

Thursday, May 12, 2016
PERRY CITY COUNCIL MEETING AMENDED AGENDA
(Adding to Item 2C Appointment of
Police Chief & Adding a Resolution to Item 5C)

The Perry City Council will hold a meeting on the Thursday identified above, starting at approximately 7:00 PM after a 6:00 PM Work Session, in the City Council Room at 3005 South 1200 West in Perry. Agenda items may vary depending on length of discussion, cancellation of scheduled items, or agenda alteration. Numbers and/or times are estimates of when agenda items will be discussed. Action on public hearings will always be later in the same meeting or at a subsequent meeting. Every agenda item shall be a discussion and/or action item, unless otherwise indicated.

Approx. 6:00 PM - Work Session

- Fiscal Year 2016-2017 Budget Planning

Approx. 7:00 PM

1. Call to Order and Opening Ceremonies

- A. Invocation – Jim Taylor
- B. Pledge of Allegiance – Brady Lewis
- C. Review and Adopt the Agenda

2. Approx. 7:05 PM Procedural Issues

- A. Conflicts of Interest Declaration(s), If Any
- B. Pass out Warrants to Council Members (and Possible Discussion)
- C. Appointments:
 - Chief of Police
- D. Business License(s)
 - Sharp Shooters

3. Approx. 7:15 PM Presentations

- A. City Highlights
- B. IHC InstaCare
- C. Mosquito Abatement
- D. Fiscal Year 2016-2017 Tentative Budget

4. Approx. 7:35 PM – Public Hearing and/or Public Comments (No Vote Needed)

Rules: (1) Please Speak Only Once (Maximum of 3 Minutes) per Agenda Item; (2) Please Speak in a Courteous and Professional Manner; (3) Do Not Speak to Specific Member(s) of the City Council, Staff, or Public (Please Speak to the Mayor or to the Council as a Group); (4) Please Present Possible Solutions for All Problems Identified; (5) No Decision May Be Made During this Meeting if the Item Is Not Specifically on the Agenda (with Action on Public Hearings, if any, later in the Meeting); and (6) Comments must be made in person or in writing (with your name being stated for the record).

- A. Public Comments

5. Approx. 7:45 PM – Action Items (Roll Call Vote)

- A. Approval of the Warrants
- C. Resolution 16-06 Acknowledging Receipt of and Adoption of the Tentative Fiscal Year 2016-2017 Budget

6. Approx. 8:00PM – Discussion Items

- A. Green Waste
- B. Water Connection Ordinance
- C. Street Maintenance Fee

7. Approx. 8:20 PM – Minutes & Council/Mayor Reports (Including Council Assignments)

No Council Action May be Taken if an Item is not specifically on the Agenda

- A. Approval of Consent Items
 - April 14, 2016 City Council Work Session Minutes
 - April 14, 2016 City Council Meeting Minutes

- B.** Mayor's Report
- C.** Council Reports
- D.** Staff Comments
- E.** Items for Next City Newsletter

8. Approx. 8:35 PM – Executive Session (if needed)

9. Approx. 9:00 PM – Adjournment (next regular meeting on Thurs., May 26, 2016 at 7:00 PM)

Certificate of Posting

The undersigned duly appointed official hereby certifies that a copy of the foregoing agenda was sent to each member of the City Council and was posted in three locations: the Perry City Offices, Centennial Park, Perry City Park; and was faxed/emailed to the Ogden Standard-Examiner, Box Elder News Journal; and posted on the State Public Meeting Notice Website on this 11th day of May 2016. Any individual requiring auxiliary services should contact the City Offices at least 3 days in advance (435-723-6461).

Shanna S. Johnson, Chief Deputy Recorder

Report Criteria:

Detail report.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Box Elder County								
104	Box Elder County	05/03/2016	2016 Quartly Fees to County	04/15/2016	4,550.00	4,550.00	05/03/2016	
Total Box Elder County:					4,550.00	4,550.00		
Brigham City Corp.								
6106	Brigham City Corp.	05/03/2016	interlocal storm water	05/02/2016	117.60	117.60	05/03/2016	
6106	Brigham City Corp.	05/03/2016	walmart sales tax	05/02/2016	16,951.40	16,951.40	05/03/2016	
Total Brigham City Corp.:					17,069.00	17,069.00		
Public Employee Health Plan								
10756	Public Employee Health Plan	4448	health insurance	04/21/2016	11,081.17	11,081.17	04/21/2016	
Total Public Employee Health Plan:					11,081.17	11,081.17		
Rocky Mountain Power								
2501	Rocky Mountain Power	05/03/2016	power bill	04/13/2016	1,620.78	1,620.78	05/03/2016	
2501	Rocky Mountain Power	05/03/2016	power bill	04/13/2016	83.95	83.95	05/03/2016	
2501	Rocky Mountain Power	05/03/2016	power bill	04/13/2016	3,509.13	3,509.13	05/03/2016	
2501	Rocky Mountain Power	05/03/2016	power bill	04/13/2016	83.16	83.16	05/03/2016	
2501	Rocky Mountain Power	05/03/2016	power bill	04/13/2016	368.59	368.59	05/03/2016	
Total Rocky Mountain Power:					5,665.61	5,665.61		
Utah Local Governments Trust								
10333	Utah Local Governments Trust	05/04/2016	insurance	04/12/2016	3,728.89	3,728.89	05/04/2016	
10333	Utah Local Governments Trust	05/04/2016	workers comp & Bonds	04/12/2016	1,955.59	1,955.59	05/04/2016	
Total Utah Local Governments Trust:					5,684.48	5,684.48		
Utah State Division of Finance								
10912	Utah State Division of Finance	04/26/2016	SEWER BOND PAYMENT	03/31/2016	170,000.00	170,000.00	04/26/2016	
10912	Utah State Division of Finance	04/26/2016	SEWER BOND PAYMENT	03/31/2016	149,250.00	149,250.00	04/26/2016	
10912	Utah State Division of Finance	04/26/2016-A	SEWER BOND PAYMENT	03/31/2016	170,000.00	170,000.00	04/26/2016	
10912	Utah State Division of Finance	04/26/2016-A	SEWER BOND PAYMENT	03/31/2016	149,250.00	149,250.00	04/26/2016	
Total Utah State Division of Finance:					638,500.00	638,500.00		
Zions Bank								
11510	Zions Bank	05/04/2016	Utopia	04/25/2016	9,329.24	9,329.24	05/04/2016	
Total Zions Bank:					9,329.24	9,329.24		
Grand Totals:					691,879.50	691,879.50		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Paid and unpaid invoices included.



FOR OFFICE USE ONLY	
Zone _____	Use: P* P C N
Issued _____	Approved _____
Business License No. _____	
License Fee \$ _____	Date Rec'd _____
Receipt # _____	
<input type="checkbox"/> Check # _____	<input type="checkbox"/> Cash <input type="checkbox"/> Other _____

BUSINESS LICENSE APPLICATION

Check all that Apply:

- Original application Renewal Application

Change of: Address Ownership Business name

Business Information – Please type or print clearly:

Applicant's Name Darren Thompson

Business Name ~~Sharp~~ Sharp Shooters

Business Address 477 W 2000 S Perry City, UT 84302

What type of building is this? Home Commercial Other

Will you have visiting clientele at this address? Yes No

Mailing Address 477 W. 2000 S. City Perry State UT Zip 84302

Bus. Phone (801) 941-2030 Business Start Date _____

Email Address: Daintonthompson@gmail.com (required) Sales Tax # _____

Website Address: _____

Is the Applicant the Property Owner? Yes No

If No, Property Owner's Name _____ Phone () _____

Describe Business: Automotive Detailing

Check all that Apply:

- | | | |
|---|--------------------------------|---------------------------------|
| 1. Professional Services \$34 | 8. Food /Fruit Sales \$125 | 15. Truck Stop \$2,608 |
| 2. Home Business \$30 | 9. Large Scale Constr. \$2,359 | 16. Restaurant \$125 |
| 3. Wholesale/Retail Bus. \$30 | 10. Live Performance \$125 | 17. Temporary \$34 |
| 4. Big Box \$5,000 | 11. Movie Theater \$125 | 18. Amusement Machines \$30 |
| 5. Construction \$125 | 12. Public Lodging \$34 | 19. Vending Machines \$5 |
| <input checked="" type="checkbox"/> 6. Automotive \$34 | 13. Rental \$41 (+\$10/unit) | 20. Class A Beer \$225 |
| 7. Gas Station/Conv. Store \$125 | 14. Storage Units \$125 | 21. Public Exhibitions \$30/day |
| 22. Solicitors \$38 per person (ID required for all participants) | | |

All Licenses expire December 31st. No pro ration for a partial year.

Perry City Contact:

Robin Matthews, Utility, Permit, & Licensing Clerk

435-723-6461 ext.103

robin.matthews@perrycity.org

TENTATIVE Budget Form for:

Name

Perry City

Cities, Towns & Counties

Fiscal Year Ended

6/30/2017

Basic Form Instructions

- As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues.
- If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
- A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.**
- Please report amounts rounded to the nearest dollar.
- Some items may not apply to your entity.
- If you have questions about the form contact:
 - Counties: Van Christensen
vchristensen@utah.gov or (801) 538-1394
 - Municipalities: Jeremy Walker
jeremywalker@utah.gov or (801) 538-1040.
- Upload completed budgets to reporting.auditor.utah.gov.** If you have any questions related to the uploading of your document, please contact Kylie Cone at 801-538-1364 or kccone@utah.gov

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Taxes				
1.1	General Property Taxes - Current	664461	565440	578750
1.2	Prior Years' Taxes - Delinquent			
1.3	General Sales and Use Taxes	642353	640100	695851
1.4	Franchise Taxes	239244	273500	248900
1.5	Transient Room Tax	9500	7000	9450
1.6	Re-appraisals			
1.7	Assessing and Collecting - State-wide Levy			
1.8	Assessing and Collecting - County Levy			
1.9	Fee-in-Lieu of Property Taxes		96506	99000
1.10	Penalties and Interest on Delinquent Taxes			
1.11	Other (specify): Transit Tax		212196	216500
Licenses and Permits				
2.1	Business Licenses and Permits	20559	20900	20600
2.2	Non-business Licenses and Permits	985	500	1500
2.3	Building, Structures, and Equipment	92486	82100	93974
2.4	Marriage Licenses			
2.5	Motor Vehicle Operation			
2.6	Cemetery - Burial Permits			
2.7	Animal Licenses	2858	2900	3000
2.8	Other (specify):			

CONTINUE PART I ON PAGE 2

Name Perry City		Fiscal Year Ended		6/30/2017
Part I General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Charges for Services				
3.1	General Government			
3.2	Court Costs, Fees, and Charges (Clerk)			
3.3	Recording of Legal Documents (Recorder)			
3.4	Zoning and Subdivision Fees	5172	1000	4000
3.5	Sale of Maps and Publications	70	150	150
3.6	Auditor's Fees			
3.7	Surveyor's Fees			
3.8	Treasurer's Fees			
3.9	Public Safety	3725	3970	3700
3.10	Special Police Services			
3.11	Special Protective Services			
3.12	Corrective Fees (Jail)			
3.13	Streets and Public Improvements			
3.14	Street, Sidewalk, and Curb Repairs			
3.15	Parking Meter Revenue			
3.16	Street Lighting Charges			
3.17	Sanitation			
3.18	Sewer Charges			
3.19	Street Sanitation Charges			
3.20	Refuse Collection Charges			
3.21	Sale of Waste and Sludge			
3.22	Weed Removal and Cleaning Charges			
3.23	Health			
3.24	Parks and Public Property	3206	2800	3225
3.25	Cemeteries			
3.26	Miscellaneous Services	20273	12600	15900
3.27	Other (specify):			
Fines and Forfeitures				
4.1	Fines	36927	37900	28500
4.2	Forfeitures			
4.3	Other (specify):			

CONTINUE PART I ON PAGE 3

Name Perry City		Fiscal Year Ended		6/30/2017
Part I General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Intergovernmental Revenue				
5.1	Federal Grants	22713		
5.2	General Government	10570	12638	13000
5.3	Public Safety	5937	6860	6295
5.4	Highways and Streets			
5.5	Health			
5.6	Cultural - Recreation			
5.7	Federal Payments in Lieu of Taxes			
5.8	State Grants			
5.9	State Shared Revenue			
5.10	Class "C" Road Fund Allotment	178042	219500	180000
5.11	Liquor Fund Allotment	3990	3990	5000
5.12	Grants from Local Units	1000	20000	4100
5.13	Other (specify):	56000	40000	49000
Miscellaneous Revenue				
6.1	Interest Earnings	18800	18000	26500
6.2	Rents and Concessions			
6.3	Sale of Fixed Assets - Compensation for Loss			45000
6.4	Sale of Materials and Supplies			
6.5	Sales of Bonds			
6.6	Other Financing - Capital Lease Obligations			
6.7	Other (specify):			
Contributions and Transfers				
7.1	Transfer From: Public Safety Impact Fees		18250	10000
7.2	Transfer From: Park Impact Fees		20677	
7.3	Transfer From: Tourism Grant Funds Restricted			2000
7.4	Transfer From:			
7.5	Transfer From:			
7.6	Loan From:			
7.7	Loan From:			
7.8	Contribution from Private Sources			
7.9	Beg. Class "C" Road Fund Bal. to be Appopr.		10000	73500
	Beg. General Fund Bal. to be Appropriated		163564	165195
	TOTAL REVENUES	2038871	2493041	2602590

CONTINUE ON PAGE 4 WITH PART II

Name Perry City		Fiscal Year Ended		6/30/2017
Part II General Fund Expenditures				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
General Government				
Administrative/Legislative		565121	695600	737017
Commission or Council				
Legislative Committees and Special Bodies				
Ordinances and Proceedings				
Judicial		27343	31000	31000
City and Precinct Courts				
Juvenile Court				
District and Circuit Courts				
Law Library				
Executive and Central Staff Agencies				
Executive				
Boards and Commissions				
Central Purchasing				
Personnel				
Budgeting				
Data Processing				
Microfilming				
Administrative Agencies				
Auditor				
Clerk				
Treasurer				
Recorder				
Attorney				
Surveyor				
Assessor				
Non-Departmental				
General Governmental Buildings				
Elections				
Planning and Zoning				
Education and Community Promotion				
Other Professional Services				
Other (specify):				

CONTINUE PART II ON PAGE 5

Name Perry City		Fiscal Year Ended		6/30/2017
Part II General Fund Expenditures - Continued				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Public Safety				
	Police Department	524424	540644	582400
	Fire Department	20200	28310	29900
	Corrections (Jail)			
	Protective Inspections			
	Other Protective			
	Agricultural Inspection			
	Animal Control and Regulation	852.6	1450	1350
	Flood Control			
	Emergency Services (Civil Defense)			
	Other (specify): First Responders	26943	33894	37312
Public Health				
	Health Services			
	Infirmaries			
	Other (specify):			
Highway and Public Improvements				
	Highways	308118	360892	264412
	Class "C" Road Program			
	Sanitation			
	Sewage Collections and Disposal			
	Shop and Garage			
	Construction			
	Repair and Maintenance			
	Other (specify):			
Parks, Rec., and Public Property				
	Park and Park Areas	145280	135829	87270
	Park Lighting			
	Recreation and Culture			
	Libraries			
	Cemeteries			
	Other (specify): Gun Range	37912	57946	57080
CONTINUE PART II ON PAGE 6				

Name Perry City		Fiscal Year Ended		6/30/2017
Part II General Fund Expenditures - Continued				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Community and Economic Development				
Community Planning				
Community Development		54275	424996	503252
Urban Redevelopment and Housing				
Economic Development and Assistance				
Economic Opportunity				
Other (specify):				
Debt Service				
Principal and Interest				
Other (specify):				
Transfers and Other Uses				
Transfer To: Sewer Fund		142628	142628	129097
Transfer To: Capital Projects - Fire Station		25000	25000	25000
Transfer To: Capital Projects - 1200 West South				57500
Transfer To: Capital Projects - 1200 West North				60000
Transfer To:Debt Service Fund			14852	
Loan To:				
Use of Restricted/Reserved Fund Balance				
Class "C" Road Funds				
Miscellaneous				
Judgments and Losses				
FEMA Reimbursement of Flood Costs				
Other Flood Costs				
Other (specify):				
Budgeted Increase in Fund Balance		160775.4		
TOTAL EXPENDITURES		2038872	2493041	2602590

CONTINUE ON PAGE 7 FOR PART III

Name Perry City	Fiscal Year Ended	6/30/2017
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Part IV Debt Service Fund

Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Bond Issues (Except Enterprise)			
Property Taxes			
Fee-in-Lieu of Property Taxes			
Interest Income			
Transfer From: Interfund Loan	14720.23		
Other: Charges for Service	73654	188151	190032
Transfer from: General Fund		14852	
TOTAL REVENUE	88374.23	203003	190032

Beginning Fund Balance	66215	67546	60419
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TOTAL AVAILABLE FOR APPROPRIATION	154589.23	270549	250451
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Expenditures			
Debt Service	60183	142000	148000
Retirement of bonds			
Interest on bonds	22260	43903	37967
Agent's Fees	4600	9375	10000
Other: Transfer to RDA Tax Increment to Payback loan		14852	
TOTAL EXPENDITURES	87043	210130	195967

Ending Fund Balance	67546.23	60419	54484
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Name	Perry City	Fiscal Year Ended	6/30/2017
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Part V	Capital Projects Fund
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Nature of the Fund:	1200 West South
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Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Transfers from General Fund			57500
Interest Income			
Other Additions			
TOTAL REVENUE	0	0	57500

Beginning Fund Balance			
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TOTAL AVAILABLE FOR APPROPRIATION	0	0	57500
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Expenditures			
TOTAL EXPENDITURES	0	0	0

Ending Fund Balance	0	0	57500
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Name	Perry City	Fiscal Year Ended	6/30/2017
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Part V	Capital Projects Fund
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Nature of the Fund:	1200 West North
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Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Transfers from General Fund			60000
Interest Income			
Other Additions			
TOTAL REVENUE	0	0	60000

Beginning Fund Balance			
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TOTAL AVAILABLE FOR APPROPRIATION	0	0	60000
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Expenditures			
TOTAL EXPENDITURES	0	0	0

Ending Fund Balance	0	0	60000
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Name	Perry City	Fiscal Year Ended	6/30/2017	
Part VII	Enterprise or Internal Service Fund:	Fleet Lease		
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
Operating Revenue				
Charge for Services	40747	56030	47578	
Interest Earned				
Other:				
Other:				
Other:				
TOTAL OPERATING REVENUE	40747	56030	47578	
Operating Expense				
Personnel Services				
Contractual Services				
Material and Supplies				
Depreciation	40747	56030	47578	
Other:				
Other:				
Other:				
TOTAL OPERATING EXPENSE	40747	56030	47578	
Non-Operating Revenue (Expense) and Transfers				
Connection Fees				
Interest Expense				
Capital Contributions From Outside Sources				
Impact Fee Collected				
Operating Transfers From:				
Operating Transfers From:				
Operating Transfers From:				
Operating Transfers From:				
Impact Fee Spent				
Operating Transfers To:				
Operating Transfers To:				
Operating Transfers To:				
Operating Transfers To:				
Other: Net Assets Beginning	61148	61148	61148	
NET INCOME (LOSS)	61148	61148	61148	
Cash Operating Needs				
Net Income (Loss)	61148	61148	61148	
Plus: Depreciation				
Plus:				
Plus:				
Plus:				
Less: Major Improvements and Capital Outlay				
Less: Bond Principal Payments				
Less:				
Less:				
Less:				
TOTAL CASH PROVIDED (REQUIRED)	61148	61148	61148	
Source of Cash Required				
Cash Balance at Beginning of Year				
Sale of Investment and Other Current Assets				
Issuance of Bonds and Other Debt				
Loans from Other Funds				
Other:				
Other:				
TOTAL CASH PROVIDED (REQUIRED)	0	0	0	

Name	Perry City	Fiscal Year Ended	6/30/2017
Part VII	Enterprise or Internal Service Fund:	Utility Fund	
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	637786	658000	663480
Interest Earned	2690		
Other: Misc Operating Revenue	9250	7000	8300
Other:			
Other:			
TOTAL OPERATING REVENUE	649726	665000	671780
Operating Expense			
Personnel Services	122822	161582	136363
Contractual Services	203366	210900	199350
Material and Supplies	18293	119645	522638
Depreciation	94289	96105	93779
Other: Utilities	69077	65800	64500
Other: Repairs and Maintenance	29050		
Other:			
TOTAL OPERATING EXPENSE	536897	654032	1016630
Non-Operating Revenue (Expense) and Transfers			
Connection Fees			
Interest Expense	-4429	-3968	-3080
Capital Contributions From Outside Sources			
Impact Fee Collected	114155	84300	99485
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From: Unrestricted Fund Balance			110000
Impact Fee Spent			260000
Operating Transfers To:			
Other: Miscellaneous Revenues	1455	1000	1300
NET INCOME (LOSS)	224010	92300	122855
Cash Operating Needs			
Net Income (Loss)	224010	92300	122855
Plus: Depreciation			
Plus:			
Plus:			
Plus:			
Less: Major Improvements and Capital Outlay			
Less: Bond Principal Payments			
Less:			
Less:			
Less:			
TOTAL CASH PROVIDED (REQUIRED)	224010	92300	122855
Source of Cash Required			
Cash Balance at Beginning of Year			
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt			
Loans from Other Funds			
Other:			
Other:			
TOTAL CASH PROVIDED (REQUIRED)	0	0	0

Name	Perry City	Fiscal Year Ended	6/30/2017
Part VII	Enterprise or Internal Service Fund:	Sewer Fund	
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	891134	918919	935163
Interest Earned		1500	1500
Other: Miscellaneous Revenues	750	475	690
Other:			
Other:			
TOTAL OPERATING REVENUE	891884	920894	937353
Operating Expense			
Personnel Services	163914	187599	193130
Contractual Services	16085	25000	25000
Material and Supplies	7870	144530	183850
Depreciation	413053	413288	416615
Other: Utilities	88352	82700	67925
Other: Repairs and Maintenance	86282		
Other: Insurance expenses	19325	21600	21600
TOTAL OPERATING EXPENSE	794881	874717	908120
Non-Operating Revenue (Expense) and Transfers			
Connection Fees			
Interest Expense	-306500	-298500	-298500
Capital Contributions From Outside Sources	15549	18500	0
Impact Fee Collected	146975	92700	140170
Operating Transfers From: General Fund	142628	142628	129097
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Impact Fee Spent			
Operating Transfers To:			
Other: Miscellaneous	-11487		
NET INCOME (LOSS)	84168	1505	0
Cash Operating Needs			
Net Income (Loss)	84168	1505	0
Plus: Depreciation			
Plus:			
Plus:			
Plus:			
Less: Major Improvements and Capital Outlay			
Less: Bond Principal Payments			
Less:			
Less:			
Less:			
TOTAL CASH PROVIDED (REQUIRED)	84168	1505	0
Source of Cash Required			
Cash Balance at Beginning of Year			
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt			
Loans from Other Funds			
Other:			
Other:			
TOTAL CASH PROVIDED (REQUIRED)	0	0	0

PERRY CITY

RESOLUTION NO. 16-06

**A RESOLUTION ACKNOWLEDGING RECEIPT OF AND ADOPTION
OF THE TENTATIVE 2016-2017 FISCAL YEAR BUDGET FOR PERRY
CITY.**

WHEREAS, Section 10-6-111, Utah Code requires the Budget Officer to submit a tentative budget for each upcoming fiscal year on or before the first regularly scheduled City Council meeting in May of each year; and

WHEREAS, the Budget Officer has submitted the required budget in a timely fashion to the City Council; and

WHEREAS, the City Council has proposed to schedule a public hearing for May 26, 2016 to receive citizen comments regarding the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Perry City as follows:

(1) That the FY 2016-2017 Tentative Budget including the budget for Perry City submitted by the Budget Officer is adopted.

(2) That a public hearing to consider the proposed Budget be set for Thursday, May 26, 2016 at 7:15 p.m. or as soon thereafter as possible at the Perry City Offices, 3005 S 1200 W. Perry, UT 84302.

(3) That the Tentative Budget shall be made available for inspection by the general public for a minimum of 10 days prior to the scheduled public hearing.

PASSED AND APPROVED this 12th day of May, 2016.

By: _____

Karen Cronin, Mayor

PERRY CITY COUNCIL

Voting:

	Aye	Nay
MONTGOMERY	_____	_____
LEWIS	_____	_____
TAYLOR	_____	_____
TUELLER	_____	_____
WRIGHT	_____	_____

Attest:

City Recorder

DEPOSITED in the Recorder's office this _____ day of _____, 2016.

POSTED this _____ day of _____, 2016.

1 PERRY CITY COUNCIL MEETING
2 PERRY CITY OFFICES
3 April 14, 2016

6:59 PM

4
5 OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting. Nathan
6 Tueller, Toby Wright, James Taylor, Esther Montgomery

7
8 OFFICIALS EXCUSED: Brady Lewis

9
10 CITY STAFF PRESENT: Greg Westfall, City Administrator
11 Shanna Johnson, Chief Deputy Recorder
12 Craig Hall, City Attorney

13
14 OTHERS PRESENT: Vicki Call, Ryan Tingey, Steven Pettingill, Shara Holt

15 **ITEM 1: CALL TO ORDER**

16 Mayor Cronin called the regular City Council meeting to order.

17 **A. INVOCATION**

18 Mayor Cronin offered the invocation.

19 **B. PLEDGE OF ALLEGIANCE**

20 Council Member Wright led the audience in the Pledge of Allegiance.

21 **C. REVIEW AND ADOPT THE AGENDA**

22
23 **MOTION:** Council Member Wright made a motion to approve the agenda. Council Member
24 Montgomery seconded the motion.

25 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
26 Council Member Wright, Yes Council Member Montgomery, Yes
27 **Motion Approved.** 4 Yes, 0 No.

28
29 **ITEM 2: PROCEDURAL ISSUES**

30 **A. CONFLICT OF INTEREST DECLARATION**

31 None.

32
33 **B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)**

34 Shanna Johnson passed out the warrants.

35
36 **C. APPOINTMENTS**

37 Mayor Cronin advised that because Todd Christensen is no longer an elected official Perry City
38 needs to put somebody on the Utopia Board that has the ability to vote on items that may encumber
39 financial obligations for the City. She advised that she will be serving as the Utopia Board Member,
40 but encouraged Council Members interested in serving on the Board to come and talk with her and
41 this position can be rotated. She noted that the meetings are usually on the second or third Monday
42 of the month at 10:00am in Salt Lake City.

43
44 **D. BUSINESS LICENSE(S)**

- 45
 - None

1 Mayor Cronin noted that we have been contacted by businesses interested in the Pointe Perry
2 Commercial area, and as more information becomes available she will bring it to the Council.
3

4 **ITEM 3: PUBLIC HEARINGS AND/OR PUBLIC COMMENTS**
5

6 **A. PUBLIC COMMENTS**

7 **Ryan Tingey:** said he scheduled a meeting with the Division of Water Quality (DWQ) last Monday
8 concerning the Inter-local Agreement (between Perry City and Willard City regarding the
9 Wastewater Treatment Plant) and some of the changes that are being (proposed to be) made to the
10 current agreement. He noted that Willard City Council Members Fredde and Crossley also attended
11 the meeting. He said that they met with Walt Baker who is the Director of the Division of Water
12 Quality, Beth Wondimu (Director of Finance), the permit writer Matt Garn, and some legal services
13 from the State. He explained that his intent in setting this meeting with Walt was to clarify and get
14 the State’s position and opinion on what is going on between the two cities. Ryan stated that the
15 original inter-local agreement is an agreement that has been used many times throughout the State.
16 He said that Walt Baker offered to come up and speak to the Perry City Council if the City would
17 allow him to be on the April 28, 2016 agenda. Ryan said that Walt would bring with him Beth
18 Wondimu and Matt Garn to answer questions from the City Council. He informed the Council that
19 Willard City has written a letter with their questions for Walt asking him for DWQ’s position and
20 recommendations regarding the inter-local agreement. Ryan indicated that he felt there is some
21 ambiguity in the document that currently exists and these could be addressed through addendums.
22 He explained that he just wanted to give the Council an update regarding the meeting and said there
23 is a group of concerned citizens that are trying to watch this closely.
24

25 **ITEM 4: PRESENTATIONS**

26 **A. CITY HIGHLIGHTS**

27 Mayor Cronin reported that the City received a tourism grant from the County which will go toward
28 helping to pay for the Master Plan for the gun range and improve the parking at the gun range.
29

30 **B. OPEN MEETINGS TRAINING**

31 Craig Hall presented training on the Open Meetings Act (see attached presentation).
32

33 **ITEM 5: ACTION ITEMS**

34 **A. APPROVAL OF THE WARRANTS**

35 Council Member Taylor asked about the warrant listed for Parr Brown Gee & Loveless. Mayor
36 Cronin advised this is a law firm that we retained for some employment related legal advice.

37 **MOTION:** Council Member Montgomery made a motion to approve the warrants as presented.
38 Council Member Tueller seconded the motion.

39 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
40 Council Member Wright, Yes Council Member Montgomery, Yes
41 **Motion Approved.** 4 Yes, 0 No.
42

43 **B. RESOLUTION 16-04 CITY RECOGNITION WEEKS**

44 Mayor Cronin explained nationally there are designated weeks to recognize City employees. She
45 said this includes Municipal Clerks Week, Public Works Week and Police Week. She said this
46 Resolution notes that we will be observing these national weeks and recognize the great people we
47 have and all the work they do to help our city run smoothly. Council Member Montgomery asked if
48 this Resolution is passed annually. Mayor Cronin said yes. She advised that during the weeks noted
49 Council Members and residents are invited to stop by the City and recognize the departments.
50

51 **MOTION:** Council Member Taylor made a motion to approve Resolution 16-04 as described.
52 Council Member Montgomery seconded the motion.

1 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
2 Council Member Wright, Yes Council Member Montgomery, Yes
3 **Motion Approved.** 4 Yes, 0 No.
4

5 **C. APPROVAL OF BID FOR THE DALE YOUNG PARK BOWERY**

6 Greg Westfall reviewed bids received for the construction of the Dale Young Park Bowery
7 explaining that because this is a project under \$25,000 the city was only required to get 3
8 competitive estimates. He presented the bids:
9

- 10 • Morelli Construction: \$20,454.40
 - 11 • Crossman Construction: \$27,600.00
 - 12 • Dean Stokes Construction: \$13,364.00
- 13

14 Greg advised that the City staff is recommending the approval of the bid from Dean Stokes
15 Construction at the amended amount of \$13,364.00, which includes a metal roof.
16 Council Member Tueller asked if the contractors were given the same plan and specifications. Greg
17 Westfall said yes, they were all given the same information. Council Member Wright said that they
18 are completely different. Greg said that they were all given the same information; they took their
19 own liberties with the bid. He said that Dean Stokes has constructed other facilities for us and the
20 City is confident in the price presented.
21

22 Council Member Tueller asked if the bowery is going in the same location as before and if so asked
23 if the City has taken out the trees that were causing an issue before. Mayor Cronin said this is going
24 in the same location and the City has had someone come trim out a little bit of the dead wood. Greg
25 Westfall said no trees have been removed. Council Member Tueller said that type of trees in the
26 area are problem trees and can cause issue with the cement. Mayor Cronin said that is a good
27 thought and asked Council Member Tueller to meet with Greg Westfall and Greg Braegger regarding
28 this concern.
29

30 **MOTION:** Council Member Wright made a motion to accept the bid from Dean Stokes Construction
31 of the construction of a Bowery at Dale Young Park at the bid amount of \$13,364.00. Council
32 Member Tueller seconded the motion.

33 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
34 Council Member Wright, Yes Council Member Montgomery, Yes
35 **Motion Approved.** 4 Yes, 0 No.
36

37 **D. APPROVAL OF THE SUNCREST SUBDIVISION STORM DRAIN DEVELOPMENT AGREEMENT**

38 Mayor Cronin advised that at our last meeting we approved this project. Based off the project we
39 drafted a development agreement. Mayor Cronin said that she now needs Council approval on the
40 agreement so that she can sign this. Greg Westfall said this has to do with the property swap
41 related to the project. He said he has looked at it, and the City Engineer and Attorney have
42 reviewed it.
43

44 **MOTION:** Council Member Tueller made a motion to approve the Suncrest Subdivision Storm
45 Drain Development Agreement. Council Member Montgomery seconded the motion.

46 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
47 Council Member Wright, Yes Council Member Montgomery, Yes
48 **Motion Approved.** 4 Yes, 0 No.
49

50 **E. APPROVAL OF BID FOR IMPROVEMENTS TO ALLEN STREET WELL #2**

51 Greg Westfall advised that this project is budgeted this year. He said the improvements are needed
52 to address State compliance issues. He said that the needed improvements have been listed for the

1 last two years and if the issues are not fixed this will prevent the well from passing inspection. Greg
2 Westfall noted that the bid included a price for an optional pump to waste valve; this is not optional
3 it is State required. He stated that the well is currently off line as of 3 days ago because the pump to
4 waste valve went bad. He said that this is another project that is under \$25,000 so only needed
5 competitive estimates. He said that the Public Works staff tried to get 3 comparisons, but either the
6 contractors were way too busy or would have acted as the general and had Rod Mund complete the
7 work. Greg advised we get a better price if we work directly with Rod Mund as the contractor. He
8 said the bid submitted including the pump to waste valve is \$11,840.00.

9
10 Shanna Johnson noted that there is \$15,000 budgeted for the project.

11
12 **MOTION:** Council Member Taylor made a motion to approve the bid from Rod Mund for
13 Improvements to the Allen Street Well #2. Council Member Tueller seconded the motion.

14 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
15 Council Member Wright, Yes Council Member Montgomery, Yes
16 **Motion Approved.** 4 Yes, 0 No.

17
18 **F. FISCAL YEAR 2017 HEALTH BENEFITS OUTLOOK AND APPROVAL**

19 Mayor Cronin said each year our health benefits and rates are reviewed. She said we were
20 pleasantly surprised this year with a very low renewal rate of only 2.5% on medical benefits. She
21 said this is really good as most organizations are seeing increases of 18-20%.

22 Shanna Johnson reviewed our health plans explaining that we use PEHP (Public Employee Health
23 Plans) as our insurance provider. She said that PEHP is great and offers two networks to select
24 from: the Mountain Star or IHC based networks. Shanna stated that the City has had PEHP as our
25 health care provider for 3 years now and they have been very competitive with their rates. She
26 reported that the medical renewal for the upcoming fiscal year is 2.5% noting that due to the
27 Affordable Care Act some organizations have seen up to 30% rate increases. Shanna explained that
28 the City offers the Traditional Option 4 plan and the Star Option 1, and recommends continuing
29 with these options. She said PEHP also provides our dental insurance and there was only a 3%
30 increase to the dental rate. Shanna said that all employees seem to be extremely pleased with PEHP
31 as a provider; she has not had any complaints. Shanna stated that they offer online tools for
32 tracking claims and co-pays. They even offer options for a Tele-Doctor. She said they have put
33 together a very nice proposal for the City; they will customize the proposal once we have selected
34 the plans to be offered to employee. Shanna advised that PEHP is scheduled to come and do and
35 open enrollment meeting with the City staff on Cinco de Mayo (May 5th) if the plans are approved
36 tonight.

37 Shanna reviewed the differences in the medical plans stating that the Traditional Option 4 plan is a
38 traditional medical plan with co-pays and co-insurance, and the Star Option 1 plan is a high
39 deductible plan, in which the deductible must be met prior to receiving coverage. The Star Plan is
40 coupled with a health care savings account that helps employees to meet the deductible and this
41 has really helped the City's utilization of benefits, which is why we have such a low renewal rate.
42 She gave kudos to the employees for jumping on the high deductible plan and not being afraid of it.
43 She said this plan is new and non-traditional, but has been a very good benefit for the City
44 employees.

45 Mayor Cronin stated our benefit broker who brought us the plan is Keith Cordon of Encore Benefits.
46 Council Member Tueller asked if he looks at other plans. Mayor Cronin said yes he shops around
47 and finds the best option for our City. Shanna said that Encore Benefits has been excellent to work
48 with. The tools and options that they offer to their clients are awesome.

1 **MOTION:** Council Member Montgomery made a motion to approve the City to continue to use
2 PEHP as the City’s health care provider with a 2.5% increase to medical and a 3% increase to
3 dental. Council Member Wright seconded the motion.

4 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
5 Council Member Wright, Yes Council Member Montgomery, Yes
6 **Motion Approved.** 4 Yes, 0 No.
7

8 **ITEM 6: DISCUSSION ITEMS**

9 **A. FOURTH OF JULY**

10 Mayor Cronin said that she had a Fourth of July Chairman’s meeting. She said the April newsletter
11 included a note encouraging citizens to nominate people for the Fourth of July community awards.
12 Mayor Cronin reviewed a brief summary of tentative events and dates:
13

- 14 • Wednesday, July 29 – Softball Begins
- 15 • Thursday, July 30th – Softball
- 16 • Friday, July 1st – Movie in the Park
- 17 • Saturday, July 2nd – Fireworks

18
19 Mayor Cronin advised that we are not sure if we will be able to have the Buckaroo Rodeo as the
20 person who was over this and used to get the sheep for us has moved. She said we are not yet sure
21 how to replace this element. She said she suggests that we get award recipients selected early and
22 that we have a dinner with the award recipients with the winners and the City Council. Mayor
23 Cronin said that she did get a request to add back in the community wide dinner, but feels that the
24 city is getting to large to do this. The Council agreed. She said the Award Dinner would be a
25 compromise to this. Council Member Taylor asked when the Uncle Sam and Miss Liberty contest
26 would be. Mayor Cronin said that this will take place on Thursday. Council Member Montgomery
27 stated that Perry’s Got Talent will also take place this night. Shanna Johnson said we are still
28 looking for a member of the Council to be a judge for Perry’s Got Talent. Mayor Cronin
29 recommended having the award dinner on July 1st prior to the movie. Council Member
30 Montgomery said this will conflict with the softball games. Council Member Tueller said he plays
31 on a softball team so he could attend if the dinner is prior to the games. Council Member Wright
32 said that he cannot attend on July 1st. Mayor Cronin said they could move this to Thursday, but that
33 is when we had planned to have Perry’s Got Talent. Shanna Johnson said Perry’s Got Talent and the
34 Uncle Sam/Miss Liberty contest could be moved to Wednesday if needed. Mayor Cronin said
35 agreed with this stating the Perry’s Got Talent and Uncle Sam/Miss Liberty contests will be moved
36 to Wednesday and the Award Dinner will be scheduled for Thursday night in an effort to meet
37 everyone’s schedules. The Council Members were in support of this tentative schedule.
38

39 Mayor Cronin reported that she was approached by some residents who live on Independence
40 Circle about doing a “Freedom Walk” where each house would highlight on a different aspect of the
41 early independence movement. She said that she has received one note of concern from a resident
42 as they were not comfortable with mass numbers of people walking by their home.
43

44 Greg Westfall asked any Council Members that will be available on July 4th to help with Bingo.
45 Mayor Cronin said the Council will also be needed during the parade, during the award ceremony,
46 and then we move directly to Bingo, which is a Council sponsored event.
47

48 Mayor Cronin said last year there was a group from the high school that was over the games and
49 used this as a fundraiser; she will be contacting them to see if they would like to do this again. She
50 said that will be having the 5K/Mile Race, and we need a scout group to do the flag raising
51 ceremony.
52

1 **ITEM 7: MINUTES & COUNCIL/MAYOR REPORTS**

2
3 **A. APPROVAL OF CONSENT ITEMS**

- 4 • **March 10, 2016 City Council Meeting Minutes:**

5
6 **MOTION:** Council Member Tueller made a motion to approve the March 10, 2016 City Council Meeting Minutes. Council Member Wright seconded the motion.

7
8 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
9 Council Member Wright, Yes Council Member Montgomery, Yes
10 **Motion Approved.** 4 Yes, 0 No.

11
12 **B. MAYOR'S REPORT:** Mayor Cronin reported that the Utopia take rate for the first 3 weeks was
13 at 12%, which is the best take rate they have ever had that early. Mayor Cronin said that
14 Utopia is reporting that service may be available to the East side from Allen Street South as
15 soon as May 1st.

16
17 **C. COUNCIL REPORTS:** Council Member Tueller asked about the grant for the walking trail on
18 1200 West North to Wal-Mart and what the schedule is for completion. Mayor Cronin said that
19 this is scheduled four years out, but as other projects finish, if there is extra money, and if the
20 City is ready, construction could begin sooner. It was suggested the City be ready in 18-
21 months. Council Member Tueller asked what the City needs to do in order to be ready. Mayor
22 Cronin advised that there is a matching portion of the grant that the City would need to have
23 funding (in the amount of \$120,000) available. Mayor Cronin said that \$60,000 is proposed to
24 be budgeted in Fiscal Year 2017 and then again in Fiscal Year 2018 so that we have the money
25 in place. The Mayor said that the drawings will also need to be complete.

26
27 Mayor Cronin said we are also saving money for the 1200 West South road extension project
28 as well. She advised that the grant match required for this project is \$230,000 and it is
29 proposed that we put aside \$57,500 each year for the next 4 years for this project. Greg
30 Westfall stated that this is \$2.4M overall project and the City received a grant to fund all but
31 \$230,000 of the funds needed. Council Member Taylor asked if the property is private. Mayor
32 Cronin said it is City owned property. She explained that this land used to be the Bamberger
33 railway land and it was donated to the City by the State.

34
35 **D. STAFF COMMENTS:**
36 None.

37
38 **E. ITEMS FOR NEXT NEWSLETTER**

- 39 • Utopia Update
40 • Community Awards
41 • Water Conservation
42

43 **ITEM 8: EXECUTIVE SESSION**

44 **MOTION:** Council Member Montgomery moved to close the Public Meeting and open an Executive
45 Session to discuss strategy regarding pending or imminent litigation. Council Member Wright
46 seconded the motion.

47 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
48 Council Member Wright, Yes Council Member Montgomery, Yes
49 **Motion Approved.** 4 Yes, 0 No.

50
51 The Regular Public Meeting closed at approximately 7:59pm.

1 **MOTION:** Council Member Wright moved to close the Executive Session and open the Public
2 Meeting. Council Member Montgomery seconded the motion.

3 **ROLL CALL:** Council Member Taylor, Yes Council Member Tueller, Yes
4 Council Member Wright, Yes Council Member Montgomery, Yes

5 **Motion Approved.** 4 Yes, 0 No.
6

7 The Regular Public meeting reopened at approximately 8:47pm.
8

9 **ITEM 9: ADJOURNMENT**

10 **MOTION:** Council Member Montgomery made a motion to adjourn the council meeting.

11 **Motion Approved.** All Council Members were in favor.
12

13 The meeting adjourned at 8:47pm.
14
15
16
17
18
19

20 _____
21 Susan Obray, City Recorder

Karen Cronin, Mayor

22
23
24
25
26 _____
27 Shanna Johnson, Chief Deputy Recorder

PERRY CITY COUNCIL WORK SESSION
 PERRY CITY OFFICES
 April 14, 2016

6:00 PM

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting. Esther Montgomery, Toby Wright, James Taylor, Nathan Tueller
 OFFICIALS EXCUSED: Brady Lewis
 CITY STAFF PRESENT: Greg Westfall, City Administrator
 Shanna Johnson, Chief Deputy Recorder
 Craig Hall, City Attorney

OTHERS PRESENT: Vicki Call, Steven Pettingill, Ryan Tingey

ITEM 1: CALL TO ORDER

Mayor Cronin called City Council work session to order.

A. FISCAL YEAR 2016-2017 BUDGET WORK SESSION

Shanna Johnson advised of changes to projected revenues for Fiscal Year 2016-2017, explaining that we must now show mass transit tax as revenue and as expenditure. She said for the Fiscal Year 2016 budget will need to be amended to reflect this and it has been added to the Fiscal Year 2017 projections. She reported that the city has been awarded some grant funds from the NRA, and a donation from LW Miller for the new Gun Range brochure, and we have added some monies for a lot that the City plans to sell. She stated that she recalculated anticipated fund balance and the FY2017 General Fund revenues are now anticipated to be \$2,791,295.82.

Shanna reviewed proposed budgets for the following departments:

General Fund:

Department	FY2016 Current Budget	FY2016 Trend	FY2017 Draft Tentative Budget
------------	-----------------------	--------------	-------------------------------

Judicial	\$31,000.00	\$30,671.25	\$32,000.00
-----------------	--------------------	--------------------	--------------------

Shanna advised that the City proposes an additional \$1,000 be added to this budget to account for inflation.

Administration	\$695,599.95	\$661,717.63	\$748,553.58
-----------------------	---------------------	---------------------	---------------------

Shanna reviewed the proposed FY2017 budget detailing the following changes:

- Payroll & Benefits: increased to account for a wage increase for employees and increases to benefit costs.
- Public noticing: reduced by \$800 based off of current trends in spending.
- Building Grounds & Maintenance: increased by \$2,900 for some building enhancements including new paint and carpet.
- Telephone: increased for inflation and based on trend.
- Miscellaneous Supplies: Increased by \$50 for staff pictures.
- Elections: reduced by \$4,700 as 2017 is not an election year.
- Professional & Technical: Increased to account for new City Attorney contract requirements.

Department	FY2016 Current Budget	FY2016 Trend	FY2017 Draft Tentative Budget
Administration (Continued)	\$695,599.95	\$661,717.63	\$748,553.58
<ul style="list-style-type: none"> • Insurance: Increased to allow for insurance cost increases due to liability and workers compensation claims. • Building Fees State Share: increased to allow for additional new construction in the City. • Utopia: Increase based on bond requirements. • Computer Upgrade/IT: Increased to allow for the purchase of Business License Caselle Module, 1/3 of the cost for the City’s firewall and to purchase some backup storage. • Fleet Lease: Added depreciation to allow for the purchase of a new office vehicle. 			

Gun Range	\$57,946.00	\$46,328.47	\$58,439.96
<p>Shanna reviewed the proposed FY2017 budget including the following changes:</p> <ul style="list-style-type: none"> • Payroll & Benefits: reduced due to new staff with lower pay and benefits. • Building Grounds & Maintenance: decreased to allow for the building installment payment only. Shanna explained that projects have been allocated on separate line items. • Training & Travel: Increased by \$2,500 to allow for staff to attend an NRA Conference. • Competitions and Events: New line item created to allocate funds for NRA State Championship and other matches. • Tourism Grant 2015 – Shop: New line item created for the tracking of grant and matching funds needed for the installation of a new storage/shop building at the gun range. • Tourism Grant 2016 – Master Plan: New line item created to allocate grant and matching funds needed for the Three Mile Creek Shooting Sports Complex Master Plan. • Tourism Grant 2016 – Parking: New line item created for the tracking of grant and matching funds needed for parking improvements. • NRA Grant – Trap Venue: New line item created to account for grant and matching funds needed for the construction of a trap shooting venue. • RSO Supplies & Recognition: Funds allocated for supplies and recognition items needed for the volunteer Range Safety Officers i.e. safety vests, etc. <p>Mayor Cronin noted that taking into account eh \$10,000 payment for the training facility that was encumbered several years ago, the grant funds that are included in the budget numbers, and the approximate \$12,000 brought from usage fees, there is only a minimal amount O&M that needs to be covered from the general fund.</p>			

Department	FY2016 Current Budget	FY2016 Trend	FY2017 Draft Tentative Budget
-------------------	----------------------------------	---------------------	--

Community Development	\$212,800.00	\$424,332.87	\$509,952.28
------------------------------	---------------------	---------------------	---------------------

Shanna reviewed the proposed FY2017 budget and amendments to FY2016 including the following details:

FY2016& FY2017: Per State requirement added expenditure to account or Mass Transit Tax that is paid directly to UTA.

FY2017

- Payroll & Benefits: Increased to allow for a Part-Time Planner. This role is currently filled by Codey Illum and used to be from the professional & technical line item.
- Inspection Services: Increased to account for projected growth and new construction.
- Economic Development: Increased to pay Hansen Engineering for a wetland study conducted at the Pointe Perry Commercial area.
- Pointe Perry SID Assessment: Increased by \$60,100 to pay for bond assessment. Shanna explained that we have historically replenished the debt reserve fund and utilized these funds to make the bond payment. Last year there was less to replenish than will be required in FY2017. This accounts for replenishing the debt reserve and again utilizing these funds to make the payment.
- Donation Expense: Increased to allow for a \$5,000 donation to the Brigham City Senior & Community Center, which is utilized by many of our residents.

Utility Fund

Shanna advised that projected revenues for FY2017 are \$1,033,480.00 which includes \$260,000 in impact fees and \$110,000 being transferred from unrestricted funds to allow for some improvements to water infrastructure.

Department	FY2016 Current Budget	FY2016 Trend	FY2017 Draft Tentative Budget
-------------------	----------------------------------	---------------------	--

Garbage	\$210,900.00	\$195,940.77	\$199,350.00
----------------	---------------------	---------------------	---------------------

Shanna Johnson explained the FY2017 budget is based on trend and contract requirements.

Water	\$438,981.51	\$320,259.01	\$757,741.49
--------------	---------------------	---------------------	---------------------

Shanna Johnson reviewed FY2017 budget including the following changes:

- Payroll: due to new staff members. This does account for a pay increase for staff.
- Benefits: increased to account for a 2.5% increase to medical and 3% increase to dental costs.
- Telephone: decreased per trend.
- Miscellaneous Supplies: Increased for clothing and gloves.
- Professional & Technical: Increased to allow for projects and GIS Services.
- Water Monitoring: Increased to allow for additional testing required by State.
- Interest Expense: Decreased based on bond requirements.
- Replace Water Line on 900 West: Decreased as this project is not planned to be completed in FY2017.

Department	FY2016 Current Budget	FY2016 Trend	FY2017 Draft Tentative Budget
-------------------	------------------------------	---------------------	--------------------------------------

Water (Continued)	\$438,981.51	\$320,259.01	\$757,741.49
<ul style="list-style-type: none"> • Replace Water Line on 900 West: Decreased as this project is not planned to be completed in FY2017. • Improvements Other Than Buildings: Decreased as this was allocated in FY2016 to allow for improvements to the Allen Street Well. This project is completed and funds are no longer needed. • Valley View Water Loop: Added \$120,000 to the budget to complete this water loop (this will improve water distribution and increase capacity). • Well #3 Renovations: Added \$150,000 for well improvements needed to ensure water availability. • Well #1 Renovation: Added \$100,000 for well improvements needed to ensure water availability. • City Center Improvements: Added \$30,000 to allow for water infrastructure in the City Center Subdivision. • Depreciation: Decreased based on schedule. • Computer Upgrade: Increased to pay for 1/3 of firewall. <p>Transfer to Fleet Lease: Decreased based off of depreciation schedule.</p>			

Storm Drain	\$66,618.19	\$41,189.92	\$63,957.16
<p>Shanna Johnson reviewed the FY2017 Budget stating that the budget was based off of trend and decreased overall by \$4,661.03. She explained the following changes:</p> <ul style="list-style-type: none"> • Payroll: Decreased based on new staff with lower pay. She explained that this does include a pay increase for staff. • Benefits: Shanna explained that benefits did increase to account for a small increase to medical and dental premiums. 			

ITEM 2: ADJOURNMENT

Mayor Cronin closed the work session.

The meeting adjourned at 6:55pm.

Susan Obray, City Recorder

Karen Cronin, Mayor

Shanna Johnson, Chief Deputy Recorder