

Price City Library Board Meeting Agenda

Meeting Information

Date: August 9, 2016

Time: 4:00 pm

Location: Room 106, Price City Hall

Preparation for Meeting

Please read:

- All attachments

Roll Call

Present

Excused

Consent Items – No discussion necessary but needs a motion to approve

1. Approval of minutes Program reports (attached)
2. Program report (attached)
3. Monthly Statistics (attached)

Board Member Report

4. Give each member time to report on library activities in the past month.

Action Items

5. Basement update
6. New hire – this week
7. CLEP grant report due September 30, 21016
8. Kid's café during the school year--requirements

Agenda Items

9. Equipment policy
10. International Days—success
11. Other business

Other Notes or Information

Next Board meeting

September 13, 2016

Price Library Board Meeting
-7/12/2016-

I. Roll Call

Eric Snow, Bob Tanner, Bret Cammans and Norma Procarione
Natalie King and Lindsay Lauridsen excused

II Consent Items: Approval of May 2016 minutes : Motion made by Eric Snow, seconded by Layne Miller. Motion carried.

Approval of program report and monthly statistics : Motion made by Layne Miller, seconded by Eric Snow. Motion carried.

III Board Member Report

- a. Video Game night was a huge success! (So many attendees that they had to change the activity so it would involve everyone.
- b. Hoping for many more nights with many attendees.

IV. Action Items

- A. New hire for the library is ongoing.
 1. *Leadership and the Art of Self-Deception* was read by members of the hiring committee and they implementing the aspects of that book for the new hire.
 2. New hires will be required to read that book and use the information in the book in the hiring process.
 3. Hire should be in place by second week of August
- B. Basement update
 1. Paint is on the wall.
 2. Carpet will be approved tomorrow at City Council meeting.
 3. Carpet and vinyl costs will be within budget.
 4. Norma will make furniture costs and looks available to board members.
- C. Renewal of terms for board members.
 1. Natalie will remain on the board.
 2. Board members will not change until after the basement.

V. Basement Donations—Bob presented ideas and asked for help with getting donations for the basement project.

- A. Recognition for donors for basement
 1. How will they be recognized?
 2. How will they be categorized?
- B. Requesting funds for the library
 1. Can we petition the county?
 2. Who should we petition?

Jake Mellor

Kasey Hopes

C. Donor board to be made to recognize donors -- there is a possibility the city shop would be able to make the donation board.

VI. Agenda Items

- . Equipment policy has been tabled.
- A. Benchmarks 2016 -- Library accreditation
 1. We need to configure a way to track who is using WiFi in the library.
 2. Bret is/will work on that.

Motion to adjourn made by Eric Snow, seconded by Bob Miller
Meeting adjourned at 5:00 pm

Toddler and Story Time Report for July 2016

Date: July 5-7, 2016

Closed on Monday Fourth of July

Toddler time: MON & Wed. 8 KID(S) 5 ADULT(S) = 13 Toddler Totals

Story Time: TUES. & THURS 16 KID(S) 14 ADULT(S) = 30 Story Totals

Craft Idea: Made a paper sandwich Game

Activity: Played the sandwich game

Date: July 11-14, 2016

Toddler time: MON. & WED. 48 KID(S) 19 ADULT(S) = 67 TODDLER TOTALS

Story time: TUES. & THURS. 21 KID(S) 9 ADULT(S) = 30 STORY TOTALS

Craft Idea: Made a paper plate car with 1/2 plate

Activity: Played with Hula Hoops

Date: July 18-21, 2016

Toddler Time: MON - WED. 28 KID(S) 10 ADULT(S) = 38 TODDLER TOTALS

Story Time TUES. - THURS. 19 KID(S) 7 ADULT(S) = 26 STORY TOTALS

Craft Idea: Paper Doctor kits

Activity: A paper robot

Date: July 25-28, 2016

Closed on Monday Pioneer Day

Toddler Time: MON-WED. 12 KID(S) 4 ADULT(S) = 16 TODDLER TOTALS

Story Time TUES. - THURS. 17 KID(S) 8 ADULT(S) = 25 STORY TOTALS

Craft Idea: Made a clothespin airplane

Activity: Launched Paper Airplanes

90 TODDLERS AND 37 ADULTS TODDLER TIME
73 KIDS AND 38 ADULTS STORY TIME

DATE PREPARED: 1-Aug-2016

Monthly Circulation summary

<u>July 2016</u>	<u>Totals</u>
Circulation	4108
Downstairs usage	4
Internet total usage	731
Books used	523
Story time	261
Murphy's Dilemma	65
Outside programs	112
YA programs	71
Reference	161
Patrons	4544