RESOLUTION 16-0615-02

A RESOLUTION ADOPTING AN ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE VARIOUS FUNDS OF THE TOWN OF ROCKVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2017

WHEREAS, The Town of Rockville has prepared an estimate of its financial needs for the fiscal year 2016-2017 and has estimated its revenues for the same period; and

WHEREAS, in compliance with State Law, the Town must adopt, after a public hearing, a budget that sets forth revenues and expenditures in all funds;

THEREFORE, BE IT HEREBY RESOLVED by the Town Council of the Town of Rockville that the following budget be established for the 2016-2017 fiscal year.

General Fund:
Revenues: $208,860. Includes an appropriation of the fund balance of $13,260.
Expenditures: $208,860.

Rockville Bridge Capital Projects Fund:
Revenues: $145,475.
Expenditures: $137,700.

Rockville Local Building Authority Debt Service Fund:
Revenues: $4,937. Includes a transfer of $4,937 from the General Fund.
Expenditures: $4,060.

PASSED AND DATED this 15th day of June, 2016.

Pam Leach, Mayor

ATTEST:

Vicki S. Bell, Town Clerk

TOWN OF ROCKVILLE
FINAL BUDGET FOR FISCAL YEAR 2017

May 31, 2016

	2015 BUDGET	2015 ACTUALS	BUDGET VARIANCE	2016 BUDGET	CURRENT YEAR ACTUALS MARCH 31, 2016	CURRENT YEAR ESTIMATED THREE MONTHS	CURRENT YEAR ESTIMATED TOTAL	CURRENT YEAR BUDGET VARIANCE	FINAL 2017 BUDGET	NOTES
GENERAL FUND REVENUES										
TAXES										
General Property Taxes - Current	66,047	64,830	(1,217)	75,042	72,082	750	72,832	(2,210)	79,251	This reflects the Proposed 2016 Revenue.
Prior Year's Taxes - Delinquent	2,025	1,923	(102)	2,000	2,084	45	2,129	129	2,000	
Fee-In-Lieu of Property Taxes	2,800	3,471	671	2,500	2,279	700	2,979	479	2,500	
Franchise Taxes	20	20	0	20				(20)		
General Sales and Use Taxes	25,000	25,649	649	25,000	23,367	6,325	29,692	4,692	25,000	
Transient Room Taxes	1,600	1,346	(254)	1,500	1,731	100	1,831	331	1,500	
Miscellaneous Tax Collections (County)	5,354	5,254	(100)		980		980	980		
Wash. County RAP Tax		33	33	360	2,175	650	2,825	2,465	2,400	
TOTAL TAXES	**102,846**	**102,527**	**(319)**	**106,422**	**104,698**	**8,570**	**113,268**	**6,846**	**112,651**	
LICENSES AND PERMITS										
Building Permits	4,700	4,209	(491)	2,000	265	2,200	2,465	465	2,400	
Habitat Conservation Plan	800	808	8	400	31	414	445	45	480	*Pass-thru Revenue to Washington County
State Building Permit Surcharge	45	42	(3)	20	3	22	25	5	24	*Pass-thru Revenue to Utah State
Building Permits - Simple and Utility Permits	224	324	100		75	75	150	150	125	
Business Licenses (Home Occup. & Conditional Use)	760	760	0	760	920		920	160	960	
Business Licenses - Late Penalty Fee					40		40	40		
Excavation Permits						74	74	74		
Special Event Permits					50		50	50	50	
Animal Licenses	120	130	10	120	105		105	(15)	100	
TOTAL LICENSES AND PERMITS REVENUE	**6,649**	**6,273**	**(376)**	**3,300**	**1,489**	**2,785**	**4,274**	**974**	**4,139**	
CHARGES FOR SERVICES										
Application Fees	1,700	1,325	(375)	1,500	1,004	525	1,529	29	1,400	
BluCan Recycling Fees					494	741	1,235	1,235	3,016	*Pass-thru Revenue to WCSW
Cemetery Sales				-	300	300	600	600		
Fire Marshal Reviews - Building Permits	45	45	0	150	90	1085	1,175	1,025	275	*Pass-thru Revenue to RSFPD
Fire Inspections - Business Licenses	225	225	0	270	180		180	(90)	270	
Solid Waste Collection Fees	20,750	21,144	394	20,750	16,119	5,373	21,492	742	20,959	
TOTAL CHARGES FOR SERVICES	**22,720**	**22,739**	**19**	**22,670**	**18,187**	**8,024**	**26,211**	**3,541**	**25,920**	
INTERGOVERNMENTAL REVENUE										
Class "C" Road Fund Allotment	15,000	15,707	707	15,000	17,704	2,500	20,204	5,204	20,000	
Federal Grants						-	-	0		
State Liquor Fund Allotment	109	109	(0)	110	111		111	1	112	*Pass thru Revenue to Springdale Police
State Grant - CLG Grafton Heritage Partnership Project (GHPI	2,530		(2,530)	10,000	7,500		7,500	(2,500)	7,500	*Pass thru Grant Funds to GHPP
Refund of Exp from GHPP 50% Match for CLG Grant	2,530	2,530			9,098		9,098	9,098	7,500	*Reimb for GHPP Grant Expenditures
State Grant - Tree Project	-			1,500			-	(1,500)	1,000	
TOTAL INTERGOVERNMENTAL REVENUE	**20,169**	**18,346**	**(1,823)**	**26,610**	**34,413**	**2,500**	**36,913**	**10,303**	**36,112**	
BRIDGE ROAD PROPERTY										
Bridge Rd - Rental Deposit - First & Last Month's Rent	500	500	0				0	0		
Bridge Rd - Rental of Property	5500	5,500	0	5,500	4,250	1,500	5,750	250	5,500	
Bridge Rd - Rental Security Deposit	300	300	0				0	0		
TOTAL BRIDGE ROAD PROPERTY	**6,300**	**6,300**	**0**	**5,500**	**4,250**	**1,500**	**5,750**	**250**	**5,500**	
COMMUNITY CENTER										
Post Office Lease	588	588	0	588	392	196	588	0	588	
Rental of Community Center Apartment	6,600	6,600	0	6,600	4,999	1,601	6,600	0	6,600	
CC Apt - Rental Deposit - Last Month's Rent							0	0		
Rental of Community Center Facility	400	550	150	500	501	350	851	351	600	
Rental of Community Center Security Deposit	200	300	100	500	550	350	900	400	600	
TOTAL COMMUNITY CENTER	**7,788**	**8,038**	**250**	**8,188**	**6,442**	**2,497**	**8,939**	**751**	**8,388**	

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INTEREST										
Interest Earnings	615	626	11	500	718	183	901	401	550	
Property Tax Interest & Penalties	60	77	17	65	120	26	146	81	65	
TOTAL INTEREST	675	703	28	565	837	209	1,046	481	615	
MISCELLANEOUS REVENUE										
Computer, Photocopy and Fax Expense - RSFPD	6	6	0					0		
Donations								0		
Community Center Donations					200		200	200	200	
DeMille Trust Fund Donations	234	234	0					0		
General Donations	490	475	(15)					0		
Rockville Website		20	20		26		26	26		
Fundraiser Proceeds - Office Sales/Town Events	232	277	45	400	632	85	717	317	400	
Key Deposits for Dumpsters				75				(75)	75	
Misc. Revenue - Other (Rd Aband., Address Change, Ect.)		4,122	4,122		1,482		1,482	1,482	300	
Photocopies and Research	70	35	(35)	50	1	5	6	(44)	25	
Recycling Revenue (Binnies)	204	204	(0)	175	64		64	(111)	75	Recycling Proceeds transfer to Tree Fund
Refund of Expenditure - Other					617		617	617		
Rockville Daze Proceeds	1,711	1,711	(1)	1,200	1,287		1,287	87	1,200	
TOTAL MISCELLANEOUS REVENUES	2,947	7,083	4,136	1,900	4,309	90	4,399	2,499	2,275	
CONTRIBUTIONS AND TRANSFERS										
Beg. Savings Acct/Fund Balances to be Appropriated	53,999	49,651	(4,348)	27,205	20,772		20,772	(6,433)	13,260	
Transfer from Bridge Matching Fund to Bridge Capital Projec	17,726	17,726	0							
Loan from										
Loan from										
TOTAL CONTRIBUTIONS AND TRANSFERS	71,725	67,377	(4,348)	27,205	20,772		20,772	(6,433)	13,260	
TOTAL GENERAL FUND REVENUES	241,819	239,386	(2,433)	202,360	195,398	26,175	221,573	19,213	208,860	

MEMO FOR SAVINGS ACCOUNT/FUND BALANCES TO BE APPROPRIATED										
Capital Projects										
Capital Project - Rockville Bridge Project	-									
Bridge Project Fundraising - 50% Matching Grant				5,000					2,300	
Phase I Engineering Study - 50% Matching Grant				10,000						
Phase II Engineering Study - 50% Matching Grant				5,000						This Grant was not Awarded
Restricted Funds										
Backhoe Replacement Reserve (Class "C" Fund)	35,240									
Cemetery Fund	300			300					300	
Cemetery Water Project	-									
CIB Debt Service Fund	4,150			4,105					4,060	
CIB Payment Reserve Fund										
Class "C" Fund	11,245								4,000	
Wash County RAP Tax Fund										
Savings Accounts										
DeMille Trust Fund Account (General Fund)										
General Fund										
Rockville Bridge Maintenance (General Fund)										
Rockville Bridge Grant Matching (General Fund)	17,726									
Sidewalk Maintenance (General Fund)										
Special Events - Rockville Daze, etc. (Gen. Fund)	794			800					600	
Tree Project Account (General Fund)	2,270			2,000					2,000	
TOTAL TO BE APPROPRIATED	71,725	-	0	27,205	-	-	-	(27,205)	13,260	

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Payroll Tax Expense - Public Safety		154	154		38	21	59	59	191	
Zion Canyon Police Allocation	23,000	13,831	(9,169)	23,000	11,153	9,000	20,153	(2,847)	23,000	
Zion Canyon Police - Liquor Fund Allotment Transfer	109	109	(0)	110	111		111	1	112	Pass-thru to Springdale Police
TOTAL PUBLIC SAFETY EXPENSES	**26,284**	**16,705**	**(9,579)**	**26,835**	**12,118**	**10,536**	**22,654**	**(4,181)**	**27,038**	
HIGHWAY AND PUBLIC IMPROVEMENTS										
Capital Equipment Lease/Purchase - Payment	35,290	35,290	0				0	0		
Class "C" Road Construction							0	0		
Class "C" Road Maintenance	5,450	9,550	4,100	1,000	390	610	1,000	(0)	2,000	To be paid from Class "C" Road Fund
Class "C" Road Maintenance - Vehicle Expense	1,463	1,463	0	500	401	100	501	1	500	To be paid from Class "C" Road Fund
Flood Drainage Maintenance	3,600		(3,600)	1,500		500	500	(1,000)	1,500	
Utilities - Streetlights, Radar Speed Sign and Maint Contracts	650	622	(28)	675	418	139	558	(117)	675	
Washington County Roads - Initial Maintenance	15,240	15,240	0				0	0		
Class "C" Wash County Roads - Eagle Crags Maint	750		(750)	1,500		400	400	(1,100)	1,500	
TOTAL HIGHWAY AND PUBLIC IMPROVEMENTS	**62,443**	**62,165**	**(278)**	**5,175**	**1,209**	**1,749**	**2,959**	**(2,216)**	**6,175**	
PARKS, RECREATION AND PUBLIC PROPERTY										
Bridge Road Property - Miscellaneous Expenses	350	247	(103)	300	511	150	661	361	300	
Cemetery Maintenance	300	336	36	300		300	300	0	300	To be paid from Reserved Cemetery Fund
Cemetery - Water Project							0	0		
Community Center - Maintenance	6,000	5,142	(858)	5,000	2,611	2,400	5,011	11	5,000	
Community Center - Major Repairs & Improvements							0	0	10,000	Painting/Repair of Town Hall, Linseed Oil for Roof
Community Center - Utilities	4,500	3,466	(1,034)	5,000	3,126	1,042	4,168	(832)	4,500	
Groundskeeper Wages	2,000	1,500	(500)	2,500	818	1,080	1,898	(603)	2,500	
Janitorial Wages				750	380	90	470	(280)	600	
Payroll Tax Expense - Bldgs & Grounds		115	115		100	90	189	189	536	
Return of Community Center Rental Deposit	400	350	(50)	500	450	350	800	300	600	
TOTAL PARKS, RECREATION AND PUBLIC PROPERTY	**13,550**	**11,156**	**(2,394)**	**14,350**	**7,995**	**5,502**	**13,496**	**(854)**	**24,336**	
INTERGOVERNMENTAL EXPENDITURES										
State Grant - CLG Grafton Heritage Partnership Project	3,530	3,530	-	10,000	9,098		9,098	(902)	7,500	*Pass thru Expenditures for GHPP Grant
Pass-Thru of CLG State Grant to GHPP					7,500		7,500	7,500	7,500	*Pass thru Grant Funds to GHPP
TOTAL INTERGOVERNMENTAL EXPENDITURES	**3,530**	**3,530**	**-**	**10,000**	**16,598**	**-**	**16,598**	**6,598**	**15,000**	
SAVING ACCOUNTS EXPENDITURES										
Flag Project	74	74	0	75			0	(75)	75	
Rockville Daze Expenses	600	596	(5)	600	472		472	(128)	600	To be paid from Special Events Savings Acct
Tree Project	3,270	2,443	(828)	3,500	395	500	895	(2,605)	3,000	$1000 Grant; $2000 from Tree Project Savings Acct.
TOTAL SAVING ACCOUNTS EXPENDITURES	**3,944**	**3,112**	**(832)**	**4,175**	**867**	**500**	**1,367**	**(2,808)**	**3,675**	
MISCELLANEOUS EXPENDITURES										
1% Building Permit Surcharge	39	34	(5)	20	3		3	(17)	24	*Pass thru to State
Fundraiser Expenses - Town Events				950	2,262		2,262	1,312	2,000	
Habitat Conservation Plan	828	808	(20)	400	31	414	445	45	480	*Pass thru to Washington County
Holiday Decorations - Grounds/Streets	375	375	0	375			0	(375)	250	
Miscellaneous Expenses	350	265	(85)	750	30	100	130	(620)	250	
Town Social Events to Include Holiday Décor	250	198	(52)	400	205	150	355	(45)	400	
TOTAL MISCELLANEOUS EXPENDITURES	**1,842**	**1,680**	**(162)**	**2,895**	**2,531**	**664**	**3,195**	**300**	**3,404**	
TRANSFERS AND OTHER USES										
Transfer to: CIB Payment Reserve Fund	877	877	0	877	658	219	877	(0)	877	
Transfer to: CIB Debt Service Fund	4,150	4,150	0	4,150	3,112	1,037	4,150	(0)	4,060	
Transfer to: Bridge Capital Project	17,726	17,726	0							
Contribution to: Account Balances (Savings)	1,000	1,000	0	2,000	2,000		2,000	0	7,000	Contrib to Tree Project & Bridge Maintenance
Use of Restricted/Reserve Balance - Class "C" Road Funds										
TOTAL TRANSFERS AND OTHER USES	**23,753**	**23,753**	**0**	**7,027**	**5,770**	**1,257**	**7,027**	**(0)**	**11,937**	
APPROPRIATED INCREASE IN FUND BALANCE	**15,496**	**15,496**	**0**	**37,928**	**37,928**		**37,928**	**0**	**9,918**	
TOTAL EXPENDITURES	**244,669**	**224,630**	**(20,039)**	**202,360**	**149,143**	**41,107**	**190,249**	**(12,111)**	**208,860**	

	2015 BUDGET	2015 ACTUALS	BUDGET VARIANCE	2016 BUDGET	CURRENT YEAR ACTUALS MARCH 31, 2016	CURRENT YEAR ESTIMATED THREE MONTHS	CURRENT YEAR ESTIMATED TOTAL	CURRENT YEAR BUDGET VARIANCE	FINAL 2017 BUDGET	NOTES
GENERAL FUND EXPENDITURES										
GENERAL GOVERNMENT										
Elections				1,500	342		342	(1,158)		
Planning Commission	2,650	2,232	(418)				-	0	1,500	
Statutory Officer Compensation	5	5	0	5	2		2	(3)	5	
Variance Hearing Officer				500			-	(500)		
TOTAL GENERAL GOVERNMENT	**2,655**	**2,237**	**(418)**	**2,005**	**344**	**-**	**344**	**(1,661)**	**1,505**	
ADMINISTRATION										
Attorney Fees	7,250	6,374.40	(876)	5,000	53	1,250	1,303	(3,698)	5,000	
Acctg Fees - AUP (2015 & 17)/Audit (2016)	2,785	2,785.00	0	7,000	6,750		6,750	(250)	7,000	
Bank Charges							-	0	60	
Books and Subscriptions						180	180	180	150	
Clerk Wages	36,000	34,601	(1,400)	36,500	23,892	6,640	30,532	(5,968)	35,920	
Deputy Clerk Wages	5,500	5,418	(83)	5,500	5,495	3,080	8,575	3,075	14,300	
Dues and Memberships	310	306	(4)	325	317		317	(8)	325	
Employee Benefits	1,100	995	(105)	1,200	775	258	1,033	(167)	1,200	Dental $64.74; $15.81 for Life; AD&D; Vision; Dentl
Internet and Website Expense							-	0	685	New Account for 2016-17
Administration - Miscellaneous Expense						20	20	20		
Office Equipment - Supplies and Maintenance							-	0	700	Copier Maint $400; HardDrives for Backup
Office Supplies and Expense	3,300	2,852	(448)	3,300	2,308	992	3,300	(0)	2,515	Includes Upgrade Quickbooks & Annual Payroll Fee
Outsourcing of Minutes	2,100	1,943	(158)	3,000	1,455	765	2,220	(780)	3,000	
Payroll Tax Expense - Administration	3,700	3,061	(639)	3,750	2,248	744	2,992	(758)	3,842	
Postage					198	115	313	313	470	
Public Notices							-	0	300	New Account for 2016-17
Telephone	550	534	(16)	550	412	137	549	(1)	550	
Training and Education	162	162	(0)	200		200	200	0	500	
TOTAL ADMINISTRATION	**62,757**	**59,031**	**(3,726)**	**66,325**	**43,902**	**14,381**	**58,283**	**(8,042)**	**76,517**	
CONTRIBUTIONS/DONATIONS										
Donations to YAZ							-	0		
Donations for Senior Lunch Program	300	300	0	300		300	300	0	300	
Donations for Grafton Heritage Partnership							-	0		
Donations for RSFPD Feasibility Study				600	379	621	1,000	400		
TOTAL DONATIONS	**300**	**300**	**0**	**900**	**379**	**921**	**1,300**	**400**	**300**	
INSURANCE										
Bond Insurance	200	200	0	200	200		200	0	200	
Liability Insurance	3,216	3,269	53	3,216	4,360		4,360	1,144	4,360	
Property Insurance	1,759	1,706	(53)	1,759	1,252		1,252	(507)	1,252	
Workers Compensation Insurance	1,300	408	(892)	630	492		492	(138)	492	
TOTAL INSURANCE	**6,475**	**5,583**	**(892)**	**5,805**	**6,304**	**-**	**6,304**	**499**	**6,304**	
SANITATION SERVICES										
BluCan Recycling Services					247	741	988		3,017	*Pass thru to WCWS
Dumpster Locks and Keys	130	638	508	50			-			
Dumpster Pad/Sign	510		(510)				-		100	
Solid Waste Services	21,000	19,245	(1,755)	18,890	12,950	4,856	17,807		19,634	1,618.80 per month
TOTAL SANITATION SERVICES	**21,640**	**19,882**	**(1,758)**	**18,940**	**13,197**	**5,597**	**18,795**		**22,751**	
PUBLIC SAFETY										
Building Inspector Travel	500	427	(73)	450	111	60	171	(279)	450	
Building Inspector Wages	2,500	2,010	(490)	2,500	495	270	765	(1,735)	2,500	
Emergency Preparedness - CERT				400		100	100	(300)	300	
Fire Marshal Reviews for Building Permits						1,085	1,085	1,085	275	Pass-thru to RSFPD
Fire Inspections for Business Licenses	175	175	0	375	210		210	(165)	210	

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MEMO FOR SAVINGS ACCOUNTS CONTRIBUTIONS										
Bridge Maint Matching Grant Account (Class "C")										
Bridge Maint Matching Grant Account (General Fund)										
Rockville Bridge Maintenance (General Fund)									5,000	
Capital Project - Rockville Bridge Project	17,726									
Sidewalk Maintenance Account (General Fund)										
Tree Project Account (General Fund)	1,000			2,000					2,000	
TOTAL CONTRIBUTIONS	**18,726**	-	**0**	**2,000**	-	-			**7,000**	

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DEBT SERVICE FUND										
DEBT SERVICE REVENUES										
Transfer from: General Fund for CIB Debt Service Fund	4,150	4,150	0	4,105	3,112	1,037	4,150	45	4,060	
Transfer from: General Fund for CIB Payment Reserve Fund	877	877	(0)	877	658	219	877	(0)	877	
TOTAL DEBT SERVICE REVENUE	5,027	5,027	(0)	4,982	3,770	1,257	5,027	45	4,937	
Beginning Fund Balance CIB Debt Service Fund		3,135		3,135			3,135		3,180	
Beginning Fund Balance CIB Payment Reserve Fund		3,288		3,288			3,288		4,165	
TOTAL AVAILABLE FOR APPROPRIATION		11,450		11,405			11,450		12,282	
DEBT SERVICE FUND										
DEBT SERVICE EXPENSES										
CIB Payment - Principal and Interest	4,150	4,150	0	4,105	4,105		4,105	0	4,060	
TOTAL DEBT SERVICE EXPENSES	4,150	4,150	0	4,105	4,105	-	4,105	0	4,060	
ENDING FUND BALANCE		7,300		7,300			7,345		8,222	

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CAPITAL PROJECTS FUND										
BRIDGE PROJECT REVENUES										
Transfer from: General Fund	17,726	17,726	0							
Matched Funds for Federal Highway									135,400	
Fundraiser Proceeds - Rockville Bridge Project			0	975	1,956	2,500	4,456	3,481	2,000	
Favrot Foundation - Phase II Bridge Engineering				5,000			0	(5,000)		This grant was not Awarded
Favrot Foundation - Fundraising Expenses				5,000	5,000		5,000	0		
Hart Foundation - Phase I Bridge Engineering				10,000	10,000		10,000	0		
Rockville Bridge Project Donations	7,000	7,490	490	12,000	7,568	500	8,068	(3,932)	8,000	
Interest Earned		28			53	17	70	70	75	
TOTAL BRIDGE PROJECT REVENUES	24,726	25,244	518	32,975	24,577	3,017	27,594	(5,381)	145,475	
Beginning Fund Balance										
Bridge Project - Fundraising/Donations		-		7,490			7,490		14,771	
Bridge Project - Transfer from Matching Grant Fund		-		17,754			17,754			
Total Beginning Fund Balance	-	-	0	25,244			25,244		14,771	
TOTAL AVAILABLE FOR APPROPRIATION	24,726	25,244	518	58,219			52,838		160,246	
CAPITAL PROJECTS FUND										
BRIDGE PROJECT EXPENSES										
Capital Project - Bridge Rehabilitation					25,000	0	25,000	25,000	135,400	
Phase I - Structural Engineering Analysis of Bridge				20,000	10,000		10,000	(10,000)		
Phase II - Structural Engineering Analysis of Bridge				10,000			0	(10,000)		Grant not Awarded
Favrot Foundation Grant - Bridge Fundraising Expenses					1,000	4,000				
Fundraiser Expenses - Bridge Project				10,000	1,497	1,500	2,997	(7,003)	2,300	
TOTAL BRIDGE PROJECT EXPENSES	-	-	0	40,000	37,497	5,500	37,997	(2,003)	137,700	
ENDING FUND BALANCE	24,726	25,243.73	518	18,219			14,841		22,546	