

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting. Esther Montgomery, Toby Wright, Brady Lewis, Jim Taylor, Nathan Tueller

CITY STAFF PRESENT: Greg Westfall, City Administrator
 Shanna Johnson, Chief Deputy Recorder

OTHERS PRESENT:

ITEM 1: CALL TO ORDER

Mayor Cronin called City Council work session to order.

Mayor Cronin said since the Council met last there are a few amendments we need to make to the FY2016 Budget and some changes to the proposed FY2017 Budget.

A. FISCAL YEAR 2015-2016 AMENDMENT & Fiscal Year 2016-2017 Budget

Shanna Johnson reviewed the proposed amendments to the Fiscal Year 2015-2016 (FY2016) Budget

- **Mass Transit Tax:** Will be added as revenue and expended under the Community Development Budget.
- **Restricted Funds:** Reduce the amount of planned restricted funds due to a gun range project being postponed to Fiscal Year 2016-2017 (FY2017).
- **Transfer from General Fund to RDA Fund:** working with accountant to see if this transfer is required.

Shanna reviewed changes to expenditures for the following departments

Department	FY2016 Current Budget	FY2016 Proposed Amendment	FY2017 Draft Tentative Budget
Judicial	\$31,000.00	\$34,500.00	\$35,000.00
Shanna explained that this increase is based off of trend in order to afford projected charges from the prosecuting attorney through the end of FY16. She advised that she also increased the FY2017 Budget based off this trending.			
Gun Range	\$57,946.00	\$40,946.00	\$70,080.00

Shanna advised changes include:

Building Grounds and Maintenance: being reduced by \$8,750 for a grant match expense related to a project being postponed to FY2017.

Grant Expense: Being reduced by \$8,250 due to grant project being postponed until FY2017.

She explained that projects being postponed to FY2017 include the ADA Ramp, and Shop Building. She stated that this will bump up the FY2017 Budget to \$70,080.00.

1 Shanna advised that she received an updated depreciation schedule from the accountant
2 and some adjustments were made to department budgets based off of this. She also stated
3 that she had not included the Mayor and Council wages in the budget and she increased the
4 budget to account for this.

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6 Shanna reviewed what will be presented during the Budget Public Hearing.

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8 Council Member Montgomery asked what the projected fund balance will be in the General
9 Fund. Shanna advised after the adjustments she just reviewed were made the projected
10 fund balance will be 8% or \$220,000. She said that this does not include monies projected
11 to carry over from FY2016. She said if the current trend continues another \$130,000 will
12 be added to the fund balance.

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14 Shanna also noted that additional unrestricted funds will be utilized in the Utility fund to
15 cover depreciation and Council wages and the transfer from General Fund to the Sewer
16 Fund also increased to \$131,000 as a result of these adjustments.

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18 Council Member Lewis thanked Shanna Johnson for all her work.

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20 Council Member Wright asked why the Special Revenue Fund is reported as zero. Shanna
21 Johnson advised that we do not have a Special Revenue Fund therefore nothing is reported.
22 Council Member Wright asked what type of funds would be reported in this fund. Shanna
23 said she was not sure as she has never used this fund before; it may be where a
24 transportation fee would be recorded.

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26 **ITEM 2: ADJOURNMENT**

27 Mayor Cronin closed the work session.

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29 The meeting adjourned at 7:00pm.

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Susan Obray, City Recorder

Karen Cronin, Mayor

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Shanna Johnson, Chief Deputy Recorder