

MINUTES OF THE JUNE 21, 2016 STUDY SESSION

Alpine School District's Board of Education met in a study session on Tuesday, June 21, 2016 at 4:00 P.M. The study session took place at the Alpine School District Office.

Board members present: President John C. Burton, Vice President JoDee C. Sundberg, S. Scott Carlson, Wendy K. Hart, Brian E. Halladay, Deborah C. Taylor and Paula H. Hill.

Also present: Superintendent Samuel Y. Jarman, Business Administrator Robert W. Smith and members of the administrative staff. There were five others in attendance.

The following took place during the study session:

1. Bond Project Discussion

Kimberly Bird, Assistant to the Superintendent, and David Stephenson, Administrator of Public Relations, continued the discussion from the last study session regarding the community input meetings for the proposed bond projects. The feedback received indicates that the communities would support a bond because of the high level of trust they have in Alpine School District. Community support for a bond would be for the following reasons: To accommodate our growing enrollment; to rebuild or renovate outdated schools, and to ensure our children are taught in safe and secure environments. A special Board meeting will be held on June 27 at 12:00 P.M. to have further discussion about projects for the proposed bond.

2. M&O Budget

Rob Smith, Assistant Superintendent/Business Services Administrator, and his staff presented the budget book for the fiscal year 2016-17. He recognized the following for their efforts: J. Randall Upton, Director of Budget; Steve Reese, Director of Accounting; Jason Sundberg, Assistant Accounting Director and Teresa Newman, Budget Analyst. Rob reported that ASD is one of the highest districts in the state in our commitment and allocation of dollars to the classroom. He and Randy Upton shared highlights from the budget book and responded to questions from the Board.

The study session concluded at approximately 5:30 P.M.

MINUTES OF THE JUNE 21, 2016 BOARD MEETING

Alpine School District's Board of Education met in a regularly scheduled Board meeting on Tuesday, June 21, 2016 at 6:00 P.M. The meeting took place at the Alpine School District Office.

Board members present: President John C. Burton, Vice President JoDee C. Sundberg, S. Scott Carlson, Wendy K. Hart, Brian E. Halladay, Deborah C. Taylor and Paula H. Hill.

Also present: Superintendent Samuel Y. Jarman, Business Administrator Robert W. Smith, and members of the administrative staff. There were approximately 75 others in attendance.

Board President John C. Burton conducted the meeting.

PLEDGE OF ALLEGIANCE

Cabinet member Barry Beckstrand led the Pledge of Allegiance.

REVERENCE

Kelly Smith offered the reverence.

RECOGNITIONS

The following were recognized:

Employee of the Year

American Fork Cluster - Jackie Peterson
Lehi Cluster - Roni Carter
Lone Peak Cluster - Heather Bachler
Mountain View Cluster - Jess Baldwin
Orem Cluster - Alexandria Whitesides
Pleasant Grove Cluster - Sherl Miner
Skyridge Cluster - Matt Downs
Timpanogos Cluster - Melissa Harrington
Westlake/Frontier Cluster - DeNae Anderson
Westlake/Vista Heights Cluster - Kathy Loveridge

Teacher of the Year

American Fork Cluster - Brenda Madsen
Lehi Cluster - Kathy Rich
Lone Peak Cluster - Molly Garfield
Mountain View Cluster - Chad Blevins
Orem Cluster - Renae Robertson
Pleasant Grove Cluster - Janice Clouse
Skyridge Cluster - Melani Boren
Timpanogos Cluster - Kathy Larsen
Westlake/Frontier Cluster - Cindi Arnold
Westlake/Vista Heights Cluster - Annie Phillips

COMMUNITY COMMENTS

Lynnell Fox teaches first grade at Greenwood Elementary. She told the Board she is concerned about the cost of background checks for parent volunteers to go on field trips. The parents in the Greenwood area struggled to pay the \$15 and definitely cannot afford the increase to \$55. Mrs. Fox has written grants to help cover the cost of field trips. However, the increased cost of background checks will limit the parents who are needed to help with the children on the field trips. She also feels that the lifetime background check defeats the purpose of keeping the students safe. Assistant Superintendent John Patten met with Mrs. Fox to discuss her concerns.

MINUTES

Scott Carlson made the motion to approve the minutes for the May Board meetings and Wendy Hart seconded it. The motion passed unanimously.

CLAIMS FOR MAY

Check numbers 00043858 through and including 00049858, totaling \$15,224,379.52 were presented for the Board's approval. Superintendent Jarman recommended the Board's acceptance of the claims for May.

Debbie Taylor made the motion to accept the claims as presented. JoDee Sundberg seconded the motion and it passed unanimously.

ROUTINE BUSINESS ITEMS

1. Monthly Budget Report

The latest budget report was included for the Board's review.

2. Personnel Reports

Personnel Actions- Certified

Employment - New Teachers

<u>Employee</u>	<u>Assignment</u>	<u>Location</u>	<u>Date</u>
Worthington, Chelsea	SPED M/M Resource	SH-Lone Peak	8/18/16
Hall, Mitchell	Band	JH-Lehi/SH-Skyridge	8/18/16
Pollard, Michael	Band	JH-Lehi/SH-Skyridge	8/18/16
Cole, Kayte	Grade 1	E-Cedar Ridge	8/18/16

Certified Employees - Rehires

<u>Employee</u>	<u>Assignment</u>	<u>Location</u>	<u>Date</u>
Litchford, Daniel	SPED M/M	SH-American Fork	8/18/16
Dietze, Maranda	English	JH-American Fork	8/18/16
Talbot, Rylie	CTE-Technology	JH-Vista Heights	8/18/16
Jones, Michael	Earth Science	JH-Timberline	8/18/16
Morris, Joshua	Social Studies	SH-Westlake	8/18/16
Seastrand, Collin	Grade 6	E-Meadow	8/18/16
Richards, Rebecca	Grade 2	E-Traverse Mtn.	8/18/16
Jones, Courtney	Grade 4	E-Eagle Valley	8/18/16
Miner, Paige	Grade 6	E-Freedom	8/18/16
Lauritzen, Amber	Art Specialist	E-Bonneville	8/18/16
Cooper, Mitzi	Grade 3	E-Springside	8/18/16
Clay, Amy	Grade 2	E-Lindon	8/18/16
Carlson, Tavia	Grade 4	E-Bonneville	8/18/16
Christensen, Carlie	Grade 4	E-Aspen	8/18/16
DeGriselles, Sonia	Grade 2	E-Geneva	8/18/16
Campbell, Jessica	Grade 3	E-Ridgeline	8/18/16
Bryan, Brittney	Computer Specialist	E-Valley View	8/18/16
Albrecht, Andrea	Grade 1	E-Manila	8/18/16
Struthers, Rebecca	Grade 2	E-Meadow	8/18/16
Garrett, Stacey	Grade 5	E-Hidden Hollow	8/18/16
Collyer, Vanessa	Social Studies	JH-Lehi	8/18/16
Kamalu, Danielle	Math	JH-Lakeridge	8/18/16

Tung, Kristy	Chinese/History	JH-Vista Heights	8/18/16
Miller, Sidney	Computer Specialist	E-Ridgeline	8/18/16

Certified Employees - Interns

<u>Employee</u>	<u>Assignment</u>	<u>Location</u>	<u>Date</u>
McHood, Cassandra	Grade 1	E-Bonneville	8/18/16
Etherington, Cassidy	Grade 5	E-Bonneville	8/18/16
Hickenlooper, Chelsey	Grade 3	E-Geneva	8/18/16
Grimes, Lindsey	Grade 1 SI	E-Windsor	8/18/16
Goodman, Kirsten	Grade 1	E-Hidden Hollow	8/18/16
Crosby, Elise	TBD	E-Foothill	8/18/16
Vance, Kevin	Grade 4	E-Eagle Valley	8/18/16
Bergeson, Jessica	Grade 3	E-Cherry Hill	8/18/16
Baumgarten, Jamie	Grade 4	E-Lindon	8/18/16
Rasmussen, Kristy	Grade 3	E-Dry Creek	8/18/16
Baugh, Brianne	Grade 4	E-Rocky Mountain	8/18/16
Kerr, Baylee	Grade 3	E-Rocky Mountain	8/18/16
Nielsen, Rebecka	Grade 2	E-Grovecrest	8/18/16
Warner, Jordan	Grade 5	E-Cherry Hill	8/18/16
Lee, Jordan	Grade 5	E-Grovecrest	8/18/16
Edman, Rebekah	Grade 2	E-Suncrest	8/18/16
Jackson, Angela	Grade 1	E-Hidden Hollow	8/18/16
Cao, Xin	Grade 6 CI	E-Cascade	8/18/16

Certified Employees - Resignations

<u>Employee</u>	<u>Assignment</u>	<u>Location</u>	<u>Date</u>
Miller, Logan	Special Education	E -Orchard	5/27/16
Mevs, McCae	Grade 2 - Intern	E - Ridgeline	5/27/16
Bice, Sierra	Grade 3 - Intern	E - Saratoga Shores	5/27/16
Glover, G. Todd	Special Education	E - Dan Peterson	5/27/16
Wood, Michelle	Grade 5	E - Freedom	5/27/16
Bird, Katherin	Grade 1	E - Dry Creek	5/27/16
Johnson, Camille	Grade 6	E - Black Ridge	5/27/16
Kepas, Alissa	English	JH - Mountain Ridge	5/27/16
Cox, Joy	Special Education	JH - Lakeridge	5/27/16
Mineer, Glenna	Grade 4	E - Foothill	5/27/16
Phillips, Annie	Grade 4	E - Riverview	5/27/16
Winiecke, Rachel	SPED - SLP	E - North Ridge	5/27/16
Durocher, Camrie	Grade 2 - Intern	E - Sharon	5/27/16
Duvernay, Lisa	SPED M/M	E - Traverse Mtn.	5/27/16
Johnson, Stephanie	SPED M/M	JH - Oak Canyon	5/27/16
Creager, Amy	Grade 4	E - Greenwood	5/27/16
Bingham, Deborah	Biology	SH - American Fork	5/27/16
Bennett, Kristine	Grade 2 - Intern	E - Orchard	5/27/16
Whiteley, Kenzie	Grade 5	E - Lehi	5/27/16
Webb, Katie	Grade 6	E - Riverview	5/27/16
Porter, Dannel	CTE - Business/Marketing	SH - American Fork	5/27/16
Orr, Brittan	Grade 2	E - Eagle Valley	5/27/16
Leiter, Diana	CTE - Business/Marketing	JH - Lehi	5/27/16
Hulme, Allison	Kindergarten	E - Bonneville	5/27/16

Clifford, Sandra	Grade 2	E - Pony Express	5/27/16
Li, Xia	Grade 4 - CI	E - Cascade	5/27/16
Brown, Marena	SPED M/M	E - Grovecrest	5/27/16
Harmon, Tiffany	English	JH - Vista Heights	5/27/16
Jones, Kirsten	History	JH - Willowcreek	5/27/16
Lovett, Lon	SPED M/M	SH - Lehi	5/27/16
Spencer, Alicia	Grade 5	E - Sharon	5/27/16
Thayer, Diane	Grade 3 - Intern	E - Riverview	5/27/16
Jennings, Tamara	Kindergarten	E - Rocky Mountain	5/27/16
Reynolds, Brittany	Computer Specialist	E - Valley View	5/27/16
Bodily, Sharon	English	SH - Timpanogos	5/27/16
Hendrickson, Bailey	English	JH - Willowcreek	5/27/16
Malone, Caitlyn	SPED - SLP	E - Snow Springs	5/27/16
Jones, Andrea	Music	JH - Willowcreek	5/27/16
Sell, Melanie	Instructional Coach	Ed. Services	5/27/16
LeFevre, Amy	Grade 3 - Intern	E - Cherry Hill	5/27/16
Denton, Debra	Instructional Coach	Ed. Services	5/27/16
Ashby, Jamie	Math	SH - American Fork	5/27/16
Argyle, Kristina	English	JH - Mountain Ridge	5/27/16
Gurr, Erin	Grade 4	E - Cherry Hill	5/27/16
Alexander, Marquel	English	JH - Frontier	5/27/16

Certified Employees - Retirements

<u>Employee</u>	<u>Assignment</u>	<u>Location</u>	<u>Date</u>
Holman, Jane	English	JH - Orem	5/12/16

Personnel Actions- Classified

Employment-New

<u>Employee</u>	<u>Assignment</u>	<u>Location</u>	<u>Date</u>
Whitaker, Samuel	Custodian (Day)	JH-Timberline	5/20/16
Ostler, Tanner	Lead Custodian	JH-Orem	5/31/16
Loveridge, Rick	Lead Custodian	SH-Skyridge	7/1/16
Ingram, Steven	Custodian (Day)	SH-Skyridge	6/15/16

Resignation

<u>Employee</u>	<u>Assignment</u>	<u>Location</u>	<u>Date</u>
Haskell, Jordan	Lead Custodian	JH-Orem	5/13/16
Christensen, Kristy	Office Assistant	JH-Lakeridge	5/27/16
Boyd, Michael	Head Custodian	E-Northridge	6/2/16
Warnick, Douglas	Bus Driver	Transportation	5/13/16
Wood, Wendy	Bus Driver	Transportation	5/21/16

3. Alpine Foundation Report

The latest Alpine Foundation report was included for the Board's review.

4. Student Releases - (AA, JB, AD, JF, MG, JG, JH, AJ, AK, KM, BO, DP, AS, ST, RV, EW)

The Board received background information relative to the release of these students.

Superintendent Jarman recommended the approval of the routine business. Paula Hill made the motion and Brian Halladay seconded it. The motion passed unanimously.

ACTION ITEMS

1. Public Hearing – Approval of 2015-2016 Final Budget

President Burton declared the public hearing on the final budget for the fiscal year 2015-2016 “open”. No one came forward for public comment.

President Burton declared the public hearing “closed”.

Scott Carlson made the motion to approve the final budget for fiscal year 2015-2016, as amended. Debbie Taylor seconded it. Wendy Hart asked for the final amounts spent on the 100-year celebration. Rob responded that the celebration began in fiscal year 2015 with a budget of \$75,000 and \$78,615.17 was the amount spent. **The motion passed unanimously.**

2. Public Hearing – Approval of 2016-2017 Tentative Budget

President Burton declared the public hearing on the tentative budget for fiscal year 2016-2017 “opened”. No one came forward for public comment.

President Burton declared the public hearing “closed”.

JoDee Sundberg made the motion to approve the tentative budget for fiscal year 2016-2017 with a recommended tax rate of .007718. The recommended tax rate is the certified rate so no Truth in Taxation hearing will be needed. The certified tax rate may be adjusted by the County Auditor or State Tax Commission as part of the certified tax setting process. Debbie Taylor seconded the motion. Rob Smith answered questions from Board members about the tax rate. He explained last year’s tax rate was .008159 and this year the tax rate is .007718, which is a decrease of .00441. A patron, Mr. Hume, asked questions regarding the proposed bond and the tentative 2016-2017 budget. Assistant Superintendent-Business Services, Rob Smith and Jess Christen, Administrator of District Operations, will meet with the Mr. Hume to address his questions and concerns.

Wendy Hart made a substitute motion to approve the tentative budget for fiscal year 2016-2017 with a caveat that the Business Services Department prepare, by September, an alternate budget with options to exclude federal funding. Brian Halladay seconded the substitute motion. Board members discussed the substitute motion. **Wendy Hart clarified that her substitute motion is to have a plan B budget, not to adopt it or substitute our current budget, but to have an option so we are not tied to federal funds.** President Burton asked for a vote on the substitute motion. **Wendy Hart, Brian Halladay and Paula Hill voted in favor. John Burton, JoDee Sundberg, Scott Carlson and Debbie Taylor voted against the substitute motion. The motion failed.** Board members agreed to have a discussion in a future study session about alternate budgets, federal funding, tax rates and local control.

Brian Halladay made a substitute motion to approve the 2016-2017 tentative budget, with a decrease in the superintendent’s supply budget of the difference between last

year's budget and the proposed tentative 2016-2017 budget. Wendy Hart seconded the motion and made a friendly amendment to set-up a separate line item named "superintendent's discretion" for the \$350,000 and the remaining amount stay in the superintendent's supply budget. JoDee Sundberg and Debbie Taylor were agreeable to the friendly amendment and Brian Halladay abandoned his substitute motion.

President Burton asked for a vote on the original motion to approve the tentative budget for fiscal year 2016-2017 with a friendly amendment to create a separate line item within the superintendent's budget of \$350,000 as a discretionary account, decreasing the supply account by an equal amount. The motion passed with five Board members in favor. Brian Halladay and Wendy Hart opposed because the 2016-2017 tentative budget includes federal funding.

3. Resolution #2016-008 – Sale of CTE Home in Orem

Debbie Taylor made the motion to approve Resolution #2016-008 for the sale of the CTE home in Orem. Superintendent Jarman explained that students enrolled in the CTE program build the homes. The money from the sale is used to buy land for future home sites allowing the program to be self-funded. **JoDee Sundberg seconded the motion and it passed unanimously.**

4. Resolution #2016-009 – Sale of CTE Home in Lehi

Debbie Taylor made the motion to approve Resolution #2016-009 for the sale of the student built CTE home in Lehi. Wendy Hart seconded the motion and it passed unanimously.

5. Resolution #2016-010 – Sale of Property in Pleasant Grove

Debbie Taylor made the motion to approve Resolution #2016-010 and Brian Halladay seconded it. The motion passed unanimously.

DISCUSSION

1. November Board Meeting Date Change

The November Board meeting was scheduled for November 8, which is the election night. Board members discussed moving the meeting to November 15. The proposed change will be on the July 19 Board agenda as an action item.

REPORTS

1. Membership Report for May

Superintendent Jarman commented on the four elementary schools that grew over the October 1 projected numbers. He complimented the staff in Business Services for their efforts to provide accurate projection numbers.

BOARD MEMBERS' AND SUPERINTENDENT'S INFORMATION ITEMS

Scott Carlson reported on the following:

- His daughter is having a great experience taking online classes through East Shore to get ahead in her studies. The curriculum is great and he is appreciative of the efforts of the

- faculty and staff.
- He spent sometime at the successful summer school program held at Fox Hollow Elementary in June. Scott thanked the Curriculum Department for their efforts in providing the opportunity for teachers and students.
- Utah High School Activity Association (UHSAA):
 - “High School Today” magazine had an article about the “Raise the Bar Sportsmanship” program. Several of our high schools received recognition for sportsmanship.
 - Alpine School District received fourteen state championships and five second-place finishes. Lone Peak was recognized as the top 5A high school and Orem High the top 4A high school in the state.
 - Coaching certification is required for head, assistant and volunteer coaches.
 - There were tennis players participating and winning in the state tournament, but they chose to leave before the championship game to compete at the national level. UHSAA put a new rule in place about commitment to the tournament.
 - In the 2015-16 school year, there were 2,025 students in the state that applied and received a transfer. Not all of these students had valid hardships, but learned how to work the system to get transferred after they have already participated on a high school team. There will be additional efforts to make sure paperwork is filled out to justify a transfer and receiving an approval for a transfer request will be more difficult.

JoDee Sundberg reminded Board members about the presentation by Michael Zola and Kimberly Richey about the Every Student Succeed Act (ESSA). The meeting will be held at American Fork Jr. High at 9:00 a.m. on Wednesday, June 22.

ADJOURNMENT OF PUBLIC MEETING

On motion by Debbie Taylor and seconded by JoDee Sundberg, the meeting adjourned at 7:47 P.M.

MINUTES OF THE JUNE 21, 2016 CLOSED SESSION

The Board of Education of the Alpine School District met in a closed session on Tuesday, June 21, 2016 at 8:04 P.M. in the Superintendent’s Conference Room.

Board members present: President John C. Burton, Vice President JoDee C. Sundberg, S. Scott Carlson, Wendy K. Hart, Brian E. Halladay, Deborah C. Taylor and Paula H. Hill.

The purpose of the closed session was to discuss personnel, property, litigation and collective bargaining issues.

ADJOURNMENT

On motion by JoDee Sundberg and seconded by Wendy Hart, the meeting adjourned at 8:29 P.M.