

AGENDA ITEM # IX-B.

FIVE COUNTY ASSOCIATION OF GOVERNMENTS
OUT OF STATE TRAVEL AUTHORIZATION REQUEST

Employee Name: Bryan Thiriot Date: 7/6/2016

Pursuant to the Five County Association of Governments personnel policies and procedures, I am requesting authorization to travel out of state for the following purposes:

PURPOSE OF TRAVEL:

Five County AOG is an Economic Development District serving all counties with the Economic Development Agency in Denver, Colorado for our region. All AOG's in the state of Utah have a required peer review with EDA in Denver during this economic conference with EDA and the National Association of Development Organizations. Also, the conference will include sessions with EDA staff to address specific aspects of EDA program regulations. This conference satisfies EDA requirements for Five County.

PLEASE ATTACH SUPPORTING DOCUMENTATION

Estimated Travel Costs:

Airfare/Surface Transportation	:	<u>\$840.00</u>
Lodging	<u>4 Nights @ \$172.00</u> :	<u>\$172.00</u>
Per Diem	<u>4 Days @ \$180.00</u> :	<u>\$180.00</u>
Registration Fees	<u>4 Days</u> :	<u>\$275.00</u>
Other Costs:	:	<u> </u>

Explanation of other costs:

None.

TOTAL ESTIMATED TRAVEL COSTS: : \$1,467.00

Source of travel funds: EDA, Administration, MPO

Budget line item: 530

CFO Signature: *William P. McCoy* Date: 7-6-16

DEPUTY OR EXECUTIVE DIRECTOR JUSTIFICATION OF TRAVEL REQUEST:

The EDA and NADO conference will fulfill the Five County AOG requirements to have a peer review and prepare Five County for the 2019 Comprehensive Economic Development Strategy or CEDS for southern Utah.

Deputy Director Signature: *Amy O. Zabuskie* Date: July 6, 2016

Executive Director Signature: *Bryan Thiriot* Date: 06 Jul 16

Steering Committee Chair Signature: *Sharon Hill* Date: 7/13/16



CREATE. CHALLENGE. CHANGE.

Economic Development Conference for the Denver Region

July 31 - August 3, 2016

Grand Hyatt Hotel / Denver, Colorado

The conference is being offered by the Northeast Nebraska Economic Development District with planning assistance by the NADO Research Foundation, and with support from the U.S. Economic Development Administration Denver Regional Office.

