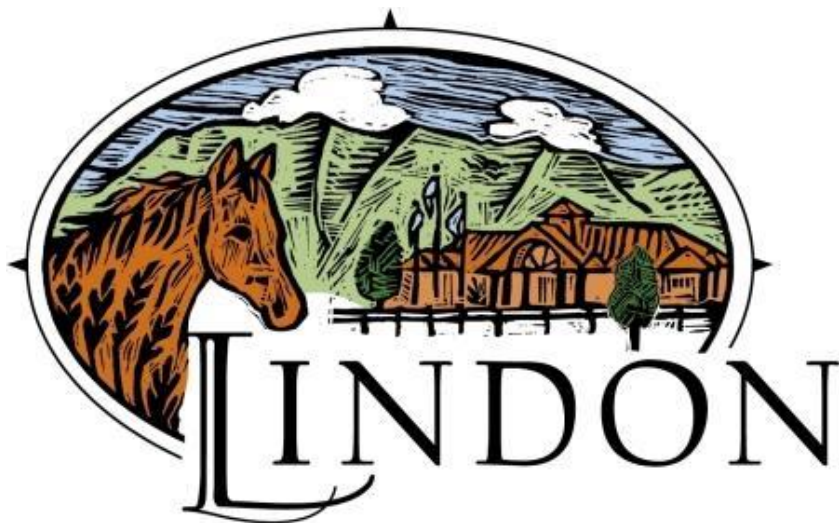
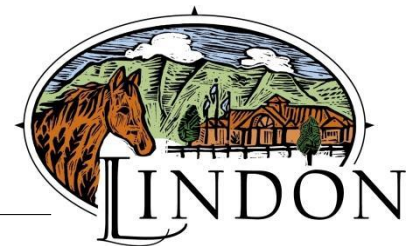


Lindon City Council Staff Report



Prepared by Lindon City
Administration

July 19, 2016



Notice of Meeting of the Lindon City Council

The Lindon City Council will hold a regularly scheduled meeting beginning at **7:00 p.m.** on **Tuesday, July 19, 2016** in the Lindon City Center council chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Scan or click here for link to download agenda & staff report materials:



(Review times are estimates only)

REGULAR SESSION – 7:00 P.M. - Conducting: Jeff Acerson, Mayor

Pledge of Allegiance: By Invitation
Invocation: Dustin Sweeten

- 1. Call to Order / Roll Call**
- 2. Presentations and Announcements**
 - a) Comments / Announcements from Mayor and Council members
 - b) **Presentation:** Lindon City Employee Recognition Award – Dona Haacke, Treasurer/HR
- 3. Approval of minutes:** July 5, 2016
- 4. Consent Agenda** – No Items
- 5. Open Session for Public Comment** *(For items not on the agenda)*
- 6. Public Hearing — Ordinance #2016-14-O amending LCC Chapter 11.04 “Impact Fees” and adopting the updated Sanitary Sewer and Culinary Water Impact Fee Facilities Plans, Impact Fee Analysis studies, and Sewer & Water Master Plan and Capital Facilities Plans.** *(30 minutes)*
The City Council will review and consider for adoption Ordinance #2016-14-O as part of the required process for updating and amending the Sanitary Sewer and Culinary Water impact fees and associated Master Plan & Capital Facilities Plans, Impact Fee Facilities Plans, and Impact Fee Analysis studies. If adopted the new Sanitary Sewer impact fee will be effective on July 19, 2016 and the new Culinary Water impact fee will be effective on October 19, 2016.
- 7. Review & Action — Boundary Line & Easement Agreement for City Property at ~380 N. 200 E.** *(20 minutes)*
The Council will consider a possible boundary line agreement between Lindon City and Kathy & Donald Carter due to the property lines not matching actual on-the-ground improvements owned by the City.
- 8. Review & Action — Policy Update for Aquatics Center Passes, Resolution #2016-12-R** *(5 minutes)*
This is a request for the Council’s formal action to approve an updated policy for Aquatics Center passes granted to City employees and elected & appointed officials. This change is needed since the City no longer offers season passes to the Aquatics Center and has switched to punch passes only.
- 9. Review & Action — Updated 2016 Councilmember & Mayor pro tem Assignments, Resolution #2016-13-R** *(5 minutes)*
This is a request for the Council’s formal action to approve the updated Mayor and Council Assignments, including the designation of Mayor pro tem for the remaining 2016 calendar year.
- 10. Review & Action — FY2017 Fee Schedule Amendment, Resolution #2016-14-R** *(5 minutes)*
This is a request for the Council’s formal action to approve updates to the FY2017 Lindon City Fee Schedule to reflect the new Sewer and Culinary Water impact fees.
- 11. Council Reports:** *(20 minutes)*
 - A) MAG, COG, UIA, Utah Lake Commission, ULCT, NUVAS, IHC Outreach, Budget Committee - Jeff Acerson
 - B) Public Works, Irrigation/water, City Buildings - Van Broderick
 - C) Planning, BD of Adjustments, General Plan, Budget Committee - Matt Bean
 - D) Parks & Recreation, Trails, Tree Board, Cemetery - Carolyn Lundberg
 - E) Public Safety, Court, Lindon Days, Solid Waste Board - Dustin Sweeten
 - F) Admin., Community Center, Historic Comm., UV Chamber, Budget Committee - Jacob Hoyt
- 12. Administrator’s Report** *(10 minutes)*

Adjourn

This meeting may be held electronically to allow a council member to participate by video conference or teleconference. Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at www.lindoncity.org. The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

Posted By: Kathy Moosman

Date: July 14, 2016

Time: ~1:00 p.m.

Place: Lindon City Center, Lindon Police Dept, Lindon Community Center

REGULAR SESSION – 7:00 P.M. - Conducting: Jeff Acerson, Mayor

Pledge of Allegiance: By Invitation

Invocation: Dustin Sweeten

Item 1 – Call to Order / Roll Call

July 19, 2016 Lindon City Council meeting.

Jeff Acerson
Matt Bean
Van Broderick
Jake Hoyt
Carolyn Lundberg
Dustin Sweeten

Staff present: _____

Item 2 – Presentations and Announcements

- a) Comments / Announcements from Mayor and Council members.
- b) **Presentation:** Lindon City Employee Recognition Award – Dona Haacke, Treasurer/HR

Item 3 – Approval of Minutes

- Review and approval of City Council minutes: **July 5, 2016**

2 The Lindon City Council held a regularly scheduled meeting on **Tuesday, July 5, 2016,**
 4 **beginning with a work session at 6:00 p.m.** in the Lindon City Center, City Council
 Chambers, 100 North State Street, Lindon, Utah.

6 **WORK SESSION** – 6:00 P.M.

8 Conducting: Carolyn Lundberg, Mayor pro tem

10 **PRESENT**

Carolyn Lundberg, Councilmember
 12 Matt Bean, Councilmember
 Van Broderick, Councilmember
 14 Adam Cowie, City Administrator
 Cody Cullimore, Chief of Police
 16 Kathryn Moosman, City Recorder

ABSENT

Jeff Acerson, Mayor
 Jacob Hoyt, Councilmember

18 Adam Cowie, City Administrator, opened the work session by explaining the
 Council will review and discuss the proposed updates to the Sewer and Water impact fee
 20 studies and capital facilities plans with Fred Philpot who is in attendance tonight as
 representative from Lewis Young Robertson & Burningham. He noted the City has been
 22 working with LYRB and JUB Engineers to update the capital facilities plans and impact
 fee studies for the sewer and water systems in Lindon City. The purpose of this work
 24 session tonight is intended for the Council to evaluate the methodology in the studies,
 discuss the proposed fee updates, and review associated processes for adoption of the
 26 updated impact fees. He noted that Mark Christensen, City Engineer, is also in attendance
 to answer any questions.

28 Mr. Cowie further explained that the City will also hold a public hearing to adopt
 the updated impact fees on July 19, 2016. He mentioned, as a reminder, impact fees don't
 30 go into effect until 90 days after adoption. He added that the impact fees are collected at
 the time of a building permit issued for new construction and the combined updated fees
 32 for both sewer and water will be less than combined sewer/water existing impact fees.

Mr. Cowie noted these plans are proposed to be reviewed again and adopted as
 34 part of the July 19th City Council meeting. The consultants will review all of the
 PowerPoint presentation in detail and then work with JUB Engineers to help answer any
 36 questions on the plans and studies. He then turned the time over to Mr. Philpot to give his
 presentation to the Council.

38 Mr. Philpot reviewed the culinary water and sanitary sewer impact fee studies and
 capital facilities plans (draft form) in preparation of a public hearing. He explained this
 40 allows the Council the opportunity to review and make any changes or modifications
 before the public hearing. He reminded the Council they have covered impact fees before
 42 with the public safety impact fees. He then discussed the basic processes and main
 components of impact fees (for both water and sewer) including the following Analyses:
 44 Demand, Level of Service, Existing Facility Inventory and Excess Capacity, Future
 Capital Facilities and Financing Strategy in Consideration of all Revenue Sources. He
 46 also referenced the combined impacts and showed an illustration of the Total Impact for
 Water and Sewer including the cost per ERU calculation followed by some general

2 discussion. Following discussion Mr. Cowie confirmed that the public hearing will be
4 held on July 19th and the impact fees don't go into effect until 90 days after adoption.

6 The meeting was adjourned at 6:50 pm.

8 **REGULAR SESSION** – 7:00 P.M.

10 Conducting: Carolyn Lundberg, Mayor pro tem
10 Pledge of Allegiance: Mark Christensen, City Engineer
12 Invocation: Matt Bean, Councilmember

14 **PRESENT**

ABSENT

14 Carolyn Lundberg, Councilmember
14 Matt Bean, Councilmember
16 Van Broderick, Councilmember
16 Jacob Hoyt, Councilmember
18 Dustin Sweeten, Councilmember
18 Adam Cowie, City Administrator
20 Cody Cullimore, Chief of Police
20 Kathryn Moosman, City Recorder

Jeff Acerson, Mayor

22 1. **Call to Order/Roll Call** – The meeting was called to order at 7:00 p.m.

24 2. **Presentations/Announcements** –

26 a) **Mayor/Council Comments** – There were no announcements at this time.

28 b) **Oath of Office Ceremony** – Newly appointed Councilmember, Dustin
28 Sweeten, was sworn into office by Mayor pro tem, Carolyn Lundberg, to fill
30 the vacant Councilmember term through the first Monday of January 2018.
30 The Council then congratulated Councilmember Sweeten and welcomed him
32 as a member of the Lindon City Council.

34 3. **Approval of Minutes** – The minutes of the regular meeting of the City Council
meeting of June 21, 2016 were reviewed.

36 COUNCILMEMBER HOYT MOVED TO APPROVE THE MINUTES OF THE
REGULAR CITY COUNCIL MEETING OF JUNE 21, 2016 AS AMENDED.

38 COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS
RECORDED AS FOLLOWS:

40 COUNCILMEMBER BEAN AYE
40 COUNCILMEMBER BRODERICK AYE
42 COUNCILMEMBER LUNDBERG AYE
42 COUNCILMEMBER HOYT AYE
44 COUNCILMEMBER SWEETEN AYE
46 THE MOTION CARRIED UNANIMOUSLY.

4. **Consent Agenda** – No items.

2 5. **Open Session for Public Comment** – Mayor pro tem Lundberg called for any
4 public comment not listed as an agenda item. There were no public comments.

6 **CURRENT BUSINESS**

8 6. **Review and Action — North Pointe Solid Waste Special Service District
10 appointment (Resolution 2016-10-R) and recognition of service.** This is a
12 request for the Council’s formal action to appoint Councilmember Dustin
14 Sweeten as Lindon City’s official representative on the North Pointe Solid Waste
Special Service District board. The City and the North Pointe Solid Waste District
also want to thank Jerald Hatch, who has represented Lindon City on the solid
waste district board for approximately 23 years, for his many years of time and
service.

16 Adam Cowie, City Administrator, led this discussion by stating Mayor Acerson
18 Councilmember Sweeten and himself met with Jerald Hatch, and Roger Rees this week to
20 discuss a transition. He noted that Mr. Hatch has served in this position as Lindon City’s
22 official representative on the North Pointe Solid Waste Special Service District Board for
24 23 years. He explained this formal action is needed tonight to appoint Councilmember
Sweeten to the Board as Lindon’s official representative on the Board. Mr. Cowie
expressed that the City and the North Pointe Solid Waste District appreciate Mr. Hatch’s
many years of time and service. Mr. Cowie noted that Mr. Hatch was invited to the
meeting to be recognized tonight but was unable to attend. He has also been asked to
attend and participate in the board meeting to be held on July 7th. Mayor pro tem
Lundberg expressed the Council’s appreciation to Mr. Hatch’s for his many years of
service on the Board.

28 Mayor pro tem Lundberg called for any comments or discussion from the Council.
30 Hearing none she called for a motion.

32 COUNCILMEMBER BRODERICK MOVED TO APPROVE RESOLUTION
#2016-10-R APPOINTING DUSTIN SWEETEN TO THE NORTH POINTE SOLID
WASTE SPECIAL SERVICE DISTRICT BOARD. COUNCILMEMBER BEAN
34 SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:
COUNCILMEMBER BEAN AYE
36 COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER LUNDBERG AYE
38 COUNCILMEMBER HOYT AYE
COUNCILMEMBER SWEETEN AYE
40 THE MOTION CARRIED UNANIMOUSLY.

42 7. **Review & Action — Change Order to Water Line Project to Include Additional
44 Work.** The City Council will review and consider Change Order No.1 to the current
200 South Culinary Water Line Replacement Project contract with Skip Dunn & Sons
Excavation, to have them complete additional water line replacement projects on 400
46 West between 200 South and 600 South. The estimated cost of the change order is
\$174,157.51.

2 Mr. Cowie also led this discussion by referencing the change order materials from
the City Engineer on the 200 South Culinary Water Line Replacement Project contract
4 with Skip Dunn & Sons Excavation. He noted this work will complete additional water
line replacement projects on 400 West between 200 South and 600 South with the
6 estimated cost of the change order being \$174,157.51.

Mr. Cowie explained this water line replacement work is being proposed prior to
8 the completion of the repaving project on 400 West. Mr. Cowie stated staff and the City
Engineer recommend approval of this change order. He explained as this is a change
10 order, current code allows staff to approve up to a 20% change order without having to
come back before the Council; this exceeds that amount so that is why it is before the
12 Council tonight. He explained as costs for this work were not known prior to the
adoption of the FY2017 budget, the final amount will be included in the first budget
14 amendment which is typically done in October. Mark Christensen, City Engineer, then
gave a brief history explaining the variables and what to expect with the replacement
16 project followed by some general discussion.

Mayor pro tem Lundberg called for any further discussion or comments. Hearing
18 none she called for a motion.

20 COUNCILMEMBER BRODERICK MOVED TO APPROVE CHANGE
ORDER NO. 1 TO THE CURRENT 200 SOUTH CULINARY WATER LINE
22 REPLACEMENT PROJECT, PERMITTING ADDITIONAL WATER LINE
REPLACEMENT WORK TO OCCUR ON 400 WEST PRIOR TO COMPLETION OF
24 NEW PAVING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. THE
VOTE WAS RECORDED AS FOLLOWS:

- 26 COUNCILMEMBER BEAN AYE
 - COUNCILMEMBER BRODERICK AYE
 - 28 COUNCILMEMBER LUNDBERG AYE
 - COUNCILMEMBER HOYT AYE
 - 30 COUNCILMEMBER SWEETEN AYE
- THE MOTION CARRIED UNANIMOUSLY.

32
8. **Review & Action — Franchise Agreement with Redline Telephone Inc.** The
34 City Council will review and consider a franchise agreement with Redline
Telephone Inc. to allow the company to install and maintain telecommunications
36 infrastructure within Lindon City public property.

38 Mr. Cowie referenced the Franchise Agreement with Redline Telephone Inc. He
explained that these types of agreements are established with any private utility company
40 that uses public right-of-way to distribute their infrastructure through Lindon City. He
noted that private providers of gas, power, phone, fiber optic lines, cable, etc., whether
42 underground or aerial, all have similar franchise agreements with the City and pay
franchise taxes to the City for the right to use the public spaces for their infrastructure
44 (that makes up significant revenue to the city). Mr. Cowie stated staff and the City
Attorney have reviewed the proposed agreement with Redline Telephone Inc.
46 representatives and recommends approval as this is a pretty straightforward agreement.

2 Mayor pro tem Lundberg called for any discussion or comments. Hearing none
she called for a motion.

4

COUNCILMEMBER HOYT MOVED TO APPROVE THE FRANCHISE
6 AGREEMENT BETWEEN REDLINE TELEPHONE INC. AND LINDON CITY.
COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS
8 RECORDED AS FOLLOWS:

COUNCILMEMBER BEAN AYE

10 COUNCILMEMBER BRODERICK AYE

COUNCILMEMBER LUNDBERG AYE

12 COUNCILMEMBER HOYT AYE

COUNCILMEMBER SWEETEN AYE

14 THE MOTION CARRIED UNANIMOUSLY.

16 9. **Review & Action — Community Center Rental Fee Waiver Request.** The
City Council will review and consider a request for waiver of rental fees at the
18 Lindon City Community Center for Kate Lillywhite & Erin Wagner on behalf of
Lindon LDS 2nd Ward. The proposed use is for teaching a self-defense course,
20 which will be made available to the public if the \$120 waiver is granted

22 Mr. Cowie referenced the letter and application request for a fee waiver from
Parks & Recreation Director, Heath Bateman. He noted that a few years ago the City
24 Council adopted this option for non-profit entities to request fee waivers at the
Community Center. Mr. Cowie stated Mr. Bateman recommends approval of the fee
26 waiver (\$120) if the applicants open the self-defense classes to the general public (geared
towards women) as it will be more of a community event. There was then some brief
28 discussion by the Council regarding this request.

30 Mayor pro tem Lundberg called for any further discussion or comments. Hearing
none she called for a motion.

32 COUNCILMEMBER HOYT MOVED TO APPROVE THE COMMUNITY
CENTER RENTAL FEE WAIVER REQUEST FO KATE LILLYWHITE AND ERIN
34 WAGNER WITH THE FOLLOWING CONDITION: 1. THE SELF-DEFENSE
CLASSES SHALL BE OPEN TO THE GENERAL PUBLIC FOR ANY ATTENDEES
36 WHO WISH TO PARTICIPATE. COUNCILMEMBER SWEETEN SECONDED THE
MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

38 COUNCILMEMBER BEAN AYE

COUNCILMEMBER BRODERICK AYE

40 COUNCILMEMBER LUNDBERG AYE

COUNCILMEMBER HOYT AYE

42 COUNCILMEMBER SWEETEN AYE

THE MOTION CARRIED UNANIMOUSLY.

44

10. **Discussion Item — Boundary Line Agreement for City Property at 380 N.
46 200 E.** The Council will discuss a possible boundary line agreement between
Lindon City and a private property owner due to the property lines not matching

2 actual on-the-ground improvements owned by the City.

4 Mr. Cowie explained the city has property with existing utility improvements with
6 a 50' x 50' chain link fencing surrounding the improvements which have existed since
8 the mid-1960's (originally about 1.5 acres). He noted the property has recently changed
10 hands (due to the death of an owner) and the legal descriptions do not match the existing
12 fence and improvements on the property. He noted that staff is requesting feedback and
14 direction from the Council on this issue and no motions will be made as this item is for
16 discussion only. He noted this issue will come up again in a future meeting.

18 Mr. Cowie then gave a brief history of this issue with the boundary line
20 agreement, legal descriptions, property lines and possible options. He noted he has met
22 with the property owners and staff over the past several months and if this moves forward
24 the owners may potentially want to come before the Council. He added they may be able
26 to resolve this without holding public hearings etc. Following some general discussion
28 the Council was in agreement to allow staff to draw up the paperwork and bring it back
30 before the Council.

32 Mayor pro tem Lundberg called for any further discussion or comments. Hearing
34 none she moved on to the next agenda item.

36 **11. Review & Action — Appointment to the Lindon City Redevelopment Agency**
38 **(Resolution 2016-11-R).** This is a request for the Council's formal action to
40 appoint Councilmember Dustin Sweeten to the Lindon City Redevelopment
42 Agency (RDA) Board of Directors.

44 Mr. Cowie stated this item is a just a matter of "housekeeping" to have the
46 Council's formal action to appoint Councilmember Dustin Sweeten to the Lindon City
Redevelopment Agency (RDA) Board of Directors.

Mayor pro tem Lundberg called for any discussion or comments. Hearing none
she called for a motion.

COUNCILMEMBER HOYT MOVED TO APPROVE RESOLUTION #2016-
11-R APPOINTING DUSTIN SWEETEN TO THE LINDON CITY REDEVLOPMENT
AGENCY BOARD. COUNCILMEMBER BRODERICK SECONDED THE MOTION.
THE VOTE WAS RECORDED AS FOLLOWS:

- 36 COUNCILMEMBER BEAN AYE
 - 38 COUNCILMEMBER BRODERICK AYE
 - 40 COUNCILMEMBER LUNDBERG AYE
 - COUNCILMEMBER HOYT AYE
 - COUNCILMEMBER SWEETEN AYE
- THE MOTION CARRIED UNANIMOUSLY.

COUNCIL REPORTS:

44 **Chief Cullimore** – Chief Cullimore mentioned the flag hanging in Grove Creek Canyon
46 (500 North in Pleasant Grove) noting the Lindon Police has been very involved with this
event. He noted the flag will hang until the 11th of July and it is a great event. He invited

2 the Council to go and see the flag to show support from Lindon City. He also reported
 4 that Doug Eastman has been president of the Utah Peace Officers Association and this
 6 coming Thursday Eric Whitehead will become president and Doug Eastman will be past
 8 president. He also expressed his appreciation for these officers and noted they represent
 Lindon well. Chief Cullimore reported there have only been two small brush fires which
 indicates the fire restrictions are working. He also reported they had a search and rescue
 on the 30th of June in the foothills on Mt. Baldy where a woman had a heat stroke and
 had to be life-flighted out; she is doing well now.

10 **Councilmember Hoyt** – Councilmember Hoyt mentioned the city code on solicitation
 12 noting it may be something to have future discussion on as he has had several residents
 talk to him about solicitation issues in the city.

14 **Councilmember Broderick** – Councilmember Broderick reported the street lights by the
 16 park and Dougherty’s have been installed and they look great and they are receiving
 positive feedback.

18 **Councilmember Bean** – Councilmember Bean commented that he will follow up with
 20 Councilmember Sweeten on several concerns with the landfill.

22 **Councilmember Lundberg** – Councilmember Lundberg reported she attended the
 24 Wasatch Summit Consortium in SLC with various leaders. She noted it was a well-
 attended event where they had information presented on several issues including health
 trends and evolving transportation. Councilmember Lundberg then gave a brief summary
 26 on issues covered at the meeting.

28 **Councilmember Sweeten** – Councilmember Sweeten reported on Lindon Days noting he
 30 has been and will be continuing to meet with Heath Bateman to confirm Lindon Days
 events. Councilmember Sweeten then discussed with the Council several events
 including the rodeo and parade. Following discussion the Council agreed to ride on a hay
 32 wagon for the rodeo and to walk the parade route to pass out otter pops. Councilmember
 Sweeten mentioned that Mr. Bateman has requested that the councilmembers be in
 34 attendance at the Lindon Days events. The Council also discussed shirt options and
 agreed to let Councilmember Lundberg arrange the shirts. Councilmember Sweeten also
 36 mentioned he attended a meeting at the North Pointe Solid Waste District with Mayor
 Acerson, Jerald Hatch, and Roger Rees. There was then some general discussion by the
 38 Council regarding the meeting.

40 **Mayor Acerson** – Mayor Acerson was absent from the meeting.

42 **Administrator’s Report:**

Mr. Cowie reported on the following items followed by discussion.

44 **Misc. Updates:**

- 46
- June newsletter:
 - September newsletter article: Mayor Acerson. Article due to Kathy Moosman last

- 2 week in August.
- Update on easement acquisition for new sewer lift station
- 4 • Updated Councilmember assignments: pending Mayor Acerson recommendation.
- Misc. Items

6 **Upcoming Meetings & Events:**

- July 4th – City offices closed
- 8 • July 5th – Council meeting: 6:00 pm work session with LYRB on impact fee updates
- 10 • July 19th – Council meeting: Public Hearing to consider adoption of Water & Sewer Impact Fee updates
- 12 • July 25th – City offices closed
- August 1st – 6th – Lindon Days (No Council meeting this week)
- 14 • November 8th – General Election

16 Mayor pro tem Lundberg called for any further comments or discussion from the Council. Hearing none she called for a motion to adjourn.

18 **Adjourn** –

20 COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING
22 AT 9:00 PM. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

24 Approved – July 19, 2016

26
28 _____
Kathryn Moosman, City Recorder

30
32 _____
Carolyn Lundberg, Mayor pro tem

Item 4 – Consent Agenda – *(Consent agenda items are only those which have been discussed beforehand and do not require further discussion)*

- No Items.

Item 5 – Open Session for Public Comment *(For items not on the agenda)*

6. Public Hearing — Ordinance #2016-14-O amending LCC Chapter 11.04 “Impact Fees” and adopting the updated Sanitary Sewer and Culinary Water Impact Fee Facilities Plans, Impact Fee Analysis studies, and Sewer & Water Master Plan and Capital Facilities Plans.

(30 minutes)

The City Council will review and consider for adoption Ordinance #2016-14-O as part of the required process for updating and amending the Sanitary Sewer and Culinary Water impact fees and associated Master Plan & Capital Facilities Plans, Impact Fee Facilities Plans, and Impact Fee Analysis studies. If adopted the new Sanitary Sewer impact fee will be effective on July 19, 2016 and the new Culinary Water impact fee will be effective on October 19, 2016.

See attached ordinance and other materials. The City has been working with LYRB and JUB Engineers to update the capital facilities plans and impact fee studies for the sewer and water systems in Lindon City. The City Council held a public work session to discuss these updates on July 5, 2016.

The LYRB overview and summary of proposed impact fee changes is attached before the ordinance. As a reminder, impact fees are collected at the time of a building permit issued for new construction. The combined updated fees for both sewer and water will be less than combined existing sewer/water impact fees as follows:

	PROPOSED	EXISTING	% CHANGE
Water (1" Meter)	\$1,557	\$1,279	22%
Sewer (ERU)	\$1,086	\$2,561	-58%
Combined	\$2,643	\$3,840	-31%

The complete Master Plan & Capital Facilities Plans and IFA's / IFFP's are quite lengthy (about 250 combined pages) and not attached directly to this staff report. However, all plans and analysis studies are available for download at the links below. Please review them. They are all part of the Exhibit A to the Ordinance and included for review and adoption in this public meeting.

- [Lindon Culinary Water Impact Fee Analysis \(IFA\)](#)
- [Lindon Culinary Water Master Plan & Capital Facilities Plan](#)
- [Lindon Culinary Water Impact Fee Facilities Plan \(IFFP\)](#)
- [Lindon Sanitary Sewer Impact Fee Analysis \(IFA\)](#)
- [Lindon Sanitary Sewer Master Plan & Capital Facilities Plan](#)
- [Lindon Sanitary Sewer Impact Fee Facilities Plan \(IFFP\)](#)

The consultants will review the PowerPoint summary presentation and will be in attendance to help answer any questions on the plans and studies.

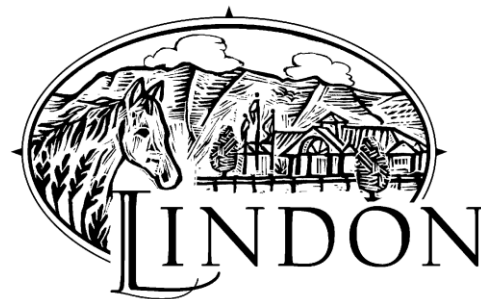
Sample Motion: I move to (approve, continue, deny) Ordinance #2016-14-O adopting the updated sewer and water impact fee rates and associated IFA, IFFP, and Master Plan & Capital Facilities plans.

2016 WATER & SEWER IMPACT FEE ANALYSIS

LINDON CITY, UT

LEWIS YOUNG ROBERTSON & BURNINGHAM, INC.

JULY 2016



INTRODUCTION TO IMPACT FEES

2

- **Impact Fees:** payment of money imposed upon new development activity as a condition of development approval to mitigate the impact of the new development on public facilities.

- **“Public facilities”** means only the following impact fee facilities that have a life expectancy of 10 or more years and are owned or operated by or on behalf of a local political subdivision or private entity:
 - **Water rights and water supply, treatment, storage, and distribution facilities**
 - **Wastewater collection and treatment facilities;**
 - Storm water, drainage, and flood control facilities;
 - Municipal power facilities;
 - Roadway facilities;
 - Parks, recreation facilities, open space, and trails;
 - Public safety facilities; and/or
 - Environmental mitigation.

- Utah Code Title 11 Chapter 36A, the “Impact Fees Act” outlines the requirements to establish impact fees.

INTRODUCTION TO IMPACT FEES

3

- Before imposing an impact fee, each local political subdivision or private entity shall prepare:



IMPACT FEE FACILITIES PLAN (IFFP)

Identifies the demands placed upon the City's existing facilities by future development and evaluates how these demands will be met by the City. Outlines the improvements which are intended to be funded by impact fees.



IMPACT FEE ANALYSIS (IFA)

Proportionately allocates the cost of the new facilities and any excess capacity to new development, while ensuring that all methods of financing are considered.

INTRODUCTION TO IMPACT FEES

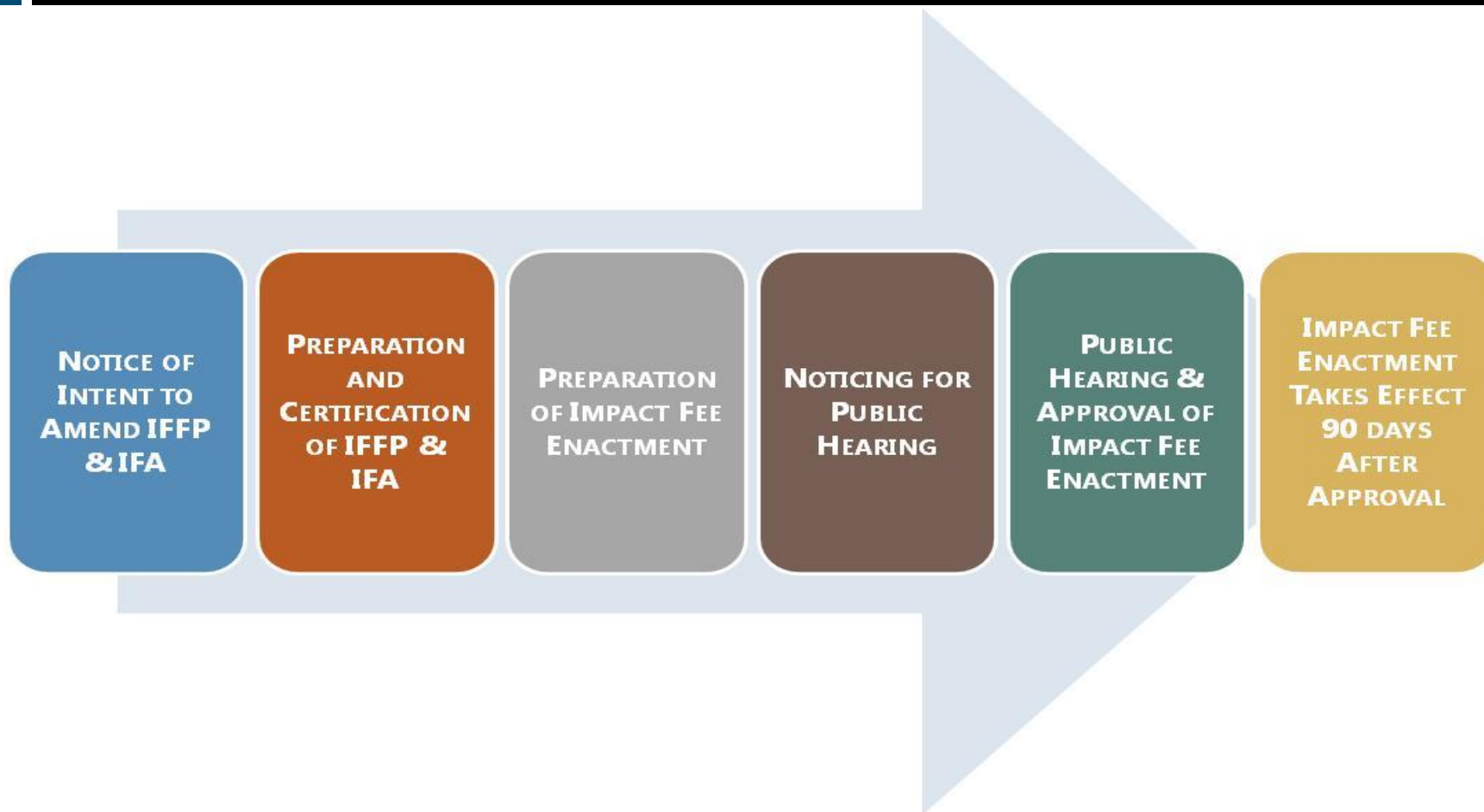
4

- The following elements are important considerations when completing an IFFP and IFA:



IMPACT FEE PROCESS

5



6

WATER

WATER

7

- **Service Area:**

- Single City-wide service area for culinary water impact fees

- **Demand Analysis:**

- Equivalent Residential Units (ERUs) expected to increase from **3,984 ERUs** in 2015 to **4,839 ERUs** in 2025.
- Represents an increase of **855 ERUs**. (*AAGR = 2%*)

WATER

8

□ Level of Service:

□ Source:

- **Flow rate:** provide a minimum of 712 gallons per day (gpd) per ERU on the peak day
 - 712 gpd was the average peak day demand from 2011-2014. This is also less than the state required minimum for indoor use.
 - Lindon currently has capacity to provide 1,154 gpd per ERU
- **Volume:** provide a minimum of 146,000 gallons per year per ERU
- **Redundancy:** meet peak day demand with any single source offline

□ Treatment:

- The minimum level of service related to water quality and treatment is in compliance with the applicable “Primary” standards established by the Utah Administrative Code Section 309-200, Monitoring and Water Quality: Drinking Water Standards.

□ Storage:

- **Equalization Storage:** 400 gpd per ERU for indoor and outdoor storage (based on three year average day demand)
- **Fire Storage:** 810,000 gallons
- **Emergency Storage:** 12 hours of average day demand

□ Distribution:

- **Level of service related to pressure is:** Minimum of 20 psi with fire flow during peak day demand, minimum of 30 psi during peak instantaneous demand, and a minimum of 40 psi during peak day demand.
- **Level of service related to fire flow** is maintaining 20 psi system-wide while providing other minimum gallons per minute as described in the 2016 Water CFP, page 16.

WATER

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□ Source Existing Inventory and Excess Capacity:

□ **Excess Capacity (Including all Wells):**

	gpd	ERUs Served
Total Capacity (All Wells)	4,599,360	6,460
Current Source Demand (2015)	2,836,608	3,984
Excess Capacity (2015)	1,762,752	2,476

□ **Excess Capacity (Excluding Well #4):**

	gpd	ERUs Served
Total Capacity (Less Well #4)	1,863,360	2,617
Current Source Demand (2015)	2,836,608	3,984
Excess Capacity (2015)	(973,248)	(1,367)

□ **In order to meet LOS for Redundancy, no excess capacity is available.**

WATER

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□ Storage Existing Inventory and Excess Capacity:

STORAGE EXCESS CAPACITY							
DESCRIPTION	YEAR	CONSTRUCTION COST INDEX FACTOR	PERCENT FUNDED BY CITY	PERCENT TO BE USED BY 10-YR GROWTH	TOTAL COST	TOTAL ADJUSTED HISTORIC COST	COST ELIGIBLE FOR IMPACT FEE COLLECTION
835 East Tank	1997	1.721	100%	36%	\$1,668,036	\$969,374	\$350,139
835 East Tank	1960	12.166	100%	19%	\$885,982	\$72,823	\$13,595
Canberra Tank	1995	1.832	0%	32%	\$637,470	\$347,890	\$0
2 MG Tank	1980	NA	100%	22%	\$503,800	\$503,800	\$108,854
Total						\$1,893,887	\$472,588

□ Distribution Existing Inventory and Excess Capacity

DISTRIBUTION EXCESS CAPACITY	
SUMMARY OF PIPELINES THAT ARE ELIGIBLE FOR IMPACT FEE COLLECTION	IMPACT FEE ELIGIBLE COST
Total Distribution	\$682,540

WATER

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- **Capital Facilities Analysis:**
 - **Projects Needed within IFFP Horizon:**

Project #	Project Name	Estimated Cost (Rounded, 2015 \$)*	Point at Which Project is Needed	% of Project related to Existing	% of Project Related to New Growth	City Funds	Impact Fees	10 Year Portion
Future Source								
1	Well #3 Capacity Upsize, Building Improvements, and 8" Line Extension to provide Existing Source Redundancy	\$457,163	Now (Redundancy)	53%	47%	\$242,338	\$214,825	\$151,581
*This is the remaining cost after removing the portion of cost related to replacement and the amount funded by the impact fee fund balance.								

10 Year Portion calculated based on dividing the ten-year growth (855 ERUs) by growth proportion of facility capacity (1,212 ERUs). This number varies slightly from the estimate shown in the IFFP since a portion of the impact fee fund balance has been applied to this project.

Well #3 Capacity Upsize	gpm	gpd	ERUs Served	%
Total Capacity of Well #3 after Upsizing	1,900	2,736,000		
New Capacity Added	1,275	1,836,000		
Capacity Reserved for Existing Development		973,248	1,367	53%
Total Capacity Available for New Development		862,752	1,212	47%

WATER

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□ Cost per ERU Calculation:

	Growth Related Costs within IFFP Horizon	ERUs Served	Fee Per ERU
Excess Capacity (Buy-In Component)			
Storage Excess Capacity	\$472,588	855	\$553
Distribution Excess Capacity	\$682,540	855	\$798
Future Improvements			
Source Future Improvements	\$151,581	855	\$177
Other			
Professional Expense	\$24,435	855	\$29
Total	\$1,394,388		\$1,557

Meter Size (Inches)	ERU Multiplier	Impact Fee per Meter Size	Existing Impact Fee per Meter Size	% Change
1	1.00	\$1,557	\$1,279	22%
1 1/2	1.29	\$2,001	\$1,644	22%
2	2.07	\$3,225	\$2,649	22%
3	7.86	\$12,232	\$10,049	22%
4	10.00	\$15,569	\$12,790	22%

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SEWER

SEWER

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- **Service Area:**
 - Single City-wide service area for culinary water impact fees

- **Demand Analysis:**
 - Equivalent Residential Units (ERUs) expected to increase from **3,908 ERUs** in 2015 to **5,203 ERUs** in 2025.
 - Represents an increase of **1,295 ERUs**. (*AAGR = 2.9%*)

SEWER

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□ Level of Service:

- General: Average Day Demand per ERU = 266 gallons per day (gpd)

□ Collection/Transmission:

- Peak instantaneous variable "n" value flow (or "q") divided by full flow (or "Qfull") of less than or equal to 85%, which corresponds to a flow depth of about 78%.

□ Lift Station Facilities:

- Pumps must have a capacity such that 85% of maximum pumping capacity (while maintaining a standby pump) equals or exceeds the peak hour flowrate into the lift station.

□ Wastewater Treatment:

- Lindon has contracted with Orem City for them to treat an average monthly daily flow of 1.65 MG. Lindon's level of service is 1.65 MGD monthly average daily flow.

SEWER

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□ Collection/Transmission Existing Inventory and Excess Capacity:

	IMPACT FEE ELIGIBLE REIMBURSEMENT
Existing Sanitary Sewer Pipes Reserve Capacity Detail	\$482,235
Non-Modeled Existing Sanitary Sewer Pipes Reserve Capacity Detail	\$12,827
Total	\$495,062
<i>Source: 2016 IFFP, Tables C-1 and C-2</i>	

□ Lift Station Existing Inventory and Excess Capacity:

	TOTAL COST	% TO LINDON	LINDON SHARE	% RESERVE CAPACITY USED IN THE NEXT 10 YRS	COST OF RESERVE CAPACITY USED IN NEXT 10 YRS
Geneva Lift Station Construction Cost	\$1,754,664	85.12%	\$1,493,570	15.46%	\$230,942
<i>Source: 2016 IFFP, page 4</i>					

SEWER

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□ Wastewater Treatment Existing Inventory and Excess Capacity:

	TOTAL COST	% TO LINDON	LINDON SHARE	CAPACITY ADDED WITH EXPANSION	% RESERVE CAPACITY USED IN THE NEXT 10 YRS	COST OF RESERVE CAPACITY USED IN NEXT 10 YRS
Cost of Orem WRF Expansion	\$12,294,322	12.24%	\$1,504,825.00	0.495	40.80%	\$613,969
<i>Source: 2016 IFFP, page 4</i>						

SEWER

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□ Capital Facilities Analysis:

□ Projects Needed within IFFP Horizon:

PROJECT NAME	ESTIMATED TOTAL COST (ROUNDED)	PROJECT TIMELINE	PROJECT IMPROVEMENT	CITY FUNDS	IMPACT FEE (NEXT 10 YEARS)	FUTURE IMPACT FEE
Install Flow Metering and VFDs Lift Station #4, and #5. Install Backup Power and SCADA at Lift Station #5.	\$79,000	2016		\$79,000		
Abandon Lift Station #1 and #3, and Install Gravity Main to Aderson Farms Lift Station	\$588,000	2016		\$489,317	\$24,879	\$73,804
Install Lift Station #7	\$2,647,000	2016	\$2,367,000	\$233,926	\$12,233	\$33,841
Install 8-inch Force Main from Anderson Farms Lift Station to Existing 8-inch on 200 South (City pays for upsizing from 6-inch to 8-inch) Install 10-inch Force Main from 200 South and 800 West to Freeway Crossing (City pays for upsizing from 8-inch to 10-inch)	\$596,000	2016	\$522,800	\$61,155	\$3,198	\$8,847
Abandon Lift Station #2 and Install Gravity Pipe Connection to Anderson Ln	\$146,000	2020		\$146,000		
Infiltration Reduction Lining ⁴	\$2,036,000	2027				\$2,036,000
Total (Rounded)	\$6,092,000		\$2,889,800	\$1,009,398	\$40,310	\$2,152,492

Source: 2015 Master Plan, Table 13, page 21

SEWER

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□ Cost per ERU Calculation:

IMPACT FEE CALCULATION	GROWTH RELATED COSTS WITHIN IFFP HORIZON	ERUS SERVED	FEE PER ERU
Excess Capacity			
Collection/Transmission Facilities	\$495,062	1,295	\$382
Lift Station Facilities	\$230,942	1,295	\$178
Wastewater Treatment	\$613,969	1,295	\$474
Future Improvements			
Lift Station Facilities	\$40,310	1,295	\$31
Other			
Professional Services	\$26,664	1,295	\$21
Total	\$1,406,947		\$1,086

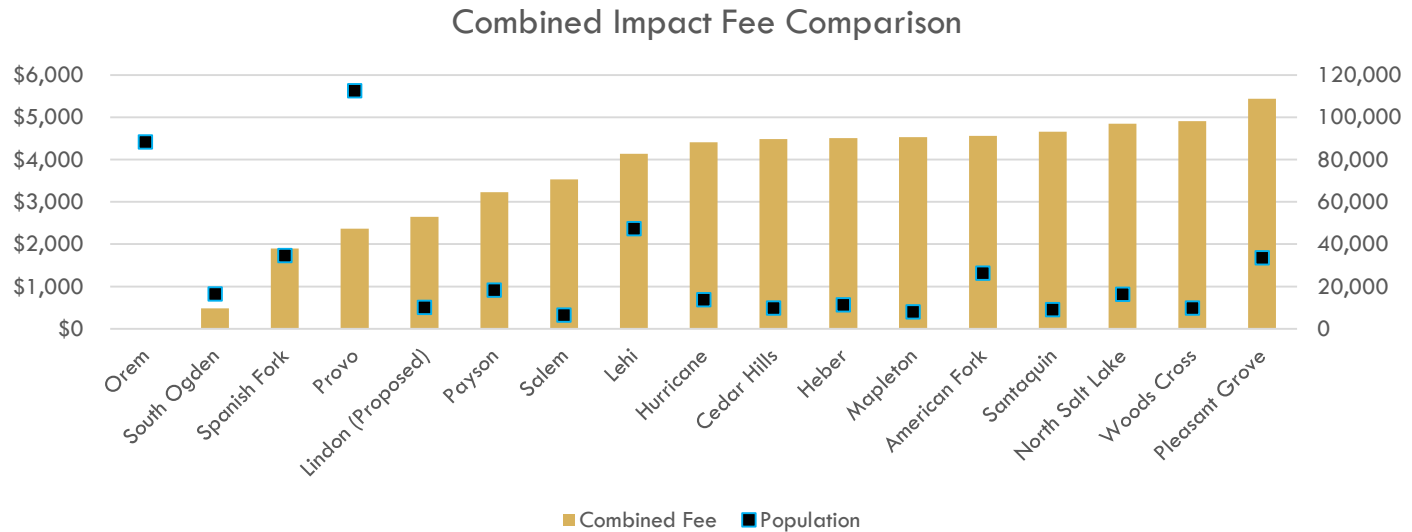
	PROPOSED FEE	EXISTING FEE	CHANGE
Impact Fee per ERU	\$1,086	\$2,561	-58%

COMBINED IMPACT

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□ Illustration of Total Impact for Water and Sewer:

	PROPOSED	EXISTING	% CHANGE
Water (1" Meter)	\$1,557	\$1,279	22%
Sewer (ERU)	\$1,086	\$2,561	-58%
Combined	\$2,643	\$3,840	-31%



ORDINANCE NO. 2016-14-R

AN ORDINANCE ADOPTING THE 2016 CULINARY WATER AND SANITARY SEWER MASTER PLAN & CAPITAL FACILITIES PLANS, ADOPTING THE 2016 CULINARY WATER AND SANITARY SEWER IMPACT FEE FACILITIES PLANS AND IMPACT FEE ANALYSIS, AMENDING CHAPTER 11.04 OF LINDON CITY CODE TO MODIFY THE CULINARY WATER SYSTEM IMPACT FEE AND THE WASTEWATER (SANITARY SEWER) SYSTEM IMPACT FEE, PROVIDING FOR THE CALCULATION AND COLLECTION OF SUCH FEES AND OTHER RELATED MATTERS.

WHEREAS, Lindon City (the “City”) is a political subdivision of the State of Utah, authorized and organized under the provisions of Utah law; and

WHEREAS, the City has legal authority, pursuant to Sections 11-36a-101 et seq., Utah State Code, as amended (“Utah Impact Fees Act”), to impose development impact fees as a condition of development approval; and

WHEREAS, the City has retained the firm of Lewis Young Robertson & Burningham, Inc. and JUB Engineers Inc. (Consultants), to prepare an impact fee facilities plan and impact fee analysis for the culinary water and wastewater systems, based on updated water and sewer Master Plan & Capital Facilities Plans, so as to study the need and appropriateness of amending the related impact fees; and

WHEREAS, the Consultants have prepared, and the City has reviewed, the 2016 Culinary Water & Sanitary Sewer Master Plan & Capital Facilities Plans, and the Culinary Water & Sanitary Sewer Impact Fee Facility Plan and Impact Fee Analysis, which plans are attached hereto as Exhibit “A”; and

WHEREAS, the Lindon City Council met in regular session on July 19, 2016, to consider adopting the 2016 Water & Sewer Master Plan & Capital Facilities Plans and the Impact Fee Facility Plan and Impact Fee Analysis and to consider amending the Culinary Water System Impact Fee and the Wastewater System Impact Fee to provide for the updated calculation and collection of the related impact fees and other related matters; and

WHEREAS, the City has reviewed the current level of service for both culinary water and sewer services throughout Lindon City and has found that increased growth in all areas of the City will place additional needs for such services throughout the City and that such needs throughout the City justifies the continuation of one, citywide service area for both sewer and water; and

WHEREAS, the Consultants have recommended, and the Lindon City Council finds that it is equitable and fair that the impact fees should continue to be assessed based on the size of a unit’s water meter connection for the culinary water system and on an equivalent Residential Unit basis for the wastewater system; and

WHEREAS, a copy of the 2016 Water & Sewer Master Plan & Capital Facilities Plans and the 2016 Water & Sewer Impact Fee Facility Plan and Impact Fee Analysis, together with a summary of the analysis designed to be understood by a lay person, and a draft copy of this proposed Ordinance have

been made available to the public at Lindon City Offices and has been posted to the City's website as required by §11-36a-504, so as to be available to the public for inspection; and

WHEREAS, the City has complied with the requirements of §§11-36a-504 and 10-9a-205 of the Utah Code Ann. by posting notice of the date, time, and place of the public hearing to consider the adoption of the Impact Fee Ordinance in at least three public locations within the municipality or on the municipality's official website and by publishing notice in a newspaper of general circulation in Lindon City at least ten (10) calendar days before the public hearing, and by mailing notice to such entities as required, again at least ten (10) calendar days before the hearing; and

WHEREAS, after careful review of the above referenced studies, and after careful consideration of the comments provided at the public hearings, the Council has determined that it is in the best interest of the health, safety and welfare of the inhabitants of Lindon City to adopt the findings and recommendations of the studies to address the continued impacts of development upon Lindon City, to approve the proposed 2016 Water & Sewer Master Plan & Capital Facilities Plans and the 2016 Water & Sewer Impact Fee Facilities Plans and Impact Fee Analysis, and to amend Section 11.04.050 of the Lindon City Code to modify the fees accordingly.

NOW THEREFORE, be it ordained the City Council of Lindon City, Utah, as follows:

PART 1. FINDINGS: The Lindon City Council finds and determines as follows:

1.1. All required notices have been given and made and all public hearings have been conducted as required by the Utah Impact Fees Act with respect to the 2016 Culinary Water & Sanitary Sewer Master Plan & Capital Facilities Plans, and the Culinary Water & Sanitary Sewer Impact Fee Facility Plan and Impact Fee Analysis, and the amendment Chapter 11.04 of the Lindon City Code (this "Ordinance").

1.2. Growth and development activities in Lindon City will create additional demands on the City's Culinary Water and Wastewater systems. The buy-in/fair share approach of allocating responsibility for the costs of capital facilities, which is analyzed in the 2016 Water & Sewer Impact Fee Facility Plan and Impact Fee Analysis, best serves the public interest in allocating costs between current users and future development. These studies and analyses apportion the costs between the current levels of service with the projected impacts of future development in a manner that is fair and equitable and which complies with the requirements of the Utah Impact Fees Act. Persons responsible for growth and development activities should pay a proportionate share of the costs of these facilities needed to serve the growth and development activity.

1.3. Impact fees are necessary to achieve an equitable allocation to the costs borne in the past and to those to be borne in the future, in comparison with the benefits already received and those yet to be received. Furthermore, 2016 Water & Sewer Impact Fee Facility Plan and Impact Fee Analysis clearly demonstrates and supports the conclusion that it is appropriate to modify the existing Culinary Water System Impact Fee and the Wastewater System Impact Fee to

better reflect current conditions, capacities, and demands and the impact that projected growth will have on the capacities of these systems.

Part 2. 2016 CULINARY WATER & SANITARY SEWER MASTER PLAN & CAPITAL FACILITIES PLANS, AND THE CULINARY WATER & SANITARY SEWER IMPACT FEE FACILITY PLAN AND

IMPACT FEE ANALYSIS ADOPTED: The Lindon City Council hereby accepts and adopts the 2016 Culinary Water & Sanitary Sewer Master Plan & Capital Facilities Plans, and the Culinary Water & Sanitary Sewer Impact Fee Facility Plan and Impact Fee Analysis Attached as Exhibit A as the factual and legal basis for amending Chapter 11.04.050 of the Lindon City Code.

Part 3. CHAPTER ADOPTED: Chapter 11.04.050 of the Lindon City Code is amended to and adopted to read as follows:

11.04.050 Impact Fee Schedules

CULINARY WATER SYSTEM IMPACT FEE		
Water Meter Size	Equivalent ERUs	Impact Fee
¾"	1.0	\$914
1"	<u>1.0</u> 1.4	<u>\$1,557</u> \$1,279
1½"	<u>1.29</u> 1.8	<u>\$2,001</u> \$1,644
2"	<u>2.07</u> 2.9	<u>\$3,225</u> \$2,649
3"	<u>7.86</u> 11	<u>\$12,232</u> \$10,049
4"	<u>10.0</u> 14	<u>\$15,569</u> \$12,790
6"	21	<u>\$19,185</u>

WASTEWATER SYSTEM (Sanitary Sewer) IMPACT FEE PER ERU ¹	
Development Type	Impact Fee
1 ERU ²	<u>\$1,086</u> \$2,561

¹ Per equivalent residential unit, with the exception of accessory apartments.

².An equivalent Residential Unit is a base of 30 fixture units or a single family unit.

PARKS AND RECREATIONS IMPACT FEE	
Development Type	Impact Fee
Single Family Dwelling Units (Detached)	\$1,498.85 per Dwelling Unit
Other Residential Units	\$1,129.22 per Dwelling Unit

PART 3. EFFECTIVE DATE:

This Ordinance shall become effective on July 19, 2016 with the reduced Sanitary Sewer impact fee effective on July 19, 2016 and the new Culinary Water impact fee effective on October 19, 2016 (A date 90 days or more after the adoption of this Ordinance).

PASSED AND APPROVED ON THIS 19TH, DAY OF JULY, 2016.

JEFF ACERSON
MAYOR

Attested By:

Kathy Moosman
City Recorder

EXHIBIT “A”
2016 Culinary Water & Sanitary Sewer Impact Fee Facility Plans (IFFP) and Impact Fee Analysis (IFA) and Culinary Water & Sanitary Sewer Master Plan and Capital Facilities Plans

(download links provided below)

- [Lindon Culinary Water Impact Fee Analysis \(IFA\)](#)
- [Lindon Culinary Water Master Plan & Capital Facilities Plan](#)
- [Lindon Culinary Water Impact Fee Facilities Plan \(IFFP\)](#)
- [Lindon Sanitary Sewer Impact Fee Analysis \(IFA\)](#)
- [Lindon Sanitary Sewer Master Plan & Capital Facilities Plan](#)
- [Lindon Sanitary Sewer Impact Fee Facilities Plan \(IFFP\)](#)

7. Review & Action — Boundary Line & Easement Agreement for City Property at ~380 N. 200 E.

(20 minutes)

The Council will consider a possible boundary line agreement between Lindon City and Kathy & Donald Carter due to the property lines not matching actual on-the-ground improvements owned by the City.

The city has property with existing utility improvements and 50'x50' fencing surrounding the improvements which we believe have existed since the mid-1960's. However, the property has recently changed hands and the legal descriptions have been found to not match the existing fence and improvements on the ground.

The Carter's would like to build a new garage next to the west fence of the city property. However, if they agree that the fenced area shall be the new property line, the side-yard setback from the property line limits their ability to construct their desired size of building. After several meetings and exploring options with the Carter's it was determined that shifting the west property line inside of the fenced area with the Carter's granting an exclusive perpetual easement back to the City for exclusive use of the property may be the best alternative to achieve the Carter's desires and also maintain the property for use by the City.

After discussing the matter with our City Attorney, the area proposed to be traded is valued well below the required amount that would necessitate a public hearing and notice of public property disposal. Therefore the City is able to enter into a boundary line and easement agreement with the Carter's without any restrictions or further public notice requirements.

Based on meetings with the property owners City staff feels comfortable with the following terms:

- The City and the Carter's will agree that the new property lines will be at the location of the existing chain-link fence on the north, east, and south sides.
- On the west side of the fenced area the City and the Carter's will agree that the new property line will be located five feet (5') from the existing west fence location. (See diagram below)
- The Carter's agree to grant an exclusive perpetual easement for Lindon City's sole use of the area within the fence for operation, maintenance, and replacement of its utilities, whether above, or below ground. Easement is approximately 5'x50' (250 sq/ft).
- The fence on all sides of the city property will remain in its current location regardless of the property line change on the west side.
- The Carter's proposed new garage building will be permitted to be constructed immediately adjacent to the existing fence on the west side of the city property – as the Carter's new property line will technically be 5' within the fenced area and the required side-yard setback will be met.
- The Carter's and any future owner's or heirs of the property will be responsible for any and all current and future property taxes and/or fees assessed upon the easement area granted to the City.
- The Carter's agree to repair and/or replace the existing fence if damaged during their building construction.
- The City agrees to pay for all costs associated with drafting agreements, surveying, and recording the documents.

Sample Motion: I move to (approve, deny, continue) the proposed terms of the boundary line and easement agreement between Lindon City and Kathy & Donald Carter and instruct Staff to prepare necessary documents for the Mayor & Carter's to sign and be recorded.

8. Review & Action — Policy Update for Aquatics Center Passes, Resolution #2016-12-R*(5 minutes)*

This is a request for the Council's formal action to approve an updated policy for Aquatics Center passes granted to City employees and elected & appointed officials. This change is needed since the City no longer offers season passes to the Aquatics Center and has switched to punch passes only.

See attached resolution. This change is needed to be in conformance with changes made during the budget approval process regarding discontinuance of season passes and moving to punch passes only.

Sample Motion: I move to (approve, deny, continue) Resolution #2016-12-R.

RESOLUTION NO. 2016-12-R

A RESOLUTION APPROVING THE AQUATICS CENTER PUNCH PASS POLICY FOR CITY OFFICIALS AND EMPLOYEES AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Municipal Council of Lindon City has previously approved a seasonal pass policy for city officials and employees to the Lindon City Aquatics Center; and

WHEREAS, it is suggested that modification to the current policy in approving a punch pass will allow greater parity of use among city official and employees; and

WHEREAS, after review and evaluation it has been determined that the policy should be updated.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

Section 1. The Lindon City Council hereby approves the following policy indicating the details of Aquatics Center punch passes offered to city officials and employees. This policy is subject to change for future seasons.

1. **City Council and Planning Commission members, Regular Full Time, and Permanent Part Time Employees**
 - Free 30-punch pass (equivalent to 30 admissions of any person)
 - 50% discount on one additional 30-punch pass
2. **Seasonal Employees (Aquatics Center, Parks, Public Works, etc.) and Interns**
 - Free 10-punch pass (equivalent to 10 admissions of any person)
3. **Board of Adjustment members**
 - One time 50% discount on a 30-punch pass.
4. This policy does not include discounts for additional day passes, party room rentals, or other services or programs at the Aquatics Center.
5. This policy does not include passes or discounts for use of the Flow Rider. Flow Rider use for city officials and employees will be charged the same rate as the general public.

Section 2. This resolution shall take effect immediately upon passage.

Adopted and approved this 19th day of July, 2016.

By _____
Jeff Acerson, Mayor

Attest:

By _____
Kathryn A. Moosman, City Recorder

SEAL:

**9. Review & Action — Updated 2016 Councilmember & Mayor pro tem Assignments,
Resolution #2016-13-R**

(5 minutes)

This is a request for the Council's formal action to approve the updated Mayor and Council Assignments, including the designation of Mayor pro tem for the remaining 2016 calendar year.

See attached resolution and updated assignment list.

Sample Motion: I move to (approve, deny, continue) Resolution #2016-13-R.

RESOLUTION NO. 2016-13-R

A RESOLUTION AMENDING THE 2016 LINDON CITY MAYOR PRO TEM APPOINTMENTS, COUNCILMEMBER ASSIGNMENTS AND APPOINTMENTS, AND REDEVELOPMENT AGENCY BOARD APPOINTMENTS, AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Municipal Council of Lindon City has need of appointing a Mayor pro tem to fill in for the Mayor when the Mayor is absent or otherwise unavailable; and

WHEREAS, the City Council and Mayor find it is appropriate to rotate the appointment of Mayor pro tem on a quarterly basis and that it is prudent to appoint such positions by resolution; and

WHEREAS, Mayor Jeff Acerson recommends assignment and appointment of the Councilmembers to serve in various positions, boards, and committees, and to oversee various aspects of the City and has outlined specific Councilmember Assignments; and

WHEREAS, Secondary Councilmembers have been assigned to assist or fill in for a Councilmember who is absent or needs assistance with his or her assignments; and

WHEREAS, the City Council members shall be appointed as Lindon City Redevelopment Agency (RDA) Board members; and

WHEREAS, other Mayoral appointments and assignments to citizens at large and/or staff members are also identified on Exhibit A; and

WHEREAS, Mayor Jeff Acerson recommends appointment of the Council members and other individuals as listed in Exhibit A to serve in the positions of Mayor pro tem and other assignments and appointments as therein listed.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

1. That the identified individuals as outlined in the attached Exhibit A are appointed to fill the position of Mayor pro tem, fill various Councilmember assignments and appointments, and to be appointed as RDA Board members as detailed in the Exhibit.
2. That the appointments and assignments contained herein are effective immediately upon passage.

Adopted and approved this 19th day of July 2016.

By _____
Jeff Acerson, Mayor

Attest:

By _____
Kathryn A. Moosman, City Recorder

SEAL:

Exhibit A
LINDON CITY MAYOR AND COUNCIL ASSIGNMENTS – As of July 19, 2016
RESOLUTION #2016-13-R

MAYOR JEFF ACERSON

1. Mountainland Association of Governments (MAG) / Metropolitan Planning Organization (MPO)
2. Utah County Council of Governments (COG)
3. Utah Lake Commission Governing Board
4. Utah Infrastructure Agency (UIA) Board Member
5. Utah League of Cities and Towns Representative
6. Utah County Board of Health
7. IHC Outreach Committee
8. Thanksgiving Dinner
9. Little Miss Lindon
10. North Utah Valley Animal Shelter Board (NUVAS)
11. Public Relations – (media contact as needed)
12. Budget/Audit Committee

COUNCILMEMBER JAKE HOYT (Secondary – Matt Bean)

1. Administration, Payroll, Personnel and Office Support
2. Utah Valley Chamber of Commerce
3. Community Center Advisory Board
4. Healthy Lindon
5. Historic Preservation Commission / Tree Lighting Ceremony
6. Budget/Audit Committee
7. Other Duties as assigned

COUNCILMEMBER CAROLYN LUNDBERG (Secondary – Dustin Sweeten)

1. Parks, Trails, and Recreation
2. Aquatics Center
3. Cemetery
4. Tree Advisory Board
5. County Fair and Strawberry Days Representative
6. Easter Egg Hunt
7. Other Duties as assigned

COUNCILMEMBER MATT BEAN (Secondary – Van Broderick)

1. Planning Commission
2. Planning and Zoning
3. General Plan (5-yr update committee)
4. Board of Adjustment
5. Alternate UTOPIA & UIA Board member
6. Budget/Audit Committee
7. Other Duties as assigned

COUNCILMEMBER DUSTIN SWEETEN (Secondary – Carolyn Lundberg)

1. Police/Fire and EMS
2. Legal Counsel, Justice Court, and Youth Court
3. Emergency Management
4. Neighborhood Watch
5. Lindon Days
6. Transfer Station and Solid Waste Board
7. Other Duties as assigned

COUNCILMEMBER VAN BRODERICK (Secondary – Jake Hoyt)

1. Public Buildings
2. Building Construction and Inspection
3. Culinary and Secondary Water
4. Sewer and Storm Water
5. Streets and Sidewalks
6. Engineering (Bi-monthly Engineering Coordination meetings)
7. Irrigation Companies Representative / Board member
8. Other Duties as assigned

MAYOR PRO-TEM – 2016

Jan. – March	Van Broderick
April – June	Jake Hoyt
July – Sept.	Carolyn Lundberg
Oct. – Dec.	Matt Bean

Secondary fills in if Mayor Pro-Tem is unavailable.

2016 Lindon City Redevelopment Agency (RDA) Board of Directors

Chair: Jeff Acerson
Board members: Jake Hoyt, Carolyn Lundberg, Matt Bean, Randi Powell, Van Broderick, Dustin Sweeten
Executive Secretary: Adam Cowie

10. Review & Action — FY2017 Fee Schedule Amendment, Resolution #2016-14-R *(5 minutes)*

This is a request for the Council's formal action to approve updates to the FY2017 Lindon City Fee Schedule to reflect the new Sewer and Culinary Water impact fees.

See attached resolution with updated impact fees according to approved impact fee ordinance reviewed earlier in the meeting.

Sample Motion: I move to (approve, deny, continue) Resolution #2016-14-R.

RESOLUTION NO. 2016-14-R

A RESOLUTION AMENDING THE 2016-17(FY2017) LINDON CITY FEE SCHEDULE TO UPDATE SEWER AND CULINARY WATER IMPACT FEE RATES AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Municipal Council of Lindon City has adopted an annual Fee Schedule to define and identify all fees that may be imposed by Lindon City for various public services; and

WHEREAS, the City Council finds it is necessary to amend the Fee Schedule from time to time; and

WHEREAS, the fees charged by the City will ensure adequate recovery of costs and continue effective services within the City; and

WHEREAS, the City Council has approved updated impact fees for Sanitary Sewer (Wastewater) and Culinary Water finding that such will benefit the city and the public.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

Section 1. The FY2017 Lindon City Fee Schedule, is amended as follows:

Sewer Impact Fee	\$1,086.00
Per equivalent residential unit (ERU) with the exception of accessory apartments. An ERU is a base of 30 fixture units or a single family unit.	

Water Impact Fees - Culinary

1" Meter	\$1,557.00
1½" Meter	\$2,001.00
2" Meter	\$3,225.00
3" Meter	\$12,232.00
4" Meter	\$15,569.00
Larger Meters needed	As per Engineer study, as

Section 2. This resolution shall take effect immediately upon passage.

Adopted and approved this 19th day of July, 2016.

By _____
Jeff Acerson, Mayor

Attest:

By _____
Kathryn A. Moosman, City Recorder

SEAL:

II. Council Reports:

(20 minutes)

- A) MAG, COG, UIA, Utah Lake, ULCT, NUVAS, IHC Outreach, Budget Committee- Jeff Acerson
- B) Public Works, Irrigation/water, City Buildings - Van Broderick
- C) Planning, BD of Adjustments, General Plan, Budget Committee - Matt Bean
- D) Parks & Recreation, Trails, Tree Board, Cemetery - Carolyn Lundberg
- E) Public Safety, Court, Lindon Days, Solid Waste Board - Dustin Sweeten
- F) Admin., Community Center, Historic Comm., UV Chamber, Budget Committee - Jacob Hoyt

12. Administrator's Report:

(10 minutes)

Misc Updates:

- July newsletter: https://siterepository.s3.amazonaws.com/442/july16finaldocx_20160706105748.pdf
- September newsletter article: **Mayor Acerson** - Article due to Kathy Moosman last week in August.
- Update on easement acquisition for new sewer lift station
- Public Works Director vacancy status
- New Police Department secretaries have been hired
- Current PT vacancy in Justice Court
- Public Safety Building on schedule for completion in mid-December
- Fire/EMS call report attached
- Updated Project Tracking List attached

- Misc. Items:

Upcoming Meetings & Events:

- July 25th – City offices closed
- August 1st-6th – Lindon Days (No Council meeting this week)
- November 8th – General Election

Adjourn

PC / CC Approved Projects - Working through final staff & engineering reviews (site plans have not been finalized - or plat has not recorded yet):

Lindon Gateway II	Freeway Business Park II	Old Station Square Lots 11 & 12
Honeysuckle Estates Subdivision	Osmond Phase II	Lindon Harbor Industrial Park II
Lakeview Townhomes Subdivision	Lindon Hidden Meadows Plat B	Williamson Farms Plat A
Virgil Allred Subdivision	Lindon Self Storage Plat and Site Plan	Aquatherm Subdivision
Scenic Solutions Site Plan	Business Park at 200 South	West Lindon Business Park
Orchard Meadows Subdivision	Lindon Harbor Subdivision (Scenic Solutions)	Bar H Ranch Subdivision
Mountain Tech Plat A	Anderson Farms Plat A	Maeser Plat Amendment

Board of Adjustment		
Applicant	Application Date	Meeting Date

Annual Reviews				
APPLICATION NAME	APPLICATION DATE	APPLICANT INFORMATION	PLANNING COMM.	CITY COUNCIL
			DATE	DATE
Annual review - Lindon Care Center 680 North State Street (File # 05.0383.8) administrator@lindoncare.com	Existing use.	Lindon Care Center Manager: Christine Christensen 801-372-1970.	Jan 2017 Last Reviewed: 3/16	N/A
<i>Annual review of care center to ensure conformance with City Code. Care center is a pre-existing use in the CG zone.</i>				
Annual review of CUP - Housing Authority of Utah County - Group home. 365 E. 400 N. (File # 03.0213.1) lsmith@housinguc.org	Existing CUP	Housing Auth. Of Utah County Director: Lynell Smith 801-373-8333.	Jan 2017 Last Reviewed: 3/16	N/A
<i>Annual review of CUP to ensure conformance with City Code. Group home at entrance to Hollow Park was permitted for up to 3 disabled persons.</i>				
Alliance Youth Services - Timpview Residential Treatment Center. 200 N. Anderson Ln. (File # 05.0345) allianceyouthservices@gmail.com	Existing CUP	AYS: Devin Jensen 801-885-9595 or Jim Otteson 801-205-2744	Jan 2017 Last Reviewed: 3/16	N/A
<i>Annual review required by PC to ensure CUP conditions are being met. Juvenile group home is permitted for up to 12 youth not over the age of 18.</i>				

Grant Applications	
Pending	Awarded
	CDBG 2016 — City Center Elevator

Planning Dept - Projects and Committees			
On-going activities (2016 yearly totals)	Misc. projects	UDOT / MAG projects	Committees
Building permits Issued: 165 New residential units: 18	2010-15 General Plan implementation (zoning, Ag land inventory, etc.)	700 North CDA	Utah Lake Commission Technical Committee: Bi-Monthly
New business licenses: 57	Ivory/Anderson Farms Master Plan	Lindon Heritage Trail Phase 3	MAG Technical Advisory Committee: Monthly
Land Use Applications: 48 Drug-free zone maps: 0	General Plan Update		Lindon Historic Preservation Commission: Bimonthly MAG Trails Committee Rocky Mountain Power Planning Committee

2016	Engine 35 Responses in Lindon	Rescue 35 Responses in Lindon	Engine 35 Responses in Orem	Rescue 35 Responses in Orem	Mutual-Aid Engine 35	Mutual-Aid Rescue 35	Orem Responses in Lindon	Total
<i>January</i>	48	45	11	28	0	1	22	155
<i>February</i>	54	50	21	34	2	3	56	220
<i>March</i>	57	51	14	29	0	0	23	174
<i>April</i>	54	56	19	27	3	2	31	192
<i>May</i>	58	53	16	21	2	2	39	191
<i>June</i>	60	57	20	26	1	1	38	203
<i>July</i>								0
<i>August</i>								0
<i>September</i>								0
<i>October</i>								0
<i>November</i>								0
<i>December</i>								0
Total	331	312	101	165	8	9	209	1135