC Student Association Executive Council is an organization composed of student leaders who are driven to inspire, assist, guide, serve, represent and include students of diverse cultures, abilities and ages by:

- Addressing student issues and needs
- Providing access and opportunities to enrich the College experience
- Being believable and trustworthy
- Building communication bridges
- Collaborating with faculty and staff
- Working with the community

**BOARD OF TRUSTEES REPORT  
SLCC STUDENT ASSOCIATION  
August 2016**

**Executive Council Purpose Statement**

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**BOARD OF TRUSTEES REPORT****Reporting: CIO / CISO****July 26, 2016**

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**Office of the Chief Information Officer**

- OIT will continue researching technological opportunities to provide cost saving while maintaining the competitive edge in providing students and faculty with the tools necessary to enhance their educational experience.

**Office of the Chief Information Security Officer**

- Sensitive information scans and remediation has been expanded to the entire college community using software application called Identity Finder.
- A new security logging tool has been purchased and implementation will begin August 2016.
- A second firewall chassis has been purchased which provides the college with full redundancy on the main edge firewall.
- The Milestone surveillance system cameras are being upgraded at South City and Jordan campuses from analog to digital. The scheduled completion is the end of October.

**Office of Administrative Computing**

- Ellucian Recruiter has been implemented in a production environment. The Concurrent Application has been completed and will begin being used in September.
- SciQuest is in production and actively being used.
- Lumunis 5 (MyPage) has been installed in a production environment. The live beta test is scheduled for August 2016. The production live date has not been scheduled.
- Moderas Fastrak software for Grants has been implemented. Data uploads and integration components are being tested.
- Modifications for SLCC Promise have been completed and integration with Banner is just beginning.
- The online giving form for employees has been completed and currently in test.

**Office of Technical Services (Systems and Infrastructure)**

- Network Access Control software has been implemented and the production date is scheduled for August 2016.
- The wireless network upgrade at South City Campus and Jordan High Tech Center has started and is scheduled to be completed by the end of September.
- A new Backup System has been purchased and scheduled for production by September 2016.