

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 12 July 2016

TIME COMMENCED: 6:17 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

Scott Casas
Kent Hyer
Marlene Poore
Merv Taylor
Jo Sjoblom

CITY RECORDER:

Elyse Greiner

CITY MANAGER:

Tom Smith

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Wayne Winsor, Ron & Karen Anderson, Casey Watts, and John Grubb.

Mayor Long called the meeting to order and welcomed those in attendance.

PLEDGE OF ALLEGIANCE: Council Member Long

PRAYER: Council Member Casas

AGENDA: Council Member Sjoblom moved to approve the agenda with an amendment to continue budget discussion. Council Member Casas seconded the motion. Elyse called for the vote. Council Members Casas, Poore, Hyer, and Sjoblom voted yes. Council Member Taylor voted no. The motion carried 4 to 1.

CONFLICT OF INTEREST: None

CONSENT AGENDA:

- Approval of June 28, 2016 Meeting Minutes
- Approval of June 28, 2016 Work Meeting Minutes
- Approval of June 2016 Check Register

Council Member Hyer moved to approve the consent agenda as written. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

2016-2017 Budget Discussion (continued):

Council Member Sjoblom is proposing increasing the property taxes by 66% which would be \$100 per household instead of the previously approved 20% which is \$30 per household. She feels it is better to increase now verses every year. Council Member Hyer feels from a long term standpoint he would rather take a hit every couple of years. Council Member Taylor can't in good conscience vote for an increase. Council Member Casas said the City's revenues and expenses are increasing faster than inflation. Council Member Poore said everything is based on build out and she isn't sure those facts are what everyone says they are. Tom said property tax isn't based on build out.

Council Member Hyer moved to move this discussion to the work meeting next week. Council Member Sjoblom seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

The Mayor and Council thanked Council Member Sjoblom for her efforts on the new City Office sign.

ACTION ITEMS:

RESOLUTION 16-23 Inter-local Agreement with Davis County Animal Control for Animal Control Services: The agreement was approved in a motion at the last meeting but it was not accompanied by a Resolution; a Resolution is required.

Council Member Hyer moved to approve Resolution 16-23 Inter-local agreement with Davis County Animal Control for Animal Control Services. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

RESOLUTION 16-24 Local Contractor Services Agreement Renewal with Claude H. Nix Construction/Jasco, Inc. Tom said South Weber City desires to contract with local contractors in the event of an emergency so as to support local business and receive quicker response time. The City has previously contracted services with Claude H. Nix Construction/Jasco, Inc. and would like to renew the agreement. It was stated there are other contractors located in the City that the City has contracted with as well.

Council Member Casas moved to approve Resolution 16-24 local contractor services agreement renewal with Claude H. Nix Construction/Jasco Inc. Council Member Hyer seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

DISCUSSION ITEMS (possible action):

Agenda Request from Ron & Karen Anderson Concerning Property Acquisition: Karen Anderson, 6832 Firth Farm Road, said they are requesting to purchase property from Canyon Meadows Park. Ron Anderson said the fence would extend to the end of the parking lot. He will also install a security camera on his shed. He said there will be new homes being constructed and would like to get this done. Karen said she works for a title company and is willing to do the

paper work. She has talked to several real estate agents and estimates cost from \$1.00 to \$1.20 per square feet. Ron said they are not asking for anything from the City. He would like to maintain the berm at no cost to the City. He would install trees and shrubbery to enhance the park. Council Member Casas said he is concerned that if the City is to give up any public property, it should probably go to the highest bidder. Council Member Casas said this would not be prudent for the City. He said the City just bought a lot at \$7.50 per square foot. He doesn't see any economic value for the City to pay \$1.00. He said this proposal doesn't benefit the rest of the citizens. He said the amount offered is way insignificant. Council Member Taylor said the City will set a precedent if they sell this property. Mr. Anderson stated by them taking care of this area, it will eliminate fire danger with the weeds. He is also concerned about the parking lot and how it will connect to their property. He feels the area behind his shed will create future concerns. Mayor Long is concerned about who will maintain this area, if the Andersons move. Karen discussed the reason why they purchased the lot was because of the railroad. Ron said at one time the City discussed an easement for the railroad with their property.

Council Member Hyer moved to end discussions. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

Procurement Policy Amendments:

Council Member Taylor moved to table this item. Council Member Poore seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

CITY COUNCIL ITEMS:

Council Member Casas:

Dust Committee: Council Member Casas and Hyer will be serving on the dust committee and will be meeting in August with individuals from Staker & Parsons. He has recently met with Staker & Parsons. They have dusted the streets and will be coming before the Council to discuss dust mitigation.

Weed Control: He has issues with weeds along South Weber Drive and City owned property. He appreciates the efforts of the code enforcer and feels the City is not being held to the same standard. He said the weeds behind the Public Works Building are 4 ft. tall. He reported that no money was used from Class C Road Funds for weed control.

Council Member Hyer directed Tom meet with the Public Works Director to come up with a plan for weed control.

Council Member Sjoblom:

City Office Sign: She reported that the City Office sign is completed.

Council Member Hyer:

City Water Reservoir: He is currently working with Tom, Council Member Casas, and Wayne Winsor concerning a proposal for a City water reservoir. He thanked Wayne Winsor for all his efforts. Wayne will be putting together a progress memo for next week. He said it will include a recommendation for engineer and associated fee. He said the scope is unique and will allow for the Council to make decisions for each phase.

CITY MANAGER’S ITEMS:

Country Fair Days: He has contacted Davis County Sheriff’s Department concerning various events they need to attend for Country Fair Days. He said parts for the banners have come in.

Dust Control: He reported that Parsons has been using their water cannons.

Work Meetings: He proposed changing the work meeting schedule to 4:30 p.m. when the agenda has a lot of items.

City Hall Sign: He thanked Council Member Sjoblom for all her hard work on the City Hall sign. Mark Larsen is looking at getting power to the sign.

Country Fair Days Tent: He reported the tent has arrived for Country Fair Days.

PUBLIC COMMENTS:

John Grubb, 6966 S. 475 E., reported that the weeds in Canyon Meadows Park are high. He reported that Hill Air Force Base recently held an event and was thrilled with the park and train. Mr. Grubb said he agrees with the Andersons proposal and reminded the Council that many acres of that park were given to the City by the Petersens.

ADJOURNED: Council Member Taylor moved to adjourn the meeting at 7:08 p.m. Council Member Hyer seconded the motion. Council Members Casas, Hyer, Poore, Sjoblom, and Taylor voted yes. The motion carried.

APPROVED: _____ Date
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____
City Recorder: Elyse Greiner

SOUTH WEBER CITY COUNCIL WORK MEETING

DATE OF MEETING: 12 July 2016

TIME COMMENCED: 4:32 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

Scott Casas
Kent Hyer (arrived 4:38 p.m.)
Marlene Poore
Merv Taylor
Jo Sjoblom

CITY RECORDER:

Elyse Greiner

CITY MANAGER:

Tom Smith

FINANCE DIRECTOR:

Mark McRae

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Tom Graydon and John Grubb.

FY 2016-2017 BUDGET DISCUSSION: Mark McRae, Finance Director, reviewed the suggested changes to 2016-2017 tentative budget. He discussed reducing the Legislative (Travel & Training) by \$3,000. This reduces the Council training/conference attendance. Tom said the Planning Commission has expressed an interest in attending the Utah League of Cities and Towns conference in Salt Lake City. Mark said the next item is to remove the donations to schools and parade candy. Tom requested not removing the \$200 donations to Northridge High School and Sunset Jr. High School. It was decided to keep \$500 in this account. The next item is to keep County Fair Days at \$5,000. Mark recommended removing Ecivis software by \$2,200. He also recommended adding Cloud network backup for \$8,500, and Caselle software to integrate paperless document management for \$21,800. Mark proposed \$280,500 to increase contribution to Capital Projects Fund. Mark reported that Council Member Taylor and Council Member Poore are requesting to reduce the overall fire budget to \$121,500. Tom Graydon requested adding the purchase of five radios back into the budget. He said this will give him 10 relatively new radios for the Fire Department. Council Member Poore and Taylor suggested leaving it the way it is. Council Member Poore doesn't feel the City needs to purchase more radios right now. It was stated for emergency purposes block captains will need access to a radio. Council Member Hyer feels it is important for fire fighters to have working radios. Council Member Poore pointed out she asked for written communication concerning the required training for the fire fighters. She has contacted other cities with volunteer services and they are doing it for half the price that South Weber is. Council Member Poore, Taylor and Casas were in favor of the fire budget being \$121,500. Mark discussed reducing the uniforms for public works employees to \$750 per person. Council Member Poore is requesting reducing uniforms for public works employees to \$250 plus seasonal. Tom said this is money that is used for their

protection and is not money that is spent in vain. The consensus with the Council was to allow \$300 per person for public works employees. Mark said there were minor changes to the Country Fair Days budget. Mark discussed whether or not to remove the lease of a new backhoe or adding new tires for the existing backhoe. It was decided to get new tires for the existing backhoe. Mark suggested adding reporting module to SCADA system for \$6,000. Mark suggested increasing the transfer from the Sewer Impact Fund to \$484,000. Mark discussed adding the cost of the impact fee study. Council Member Casas asked if any of the studies can be postponed. Mark said the studies should be done every six years and the last time it was done was 2004.

Tom discussed 2016 South Weber City staff financial achievements and proactive accomplishment included was the following: maintaining the same level of service less two full-time employees (cost savings of approx. \$120,000), elimination of KHSA Financial Consultants due to the surpassed competencies of the financial department (savings of \$16,000), converting communications and archiving of City records to paperless/digital solutions, reviewed all City fees including (subdivisions, engineering/planning, accounts receivable, water leak detection, utility rates, and impact fees), converted from Zions Bank credit cards to the State purchasing card program (US Bank), increased use of the State procurement contracts, use of Job Corp kids for Public Works Department (decreasing personnel costs to the City), continuous evaluation by staff for alternative options to procurement, decrease the amount of public notices disseminated (notices not required by law), initiated a recycling program in the City offices, comprehensive and constant evaluations of the necessity of use of computer programs, and procuring for City qualified grants. Tom said he is asking the Council to reconsider a 3% increase to salary wages which would be approximately \$21,000.

CONSENT AGENDA:

- **Approval of June 28, 2016 Meeting Minutes**
- **Approval of June 28, 2016 Work Meeting Minutes**
- **Approval of June 2016 Check Register**

Mayor Long asked if there were any questions with minutes. There were none. Mayor Long asked if there were any questions concerning the check register. Council Member Poore asked about the payment to Claude Nix. She also asked about a mirror repair for approximately \$1,300. Tom explained during snow removal a pine tree was hit. Council Member Poore asked about t-shirts for the Bees for \$3,300. Mark said it isn't just t-shirts but tickets, etc.

ACTION ITEMS:

RESOLUTION 16-23 Inter-local Agreement with Davis County Animal Control for Animal Control Services: Tom said this is to ratify the agreement with a resolution.

RESOLUTION 16-24 Local Contractor Services Agreement Renewal with Claude H. Nix Construction/Jasco, Inc.: Tom explained that as part of emergency preparedness the City has an agreement with Claude H. Nix Construction.

DISCUSSION ITEMS (possible action):

Agenda Request from Ron & Karen Anderson Concerning Property Acquisition: Tom explained the Anderson's backyard backs up to Canyon Meadows Park. The Andersons would like to purchase approximately between 1,697 sq. ft. for \$1 per sq. ft. They may want to be able to tie into the Canyon Meadows Park train track.

Procurement Policy Amendments: Tom said Council Member Poore is requesting to table this item until she can meet with Council Member Taylor to discuss further.

Adjourned at 6:15 p.m.

APPROVED: _____ **Date**
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____
City Recorder: Elyse Greiner