

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, JULY 12, 2016 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Peterson, Councilman Mike Shelton, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, City Recorder Paula Melgar, City Attorney Shane Topham, Community and Economic Development Director Brian Berndt, Finance Director Dean Lundell, Public Works Director Matt Shipp, Public Relations Specialist Dan Metcalf, Police Chief Robby Russo, Assistant Fire Chief Mike Watson

Others: Officer Tony Wolfgramm, Officer Panasai Soakai

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 Mayor Cullimore led the Pledge of Allegiance.

2.0 CITIZEN COMMENTS

2.1 There were no citizen comments.

3.0 INTRODUCTION OF NEW CHPD OFFICERS

3.1 Police Chief, Robby Russo, introduced New Police Officers Tony Wolfgramm and Panasai Soakai and awarded them their badges. He recognized and thanked their families for the support they provide to both officers.

3.2 Officer Soakai addressed the Council and stated that after having spent nine years in West Valley City, he is excited to have more community involvement rather than just responding to calls. He appreciated a smaller department and looked forward to getting to know each of his fellow officers. Officer Soakai introduced his family.

3.3 Officer Wolfgramm reported that he spent just over eight years with West Valley City and he too looked forward to getting to know the other officers and working in a smaller department. He expressed his excitement for this new opportunity. He and Officer Soakai have been friends for a number of years and they looked forward to continuing to work together. Officer Wolfgramm introduced his family.

3.4 Mayor Cullimore expressed gratitude for the Cottonwood Heights Police Department and the community support of the officers. He attributed part of that support to the professionalism of the Cottonwood Heights Officers.

4.0 REPORTS/PROCLAMATIONS/RECOGNITIONS

4.1 Recognition of Sergeant Dan Bartlett Promotion to Lieutenant.

- 4.1.1 Police Chief, Robby Russo, introduced Officer Dan Bartlett who was promoted to the rank of Lieutenant. Officer Bartlett was commended for his service. Chief Russo reported that Officer Bartlett will continue to oversee the Investigations Division.
- 4.1.2 Officer Bartlett expressed gratitude to the City and stated that he loves the community. He considered his decision to come to Cottonwood Heights to be the best career move he could have made. Mayor Cullimore pointed out that Officer Bartlett was instrumental in the formation of the Cottonwood Heights Police Department and thanked him for his service.
- 4.1.3 Councilmember Peterson expressed gratitude to Officer Bartlett for his professionalism and service and welcomed Officers Wolfgramm and Soakai.

4.2 Administration of Oath to New City Recorder, Paula Melgar.

- 4.2.1 City Attorney, Shane Topham, swore in New City Recorder, Paula Melgar who provided a brief introduction and recognized her family who were present in the audience. She reported that she was originally from Portugal and previously worked for 16 years for the City of South Salt Lake and more recently for the City Attorney's Office for the past 14 years.
- 4.2.2 Mayor Cullimore thanked Ms. Melgar for the service rendered and to her family for their support. City Manager, John Park, recognized the work done over the past week and stated that the position has already been advanced.

4.3 Standing Monthly Reports.

4.3.1 a. Police Report – Police Support Supervisor Candie Terry.

- 4.3.1.1 Police Support Supervisor, Candie Terry, presented the report for the month of June 2016 and stated that there were 421 calls received for 911 service, 564 on-view calls, and 998 phone-in calls. There were 540 Priority 1 calls received, 503 Priority 2 calls, and 269 Priority 3 calls. Response times for Priority 1 calls averaged 4:00, Priority 2 came in at 5:57, and Priority 3 calls averaged 7:13. There were 295 crimes reported in District 1, 132 in District 2, 138 in District 3, and 117 in District 4. There were 104 adult arrests and eight juvenile arrests. There were 263 traffic citations issued, nine DUIs reported, and 111 warnings. There were 45 crashes with property damage and seven with both damage and injury.

4.3.2 b. Public Works Report – Public Works Director Matt Shipp.

- 4.3.2.1 Public Works Director, Matt Shipp presented the Public Works Report for the month of June 2016 and stated that the ADA ramps are now completed. The Prospector Street Lighting project was ongoing. The 50/50 Sidewalk Project was refunded by the Council and approximately \$25,000 worth of applications have been received. Mr. Shipp reported that the Trip Hazard Mitigation has begun and has been funded. The City met with UDOT

regarding the Hawk signal at a recent PSA Conference Meeting and there are two design exceptions being reviewed, one of which is the Warrant Study. The necessary right-of-way is still being secured for the Highland Drive and Fort Union Project. Mr. Shipp reported that the advertisement is out for Public Works staff with an application deadline of July 25. Staff was moving forward with CDR and making job description adjustments and reassignments. Mr. Shipp reported that the Public Works Site and Building Design was underway. As soon as the property closes, construction will begin on the salt shed. Staff has taken delivery of two of the 550s and the 10-wheelers are on schedule. The street sweeper is also scheduled for delivery in the near future. The position of Public Works Director has been filled and the Superintendent, Inspector, and Maintenance Fuel Supervisor positions have been modified and the job descriptions compiled. The Storm Water Coordinator, Parks Maintenance Crew Leader, and Operations Specialist positions will give staff members the opportunity to grow and develop as they become certified. Incoming equipment was reviewed.

5.0 ACTION ITEMS

5.1 Consideration of Ordinance No. 258 Granting a Franchise to Qwest Broadband Services DBA CenturyLink to Operate and Maintain a Cable Television System within the City; Setting Forth the Conditions of the Grant of Such Franchise; Providing for Regulation and Administration of the Cable Television System; and Prescribing Penalties for Violation of the Franchise.

5.1.1 Mayor Cullimore reported that the above Ordinance grants permission from the City to locate components of the cable television system in the City's public right-of-way, similar to permission already granted to other providers and public utilities. The proposed ordinance grants that right on the terms based on the terms set forth in the ordinance.

5.1.2 Mr. Topham stated that CenturyLink approached the City requesting a Franchise Agreement. They ultimately decided that the best approach would be to have a uniform Franchise Agreement with both providers. The proposed ordinance is the result of those discussions.

5.1.3 **MOTION:** Councilman Peterson moved to approve Ordinance Number 258. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.2 Consideration of Resolution No. 2016-56 Approving a Contract with Syringa Networks for Internet Service.

5.2.1 Mayor Cullimore reported that the above resolution approves a contract for internet service with Syringa Networks.

5.2.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2016-56. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.3 Consideration of Resolution 2016-57 Approving Entry into a Vehicle Repurchase Option Agreement with Garff Enterprises, Inc. for Police Vehicles and Associated Equipment.

5.3.1 Mayor Cullimore reported that the above resolution approves an agreement with Garff Enterprises, Inc. for the repurchase of Police Department vehicles. The vehicles are covered under warranty during the two-year period and assists in keeping down costs.

5.3.2 MOTION: Councilman Tyler moved to approve Resolution Number 2016-57. The motion was seconded by Councilman Petersen. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.4 Consideration of Resolution No. 2016-58 Approving Entry into a Governmental Lease Purchase Agreement with ZB, National Association for the lease of Police Vehicles and Associated Equipment and Authorizing the Execution and Delivery of all Related Documents and the Taking of All Required Actions.

5.4.1 Mayor Cullimore reported that the above resolution approves entry into an agreement with Zions Bank for the funding of the leased vehicles.

5.4.2 MOTION: Councilman Peterson moved to approve Resolution Number 2016-58. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.5 Consideration of Resolution No. 2016-59 Approving an Employment Agreement with John W. Park.

5.5.1 Mayor Cullimore reported that the above Resolution approves an Employment Agreement with John W. Park and lays out the terms of his three-year contract.

5.5.2 MOTION: Councilman Peterson moved to approve Resolution Number 2016-59. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.6 Consideration of Resolution No. 2016-60 Approving and Employment Agreement with E. Robert Russo.

5.6.1 Mayor Cullimore reported that the above resolution approves the Employment Agreement with Police Chief, Robby Russo. The Mayor expressed gratitude to Chief Russo and his team who have the support of City Management and the Mayor. This agreement lays out the terms of the three-year contract.

5.6.2 MOTION: Councilman Bracken moved to approve Resolution Number 2016-60. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.7 Consideration of Resolution No. 2016-61 Approving an Agreement for Civil Legal Services with Wm. Shane Topham.

5.7.1 Mayor Cullimore reported that the above resolution approves an agreement for legal services with City Attorney Shane Topham, who was instrumental in not only the early startup of the City, but was utilized prior to its incorporation. The Council expressed appreciation to him for his responsiveness to the City's needs.

5.7.2 MOTION: Councilman Tyler moved to approve Resolution Number 2016-61. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.8 Consideration of Resolution 2016-62 Approving Entry Into An Interlocal Agreement with Canyons School District for Bussing Services.

5.8.1 Mayor Cullimore reported that the above resolution approves an agreement for bussing services provided by the Canyons School District to significantly reduce the number of vehicles traveling in the canyon for the Big Cottonwood Marathon. The cost to be paid by the City to the district for such bussing services will be fully reimbursed by the race's promoter. City Manager, John Park, thanked the Canyons School District for their involvement and willingness to provide services for this event.

5.8.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2016-62. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

6.0 CONSENT CALENDAR

6.1 Approval of Minutes for June 21, 2016.

6.1.1 The minutes stood approved.

7.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250.

7.1 MOTION: Councilman Peterson moved to adjourn the Business Meeting and reconvene the Work Session. The motion passed with the unanimous consent of the Council.

7.2 The Business Meeting adjourned at 8:24 p.m.