

Newton Town Council Meeting
June 2, 2016, 7:00 P.M.
Newton Town Hall

Minutes

Agenda

- | | |
|---------------------------------|---|
| 1. Opening Ceremony | 7. Public Hearing to amend 2015-2016 fiscal year budget |
| 2. Approval of May 2016 minutes | 8. Public Hearing to propose 2016-2017 fiscal year budget |
| 3. Youth Council Update | 9. Resolution 2016-03 Cache Water District |
| 4. Town Celebration Update | 10. Resolution 2016-04 Newton Water Conservation Study |
| 5. Eagle Scout Project Proposal | 11. Newton Community Building |
| 6. Review Budget | 12. Council Reports on Assignments |

Members present: Mayor Clair Christiansen, Matt Hansen (arrived at 8:45), Matt Phillips, Kathryn Rigby and Jed Woodward (arrived at 7:15). Terri Stapley (Treasurer) and Karla Ferguson (Recorder)

Visitors present: Sarah Rigby, John Griffin, Greg Jorgensen, Randi Jorgensen, McClain Jorgensen, Jason Goodsell, Stan Nielsen, Issach Nielsen, Elias Nielsen, Dwight Slaw, and Dave Erickson

1. Matt Phillips conducted an opening ceremony.
2. The May 2016 minutes were approved as written.
3. Youth Council Update – Not present, excused because it is the last day of school.
4. Town Celebration Update – John Griffin reported on items being planned by the committee. John will meet with Kathryn Rigby to take inventory of supplies in totes. Karla Ferguson will order extra garbage cans. Discussed parade route and the possibility of closing streets. Jason Goodsell will work with Jed Woodward for traffic signs. Kathryn Rigby will follow up on a ping pong drop. The committee would like better signs for restroom locations. They would like the restrooms cleaned and stocked throughout the day. Jed Woodward will rent a 25 kw quiet generator for \$100 for the weekend. A light for the veteran’s memorial flagpole was discussed. Clair Christiansen reported that IHC would like to do an information booth. It was discussed to put it with the booths to visit for the passport activity.
5. Eagle Scout Project Proposal by McClain Jorgensen. McClain proposed to paint all 45 fire hydrants in town as his Eagle project. He discussed the cost of 5 gallon red mineral paint at \$160 or 30 cans of Rustoleum spray paint at \$120. He plans to have the first team clear weeds, the second team scrape each fire hydrant and the third team paint. They will also spray weed killer around each hydrant. McClain paint tested a fire hydrant and two cans will paint three hydrants and it looks nicer. Clair Christiansen agreed that it would be a great project. Greg Jorgensen reported that the fire department has checked water flow from most hydrants. Matt Phillips said Rural Water will help check water pressure. Clair Christiansen asked if there was enough in the budget to pay for paint. Terri Stapley agreed and it will be taken out of the beautification budget. Clair Christiansen said he noticed rocks coming off of a monument at the Newton cemetery and headstones that need to be raised. He suggested these along with the chain link fence at the soccer field for other Eagle Scout projects. Randi Jorgensen said she will pass that information onto the Scout committee. Matt Phillips asked Greg Jorgensen to contact him for a water pressure test for a water model.
9. Resolution 2016-3 to initiate the creation of Cache Water District. Clair Christiansen asked for comments or questions. Von Brown asked what is it and how does it benefit us, especially here on the west side of the valley.

Clair Christiansen explained that the County has access to 60,000 acre feet of water from the Bear River that we aren't utilizing that the water conservation board would help us access it. There was a discussion about possible projects and what a conservation board is. Dave Erickson explained that the Cache water conservation board would have 11 members with 10 members being elected from represented areas. Dave Erickson explained that the purpose of the resolution is to allow residents of Newton to vote on it this fall. Before the election the County plans to do a lot of education on it before the election. Dave Erickson explained benefits of a conservancy district. Clair Christiansen explained that the resolution puts the issue on the ballot which will allow residents to vote on it and they will receive more education on it before the vote. Dave Erickson explained that if it is approved by vote then it will be tax neutral for the first couple of years and the county budget will be transferred to the conservation district. He explained that as projects are approved for an area then they will pay for the project in their area. Matt Phillips expressed concerns about lack of water on west side of valley and not having the population to get needed projects for our area. However, he said he would like to have a voice by having the conservation district. The public hearing will be held at July's town council meeting. Dave Erickson will be there to answer questions and provide information.

Jed Woodward made a motion to adopt resolution 2016-03 to initiate the creation of the Cache Water Conservancy District. Kathryn Rigby seconds the motion. Roll call vote:

Clair Christiansen – yes

Matt Hansen – absent

Matt Phillips – yes

Kathryn Rigby – yes

Jed Woodward – yes

6. Budget Review by Terri Stapley.

a. Credit Card processing -Terri reviewed credit card processing that will cost \$10 a month and processed by the computer without any special reader. Clair Christiansen said that he feels it would be a benefit. It was discussed that a 3% user fee should be charged to those using a credit card. It should be put in the fee schedule.

b. Proposed wage increase. Terri Stapley recommends wage increases. Terri Stapley figured budget increases based on increasing all hourly employee wages from \$8 to \$9 an hour. Those at \$9 to \$10 and salary wages of Kelli Myers and Karla Ferguson to increase \$50 monthly. The last hourly wage increase was in 2007. Terri Stapley also suggested considering increasing the town council wage. Clair Christiansen suggested that we research what other town councils are paid. Terri discussed other budget issues and that \$10,000 was transferred to the capital project fund.

7. Public Hearing to amend the 2015-2016 fiscal year budget was opened. Terri Stapley discussed the main changes to the budget were the land purchase and capital project fund transfer.

Kathryn Rigby made a motion to amend the total budgeted amount of \$394,720 to \$446,370. Jed Woodward seconds the motion and all approve. The public hearing was closed.

8. Public Hearing to propose the 2016-2017 fiscal year budget. It was discussed to increase the budget to \$456,370 which includes the wage increases. No other comments were made.

Jed Woodward made a motion to accept the proposed budget of \$456,370. Matt Hansen seconds the motion and all approve. The public hearing was closed.

11. Newton Community Building- Kathryn Rigby reported that she put in 3 applications requesting RAPZ funding, Funding for two of the projects was awarded. The first project awarded was for \$2,800 to purchase chairs and tables. The second project was for \$30,000 for renovations to the community building. We will post training room benches for sale for \$10 each.

Clair Christiansen would like to have a meeting to brainstorm ideas and look at costs for renovating the building. Clair asked for input from the building inspector but hasn't heard from him yet. Research needs to be

done if the projects needs to be put out to bid. It was discussed to put together a planning committee for the building. Clair Christiansen will ask those discussed to be on the committee.

10. Resolution 2016-04 Newton Town Water Conservation Study. Matt Phillips discussed that we are required by the state of Utah to have a conservation study. It is necessary for our grant. It is considered a living document to review regularly and use as a guideline.

Matt Phillips made a motion to adopt the Newton Town Conservation Plan. Kathryn Rigby seconds the motion. Roll call vote:

Clair Christiansen – yes

Matt Hansen – yes

Matt Phillips – yes

Kathryn Rigby – yes

Jed Woodward – yes

12. Council Report on Assignments: Matt Phillips reported that there is a plaque at the baseball field that says the land is part of the National Recreation Land Conservation. Matt Phillips will do some more research to find out more about it. It may affect the land donation for the DUP cabin. The cabin proposed property lines were discussed.

Clair Christiansen discussed that the Administrative Office of the Courts would like a decision on the Judge appointment. A discussion about the court will be put on the agenda for July's meeting.

Clair Christiansen reported that the increase of \$200,000 for the water loan was approved by the Utah Division of Drinking Water. Clair also reported that the animal control officer has been making contacts for delinquent dog licenses. Citations will be issued next week for those still not licensed.

Matt Hansen talked with Patty Swainston about her job responsibilities as supervisor of the First Responders. She will get a list to him about job responsibilities. It was discussed with Matt Hansen from what he missed in the meeting and asked to get additional signage for the restrooms and arrange for the restrooms to be cleaned during the town celebration.

Matt Phillips reported that the sprinklers at the park will come on this week. Matt Phillips said the water flow has been low and we need to monitor and conserve water. Matt Phillips will work on the sprinkler system around the veteran's monument and install power to the flag pole. Matt Phillips discussed Eagle Scout projects. He would like to maximize the concrete order for the fence project by also doing edging at the park at the same time. He would also like to look into putting concrete under the picnic tables. Tree trimming is scheduled to take place June 13 and 14.

Kathryn Rigby reported that the Youth Council is planning their retreat for June 16 & 17 and they would like the Town Council to join them. Because the Youth Council has more kids interested in joining they may need to limit membership to those between 9th and 12th grades. The youth council is decorating the town float. The Library will hold their fundraising luau on June 11.

Jed Woodward reported that the Planning Commission will look over the subdivision ordinance.

Clair Christiansen said that Kim Parkinson has asked for suggestions for a parade grand marshal or a flag carrier. Clair informed the Town Council that Terri Stapley will be stepping down as Treasurer because she is too busy with her own business. She has agreed to help with a transition to a new treasurer. Clair expressed thanks for a job well done. She would like to finish out the fiscal year and so the job will be posted in July. The meeting was adjourned.

Minutes prepared by;

Karla R. Ferguson, Newton Town Clerk

Approval Date