

Hildale City Special Council Meeting

320 East Newel Avenue, Hildale, Utah 84784

Friday, January 29, 2016

Present:

Mayor: Philip Barlow

Council Members: Edwin Barlow, Brian Jessop (telephonic), Doran Jessop (telephonic), Carvel Nielsen (telephonic), & Carlos Jessop (telephonic)

City Recorder: Raymond C. Barlow

City Treasurer: Richard J. Barlow

Staff: Michelle L. Chatwin, Heber B. White, Justin Barlow, & Victor Jessop

Public: None

#1 Call to order: 4:19 PM

Mayor Philip Barlow called the meeting to order.

#2 Closed Executive Session

Edwin Barlow moved to go into executive session to consider and contemplate legal issues. Staff included.

Doran Jessop seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|--------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Brian Jessop | X | | |

Motion carried.

Council went into executive session at 4:20 P.M.

Council returned from executive session at 5:04 P.M.

#3 Discussion of Pending or Contemplated Litigation, Claims, and Demands

None.

#4 Public Hearing to Consider the Compensation of Certain Elected Officers of the City of Hildale.

**Edwin Barlow moved to open a public hearing to consider the compensation of certain elected officers of the city of Hildale.
 Carvel Nielsen seconded. Roll call vote:**

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Carlos Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |
| Brian Jessop | X | | |

Motion carried.

Richard Barlow explained the need for Mayor Philip Barlow to fill the empty position of City Manager. He suggested compensating him for this extra time by doubling his salary.

No public comment.

**Edwin Barlow moved to close the public hearing.
 Carlos Jessop seconded. Roll call vote:**

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Carlos Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |
| Brian Jessop | X | | |

Motion carried.

**Edwin Barlow moved to increase the wage for Mayor Barlow \$5,000.00 for the balance of the fiscal year, bringing the total budget item to \$15,600.00.
 Brian Jessop seconded. Roll call vote:**

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |
| Brian Jessop | X | | |

Motion carried.

Skipped to item #7

#7 Possible Appointment of Hildale City Planning Commission Administrative Assistant

Raymond Barlow stated that Colorado City has already hired this person. He suggested accepting the same person as allowed through the IGA.

Carvel Nielsen moved to accept the hired planning administrative assistant for an \$11,350.00 annual salary.

Edwin Barlow seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |
| Brian Jessop | X | | |

Motion carried.

Returned to item # 6

#6 Public Hearing to Open and Adjust FY 2015-2016 Budget

Edwin Barlow moved to open a public hearing to open and adjust the 2015-2016 fiscal year budget.

Doran Jessop seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |
| Brian Jessop | X | | |

Motion carried.

Richard Barlow went over the proposed adjustments.

No Public Comment.

Edwin Barlow moved to close the public hearing.

Carvel Nielsen seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |

Motion carried.

#6 Willow Street and Canyon Street Drainage Improvements Bridge Structure Procurement RFP

Raymond Barlow presented the need to quickly complete these projects before the June & July storming. He has been in contact with Sunrise Engineering. Advertisements will be posted in the Spectrum with the bid due date of February 17th.

Edwin Barlow moved to accept the Canyon Street RFP as proposed.

Doran Jessop seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |

Motion carried.

Skipped to item # 8

#8 Consideration and Possible Approval to Advertise for an Administrative Assistant

Raymond Barlow presented the need for an additional office assistant. He explained that this will be a utility department employee that will be advertised and hired through Colorado City through the IGA.

Edwin moved to support Colorado City in advertising a Hildale City Administrative Assistant

Carvel Nielsen seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |

Motion carried.

#9 Review and Possible Enactment of an Ordinance to Vacate an Alley and Street Within the Hildale City Industrial Park

Raymond Barlow explained that the street between lots 3A and 3B needs to be vacated and dedicated as a utility easement.

Carvel Nielsen moved to accept ordinance # 2016-01-01 An Ordinance to Vacate an Alley and Street Within the Hildale City Industrial Park.

Edwin Barlow seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |

Motion carried.

Edwin Barlow moved to authorize the mayor to sign the amended plat.

Carvel Nielsen seconded. Roll call vote:

| | YES | NO | ABSTAIN |
|----------------|-----|----|---------|
| Doran Jessop | X | | |
| Edwin Barlow | X | | |
| Carvel Nielsen | X | | |

Motion carried.

#10 Hildale Industrial Park

Mayor Barlow reported that the final lien sign offs have been received.

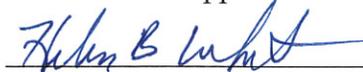
#11 Other Business

Mayor Barlow reported that he has seen the preliminary website suggestions. He is very impressed with it.

With no other business, meeting was adjourned at 6:33 P.M.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on March 15, 2016



Heber White, Deputy City Recorder

