



**MINUTES FOR THE REGULAR MEETING  
OF THE EMERGENCY PREPAREDNESS COMMITTEE  
OF THE CITY OF SPRINGVILLE, UTAH  
May 19, 2016  
5:30 p.m.**

**ATTENDANCE:** (ROLL)

**WELCOME:**

Chief Clinton conducting.

**APPROVAL OF THE MINUTES**

Cindy McNeese made the motion to accept the meeting minutes from April 21, 2016, Michael Preuss seconded the motion, motion passed.

**COMMITTEE BUSINESS**

**RADIO TEST:** Michael Preuss reported that a NET test was held May 1, 2016; Don Davies was covering this test. There were nine check-ins representing five sectors (sector 3, 4, 6, 7, 8). Sectors 1, 2, and 5 consistently miss the tests and reminders should be sent to the sector leaders.

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75.

**CERT REPORT:** Martin Palmer reported that there were eleven graduates of the CERT program and they were presented their certificated at the May City Council meeting. There were ten students from Merit Academy that graduated the Teen CERT program. He would like to see all Block Captains be CERT trained.

**GUEST SPEAKER – CHIEF SCOTT FINLAYSON:** Chief Finlayson explained the purpose and the relationship of Emergency Preparedness and the community. Initially other groups and churches were contacted and discussions took place on how to create sectors it was decided that the LDS stake boundaries made the most sense and were already well defined and would be used as sectors. Chief Finlayson said to remember that this program represents sectors not stakes and is inclusive to all citizens and this is a community plan. The LDS church does have some very good programs for emergency preparedness and communication in place and the City has done it's best to make sure the City plan goes along with that. Chief Finlayson talked about the most common emergencies that could take place in our area; such as fire, flood, and rail disasters. Chief Finlayson explained the chain of command and the steps that must be taken to officially declare a disaster. (Power Point Presentation and explanations; open to questions during discussion) talked about resources available in an emergency. Discussed communication systems.

Everbridge Emergency Notification System is the system the City uses to notify citizens in the case of an emergency, please encourage people to sign up on the Everbridge system; currently less than ten percent of our citizens are signed up to receive messages. We borrow from the Nebo School District for our database; about

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APPROVED 07/21/2016

eighty percent of the contacts in our system have come from the school district's data. If you do sign up through the City, the system will detect the duplicate information and you will not receive extra notifications. The School's data is updated yearly and updated in our system. We only use "active" student data. Encourage all citizen's especially those without children in the school system to sign up. Sign up and update your information through the City website: Springville.org – Citizen Alert section. Chief Finlayson is willing to provide the information given tonight or send someone to make a presentation to your group.

We have approximately Fifteen Hundred CERT members in our community, we need to recognize and utilize our CERT members. Encourage Block Captains, Ward and Stake coordinators to take the CERT class. Martin will work with Spring Folger on creating a list of CERT members by Sector.

Each Stake should have an emergency preparedness coordinator and that person should be attending the Emergency Preparedness monthly meeting.

**GOOD OF THE ORDER:** Chief Clinton asked what the Stake Presidents what the expectations are of their Emergency Preparedness Specialists. What can the City do to help with any concerns? The Stake Presidents should make sure the Stake representatives have enough block captains and they are provided training. Stake Presidents should be notified if representatives are not participating.

Block Captain training was held last week (May 14) and will be held again this week (May 21<sup>st</sup>). Block Captains are taught the basics: how to shut off the gas going to home, emergency items to keep on hand (flashlight and slippers by their bed, and teach the basic fundamentals.

It was suggested that the sign regarding Firework Restricted Area be made larger, they are hard to see.

**ADJOURNED:**