



**Regular City Council Meeting**  
Tuesday, August 2, 2016  
City Hall Council Chambers  
5249 South 400 East, Washington Terrace City  
801-393-8681  
[www.washingtonterracecity.com](http://www.washingtonterracecity.com)

**1. WORK SESSION : WEBER COUNTY TRANSFER STATION, REFUSE, RECYCLING AND POSSIBLE LAND PURCHASE OF BAYVIEW LAND FIELD 5:00 p.m.**

Discussion topics to include, but are not limited to, current status of the Weber County Transfer Station refuse and recycling Provisions, and the possible purchase of Bayview Land field

**2. ROLL CALL 6:00 p.m.**

**3. PLEDGE OF ALLEGIANCE**

**4. WELCOME**

**5. CONSENT ITEMS**

**5.1 APPROVAL OF AGENDA**

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

**5.2 APPROVAL OF JULY 19, 2016, MINUTES**

**6. CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

**7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.

**8. NEW BUSINESS**

For more information on these agenda items, please visit our website at [www.washingtonterracecity.com](http://www.washingtonterracecity.com)

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ADA Accommodations and Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-395-8283 three days prior to the meeting. Individuals with speech and/or hearing impairments may call the Relay Utah dialing 711. Spanish Relay Utah: 1-888-346-3162. Equal Opportunity Employer/Program

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

**8.1 PRESENTATION/TRAINING: UNLAWFUL DISCRIMINATION**

Annual Training will be given concerning unlawful discrimination in the workplace.

**8.2 PRESENTATION/TRAINING: OPEN AND PUBLIC MEETINGS ACT**

Annual Training will be given concerning the Open Meetings Act.

**8.3 DISCUSSION/DIRECTION:REGARDING WEBER COUNTY TRANSFER STATION  
AND BAYVIEW LAND FIELD PURCHASE**

**9. COUNCIL COMMUNICATION WITH STAFF**

This is a discussion item only. No final action will be taken.

**10. ADMINISTRATION REPORTS**

This is an opportunity for staff to address the Council pertaining to administrative items.

**11. UPCOMING EVENTS**

August 16th: City Council Meeting 6:00 p.m.

August 25<sup>th</sup>: Planning Commission meeting (tentative) 6:00 p.m.

September 5<sup>th</sup>: City Offices closed in observance of Labor Day

September 6<sup>th</sup>: City Council Meeting 6:00 p.m.

**12. ADJOURN THE MEETING: MAYOR ALLEN**

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# City of Washington Terrace

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Minutes of a Regular City Council meeting  
Held on July 19, 2016  
City Hall, 5249 South 400 East, Washington Terrace City,  
County of Weber, State of Utah

**MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

Mayor Mark C. Allen  
Council Member Scott Monsen  
Council Member Blair Brown - Excused  
Council Member Scott Barker  
Council Member Val Shupe  
Council Member Robert Jensen - Excused  
Public Works Director Steve Harris  
City Manager Tom Hanson  
City Recorder Amy Rodriguez  
Lt. Jason Talbot, Weber County Sheriff

**Others Present**

Charles and Reba Allen, Dell Kraaima, Karen Disney, Kim Busby, Jason Watterson

**1. ROLL CALL 6:00 p.m.**

**2. PLEDGE OF ALLEGIANCE**  
Members of Troop 267 led the pledge of allegiance.

**3. WELCOME**

**4. CONSENT ITEMS**

**4.1 APPROVAL OF AGENDA**  
**4.2 APPROVAL OF JUNE 21, 2016, MINUTES**

Items 4.1 and 4.2 were approved by general consent.

**5. CITIZEN COMMENTS**

There were no citizen comments.

**6. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Due to lack of citizen comments in item 5, item 6 is unnecessary.

**7. NEW BUSINESS**

**7.1 RESENTATION: UTAH LOCAL GOVERNMENT TRUST PRESENTATION OF THE TRUST ACCOUNTABILITY PROGRAM AWARD**

Jason Watterson from the Utah Local Governments Trust presented the Trust Accountability

50 Program Award for performance in Risk Management. Watterson stated that the award highlights the  
51 efforts of the City in addressing risks and avoiding losses. He stated that the City has an active safety  
52 committee that meets regularly to address hazards and near misses and how to correct them. He also  
53 stated that the City looks at drivers records and workers compensation issues. Watterson stated that the  
54 City receives discounted worker compensation premiums, as well as a refund of around \$2,700.00.  
55

## 56 **7.2 PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT**

57 South Ogden Animal Control Officers Karen Disney and Kim Busby presented the quarterly report to  
58 Council, stating that the team has focused on a higher presence in the Terrace and time spent on  
59 licensing. Busby stated that the team has been working on a cattery on 300 West. She also stated that they  
60 patrol Rohmer Park and have not seen many dogs off leashes. She stated that there is a strong sheriff  
61 presence in the parks as well. Busby stated that they patrol specific areas at random times. She stated that  
62 they provide 8:00 – 5:00 service, and after hours during emergencies.  
63

## 64 **7.3 PRESENTATION: SHERIFF'S OFFICE QUARTERLY REPORT**

65 Lt. Talbot presented the report to Council, stating that the County is still working through the new  
66 dispatching reporting service. Hanson stated that the system is a beta system and fixing the problems as  
67 they go along. Mayor Allen asked if citations are down countywide. Lt. Talbot stated that his officers  
68 need to meet performance standards, which include more than just citations. He stated that they are  
69 important, but there are other factors that affect citations. He stated that specific areas are targeted when  
70 there is down time, but that is not always possible. Mayor Allen asked if Hanson has looked into solar  
71 traffic signs. Hanson stated that he and Harris have looked at different types of mobile signs and they  
72 have been included in the budget. Council Member Shupe stated that once we put them in one area,  
73 citizens request them in their areas as well. He suggested painting the streets so that people would have to  
74 stay in their lanes and it slows them down. Lt. Talbot suggested speed limits “strictly enforced” signs.  
75 Council Member Monsen stated that he is concerned that people get used to the signs and do not pay  
76 attention to the signs after a while. Lt. Talbot stated to notify him if there is a specific road with a  
77 problem and they will conduct a traffic study in that area.  
78

79 Lt. Talbot stated that calls for service were fairly high in April and May. Lt Talbot gave an update on a  
80 drug house in the City. He stated that it is still in the court process. He stated that the house has been shut  
81 down, condemned, and several arrests have happened. He stated that it took a lot of work with the strike  
82 task force, detectives, and other agencies, but the house has been shut down. He stated that answers are  
83 not always available right away because of all the work involved and the safety of the case.  
84

85 Lt. Talbot stated that he has changed some of his tactics due to the recent events in the country and is  
86 trying to keep his officers safe. He stated that he wanted to thank the community for their support.  
87

## 88 **7.4 DISCUSSION/MOTION: APPROVAL OF FUNDING FOR A WATER VALVE** 89 **EXERCISE TRAILER**

90 Harris stated that it is a problem to open and close valves. He stated that the valves are closed when the  
91 crew works on leaks or breaks. He stated that the exercise trailer is an electrical way of doing the job and  
92 can measure the torque so that the valve does not break. It can also tell if there is a leak after the valve is  
93 closed. He stated that the trailer records all the information and provides valuable information about the  
94 valve and surrounding valves. He stated that it makes the job quicker, less man power, and provides  
95 helpful data. He stated that several models and brands were researched and the requested machine is the  
96 most practical at a reasonable price. Harris stated that there are 860 valves in the City and they have only  
97 been exercised during emergencies when they have had to be closed down.  
98

99 Harris stated that the machine is in the budget for \$36,000 and asks for Council approval to purchase the

100 equipment. Harris stated that valve inches vary, but replacement costs can cost from \$6,000 to \$20,000.

101  
102 **Motion by Council Member Shupe**  
103 **Seconded by Council Member Barker**  
104 **To approve the funding of a water valve**  
105 **Exercise trailer**  
106 **Approved unanimously (3-0)**  
107  
108

109 **7.5 DISCUSSION/ MOTION: APPROVAL TO INSTALL UTILITY STUBS FOR THE**  
110 **NEW PUBLIC WORKS SHOP**

111 Harris stated that it is good that there is a development next to the Public Works shop so that the City can  
112 use their lines for water. He stated that the property and trenches will be open and it will be easy to have  
113 our lines installed at the same time as the subdivision. He stated that the contractors estimate is \$ 47,000  
114 for water, sewer, irrigation, and storm water stubs. He stated that if we do not do it now, we will have to  
115 do it on our own and will have to tear up the properties at a later time. Hanson cautioned that the City  
116 will be stubbing into property that is not owned by the City at this time, however, it must be done. He  
117 stated that if the City does not purchase the property, the cost of the improvement will be reimbursed to  
118 the City. Hanson stated that the cost has been budgeted.

119  
120 **Motion by Council Member Monsen**  
121 **Seconded by Council Member Shupe**  
122 **To approve the installation of utility stubs**  
123 **For the new Public Works Shop**  
124 **Approved unanimously (3-0)**  
125  
126

127 **7.6 DISCUSSION/MOTION: SCHEDULING OF 2016 COUNCIL RETREAT DATE**

128 Hanson suggested a local retreat date of Saturday, November 5, 2016.

129  
130 **Motion by Council Member Barker**  
131 **Seconded by Council Member Shupe**  
132 **To schedule the 2016 Council Retreat date**  
133 **For November 5, 2016**  
134 **Approved unanimously (3-0)**  
135

136 **8. COUNCIL COMMUNICATION WITH STAFF**

137  
138 \*Council Member Monsen expressed his thanks to the Sheriff's Office for the work that they  
139 do.

140 He asked for an update on the area on 300. Harris stated that he is trying to contact one more  
141 surveyor to replace the monument. He stated that it should be done sooner than later.

142  
143 \*Council Member Barker asked when the Victory Park project will be finished. Hanson stated  
144 that it should be completed by the end of the month. He stated that the concrete was put in this  
145 afternoon.

146  
147 \*Mayor Allen stated that troop 267 is doing a small conservation project next Tuesday and  
148 would like Hanson and Harris to keep in contact with Robyn Barker.  
149

150 **9. ADMINISTRATION REPORTS**

151  
152 \*Hanson updated Council on a previously discussed property that is adjacent to two underground water  
153 tanks in South Ogden. He stated that the City found an agreement from 2002 between the two cities  
154 stating that Washington Terrace would build a water tower tank on that property once the water capacity  
155 that is shared between Washington Terrace and South Ogden dropped below 5 percent.  
156 Hanson stated that the City will not be selling the land now that we have the documentation showing the  
157 plans with a firm agreement.

158  
159 \*Hanson stated that the City will be looking to Council in the future to do an impact fee study.

160  
161 \*Hanson stated that two fleet trucks were sold yesterday. He stated that the crew truck was driving was  
162 driven for two years, with a \$19 a month profit on the core value of the truck. He stated that the double  
163 cab cost the city \$63 per month to own. Hanson stated that the Program is going well.

164  
165 \*Hanson stated that there may be a work session concerning the Transfer Station and Recycling  
166 challenges.

167  
168 \*Hanson stated that there will be several people on vacation within the next few weeks.

169  
170 **10. UPCOMING EVENTS**

- 171 July 25<sup>th</sup>: City Offices closed for the Pioneer Day Holiday
- 172 July 26<sup>th</sup>: Presentation and tour at the Public Works Shop
- 173 July 28<sup>th</sup>: Planning Commission Meeting (tentative)
- 174 August 2<sup>nd</sup>: City Council Meeting 6:00 p.m.

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176 **11. ADJOURN THE MEETING: MAYOR ALLEN**

177 Mayor Allen adjourned the meeting at 7:28 p.m.

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179 **12. RDA MEETING (Immediately following the regular meeting)**

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**Date Approved**

\_\_\_\_\_  
**City Recorder**