

Minutes of the
BOUNTIFUL CITY COUNCIL

July 12, 2016 – 6:30 p.m.

Present:	Mayor	Randy Lewis
	Councilmembers	Kendalyn Harris, Richard Higginson, Beth Holbrook
		John Pitt
	City Manager	Gary Hill
	City Attorney	Clinton Drake
	City Engineer	Paul Rowland
	Assistant City Engineer	Lloyd Cheney
	City Planner	Chad Wilkinson
	Asst. City Manager	Galen Rasmussen
	City Treasurer	Ted Elder

Department Directors/Staff:		
	Police Chief	Tom Ross
	Parks	Brock Hill, Director
		Geno Flanary, Cemetery Superintendent
	Streets/Sanitation	Gary Blowers, Director
		Charles Benson, Assistant Director
	Golf	Kent McComb
	Recording Secretary	Nikki Dandurand

Excused:	Councilmember	John Marc Knight
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Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:30 p.m.
Planning Conference Room

REVISED CITY INVESTMENT POLICY DISCUSSION – MR. GALEN RASMUSSEN AND MR. TED ELDER

Mayor Lewis called the meeting to order at 6:30 p.m. and welcomed the Council and staff. Mr. Galen Rasmussen then presented an overview of the proposed Investment Policy, stated there are new updates to existing laws governing investment policy procedures and presented a review of the achievements/outcomes of the policy. The policy was last updated in 2011 and needed to be modified to comply with the updated laws, along with basic changes in the context of the policy. Councilwoman Harris asked what safeguards are in place to prevent fraud and embezzling. Mr. Elder responded that several controls and procedures are in place to deter any such activity including system controls, employee reviews and management approvals. Mayor Lewis stated that the City has highly trained individuals and a very well trained staff to work with.

1 **REVIEW OF REGULAR MEETING – MR. GARY HILL**

2 Mr. Hill mentioned that a waste energy project is being put together by the South Davis Sewer
3 District and the Mayor has been nominated to join the Board. This will be a great opportunity to
4 purchase power for our City. Mr. Hill also stated that two vehicle purchases were on the agenda for
5 approval tonight and discussed the bidding process.

6
7 **Regular Meeting – 7:05 p.m.**
8 **City Council Chambers**
9

10 Mayor Lewis called the meeting to order at 7:05 p.m. and welcomed those in attendance.
11 Resident Jacob Gold led the Pledge of Allegiance; Mr. Walker, a member of the Mueller Park LDS
12 Stake Presidency, gave a prayer.

13
14 Mayor Lewis commented about the events that happened in Dallas this week and wished to
15 thank Chief Ross and his Department for the great relationship within our community and the city.

16
17 **APPROVAL OF MINUTES**

18 Mayor Lewis presented the minutes of the regular City Council meeting on June 28, 2016.
19 Councilman Higginson made a motion to approve the presented minutes and Councilwoman
20 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
21 Holbrook and Pitt voting “aye”.

22
23 **COUNCIL REPORTS**

24 Councilman Pitt reminded everyone about the Farmer’s market going on every Thursday.
25 Councilwoman Harris stated there will be a benefit concert following the regular Concert in the Park
26 on Friday, July 29th to support the purchase of the new statue for the infant/child section of the City
27 Cemetery.

28
29 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID AND JUNE 20 &**
30 **27, 2016 AND MAY FINANCIAL SUMMARY**

31 Mayor Lewis presented the weekly expenditure summaries paid on June 20, 2016, for
32 \$296,917.77 and June 27, 2016, for \$1,697,689.60. Councilman Pitt moved to approve the
33 expenditures as presented and Councilman Higginson seconded the motion. Voting was unanimous
34 with Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”. Mayor Lewis presented the
35 May 2016 Financial report for approval. Councilman Pitt moved to approve the May 2016 report as
36 presented and Councilman Higginson seconded the motion. Voting was unanimous with
37 Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”.

38
39 **BCYC REPORT**

40 Councilwoman Harris asked Rachel Hall to come up and report for the Youth Council. Ms.
41 Hall stated the Youth Council will be in the parade on July 22nd, assisting at the chuck wagon breakfast
42 on the 23rd and then passing out flyers for the Tour of Utah coming in August.

43
44 **THANK YOU/REPORT ON CAR SHOW –MR. CHRIS SIMONSON, ROTARY CLUB**

45 Dr. Chris Simonson reported on the great turnout and incredible support for the car show this
46 year. It was a great success as usual and he thanked the city and all the departments that assisted. He

1 also stated that on Saturday morning, the Rotary Club honored 50 Vietnam vets that were all present
2 and presented them with commemorative books and recognized their service.

3
4 **MUSIC IN THE PARK – MR. RICHARD WATSON**

5 Mr. Watson reported that the concert last week was a great success and having the food trucks
6 on location was a great addition. He also mentioned the two bands performing on July 29th, for the
7 Concert series as well as the benefit concert following it. Mr. Watson introduced Ms. Christina Davis
8 from Utah Voices, who will be performing at the next concert. Ms. Davis stated that they will be
9 singing patriotic songs as well to honor the veterans. Councilwoman Holbrook asked what
10 advertising has been done to promote the two concerts. Mr. Watson and Ms. Davis responded that
11 they have used various social media websites, newspapers and the veterans’ newsletter to announce
12 it. Councilwoman Holbrook thanked Mr. Watson and his supporters for providing such great
13 entertainment to the community.

14
15 **ARNELL HEAPS RECOGNITION – MAYOR RANDY LEWIS**

16 Mayor Lewis expressed his appreciation and congratulations to Mr. Heaps for his long-term
17 service and position on the South Davis Sewer Board. Mr. Heaps made a few remarks and the Mayor
18 presented him with a plaque and flowers for his wife.

19
20 **SOUTH DAVIS SEWER DISTRICT BOARD OF TRUSTEES APPOINTMENT – MR. GARY**
21 **HILL**

22 Mr. Gary Hill presented Resolution 2016-09 to appoint Mayor Randy Lewis to the South
23 Davis Sewer District Board. Councilwoman Harris moved to approve Resolution 2016-09 and
24 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
25 Higginson, Holbrook and Pitt voting “aye”.

26
27 **CONSIDER APPROVAL OF THE PURCHASE OF A 2016 FORD F250 4X4 TRUCK FOR**
28 **THE CEMETERY FROM YOUNG FORD IN THE AMOUNT OF \$34,345 AND A 2016**
29 **FORD F150 4X4 TRUCK FOR THE PARKS DEPARTMENT FROM YOUNG FORD IN**
30 **THE AMOUNT OF \$33,863.87 – MR. BROCK HILL**

31 Mr. Hill stated the next two items on the agenda are vehicle purchases for use within the
32 Parks and Cemetery Departments. Three bids were solicited for each purchase, with the lowest bids
33 from Young Ford. Councilman Pitt asked Mr. Brock Hill to explain the state bid contract versus
34 local contracts/bids. Mr. Hill explained the process and steps taken. Councilwoman Holbrook stated
35 that all dealerships have the contract/bidding information available to them online, but would like to
36 support the local businesses first. Mayor Lewis added that for the next bid/purchase, all departments
37 need to be aware of who they are in contact with and what information is provided to the bidders.
38 Mr. Gary Hill also stated that the staff will review the procurement policy and encourage local bids
39 for next time. Councilman Pitt made a motion to approve the purchases of the two trucks stated, and
40 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
41 Higginson, Holbrook and Pitt voting “aye”.

42
43 **CONSIDER APPROVAL OF THE PURCHASE OF 11 YAMAHA GOLF CARTS FROM**
44 **HIGHLAND GOLF COMPANY IN THE AMOUNT OF \$29,274 – MR. KENT MCCOMB**

45 Mr. McComb stated that the Golf Department would like to purchase 11 new gas carts to
46 replace some of the older carts in the fleet. This rotation has helped maintain a good working fleet at

1 all times. Councilwoman Holbrook asked why all the carts purchased will only be gas this year,
2 versus a mix of gasoline/electric. Mr. McComb responded that with the rotation, one third of the carts
3 being traded in are gasoline this year. Mayor Lewis asked what the advantages are with gasoline
4 versus electric. Mr. McComb answered that the electric carts take up more room to store because
5 they need to be plugged in and that gas operated carts do better on the hills on the course.
6 Councilwoman Harris also mentioned that the golf course is user fee maintained. Councilman Pitt
7 moved to approve the purchase of 11 carts and Councilman Higginson seconded the motion. Voting
8 was unanimous with Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”.

9
10 **CONSIDER APPROVAL OF A REVISED CITY INVESTMENT POLICY TO GOVERN**
11 **OVERALL MANAGEMENT AND INVESTMENT OF CITY FUNDS – MR. GALEN**
12 **RASMUSSEN & MR. TED ELDER**

13 Mr. Rasmussen provided a brief overview of the investment policy and stated that this item
14 was discussed and reviewed in the work session and only needs to be approved at this time.
15 Councilman Higginson moved to approve the new policy and Councilwoman Holbrook seconded the
16 motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook and Pitt voting
17 “aye”.

18
19 **CONSIDER APPROVAL OF THE SELECTION OF VCBO ARCHITECTS TEAMED**
20 **WITH EPG LANDSCAPE ARCHITECTS AS THE DESIGNERS OF THE BOUNTIFUL**
21 **CITY CENTER PLAZA AND CITY HALL – MR. PAUL ROWLAND**

22 Mr. Rowland stated that at the initial RFP meeting in May 2016, the attendance was full.
23 However, two teams were picked as the top bids. After two very good interviews the selection
24 committee was faced with a very difficult decision. Both groups are well qualified, demonstrated
25 excellent relevant experience and have worked well with the City in the past. The final deciding
26 factor came down to the VCBO/EPG team having a dedicated person to lead a very strong public
27 involvement process. Mayor Lewis expressed excitement for this project to move forward. He then
28 extended an invitation to anyone who wanted to make public comments on the project. No comments
29 were made. Councilwoman Holbrook moved to approve the selection of VCBO/EPG as the
30 designers and Councilman Pitt seconded the motion. Voting was unanimous with Councilpersons
31 Harris, Higginson, Holbrook and Pitt voting “aye”.

32
33 **CONSIDER PRELIMINARY AND FINAL APPROVAL OF THE DEER HOLLOW AT**
34 **STONE CREEK SUBDIVISION AMENDED – MR. PAUL ROWLAND**

35 Mr. Rowland stated there was just a small change to the plats to accommodate Ms. Peterson’s
36 building plans, but plats are now ready for final approval. Councilman Higginson moved to approve
37 the preliminary and final approval and Councilwoman Holbrook seconded the motion. Voting was
38 unanimous with Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”.

39
40 **CONSIDER APPROVAL OF THE PURCHASE OF A WATER STORAGE TANK FROM**
41 **WHEELER CAT IN THE AMOUNT OF \$49,500 – MR. GARY BLOWERS**

42 Mr. Blowers stated that the Landfill needs water for dust control and compost
43 operations. Recently Davis County had asked to have a temporary water diversion in the canal
44 where we pumped the water out removed. The storage tank will fit our water needs and is safer
45 and more efficient than personnel dropping hoses into the canal. Three bids were received and
46 Wheeler CAT was the lowest. Councilwoman Harris moved to approve the purchase and

1 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
2 Higginson, Holbrook and Pitt voting “aye”.

3
4 **CONSIDER APPROVAL OF THE PURCHASE OF RECONDITIONED EXCHANGE**
5 **WHEELS FOR THE LANDFILL’S 2000 CAT COMPACTOR FROM CARON**
6 **COMPACTOR COMPANY IN THE AMOUNT OF \$39,826 – MR. GARY BLOWERS**

7 Mr. Blowers stated the wheels and cleats on the 2000 CAT Compactor are worn out.
8 There are 128 cleats to cut off and re-weld on which is very time consuming. Three bids were
9 received with Caron being the lowest bid. Councilwoman Harris moved to approve the purchase
10 and Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons
11 Harris, Higginson, Holbrook and Pitt voting “aye”.

12
13 Councilman Higginson motioned to adjourn the regular City Council meeting and move to a
14 closed session in the Planning Conference Room to discuss the acquisition or sale of real property,
15 pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code
16 §52-4-205), Councilwoman Holbrook seconded the motion. Voting was unanimous with
17 Councilpersons Harris, Higginson, Holbrook and Pitt voting “aye”. The regular City Council session
18 was adjourned to a closed meeting at 8:31 p.m. Those in attendance at the closed session: Mayor
19 Randy Lewis, Councilmembers Richard Higginson, Beth Holbrook, John Pitt, Kendalyn Harris, City
20 Manager Gary Hill, City Attorney Clint Drake, City Engineer Paul Rowland, City Planner Chad
21 Wilkinson, Parks Director Brock Hill.

22

Mayor Randy Lewis

City Recorder