



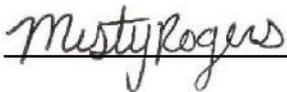
*Mark Shepherd, Chairman  
Gary Petersen, Vice-Chair  
Jerry Chatterton, Member  
Erik Craythorne, Member  
Keri Benson, Member  
Nike Peterson, Member  
John Petroff, Member*

**NORTH DAVIS FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD NOTICE & AGENDA**

**JULY 21, 2016 AT 6:00 PM  
North Davis Fire District, Station 41  
381 North 3150 West  
West Point City, UT 84015**

1. Call to Order
2. Citizen Comment
3. Consideration of Approval of Minutes from May 19, 2016
4. Consideration of Approval of Bills for May 2016 and June 2016
5. Consideration of Approval of Financial Reports for May and June 2016
6. Consideration of Approval of Resolution 2016R-7, Amending Section 203 of the North Davis Fire District Policy and Procedures Manual.
7. Fire Chiefs Report
8. Motion to Adjourn

Dated the 14<sup>th</sup> day of July, 2016.



On Tuesday, July 14, 2016 a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>.  
- Dated this 14<sup>th</sup> day of July, 2016. – Misty Rogers, District Clerk

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed to [mrogers@nofires.org](mailto:mrogers@nofires.org).



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

July 21, 2016

**Agenda Item:** Citizen Comment

**Information:**



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

July 21, 2016

**Agenda Item:** North Davis Fire District Administrative Control Board Meeting Minutes

**Information:** Minutes from the May 19, 2016 North Davis Fire District Administrative Control Board Meeting.

**Recommendation:** Approve the minutes as presented or amended. Please contact the District Clerk with any corrections.



North Davis Fire District  
Administrative Control Board Meeting  
381 North 3150 West  
West Point City, UT 84015

May 19, 2016

Minutes from the North Davis Fire District Administrative Control Board Meeting held at 6:00 pm on May 19, 2016 at Station 41, 381 North 3150 West, West Point City, Utah 84015.

Board Members Present: Mark Shepherd (Chairman), Gary Petersen (Vice-Chairman), Jerry Chatterton, Keri Benson, John Petroff, and Erik Craythorne

Board Members Excused: Nike Peterson

Members of Staff Present: Chief Mark Becraft and District Clerk Misty Rogers

Visitors: Alan McEwan (McEwan & Company)

1. **Call to Order** - Chairman Shepherd called the meeting to order.
2. **Citizen Comment** - No comment
3. **Consideration of Approval of Minutes for the NDFD Administrative Control Board Meeting held on April 21, 2016** - Mr. Petroff motioned to approve the minutes from the North Davis Fire District Administrative Control Board meeting held on April 21, 2016. Vice-Chairman Petersen seconded the motion. The Board unanimously agreed.
4. **Consideration of Approval of the April 2016 Bills for the North Davis Fire District** - Mr. Craythorne motioned to approve the North Davis Fire District bills for April 2016. Mr. Chatterton seconded the motion. The Board unanimously agreed.
5. **Consideration of Approval of April 2016 Financial Report for the North Davis Fire District** - Chief Becraft stated ambulance and property tax revenues are on target. He then informed the Board that personal property tax has yet to be received. Mr. Chatterton motioned to approve the April 2016 Financial Report for the North Davis Fire District. Mr. Craythorne seconded the motion. The Board unanimously agreed.
6. **Consideration of Approval of Resolution 2016R-3, the Adoption of the North Davis Fire District FY2015/2016 Amended Budget for the Period Beginning July 1, 2015 and Ending June 30, 2016** – Mr. Alan McEwan, the Treasurer of the North Davis Fire District stated because of numerous payouts to full-time employees who resigned employment with the NDFD and the hiring of new employees both part-time and full-time wages must be amended. Mr. McEwan then provided the NDFD Board with proposed amendments to the FY2016 budget (*See Exhibit A*).

Mr. McEwan reminded the Board that the FY2016 Ambulance Revenue will continue to be collected through July 2016 and August 2016. He then stated in FY2015, funds were appropriated for the purchase of a new fire engine. Because the NDFD received the engine in FY2016, the funds must be booked into FY2016.

- a. Public Hearing (adoption of the NDFD FY2015/2016 Amended Budget) - no comment  
Vice-Chairman Petersen motioned to close the public hearing for the adoption of the NDFD FY2015/2016 Amended Budget for the Period Beginning July 1, 2015 and Ending June 30, 2016. Mr. Petroff seconded the motion. The Board unanimously agreed.
- b. Action - Mr. Petroff motioned to approve Resolution 2016R-3, the adoption of the NDFD FY2015/2016 Amended Budget for the Period Beginning July 1, 2015 and Ending June 30, 2016. Mr. Craythorne seconded the motion. The Board unanimously agreed.

Roll Call Vote - Mr. Petroff - aye  
Mr. Craythorne - aye  
Vice-Chairman Petersen - aye  
Mr. Chatterton - aye  
Ms. Benson – aye  
Vice-Chairman Shepherd - aye

**7. Consideration of Approval Resolution 2016R-4, the Adoption of the North Davis Fire District FY2016/2017 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2016 and Ending June 30, 2017** - Chief Becraft stated it is the intention of the NDFD to accept the proposed 2016 property tax rate. The Board Members agreed, the NDFD should accept the 2016 property tax rate as proposed by Davis County. Changes from the FY2016/2017 Tentative Budget to the FY2016/FY2017 Final Budget include the following:

- Workers Compensation – The rates for worker’s compensation in FY2017 have increased 83.4%.
  - Ambulance Revenue – An increase from tentative budget.
  - Permanent Employee Wages – Adjustments were made to wages as a result of new hires and “payouts” for full-time employees either leaving the NDFD or changing to part-time status.
  - Overtime Wages
  - Merit-Pay, F.I.C.A., and Retirement
  - Liability Insurance (Moreton) – The rates for liability insurance for FY2016 have increased 4%.
  - Transfer to Capital Budget - \$115,994.45
- a. Public Hearing – no comment  
Mr. Craythorne motioned to close the public hearing for the adoption of the NDFD FY2016/2017 Final Budget for the Period Beginning July 1, 2016 and Ending June 30, 2017. Ms. Benson seconded the motion. The Board unanimously agreed.

- b. Action - Mr. Chatterton motioned to approve Resolution 2016R-4, the adoption of the North Davis Fire District FY2016/2017 Final Budget for the period beginning July 1, 2016 and ending June 30, 2017. Ms. Benson seconded the motion. The Board unanimously agreed.

Roll Call Vote - Ms. Benson - aye  
 Mr. Chatterton - aye  
 Vice-Chairman Petersen - aye  
 Mr. Craythorne - aye  
 Mr. Petroff - aye  
 Vice-Chairman Shepherd - aye

- 8. Consideration of Approval of Resolution 2016R-5, Amending the North Davis Fire District Policies and Procedures Manual, Section 3, Performance Pay and Providing for an Effective Date** - Chief Becraft stated the PEP Evaluation program is good, however the full intent of the program is not being met. He stated a well performing employee should receive a 2%-3% merit increase each year. However, the current performance scale provides a well performing employee with a significantly lower merit increase than intended. Chief Becraft stated an employee should be compensated for their performance. He and Ms. Rogers recommended amending the progression chart as follows:

| <u>Performance Evaluation Score</u> | <u>% of Salary Increase</u> |
|-------------------------------------|-----------------------------|
| 4.32 – 5.00                         | 4.00%                       |
| 4.11 – 4.31                         | 3.75%                       |
| 3.90-4.10                           | 3.50%                       |
| 3.75-3.89                           | 3.25%                       |
| 3.60-3.74                           | 3.00%                       |
| 3.45-3.59                           | 2.75%                       |
| 3.30-3.44                           | 2.50%                       |
| 3.15-3.29                           | 2.25%                       |
| 3.00-3.14                           | 2.00%                       |
| 2.85-2.99                           | 1.75%                       |
| 2.70-2.84                           | 1.50%                       |

Chairman Shepherd expressed his concern with allowing an employee to score below a 3.00. He stated allowing an employee to fall below a 3.00 may give the impression that it is okay to fall below the minimum acceptable level of performance. The Board Members agreed to accept the proposed scale as it could be adjusted in the future if necessary. Ms. Rogers informed the Board that amendment to the policy also includes the removal of the “one-time lump sum payment” option. Mr. Petroff and Chairman Shepherd expressed concern removing the “one-time lump sum option” from the policy. They agreed that there may be times when an employee has reached their wage-cap but should be compensated with a “lump sum payment.” Chief Becraft informed the Board that even if an employee has reached their wage-cap, they are still eligible for and receive overtime. Chairman Petersen stated because employees are eligible for and receive overtime, a “lump sum payment” may not be necessary. Chief Becraft stated wages studies will continue to be conducted.

Vice-Chairman Petersen motioned to approve Resolution 2016R-5, amending the North Davis Fire District Policies and Procedures Manual, Section 3, Performance Pay and providing for an effective date. Mr. Craythorne seconded the motion. The Board unanimously agreed.

Roll Call Vote - Vice-Chairman Petersen - aye  
Mr. Chatterton – aye  
Ms. Benson - aye  
Mr. Craythorne - aye  
Mr. Petroff - aye  
Vice-Chairman Shepherd - aye

- 9. Fire Chiefs Report** - Chief Becraft informed the Board that Deputy Chief Taylor is out of town. He then stated the department has been extremely busy with calls, mutual aid, working fires, and transfers. Chief Becraft stated that Medicaid revenue remains at 6-7%.
- 10. Consideration of Presentation of Chief Becraft's Annual Evaluation** - Chief Becraft stated it is an honor to serve and represent the NDFD. He then stated that he is the only contract employee of the NDFD and both he and Chief Taylor are exempt employees who are on call 24 hours per day 7 days per week. Chief Becraft stated he completed his PEP Evaluation and he scored himself high in leadership and incident command. He stated that he leads by example and represents the NDFD in an upright fashion on a local, state, and national level. Currently Chief Becraft serves on the Board of the UASD, Davis County Fire Officers Association and the Utah State Fire Officers Association. Chief Becraft informed the Board that he and a few other departments recently abstained from a vote because it wasn't in the best interest of the NDFD. Because of the size of the district, both Chief Becraft and Chief Taylor are extremely busy and must juggle more than most people in the same position. Chief Becraft asked the NDFD Board to consider providing him with a 2%-5% merit increase or a bonus as his contract allows. Mr. Petroff stated that Chief Becraft represents the NDFD in a reputable fashion and is well respected by many of his peers. Vice-Chairman stated he agreed with the way in which Chief Becraft scored himself. He then asked Chief Becraft if there is an area in which he could do better. Chief Becraft stated yes, the district doesn't have the same resources as a city. Chief Becraft and Ms. Rogers will continue to learn and improve with the Human Resources functions within department. Chief Becraft then stated that over the past few years he has mentored Deputy Chief Taylor. He then stated that Chief Taylor is a great Deputy Chief and he recently obtained his Bachelor's degree in Emergency Services Administration. Chief Becraft stated Chief Taylor is an asset to the NDFD.

Chief Becraft stated he isn't perfect, however he strives for perfection. Chief Becraft is certified as a Chief Executive Officer Level 2 and he will continue to provide leadership and attend conferences. Chief Becraft stated the NDFD is small and should grow in appropriation with the communities in which it serves. Vice-Chairman Petersen agreed with Chief Becraft, because of the size of the district Chief Becraft must act as both the Fire Chief and the Administrator for the NDFD. Mr. Chatterton applauded Chief Becraft for his ability to "mend fences" between entities.

**11. Consideration of Adjourning into a Closed Executive Session Pursuant to §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual** - Mr. Chatterton motioned to adjourn into a Closed Executive Session Pursuant to §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual. Ms. Benson seconded the motion. The Board unanimously agreed.

Roll Call Vote - Mr. Petroff - aye  
Vice-Chairman Petersen - aye  
Mr. Chatterton – aye  
Ms. Benson – aye

**12. Consideration of Action Resulting from Closed Executive Session** - The Board adjourned the Closed Executive Session and re-entered the regular meeting. Chairman Shepherd stated Chief Becraft represents the NDFD in an admirable fashion and the NDFD Board has agreed to provide Chief Becraft with a 5% increase to his wage. Chief Becraft thanked the Board for the wage increase as well as their continued support. Vice-Chairman Petersen motioned to approve a 5% increase too Chief Becraft’s wage. Mr. Chatterton seconded the motion. The Board unanimously agreed.

Roll Call Vote - Ms. Benson - aye  
Vice-Chairman Petersen – aye  
Mr. Chatterton – aye  
Mr. Petroff - aye  
Vice-Chairman Shepherd - aye

**13. Motion to Adjourn** - Ms. Benson motioned to adjourn. Vice-Chairman Petersen seconded the motion. The Board unanimously agreed.

Approved the 21<sup>st</sup> day of July, 2016.

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MARK SHEPHERD, CHAIRMAN

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MISTY ROGERS, DISTRICT CLERK



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

July 21, 2016

**Agenda Item:** Approval of North Davis Fire District Bills for May 2016 & June 2016

**Information:** A report of all expenditures for the months of May 2016 & June 2016 are included in this packet.

**Recommendation:** Approve the expenditure of bills for May 2016 & June 2016 as presented or amended.

**North Davis Fire District**  
**Custom Transaction Detail Report**  
**May through June 2016**

| Account                 | Name                   | Date       | Type         | Trans # | Amount     |
|-------------------------|------------------------|------------|--------------|---------|------------|
| <b>May - Jun 16</b>     |                        |            |              |         |            |
| Utilities (Gas,Power... | CenturyLink            | 05/01/2016 | Bill         | 30456   | -265.22    |
| Subscriptions, Mem...   | Standard Examiner      | 05/01/2016 | Bill         | 30461   | -122.20    |
| Utilities (Gas,Power... | Clearfield City Corp   | 05/01/2016 | Bill         | 30462   | -226.86    |
| Collection Contract     | Iris Medical Inc       | 05/01/2016 | Bill         | 30502   | -5,992.85  |
| Paramedics              | DCSO                   | 05/01/2016 | Bill         | 30503   | -3,784.35  |
| Office supply & exp...  | Elk Mountain Grpah...  | 05/02/2016 | Bill         | 30380   | -244.00    |
| Office supply & exp...  | Elk Mountain Grpah...  | 05/02/2016 | Bill         | 30380   | -45.00     |
| EA Assistance Prog...   | Blomquist Hale Con...  | 05/02/2016 | Bill         | 30383   | -215.00    |
| Professional Services   | Shay Holley            | 05/02/2016 | Bill         | 30384   | -700.00    |
| Ambulance               |                        | 05/02/2016 | Deposit      | 30392   | 10,406.90  |
| Misc Services           | Intermountain Work...  | 05/02/2016 | Bill         | 30442   | -1,307.00  |
| Office supply & exp...  | Office Depot           | 05/02/2016 | Bill         | 30443   | -10.34     |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -5.00      |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -56.82     |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | 303.60     |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -256.04    |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -171.50    |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -237.98    |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -35.91     |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -53.44     |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -48.23     |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -323.08    |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -32.27     |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -395.57    |
| Vehicle Maintenance     | Fuelman                | 05/02/2016 | Bill         | 30455   | -339.93    |
| Medical Supplies E...   | Airgas Intermountai... | 05/02/2016 | Bill         | 30460   | -27.26     |
| Ambulance               |                        | 05/03/2016 | Deposit      | 30393   | 9,296.20   |
| Ambulance               |                        | 05/03/2016 | Deposit      | 30394   | 1,182.24   |
| Misc. Equipment         | Weidner & Associat...  | 05/03/2016 | Bill         | 30430   | -528.00    |
| Misc. Equipment         | Weidner & Associat...  | 05/03/2016 | Bill         | 30430   | -318.00    |
| Ambulance               |                        | 05/04/2016 | Deposit      | 30427   | 1,599.89   |
| Inspection Fees         | North Eastern Servi... | 05/04/2016 | Sales Rec... | 30428   | 75.00      |
| Clothing Allowance      | A-1 Uniforms           | 05/04/2016 | Bill         | 30595   | -52.88     |
| Clothing Allowance      | A-1 Uniforms           | 05/04/2016 | Bill         | 30595   | -50.88     |
| Clothing Allowance      | A-1 Uniforms           | 05/04/2016 | Bill         | 30595   | -64.88     |
| Vehicle Maintenance     | Napa Auto              | 05/04/2016 | Bill         | 30699   | -55.65     |
| Ambulance               |                        | 05/05/2016 | Deposit      | 30449   | 1,503.11   |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Travel and Training     | Utah Valley University | 05/05/2016 | Bill         | 30472   | -5.00      |
| Misc Services           | Intermountain Healt... | 05/05/2016 | Bill         | 30473   | -1,300.00  |
| Professional Services   | McEwan and Comp...     | 05/05/2016 | Bill         | 30549   | -250.00    |
| Interest Income-Ge...   |                        | 05/05/2016 | Deposit      | 30707   | 2.85       |
| FICA                    | IRS Deposit            | 05/06/2016 | Check        | 30415   | -3,765.15  |
| Retirement              | Utah Retirement Sy...  | 05/06/2016 | Check        | 30419   | -6,098.75  |
| Retirement              | Vantagepoint Trans...  | 05/06/2016 | Check        | 30421   | -725.96    |
| Differential Pay        | Payroll                | 05/06/2016 | Check        | 30423   | -192.31    |
| Salary                  | Payroll                | 05/06/2016 | Check        | 30423   | -3,812.80  |
| Hourly Acting Captain   | Payroll                | 05/06/2016 | Check        | 30423   | -1,108.11  |
| Auto Overtime           | Payroll                | 05/06/2016 | Check        | 30423   | -258.10    |
| Auto Overtime           | Payroll                | 05/06/2016 | Check        | 30423   | -1,259.04  |
| Full Time Employee...   | Payroll                | 05/06/2016 | Check        | 30423   | -32,737.05 |
| Part-Time Emploee...    | Payroll                | 05/06/2016 | Check        | 30423   | -7,818.14  |
| Sick Leave              | Payroll                | 05/06/2016 | Check        | 30423   | -970.58    |
| Extended Overtime       | Payroll                | 05/06/2016 | Check        | 30423   | -384.35    |
| Vacation Leave          | Payroll                | 05/06/2016 | Check        | 30423   | -3,950.98  |
| Dental Insurance        | Payroll                | 05/06/2016 | Check        | 30423   | 72.62      |
| Life Insurance          | Payroll                | 05/06/2016 | Check        | 30423   | 149.83     |

## North Davis Fire District Custom Transaction Detail Report May through June 2016

| Account                 | Name                   | Date       | Type         | Trans # | Amount    |
|-------------------------|------------------------|------------|--------------|---------|-----------|
| Life Insurance          | Payroll                | 05/06/2016 | Check        | 30423   | 8.08      |
| Verizon                 | Payroll                | 05/06/2016 | Check        | 30423   | 5.00      |
| Ambulance               |                        | 05/06/2016 | Deposit      | 30450   | 998.69    |
| Ambulance               |                        | 05/06/2016 | Deposit      | 30451   | 5,470.42  |
| Paramedics              | Layton City Fire/Am... | 05/06/2016 | Bill         | 30490   | -286.68   |
| Clothing Allowance      | Crown Trophy           | 05/07/2016 | Bill         | 30453   | -45.00    |
| Equipment Mainten...    | Pioneer Overhead       | 05/07/2016 | Bill         | 30454   | -162.88   |
| Vehicle Maintenance     | Napa Auto              | 05/07/2016 | Bill         | 30700   | -25.98    |
| Dispatch Services       | Clearfield City Corp   | 05/08/2016 | Bill         | 30488   | -7,084.00 |
| Vehicle Maintenance     | Clearfield City Corp   | 05/08/2016 | Bill         | 30488   | -594.11   |
| Vehicle Maintenance     | Clearfield City Corp   | 05/08/2016 | Bill         | 30488   | -409.36   |
| Vehicle Maintenance     | Clearfield City Corp   | 05/08/2016 | Bill         | 30488   | -240.35   |
| Vehicle Maintenance     | Clearfield City Corp   | 05/08/2016 | Bill         | 30488   | -357.72   |
| Vehicle Maintenance     | Clearfield City Corp   | 05/08/2016 | Bill         | 30488   | -355.50   |
| Impact Fees             | West Point City        | 05/09/2016 | Sales Rec... | 30463   | 138.68    |
| Impact Fees             | West Point City        | 05/09/2016 | Sales Rec... | 30463   | 72.79     |
| Ambulance               |                        | 05/09/2016 | Deposit      | 30465   | 8,850.28  |
| Medical Supplies E...   | Airgas Intermountai... | 05/09/2016 | Bill         | 30487   | -28.26    |
| Special Department...   | Standard Examiner      | 05/09/2016 | Bill         | 30689   | -81.25    |
| Clothing Allowance      | LN Curtis and Sons     | 05/09/2016 | Bill         | 30712   | -227.66   |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 33.32     |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 16.51     |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 6.66      |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 15.16     |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 12.52     |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 2.26      |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 1.76      |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 0.64      |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 4.17      |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 6.58      |
| Fee in Lieu             | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 14,369.04 |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 1.54      |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 0.63      |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 565.54    |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 2,964.14  |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 279.60    |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 175.85    |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 145.72    |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 380.06    |
| Property Taxes          | Davis County Treas...  | 05/10/2016 | Sales Rec... | 30439   | 124.09    |
| Ambulance               |                        | 05/10/2016 | Deposit      | 30466   | 6,792.98  |
| Clothing Allowance      | Kelcee D. Oyler        | 05/10/2016 | Bill         | 30467   | -151.00   |
| Ambulance               |                        | 05/10/2016 | Deposit      | 30469   | 254.32    |
| Workmans Comp           | Utah Local Govern...   | 05/10/2016 | Bill         | 30497   | -2,976.10 |
| Dental Insurance        | Utah Local Govern...   | 05/10/2016 | Bill         | 30497   | -9.88     |
| Life Insurance          | Utah Local Govern...   | 05/10/2016 | Bill         | 30497   | -743.85   |
| Life Insurance          | Utah Local Govern...   | 05/10/2016 | Bill         | 30497   | 13.90     |
| Ambulance               |                        | 05/11/2016 | Deposit      | 30470   | 976.30    |
| Verizon                 | Verizon Wireless       | 05/11/2016 | Bill         | 30471   | -1,100.32 |
| Ambulance               |                        | 05/11/2016 | Deposit      | 30474   | 87.50     |
| Utilities (Gas,Power... | Questar Gas Comp...    | 05/11/2016 | Bill         | 30493   | -128.88   |
| Clothing Allowance      | Allen Hadley           | 05/12/2016 | Bill         | 30476   | -171.67   |
| Misc. Equipment         | Legend Data Syste...   | 05/12/2016 | Bill         | 30491   | -18.90    |
| Misc. Equipment         | Legend Data Syste...   | 05/12/2016 | Bill         | 30491   | -4.00     |
| Utilities (Gas,Power... | Questar Gas Comp...    | 05/12/2016 | Bill         | 30492   | -92.28    |
| Utilities (Gas,Power... | Rocky Mountain Po...   | 05/12/2016 | Bill         | 30494   | -960.48   |
| Special Department...   | Standard Examiner      | 05/12/2016 | Bill         | 30690   | -99.25    |
| Ambulance               |                        | 05/13/2016 | Deposit      | 30480   | 1,398.56  |
| Clothing Allowance      | A-1 Uniforms           | 05/13/2016 | Bill         | 30485   | -365.59   |
| Vehicle Maintenance     | Tire World             | 05/13/2016 | Bill         | 30602   | -260.82   |
| Utilities (Gas,Power... | Comcast                | 05/15/2016 | Bill         | 30587   | -482.28   |
| Ambulance               |                        | 05/16/2016 | Deposit      | 30481   | 172.55    |
| Clothing Allowance      | Scott Call             | 05/16/2016 | Bill         | 30482   | -85.66    |
| Clothing Allowance      | Scott Call             | 05/16/2016 | Bill         | 30483   | -48.26    |
| Clothing Allowance      | W. Russ O'Donnell      | 05/16/2016 | Bill         | 30484   | -151.00   |
| Equipment Mainten...    | Melodi's Pest Control  | 05/16/2016 | Bill         | 30498   | -80.00    |
| Clothing Allowance      | Mark Kortright         | 05/16/2016 | Bill         | 30499   | -93.88    |
| Impact Fees             | Clearfield City        | 05/16/2016 | Sales Rec... | 30500   | 116.68    |

## North Davis Fire District Custom Transaction Detail Report May through June 2016

| Account                 | Name                    | Date       | Type         | Trans # | Amount     |
|-------------------------|-------------------------|------------|--------------|---------|------------|
| Clothing Allowance      | Spenser Gallegos C...   | 05/16/2016 | Bill         | 30501   | -106.83    |
| Medical Supplies E...   | Airgas Intermountai...  | 05/16/2016 | Bill         | 30586   | -28.26     |
| Ambulance               |                         | 05/17/2016 | Deposit      | 30504   | 7,274.54   |
| Ambulance               |                         | 05/17/2016 | Deposit      | 30505   | 178.81     |
| Ambulance               |                         | 05/17/2016 | Deposit      | 30506   | 494.23     |
| Equipment Mainten...    | United Team Mech...     | 05/17/2016 | Bill         | 30611   | -972.62    |
| Ambulance               |                         | 05/18/2016 | Deposit      | 30507   | 668.21     |
| Subscriptions, Mem...   | Davis County Fire A...  | 05/18/2016 | Bill         | 30547   | -400.00    |
| Equipment Mainten...    | Bell Janitorial Supply  | 05/18/2016 | Bill         | 30548   | -221.46    |
| Clothing Allowance      | Bryan Fawcett 2         | 05/18/2016 | Bill         | 30550   | -72.00     |
| Clothing Allowance      | Ryan Rhoades,           | 05/18/2016 | Bill         | 30551   | -182.50    |
| Ambulance               |                         | 05/18/2016 | Deposit      | 30559   | 2,019.50   |
| Clothing Allowance      | Logo Lady               | 05/18/2016 | Bill         | 30561   | -34.00     |
| Clothing Allowance      | Logo Lady               | 05/18/2016 | Bill         | 30562   | -15.00     |
| Clothing Allowance      | Logo Lady               | 05/18/2016 | Bill         | 30563   | -17.00     |
| Clothing Allowance      | Logo Lady               | 05/18/2016 | Bill         | 30564   | -17.00     |
| Clothing Allowance      | Logo Lady               | 05/18/2016 | Bill         | 30565   | -17.00     |
| Clothing Allowance      | A-1 Uniforms            | 05/18/2016 | Bill         | 30576   | -120.64    |
| Office supply & exp...  | Office Depot            | 05/18/2016 | Bill         | 30577   | -19.10     |
| Office supply & exp...  | Office Depot            | 05/18/2016 | Bill         | 30578   | -5.84      |
| Insurance (Health)      | PEHP Group Insura...    | 05/18/2016 | Bill         | 30579   | -14,216.20 |
| Dental Insurance        | PEHP Group Insura...    | 05/18/2016 | Bill         | 30579   | -1,267.64  |
| Clothing Allowance      | Logo Lady               | 05/18/2016 | Bill         | 30589   | -24.00     |
| Ambulance               |                         | 05/19/2016 | Deposit      | 30560   | 195.26     |
| Ambulance               |                         | 05/19/2016 | Deposit      | 30580   | 250.00     |
| Utilities (Gas,Power... | Comcast Business        | 05/19/2016 | Bill         | 30594   | -302.69    |
| Special Department...   | Visa Zions              | 05/19/2016 | Check        | 30603   | -42.00     |
| Vehicle Maintenance     | Visa Zions              | 05/19/2016 | Check        | 30603   | -14.00     |
| Computer Maintena...    | Visa Zions              | 05/19/2016 | Check        | 30603   | -16.00     |
| Vehicle Maintenance     | Visa Zions              | 05/19/2016 | Check        | 30604   | -14.00     |
| Special Department...   | Visa Zions              | 05/19/2016 | Check        | 30604   | -18.44     |
| Special Department...   | Visa Zions              | 05/19/2016 | Check        | 30604   | -39.30     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -759.92    |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -485.96    |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -17.55     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -34.11     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -6.18      |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -32.00     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -91.84     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -59.09     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -5.06      |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -7.02      |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -32.02     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -14.55     |
| Capital Projects Ex...  | Visa Zions              | 05/19/2016 | Check        | 30604   | -21.96     |
| Misc. Equipment         | Visa Zions              | 05/19/2016 | Check        | 30605   | -7.53      |
| Misc. Equipment         | Visa Zions              | 05/19/2016 | Check        | 30605   | -15.81     |
| Special Department...   | Visa Zions              | 05/19/2016 | Check        | 30606   | -33.29     |
| Permit Fees             | Big Bear of Utah, In... | 05/19/2016 | Sales Rec... | 30607   | 320.00     |
| Permit Fees             | Big Bear of Utah, In... | 05/19/2016 | Sales Rec... | 30607   | 320.00     |
| Vehicle Maintenance     | Napa Auto               | 05/19/2016 | Bill         | 30701   | -10.99     |
| Equipment Mainten...    | Lowes                   | 05/19/2016 | Bill         | 30702   | -18.92     |
| Differential Pay        | Payroll                 | 05/20/2016 | Check        | 30567   | -192.31    |
| Salary                  | Payroll                 | 05/20/2016 | Check        | 30567   | -3,812.80  |
| Hourly Acting Captain   | Payroll                 | 05/20/2016 | Check        | 30567   | -946.08    |
| Auto Overtime           | Payroll                 | 05/20/2016 | Check        | 30567   | -147.85    |
| Auto Overtime           | Payroll                 | 05/20/2016 | Check        | 30567   | -1,954.85  |
| Full Time Employee...   | Payroll                 | 05/20/2016 | Check        | 30567   | -32,727.04 |
| Part-Time Employe...    | Payroll                 | 05/20/2016 | Check        | 30567   | -8,981.37  |
| Sick Leave              | Payroll                 | 05/20/2016 | Check        | 30567   | -276.23    |
| Extended Overtime       | Payroll                 | 05/20/2016 | Check        | 30567   | -354.20    |
| Vacation Leave          | Payroll                 | 05/20/2016 | Check        | 30567   | -2,033.90  |
| Dental Insurance        | Payroll                 | 05/20/2016 | Check        | 30567   | 72.62      |
| Collection Contract     | Payroll                 | 05/20/2016 | Check        | 30567   | 36.91      |
| Life Insurance          | Payroll                 | 05/20/2016 | Check        | 30567   | 149.83     |
| Life Insurance          | Payroll                 | 05/20/2016 | Check        | 30567   | 8.08       |
| Verizon                 | Payroll                 | 05/20/2016 | Check        | 30567   | 5.00       |
| FICA                    | IRS Deposit             | 05/20/2016 | Check        | 30568   | -3,683.79  |

## North Davis Fire District Custom Transaction Detail Report May through June 2016

| Account                 | Name                   | Date       | Type         | Trans # | Amount    |
|-------------------------|------------------------|------------|--------------|---------|-----------|
| Retirement              | Utah Retirement Sy...  | 05/20/2016 | Check        | 30573   | -6,065.82 |
| Retirement              | Vantagepoint Trans...  | 05/20/2016 | Check        | 30574   | -725.96   |
| Ambulance               |                        | 05/20/2016 | Deposit      | 30581   | 5,217.68  |
| Ambulance               |                        | 05/20/2016 | Deposit      | 30583   | 435.15    |
| Clothing Allowance      | Logo Lady              | 05/20/2016 | Bill         | 30590   | -30.00    |
| Vehicle Maintenance     | Apparatus Equipme...   | 05/20/2016 | Bill         | 30691   | -1,508.25 |
| Subscriptions, Mem...   | Technology Net         | 05/21/2016 | Bill         | 30588   | -150.00   |
| Utilities (Gas,Power... | Comcast Business       | 05/21/2016 | Bill         | 30623   | -572.59   |
| Clothing Allowance      | Ryan Rhoades,          | 05/23/2016 | Bill         | 30582   | -59.55    |
| Clothing Allowance      | Charlotte Coyle        | 05/23/2016 | Bill         | 30585   | -152.98   |
| Ambulance               |                        | 05/23/2016 | Deposit      | 30591   | 2,745.60  |
| Office supply & exp...  | Gordon's Copy Print    | 05/23/2016 | Bill         | 30598   | -234.82   |
| Special Department...   | Mark Becraft (2)       | 05/23/2016 | Sales Rec... | 30600   | 21.65     |
| Special Department...   | Mark Becraft (2)       | 05/23/2016 | Sales Rec... | 30600   | 42.00     |
| Medical Supplies E...   | Airgas Intermountai... | 05/23/2016 | Bill         | 30614   | -22.55    |
| Bank Charges            |                        | 05/23/2016 | Check        | 30629   | -345.58   |
| Ambulance               |                        | 05/24/2016 | Deposit      | 30592   | 682.30    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -61.25    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -3.00     |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -21.36    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -8.99     |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -3.38     |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -14.90    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -107.28   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -375.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -21.98    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -59.50    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -11.50    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -535.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -126.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -189.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -189.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -3.90     |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -3.90     |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -129.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -93.50    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -93.50    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -245.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -49.00    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -245.00   |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -59.90    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -12.25    |
| Medical Supplies E...   | Henry Schein           | 05/24/2016 | Bill         | 30593   | -59.00    |
| Ambulance               |                        | 05/24/2016 | Deposit      | 30596   | 882.49    |
| Vehicle Maintenance     | Tire World             | 05/24/2016 | Bill         | 30601   | -93.34    |
| Misc. Equipment         | Weidner & Associat...  | 05/24/2016 | Bill         | 30630   | -264.00   |
| Clothing Allowance      | Weidner & Associat...  | 05/24/2016 | Bill         | 30630   | -318.00   |
| Clothing Allowance      | A-1 Uniforms           | 05/24/2016 | Bill         | 30717   | -154.64   |
| Ambulance               |                        | 05/25/2016 | Deposit      | 30597   | 290.00    |
| Ambulance               |                        | 05/26/2016 | Deposit      | 30612   | 852.50    |
| Utilities (Gas,Power... | Waste Management       | 05/26/2016 | Bill         | 30620   | -76.73    |
| Vehicle Maintenance     | Apparatus Equipme...   | 05/26/2016 | Bill         | 30692   | -655.13   |
| Vehicle Maintenance     | Apparatus Equipme...   | 05/26/2016 | Bill         | 30693   | -3,057.79 |
| Ambulance               |                        | 05/27/2016 | Deposit      | 30613   | 2,033.68  |
| Ambulance               |                        | 05/27/2016 | Deposit      | 30617   | 3,299.11  |
| Verizon                 | Verizon Wireless       | 05/28/2016 | Bill         | 30708   | -1,527.77 |
| Clothing Allowance      | Legend Data Syste...   | 05/31/2016 | Bill         | 30615   | -13.45    |
| Ambulance               |                        | 05/31/2016 | Deposit      | 30618   | 172.55    |
| Ambulance               |                        | 05/31/2016 | Deposit      | 30624   | 6,536.45  |
| Interest Income-Ge...   |                        | 05/31/2016 | Deposit      | 30684   | 1,738.09  |
| Misc. Equipment         | Weidner & Associat...  | 05/31/2016 | Bill         | 30686   | -234.00   |
| Office supply & exp...  | Office Depot           | 05/31/2016 | Bill         | 30687   | -36.58    |
| Office supply & exp...  | Office Depot           | 05/31/2016 | Bill         | 30687   | -14.65    |
| Medical Supplies E...   | Airgas Intermountai... | 05/31/2016 | Bill         | 30698   | -14.13    |
| Professional Services   | McEwan and Comp...     | 05/31/2016 | Bill         | 30705   | -1,106.25 |
| Misc Services           | Blueline Services      | 05/31/2016 | Bill         | 30706   | -50.00    |
| Misc Services           | Blueline Services      | 05/31/2016 | Bill         | 30706   | -50.00    |
| Medical Supplies E...   | Airgas Intermountai... | 05/31/2016 | Bill         | 30718   | -160.58   |

## North Davis Fire District Custom Transaction Detail Report May through June 2016

| Account                 | Name                  | Date       | Type    | Trans # | Amount     |
|-------------------------|-----------------------|------------|---------|---------|------------|
| Professional Services   | Wiggins & Co          | 05/31/2016 | Bill    | 30719   | -560.70    |
| Professional Services   | DAVIS HOSPITAL ...    | 05/31/2016 | Bill    | 30720   | -18.08     |
| Professional Services   | DAVIS HOSPITAL ...    | 05/31/2016 | Bill    | 30720   | -18.08     |
| Ucan Charges (Rad...    | Utah Communicatio...  | 05/31/2016 | Bill    | 30798   | -744.00    |
| Ucan Charges (Rad...    | Utah Communicatio...  | 05/31/2016 | Bill    | 30798   | -116.30    |
| Professional Services   | Shay Holley           | 06/01/2016 | Bill    | 30616   | -700.00    |
| Ambulance               |                       | 06/01/2016 | Deposit | 30625   | 2,912.16   |
| Ambulance               |                       | 06/01/2016 | Deposit | 30626   | 2,099.84   |
| FICA                    | IRS Deposit           | 06/01/2016 | Check   | 30661   | -496.78    |
| Board of Directors ...  | Carrie Benson         | 06/01/2016 | Check   | 30662   | -877.80    |
| Board of Directors ...  | Jerry Chatterton      | 06/01/2016 | Check   | 30663   | -877.80    |
| Board of Directors ...  | Eric Craythorne       | 06/01/2016 | Check   | 30664   | -877.80    |
| Board of Directors ...  | Gary Petersen         | 06/01/2016 | Check   | 30665   | -877.80    |
| Board of Directors ...  | Nike Peterson         | 06/01/2016 | Check   | 30666   | -877.80    |
| Board of Directors ...  | John Petroff          | 06/01/2016 | Check   | 30667   | -877.80    |
| Board of Directors ...  | Mark Shepherd         | 06/01/2016 | Check   | 30668   | -1,226.40  |
| FICA                    | IRS Deposit           | 06/01/2016 | Check   | 30669   | -2,827.12  |
| Utilities (Gas,Power... | West Point City (2)   | 06/01/2016 | Bill    | 30688   | -124.40    |
| Utilities (Gas,Power... | Clearfield City Corp  | 06/01/2016 | Bill    | 30704   | -395.02    |
| Misc Services           | Intermountain Work... | 06/01/2016 | Bill    | 30716   | -88.00     |
| Computer Maintena...    | Structure Computer... | 06/01/2016 | Bill    | 30722   | -2,350.00  |
| Equipment Mainten...    | AAA Fire Safety & ... | 06/01/2016 | Bill    | 30723   | -285.00    |
| Utilities (Gas,Power... | CenturyLink           | 06/01/2016 | Bill    | 30725   | -265.22    |
| Collection Contract     | Iris Medical Inc      | 06/01/2016 | Bill    | 30818   | -5,880.38  |
| Paramedics              | DCSO                  | 06/01/2016 | Bill    | 30819   | -3,606.23  |
| Equipment Mainten...    | Batteries & Bulbs     | 06/02/2016 | Bill    | 30659   | -51.93     |
| Equipment Mainten...    | Standard Plumbing ... | 06/02/2016 | Bill    | 30660   | -25.90     |
| Hourly Acting Captain   | Payroll               | 06/02/2016 | Check   | 30670   | -1,854.72  |
| Auto Overtime           | Payroll               | 06/02/2016 | Check   | 30670   | -289.85    |
| Auto Overtime           | Payroll               | 06/02/2016 | Check   | 30670   | -2,048.97  |
| Full Time Employee...   | Payroll               | 06/02/2016 | Check   | 30670   | -27,319.11 |
| Sick Leave              | Payroll               | 06/02/2016 | Check   | 30670   | -81.46     |
| Extended Overtime       | Payroll               | 06/02/2016 | Check   | 30670   | -307.50    |
| Vacation Leave          | Payroll               | 06/02/2016 | Check   | 30670   | -2,685.89  |
| Retro Pay               | Payroll               | 06/02/2016 | Check   | 30670   | -2,368.21  |
| Ambulance               |                       | 06/02/2016 | Deposit | 30680   | 246.35     |
| EA Assistance Prog...   | Blomquist Hale Con... | 06/02/2016 | Bill    | 30681   | -215.00    |
| Ambulance               |                       | 06/02/2016 | Deposit | 30682   | 3,785.60   |
| FICA                    | IRS Deposit           | 06/03/2016 | Check   | 30671   | -3,507.54  |
| Retirement              | Utah Retirement Sy... | 06/03/2016 | Check   | 30675   | -12,190.53 |
| Retirement              | Vantagepoint Trans... | 06/03/2016 | Check   | 30677   | -762.21    |
| Differential Pay        | Payroll               | 06/03/2016 | Check   | 30679   | -192.31    |
| Salary                  | Payroll               | 06/03/2016 | Check   | 30679   | -4,003.20  |
| Hourly Acting Captain   | Payroll               | 06/03/2016 | Check   | 30679   | -946.08    |
| Auto Overtime           | Payroll               | 06/03/2016 | Check   | 30679   | -147.85    |
| Auto Overtime           | Payroll               | 06/03/2016 | Check   | 30679   | -1,792.31  |
| Full Time Employee...   | Payroll               | 06/03/2016 | Check   | 30679   | -33,877.21 |
| Part-Time Employe...    | Payroll               | 06/03/2016 | Check   | 30679   | -5,899.64  |
| Extended Overtime       | Payroll               | 06/03/2016 | Check   | 30679   | -523.05    |
| Vacation Leave          | Payroll               | 06/03/2016 | Check   | 30679   | -1,786.27  |
| Reimburse PEHP          | Payroll               | 06/03/2016 | Check   | 30679   | -163.48    |
| Dental Insurance        | Payroll               | 06/03/2016 | Check   | 30679   | 72.62      |
| Life Insurance          | Payroll               | 06/03/2016 | Check   | 30679   | 8.08       |
| Life Insurance          | Payroll               | 06/03/2016 | Check   | 30679   | 171.43     |
| Verizon                 | Payroll               | 06/03/2016 | Check   | 30679   | 5.00       |
| Ambulance               |                       | 06/03/2016 | Deposit | 30683   | 4,900.23   |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -225.25    |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -95.14     |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -174.13    |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -78.98     |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -27.76     |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -15.96     |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -329.29    |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -229.96    |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -514.06    |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -5.00      |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | -60.36     |
| Vehicle Maintenance     | Fuelman               | 06/03/2016 | Bill    | 30713   | 306.42     |

**North Davis Fire District**  
**Custom Transaction Detail Report**  
**May through June 2016**

| Account                 | Name                    | Date       | Type         | Trans # | Amount    |
|-------------------------|-------------------------|------------|--------------|---------|-----------|
| Vehicle Maintenance     | Fuelman                 | 06/03/2016 | Bill         | 30713   | -321.32   |
| Ambulance               |                         | 06/06/2016 | Deposit      | 30694   | 6,747.82  |
| Medical Supplies E...   | Airgas Intermountai...  | 06/06/2016 | Bill         | 30714   | -42.39    |
| Interest Income-Ge...   |                         | 06/06/2016 | Deposit      | 30931   | 18.66     |
| Ambulance               |                         | 06/07/2016 | Deposit      | 30695   | 3,117.55  |
| Ambulance               |                         | 06/07/2016 | Deposit      | 30696   | 2,758.29  |
| Ambulance               |                         | 06/07/2016 | Deposit      | 30709   | 40.00     |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -73.88    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -168.36   |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -184.70   |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -208.52   |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -221.64   |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -302.00   |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -92.35    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -50.54    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -15.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -15.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -15.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -15.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -15.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -15.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -15.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -40.00    |
| Vehicle Maintenance     | Clearfield City Corp    | 06/08/2016 | Bill         | 30724   | -40.00    |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 3.26      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 2.90      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 0.50      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 0.83      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 11.37     |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 10.97     |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 11.70     |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 0.08      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 0.58      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 0.31      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 1.95      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 4.16      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 24.84     |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 9.76      |
| Fee in Lieu             | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 8,900.35  |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 50.49     |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 2.95      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 95.59     |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 260.32    |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 795.61    |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 8.36      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 1.50      |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 20.61     |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 182.50    |
| Property Taxes          | Davis County Treas...   | 06/10/2016 | Sales Rec... | 30685   | 4,724.44  |
| Subscriptions, Mem...   | Utah State Firemen'...  | 06/10/2016 | Bill         | 30715   | -22.00    |
| Subscriptions, Mem...   | Utah State Firemen'...  | 06/10/2016 | Bill         | 30715   | -22.00    |
| Ambulance               |                         | 06/10/2016 | Deposit      | 30728   | 469.60    |
| Equipment Mainten...    | ERS                     | 06/10/2016 | Bill         | 30776   | -359.50   |
| Impact Fees             | West Point City         | 06/13/2016 | Sales Rec... | 30726   | 1,614.48  |
| Impact Fees             | West Point City         | 06/13/2016 | Sales Rec... | 30726   | 138.68    |
| Impact Fees             | West Point City         | 06/13/2016 | Sales Rec... | 30726   | 138.68    |
| Impact Fees             | West Point City         | 06/13/2016 | Sales Rec... | 30726   | 138.68    |
| Ambulance               |                         | 06/13/2016 | Deposit      | 30729   | 1,777.04  |
| Subscriptions, Mem...   | Standard Examiner       | 06/13/2016 | Bill         | 30730   | -111.80   |
| Clothing Allowance      | Ian Gipson              | 06/13/2016 | Bill         | 30731   | -100.00   |
| Ambulance               |                         | 06/13/2016 | Deposit      | 30762   | 4,778.65  |
| Utilities (Gas,Power... | Questar Gas Comp...     | 06/13/2016 | Bill         | 30789   | -95.63    |
| Utilities (Gas,Power... | Questar Gas Comp...     | 06/13/2016 | Bill         | 30790   | -41.57    |
| Paramedics              | First Professional S... | 06/13/2016 | Bill         | 30805   | -286.68   |
| Equipment Mainten...    | The Sherwin-Willia...   | 06/13/2016 | Sales Rec... | 30806   | 21.98     |
| Medical Supplies E...   | Airgas Intermountai...  | 06/13/2016 | Bill         | 30824   | -37.68    |
| Utilities (Gas,Power... | Rocky Mountain Po...    | 06/13/2016 | Bill         | 30825   | -1,240.41 |
| Ambulance               |                         | 06/14/2016 | Deposit      | 30763   | 1,423.70  |

**North Davis Fire District**  
**Custom Transaction Detail Report**  
**May through June 2016**

| Account                 | Name                   | Date       | Type         | Trans # | Amount     |
|-------------------------|------------------------|------------|--------------|---------|------------|
| Inspection Fees         | CTA                    | 06/14/2016 | Sales Rec... | 30764   | 75.00      |
| Inspection Fees         | Kim Hamon              | 06/15/2016 | Sales Rec... | 30765   | 30.00      |
| Clothing Allowance      | A-1 Uniforms           | 06/15/2016 | Bill         | 30775   | -136.52    |
| Ambulance               |                        | 06/15/2016 | Deposit      | 30787   | 152.93     |
| Utilities (Gas,Power... | Comcast Business       | 06/15/2016 | Bill         | 30802   | -482.28    |
| Clothing Allowance      | Symbol Arts            | 06/16/2016 | Bill         | 30791   | -35.85     |
| Clothing Allowance      | Symbol Arts            | 06/16/2016 | Bill         | 30791   | -14.95     |
| Equipment Mainten...    | Batteries & Bulbs      | 06/16/2016 | Bill         | 30792   | -35.94     |
| Ambulance               |                        | 06/16/2016 | Deposit      | 30794   | 118.00     |
| Equipment Mainten...    | ERS                    | 06/16/2016 | Bill         | 30986   | -274.50    |
| Differential Pay        | Payroll                | 06/17/2016 | Check        | 30777   | -192.31    |
| Salary                  | Payroll                | 06/17/2016 | Check        | 30777   | -4,003.20  |
| Auto Overtime           | Payroll                | 06/17/2016 | Check        | 30777   | -2,067.38  |
| Full Time Employee...   | Payroll                | 06/17/2016 | Check        | 30777   | -35,589.17 |
| Part-Time Employe...    | Payroll                | 06/17/2016 | Check        | 30777   | -7,545.53  |
| Sick Leave              | Payroll                | 06/17/2016 | Check        | 30777   | -364.50    |
| Extended Overtime       | Payroll                | 06/17/2016 | Check        | 30777   | -228.80    |
| Vacation Leave          | Payroll                | 06/17/2016 | Check        | 30777   | -1,247.42  |
| Dental Insurance        | Payroll                | 06/17/2016 | Check        | 30777   | 72.62      |
| Verizon                 | Payroll                | 06/17/2016 | Check        | 30777   | 5.00       |
| FICA                    | IRS Deposit            | 06/17/2016 | Check        | 30778   | -3,653.45  |
| Administrative Fees     | PEHP Flex              | 06/17/2016 | Check        | 30782   | -10.00     |
| Retirement              | Utah Retirement Sy...  | 06/17/2016 | Check        | 30783   | -6,583.34  |
| Retirement              | Vantagepoint Trans...  | 06/17/2016 | Check        | 30784   | -762.21    |
| Ambulance               |                        | 06/17/2016 | Deposit      | 30795   | 891.85     |
| Inspection Fees         | Youth Health Assoc...  | 06/17/2016 | Sales Rec... | 30796   | 75.00      |
| Inspection Fees         | Youth Health Assoc...  | 06/17/2016 | Sales Rec... | 30796   | 75.00      |
| Inspection Fees         | Youth Health Assoc...  | 06/17/2016 | Sales Rec... | 30796   | 75.00      |
| Ambulance               |                        | 06/17/2016 | Deposit      | 30809   | 6,592.24   |
| Equipment Mainten...    | Sherwin Williams Co    | 06/17/2016 | Bill         | 30899   | -48.09     |
| Equipment Mainten...    | Sherwin Williams Co    | 06/18/2016 | Bill         | 30900   | -23.59     |
| Vehicle Maintenance     | Tire World             | 06/19/2016 | Bill         | 30955   | -954.40    |
| Insurance (Health)      | PEHP Group Insura...   | 06/20/2016 | Bill         | 30799   | -14,707.50 |
| Dental Insurance        | PEHP Group Insura...   | 06/20/2016 | Bill         | 30799   | -1,300.10  |
| Equipment Mainten...    | Standard Plumbing ...  | 06/20/2016 | Bill         | 30803   | -200.64    |
| Permit Fees             | TNT Fireworks          | 06/20/2016 | Sales Rec... | 30804   | 320.00     |
| Ambulance               |                        | 06/20/2016 | Deposit      | 30810   | 1,667.92   |
| Ambulance               |                        | 06/20/2016 | Deposit      | 30811   | 5,847.21   |
| Clothing Allowance      | Symbol Arts            | 06/20/2016 | Bill         | 30823   | -11.95     |
| Special Department...   | Legend Data Syste...   | 06/20/2016 | Bill         | 30853   | -11.75     |
| Medical Supplies E...   | Airgas Intermountai... | 06/20/2016 | Bill         | 30857   | -50.81     |
| Permit Fees             | A Fence Utah, LLC      | 06/20/2016 | Sales Rec... | 30858   | 320.00     |
| Ambulance               |                        | 06/21/2016 | Deposit      | 30812   | 827.21     |
| Equipment Mainten...    | Melodi's Pest Control  | 06/21/2016 | Bill         | 30813   | -80.00     |
| Permit Fees             | Smith's #272           | 06/21/2016 | Sales Rec... | 30814   | 320.00     |
| Ambulance               |                        | 06/21/2016 | Deposit      | 30821   | 2,340.07   |
| Bank Charges            |                        | 06/21/2016 | Check        | 30921   | -339.39    |
| FICA                    | IRS Deposit            | 06/22/2016 | Check        | 30807   | -359.82    |
| Auto Overtime           | Payroll                | 06/22/2016 | Check        | 30808   | -111.10    |
| Full Time Employee...   | Payroll                | 06/22/2016 | Check        | 30808   | -1,347.71  |
| Vacation Leave          | Payroll                | 06/22/2016 | Check        | 30808   | -3,260.72  |
| Permit Fees             | Fireworks Frenzy LLC   | 06/22/2016 | Sales Rec... | 30822   | 320.00     |
| Travel and Training     | Logo Lady              | 06/22/2016 | Bill         | 30826   | -48.00     |
| Clothing Allowance      | Logo Lady              | 06/22/2016 | Bill         | 30827   | -17.00     |
| Clothing Allowance      | Logo Lady              | 06/22/2016 | Bill         | 30828   | -1,072.00  |
| Inspection Fees         | ABC Great Beginni...   | 06/22/2016 | Invoice      | 30847   | 75.00      |
| Computer Maintena...    | Office Depot           | 06/22/2016 | Bill         | 30901   | -299.99    |
| Computer Maintena...    | Office Depot           | 06/22/2016 | Bill         | 30902   | -209.99    |
| Permit Fees             | Olympus Fireworks,...  | 06/23/2016 | Sales Rec... | 30850   | 320.00     |
| Ambulance               |                        | 06/23/2016 | Deposit      | 30852   | 407.30     |
| Utilities (Gas,Power... | Comcast Business       | 06/24/2016 | Bill         | 30855   | -302.69    |
| Ambulance               |                        | 06/24/2016 | Deposit      | 30861   | 150.00     |
| Special Department...   | Visa Zions             | 06/24/2016 | Check        | 30862   | -9.56      |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30863   | -14.00     |
| Special Department...   | Visa Zions             | 06/24/2016 | Check        | 30863   | -21.65     |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30863   | -14.00     |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30863   | -14.00     |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30863   | -14.00     |

## North Davis Fire District Custom Transaction Detail Report May through June 2016

| Account                 | Name                   | Date       | Type         | Trans # | Amount             |
|-------------------------|------------------------|------------|--------------|---------|--------------------|
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30863   | -1,277.82          |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30863   | -14.00             |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30864   | -14.00             |
| Equipment Mainten...    | Visa Zions             | 06/24/2016 | Check        | 30864   | -5.86              |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30864   | -240.75            |
| Special Department...   | Visa Zions             | 06/24/2016 | Check        | 30864   | -8.98              |
| Office supply & exp...  | Visa Zions             | 06/24/2016 | Check        | 30864   | -49.97             |
| Vehicle Maintenance     | Visa Zions             | 06/24/2016 | Check        | 30864   | -14.00             |
| Equipment Mainten...    | Visa Zions             | 06/24/2016 | Check        | 30864   | -130.18            |
| Office supply & exp...  | Visa Zions             | 06/24/2016 | Check        | 30864   | -1.24              |
| Special Department...   | Visa Zions             | 06/24/2016 | Check        | 30864   | -23.56             |
| Inspection Fees         | State Fire Sales & ... | 06/27/2016 | Sales Rec... | 30860   | 75.00              |
| Plan Review Fees        | State Fire Sales & ... | 06/27/2016 | Sales Rec... | 30860   | 50.00              |
| Ambulance               |                        | 06/27/2016 | Deposit      | 30871   | 4,842.40           |
| Medical Supplies E...   | Airgas Intermountai... | 06/27/2016 | Bill         | 30904   | -18.84             |
| Special Department...   | Visa Zions             | 06/27/2016 | Check        | 30920   | -3.19              |
| Bank Charges            | Visa Zions             | 06/27/2016 | Check        | 30920   | -30.00             |
| Special Department...   | Crown Trophy           | 06/28/2016 | Bill         | 30870   | -60.00             |
| Ambulance               |                        | 06/28/2016 | Deposit      | 30872   | 3,182.05           |
| Medical Supplies E...   | Roger Montgomery ...   | 06/28/2016 | Sales Rec... | 30873   | 46.65              |
| Ambulance               |                        | 06/28/2016 | Deposit      | 30875   | 2,219.73           |
| Ambulance               |                        | 06/29/2016 | Deposit      | 30876   | 1,007.16           |
| Office supply & exp...  | Pitney Bowes           | 06/29/2016 | Bill         | 30914   | -136.74            |
| Travel and Training     | Department of Health   | 06/29/2016 | Bill         | 30916   | -115.00            |
| Travel and Training     | Department of Health   | 06/29/2016 | Bill         | 30917   | -115.00            |
| Ambulance               |                        | 06/30/2016 | Deposit      | 30893   | 2,440.18           |
| Utilities (Gas,Power... | West Point City (2)    | 06/30/2016 | Bill         | 30954   | -127.45            |
| Medical Supplies        | Visa Zions             | 06/30/2016 | Bill         | 30957   | -12.76             |
| Verizon                 | Verizon Wireless       | 06/30/2016 | Bill         | 30959   | -1,674.80          |
| Utilities (Gas,Power... | Clearfield City Corp   | 06/30/2016 | Bill         | 30961   | -395.02            |
| Vehicle Maintenance     | Clearfield City Corp   | 06/30/2016 | Bill         | 30969   | -147.76            |
| Vehicle Maintenance     | Clearfield City Corp   | 06/30/2016 | Bill         | 30969   | -73.88             |
| Vehicle Maintenance     | Clearfield City Corp   | 06/30/2016 | Bill         | 30969   | -55.41             |
| Vehicle Maintenance     | Clearfield City Corp   | 06/30/2016 | Bill         | 30969   | -55.41             |
| Vehicle Maintenance     | Clearfield City Corp   | 06/30/2016 | Bill         | 30969   | -36.94             |
| Vehicle Maintenance     | Clearfield City Corp   | 06/30/2016 | Bill         | 30969   | -24.32             |
| Medical Supplies E...   | Airgas Intermountai... | 06/30/2016 | Bill         | 30975   | -155.40            |
| Office supply & exp...  | Office Depot           | 06/30/2016 | Bill         | 30979   | -60.38             |
| Office supply & exp...  | Office Depot           | 06/30/2016 | Bill         | 30979   | -16.75             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -358.53            |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -319.18            |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -213.63            |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -79.89             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -57.11             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -48.01             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -14.45             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -19.99             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -344.62            |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -554.91            |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -74.36             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -444.38            |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -5.00              |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | -75.87             |
| Vehicle Maintenance     | Fuelman                | 06/30/2016 | Bill         | 30980   | 360.00             |
| Misc Services           | Intermountain Work...  | 06/30/2016 | Bill         | 30983   | -143.00            |
| Misc Services           | Intermountain Work...  | 06/30/2016 | Bill         | 30983   | -28.00             |
| Misc Services           | Intermountain Work...  | 06/30/2016 | Bill         | 30984   | -28.00             |
| Misc Services           | Intermountain Work...  | 06/30/2016 | Bill         | 30984   | -28.00             |
| Misc Services           | Intermountain Work...  | 06/30/2016 | Bill         | 30984   | -15.00             |
| Vehicle Maintenance     | Napa Auto              | 06/30/2016 | Bill         | 30985   | -46.77             |
| Health Care Financ...   | Department of Health   | 06/30/2016 | Bill         | 31028   | -11,678.38         |
| <b>May - Jun 16</b>     |                        |            |              |         | <b>-241,506.17</b> |



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

July 21, 2016

**Agenda Item:** Approval of North Davis Fire District Financial Report for June 2016

**Information:** The Financial Reports for June 2016 are included in this packet.

**Recommendation:** Approve the North Davis Fire District Financial Reports for June 2016 as presented or amended.

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2015 through June 2016

|  | Jul '15 - Jun ...   | Budget              | \$ Over Budget     | % of Budget   |
|--|---------------------|---------------------|--------------------|---------------|
| <b>Ordinary Income/Expense</b>                 |                     |                     |                    |               |
| <b>Income</b>                                  |                     |                     |                    |               |
| Ambulance                                      | 920,537.61          | 1,035,052.00        | -114,514.39        | 88.9%         |
| Assistance to Firefighters                     | 25.00               |                     |                    |               |
| EMS Per Capita                                 | 0.00                | 1,300.00            | -1,300.00          | 0.0%          |
| Fee in Lieu                                    | 155,000.30          | 150,000.00          | 5,000.30           | 103.3%        |
| Fire Protection                                | 1,409.71            | 1,475.00            | -65.29             | 95.6%         |
| Fire Works Display                             | 0.00                | 0.00                | 0.00               | 0.0%          |
| Impact Fees                                    | 23,517.62           | 60,000.00           | -36,482.38         | 39.2%         |
| Incident Report                                | 10.00               | 0.00                | 10.00              | 100.0%        |
| Inspection Fees                                | 2,490.00            | 1,000.00            | 1,490.00           | 249.0%        |
| Interest Income-General Fund                   | 15,334.57           | 13,000.00           | 2,334.57           | 118.0%        |
| Medical Supplies                               | -12.76              |                     |                    |               |
| Miscellaneous Service Revenues                 | 100.00              | 15,000.00           | -14,900.00         | 0.7%          |
| Permit Fees                                    | 2,560.00            | 1,500.00            | 1,060.00           | 170.7%        |
| Plan Review Fees                               | 4,908.28            | 3,500.00            | 1,408.28           | 140.2%        |
| Property Taxes                                 | 1,920,943.46        | 2,275,826.21        | -354,882.75        | 84.4%         |
| <b>PUBLIC CPR CLASSES</b>                      | -42.80              |                     |                    |               |
| Reimburse Dental                               | 0.00                | 0.00                | 0.00               | 0.0%          |
| Reimburse PEHP                                 | -163.48             |                     |                    |               |
| Uncategorized Income                           | 1,164.00            |                     |                    |               |
| <b>Total Income</b>                            | <b>3,047,781.51</b> | <b>3,557,653.21</b> | <b>-509,871.70</b> | <b>85.7%</b>  |
| <b>Gross Profit</b>                            | <b>3,047,781.51</b> | <b>3,557,653.21</b> | <b>-509,871.70</b> | <b>85.7%</b>  |
| <b>Expense</b>                                 |                     |                     |                    |               |
| <b>Administrative Control Board</b>            |                     |                     |                    |               |
| Board of Directors Payroll                     | 25,972.80           | 25,972.80           | 0.00               | 100.0%        |
| Administrative Control Board - Other           | 10.00               |                     |                    |               |
| <b>Total Administrative Control Board</b>      | <b>25,982.80</b>    | <b>25,972.80</b>    | <b>10.00</b>       | <b>100.0%</b> |
| Administrative Fees                            | 96.50               | 180.00              | -83.50             | 53.6%         |
| Bank Charges                                   | 4,348.89            | 3,950.00            | 398.89             | 110.1%        |
| Clothing Allowance                             | 27,110.30           | 27,840.00           | -729.70            | 97.4%         |
| <b>Collection Contract</b>                     |                     |                     |                    |               |
| Health Care Finance Assessment                 | 11,678.38           | 0.00                | 11,678.38          | 100.0%        |
| IRIS Medical                                   | 0.00                | 0.00                | 0.00               | 0.0%          |
| Collection Contract - Other                    | 91,751.25           | 116,418.56          | -24,667.31         | 78.8%         |
| <b>Total Collection Contract</b>               | <b>103,429.63</b>   | <b>116,418.56</b>   | <b>-12,988.93</b>  | <b>88.8%</b>  |
| <b>Computer Maintenance &amp; Supply</b>       |                     |                     |                    |               |
| Computer Maint & Supply                        | 0.00                | 0.00                | 0.00               | 0.0%          |
| Computer Other                                 | 0.00                | 0.00                | 0.00               | 0.0%          |
| Computer Maintenance & Supply - Other          | 10,009.58           | 14,100.00           | -4,090.42          | 71.0%         |
| <b>Total Computer Maintenance &amp; Supply</b> | <b>10,009.58</b>    | <b>14,100.00</b>    | <b>-4,090.42</b>   | <b>71.0%</b>  |
| Dental Insurance                               | 13,988.68           | 0.00                | 13,988.68          | 100.0%        |
| Dispatch Services                              | 85,008.00           | 85,000.00           | 8.00               | 100.0%        |
| EA Assistance Program                          | 2,530.00            | 2,520.00            | 10.00              | 100.4%        |
| <b>Employees Wages</b>                         |                     |                     |                    |               |
| <b>Full Time Employee Wages</b>                |                     |                     |                    |               |
| Auto Overtime                                  | 77,731.13           | 88,936.00           | -11,204.87         | 87.4%         |
| Differential Pay                               | 4,038.51            | 0.00                | 4,038.51           | 100.0%        |
| Extended Overtime                              | 7,049.19            |                     |                    |               |
| Hourly Acting Captain                          | 45,754.53           | 0.00                | 45,754.53          | 100.0%        |
| Retro Pay                                      | 4,189.00            |                     |                    |               |
| Salary   | 80,449.60           |                     |                    |               |
| Sick Leave                                     | 42,946.32           |                     |                    |               |
| Vacation Leave                                 | 85,472.92           |                     |                    |               |
| Full Time Employee Wages - Other               | 952,388.37          | 1,259,116.00        | -306,727.63        | 75.6%         |
| <b>Total Full Time Employee Wages</b>          | <b>1,300,019.57</b> | <b>1,348,052.00</b> | <b>-48,032.43</b>  | <b>96.4%</b>  |
| <b>Part-Time Employee Wages</b>                | <b>241,527.67</b>   | <b>256,125.00</b>   | <b>-14,597.33</b>  | <b>94.3%</b>  |
| <b>Total Employees Wages</b>                   | <b>1,541,547.24</b> | <b>1,604,177.00</b> | <b>-62,629.76</b>  | <b>96.1%</b>  |

## North Davis Fire District Profit & Loss Budget vs. Actual July 2015 through June 2016

|  | Jul '15 - Jun ... | Budget           | \$ Over Budget   | % of Budget  |
|--|-------------------|------------------|------------------|--------------|
| Equipment Maintenance & Supply                   | 25,679.21         | 29,707.00        | -4,027.79        | 86.4%        |
| FICA   | 112,957.37        | 118,012.64       | -5,055.27        | 95.7%        |
| Fleet Fund Capital Exp                           | 0.00              | 52,000.00        | -52,000.00       | 0.0%         |
| Garnishment                                      | 0.00              |                  |                  |              |
| Grant Expenses                                   | 0.00              | 1,300.00         | -1,300.00        | 0.0%         |
| Insurance (Health)                               | 165,923.56        | 209,449.95       | -43,526.39       | 79.2%        |
| Lease Obligation-interest                        | 28,906.37         | 28,927.50        | -21.13           | 99.9%        |
| Lease Obligations-principal                      | 108,063.09        | 108,063.09       | 0.00             | 100.0%       |
| Liability Insurance (Risk Manag                  | 54,421.00         | 56,258.00        | -1,837.00        | 96.7%        |
| Life Insurance                                   | 747.01            |                  |                  |              |
| Medical Supplies Expenses                        |                   |                  |                  |              |
| Backboards                                       | 0.00              | 0.00             | 0.00             | 0.0%         |
| DOTY Assistance Belt                             | 0.00              | 0.00             | 0.00             | 0.0%         |
| General Medical Supplies                         | 0.00              | 0.00             | 0.00             | 0.0%         |
| Jump Kits  | 0.00              | 0.00             | 0.00             | 0.0%         |
| Medical Supplies Expenses - Other                | 34,929.11         | 35,850.00        | -920.89          | 97.4%        |
| <b>Total Medical Supplies Expenses</b>           | <b>34,929.11</b>  | <b>35,850.00</b> | <b>-920.89</b>   | <b>97.4%</b> |
| Misc Services                                    |                   |                  |                  |              |
| Duty Crew Fitness Pass                           | 0.00              | 0.00             | 0.00             | 0.0%         |
| Firefighter Testing                              | 0.00              | 0.00             | 0.00             | 0.0%         |
| New Employee Drug Testing                        | 0.00              | 0.00             | 0.00             | 0.0%         |
| Other Misc Charges                               | 0.00              | 0.00             | 0.00             | 0.0%         |
| Yearly Ambulance License Fees                    | 0.00              | 0.00             | 0.00             | 0.0%         |
| Misc Services - Other                            | 9,367.41          | 16,095.00        | -6,727.59        | 58.2%        |
| <b>Total Misc Services</b>                       | <b>9,367.41</b>   | <b>16,095.00</b> | <b>-6,727.59</b> | <b>58.2%</b> |
| Misc. Equipment                                  |                   |                  |                  |              |
| Ice Suits  | 0.00              | 0.00             | 0.00             | 0.0%         |
| Turnout Gear Sets                                | 0.00              | 0.00             | 0.00             | 0.0%         |
| Misc. Equipment - Other                          | 30,582.04         | 32,224.00        | -1,641.96        | 94.9%        |
| <b>Total Misc. Equipment</b>                     | <b>30,582.04</b>  | <b>32,224.00</b> | <b>-1,641.96</b> | <b>94.9%</b> |
| Office supply & expenses                         | 8,952.58          | 8,944.00         | 8.58             | 100.1%       |
| Paramedics                                       | 36,605.45         | 40,800.00        | -4,194.55        | 89.7%        |
| Payroll Expenses                                 | -7,791.28         |                  |                  |              |
| Professional Services                            |                   |                  |                  |              |
| Accountant Fees                                  | 0.00              | 0.00             | 0.00             | 0.0%         |
| Attorney   | 0.00              | 0.00             | 0.00             | 0.0%         |
| Auditor  | 0.00              | 0.00             | 0.00             | 0.0%         |
| Blueline Drug Testin                             | 0.00              | 0.00             | 0.00             | 0.0%         |
| Medical Advisor                                  | 0.00              | 0.00             | 0.00             | 0.0%         |
| Payroll Administration                           | 0.00              | 0.00             | 0.00             | 0.0%         |
| Transparency                                     | 0.00              | 0.00             | 0.00             | 0.0%         |
| Professional Services - Other                    | 56,911.77         | 64,015.00        | -7,103.23        | 88.9%        |
| <b>Total Professional Services</b>               | <b>56,911.77</b>  | <b>64,015.00</b> | <b>-7,103.23</b> | <b>88.9%</b> |
| Retirement                                       | 211,023.30        | 227,920.69       | -16,897.39       | 92.6%        |
| Shipping Charges                                 | 205.73            | 1,000.00         | -794.27          | 20.6%        |
| Special Department Allowance                     | 12,412.09         | 13,160.00        | -747.91          | 94.3%        |
| Subscriptions, Memberships                       | 11,099.89         | 12,925.00        | -1,825.11        | 85.9%        |
| Transfer Out General Fund                        | 0.00              | 794,550.00       | -794,550.00      | 0.0%         |
| Travel and Training                              |                   |                  |                  |              |
| Airfare  | 250.00            |                  |                  |              |
| Pub Ed Supplies for Clowns                       | 0.00              | 0.00             | 0.00             | 0.0%         |
| Travel Per Diem                                  | 2,417.00          |                  |                  |              |
| Travel and Training - Other                      | 27,037.02         | 32,600.00        | -5,562.98        | 82.9%        |
| <b>Total Travel and Training</b>                 | <b>29,704.02</b>  | <b>32,600.00</b> | <b>-2,895.98</b> | <b>91.1%</b> |
| Ucan Charges (Radio Supply & Ma                  |                   |                  |                  |              |
| RPG001   | 80.00             |                  |                  |              |
| Ucan Charges (Radio Supply & Ma - Other          | 9,813.34          | 10,900.00        | -1,086.66        | 90.0%        |
| <b>Total Ucan Charges (Radio Supply &amp; Ma</b> | <b>9,893.34</b>   | <b>10,900.00</b> | <b>-1,006.66</b> | <b>90.8%</b> |

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Accrual Basis

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2015 through June 2016

|   | Jul '15 - Jun ...   | Budget              | \$ Over Budget       | % of Budget   |
|---|---------------------|---------------------|----------------------|---------------|
| Utilities (Gas,Power,Phones)              |                     |                     |                      |               |
| Verizon                                   | 15,755.43           |                     |                      |               |
| Utilities (Gas,Power,Phones) - Other      | 47,340.31           | 69,256.00           | -21,915.69           | 68.4%         |
| <b>Total Utilities (Gas,Power,Phones)</b> | <b>63,095.74</b>    | <b>69,256.00</b>    | <b>-6,160.26</b>     | <b>91.1%</b>  |
| Vehicle Maintenance                       | 78,253.90           | 89,554.00           | -11,300.10           | 87.4%         |
| Workmans Comp                             | 16,880.07           | 45,000.00           | -28,119.93           | 37.5%         |
| <b>Total Expense</b>                      | <b>2,912,874.39</b> | <b>3,978,670.23</b> | <b>-1,065,795.84</b> | <b>73.2%</b>  |
| <b>Net Ordinary Income</b>                | <b>134,907.12</b>   | <b>-421,017.02</b>  | <b>555,924.14</b>    | <b>-32.0%</b> |
| <b>Other Income/Expense</b>               |                     |                     |                      |               |
| <b>Other Income</b>                       |                     |                     |                      |               |
| <b>Capital Projects Inc 3</b>             |                     |                     |                      |               |
| Capital Projects-Transfer In              | 0.00                | 563,500.00          | -563,500.00          | 0.0%          |
| Gain on Sale of Assets                    | 20,000.00           | 25,000.00           | -5,000.00            | 80.0%         |
| Interest Income                           | 0.00                | 8,000.00            | -8,000.00            | 0.0%          |
| <b>Total Capital Projects Inc 3</b>       | <b>20,000.00</b>    | <b>596,500.00</b>   | <b>-576,500.00</b>   | <b>3.4%</b>   |
| <b>Debt Service Inc 2</b>                 |                     |                     |                      |               |
| Interest Income                           | 0.00                | 500.00              | -500.00              | 0.0%          |
| Transfers In Debt Service                 | 0.00                | 231,050.00          | -231,050.00          | 0.0%          |
| Debt Service Inc 2 - Other                | 0.00                | 0.00                | 0.00                 | 0.0%          |
| <b>Total Debt Service Inc 2</b>           | <b>0.00</b>         | <b>231,550.00</b>   | <b>-231,550.00</b>   | <b>0.0%</b>   |
| <b>Total Other Income</b>                 | <b>20,000.00</b>    | <b>828,050.00</b>   | <b>-808,050.00</b>   | <b>2.4%</b>   |
| <b>Other Expense</b>                      |                     |                     |                      |               |
| <b>Capital Projects Exp 3</b>             |                     |                     |                      |               |
| Equipment                                 | 114,890.00          | 0.00                | 114,890.00           | 100.0%        |
| Office Equipment                          | 0.00                | 0.00                | 0.00                 | 0.0%          |
| Vehicles                                  | 0.00                | 0.00                | 0.00                 | 0.0%          |
| Capital Projects Exp 3 - Other            | 96,253.05           | 879,897.00          | -783,643.95          | 10.9%         |
| <b>Total Capital Projects Exp 3</b>       | <b>211,143.05</b>   | <b>879,897.00</b>   | <b>-668,753.95</b>   | <b>24.0%</b>  |
| <b>Debt Service Exp 2</b>                 |                     |                     |                      |               |
| Interest Expense                          | 38,025.00           | 0.00                | 38,025.00            | 100.0%        |
| Principal                                 | 193,025.00          | 0.00                | 193,025.00           | 100.0%        |
| Debt Service Exp 2 - Other                | 0.00                | 231,050.00          | -231,050.00          | 0.0%          |
| <b>Total Debt Service Exp 2</b>           | <b>231,050.00</b>   | <b>231,050.00</b>   | <b>0.00</b>          | <b>100.0%</b> |
| Interest Expense                          | -946.01             | 0.00                | -946.01              | 100.0%        |
| Principal Expense                         | 0.00                | 0.00                | 0.00                 | 0.0%          |
| Tax Paid                                  | 2.57                |                     |                      |               |
| <b>Total Other Expense</b>                | <b>441,249.61</b>   | <b>1,110,947.00</b> | <b>-669,697.39</b>   | <b>39.7%</b>  |
| <b>Net Other Income</b>                   | <b>-421,249.61</b>  | <b>-282,897.00</b>  | <b>-138,352.61</b>   | <b>148.9%</b> |
| <b>Net Income</b>                         | <b>-286,342.49</b>  | <b>-703,914.02</b>  | <b>417,571.53</b>    | <b>40.7%</b>  |



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

July 21, 2016

**Agenda Item:** Consideration of Resolution 2016R-7, Amending Section 203 of the NDFD Policy and Procedures Manual.

**Information:** The amendment to Section 203:2 (6) allow for the District Fire Chief to recommend higher starting rates depending upon the applicant's experience, skill level, etc. The amendment to section 203:4 Nepotism has been rewritten by the NDFD Attorney to coincide with State Law.

**Recommendation:** Approval of Resolution 2016R-7, A Resolution Amending the North Davis Fire District Personnel Policy and Procedure Manual, Section 203.

**RESOLUTION NO. 2016R-7**

**A RESOLUTION AMENDING THE PERSONNEL POLICY AND PROCEDURES MANUAL PROVISIONS RELATING TO HIRING OF NEW EMPLOYEES AND EMPLOYMENT OF RELATIVES.**

**WHEREAS**, there is a need to amend certain provisions of the Personnel Policy and Procedures Manual in order to give the District more flexibility to attract new qualified employees; and,

**WHEREAS**, there is a need to clarify the rules regarding employment of relatives; and,

**WHEREAS**, the District now desires to amend the Personnel Policy and Procedures Manual of the North Davis Fire District

**NOW, THEREFORE, BE IT RESOLVED BY THE ADMINISTRATIVE CONTROL BOARD OF THE NORTH DAVIS FIRE DISTRICT**, as follows:

**SECTION ONE:                      AMENDMENT OF SECTION 203 (6)**

The Personnel Policy and Procedures Manual of the North Davis Fire District is hereby amended by adopting a new Section 203:2 (6) to read as follows:

“(6) The salary advertised for the vacant position is usually the salary at the bottom of the range for the position. However, in order to obtain a better selection of applicants, the District Fire Chief may recommend a higher starting rate depending on an applicant’s experience or skill level or other competitive considerations.”

**SECTION TWO:                      AMENDMENT OF SECTION 203:4 (9)**

The Personnel Policy and Procedures Manual of the North Davis Fire District is hereby amended by adopting a new Section 203:4 (9) to read as follows:

“(9) Employment of relatives prohibited -Exceptions

- (1) For purposes of this policy:
  - (a) "Appointee" means an employee whose salary, wages, pay, or compensation is paid from public funds.
  - (b) "Chief administrative officer" means the District Fire Chief who has ultimate responsibility for the operation of the District.

(c) "Public officer" means a person who holds a position that is compensated by public funds.

(d) "Relative" means a father, mother, husband, wife, son, daughter, sister, brother, grandfather, grandmother, uncle, aunt, nephew, niece, grandson, granddaughter, first cousin, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law.

(2) (a) No public officer may employ, appoint, or vote for or recommend the appointment of a relative in or to any position or employment, when the salary, wages, pay, or compensation of the appointee will be paid from public funds and the appointee will be directly supervised by a relative, except as follows

(i) the appointee is eligible or qualified to be employed by the District as a result of compliance with civil service laws or regulations, or merit system laws or regulations established by the District.

(ii) the appointee will be compensated from funds designated for vocational training;

(iii) the appointee will be employed for a period of 12 weeks or less;

(iv) the appointee is a volunteer as defined by the District; or

(v) the Fire Chief or designee determines that the appointee is the only or best person available, qualified or eligible for the position.

(b) No public officer of the District may directly supervise an appointee who is a relative when the salary, wages, pay, or compensation of the relative will be paid from public funds, except as follows:

(i) the relative was appointed or employed before the public officer assumed his position, if the relative's appointment did not violate the provisions of this policy at the time of appointment;

- (ii) the appointee is eligible or qualified to be employed by the District as a result of compliance with civil service laws or regulations, or merit system laws or regulations established by the District;
  - (iii) the appointee will be compensated from funds designated for vocational training;
  - (iv) the appointee will be employed for a period of 12 weeks or less;
  - (v) the appointee is a volunteer as defined by the District;
  - (vi) the appointee is the only person available, qualified, or eligible for the position; or
  - (vii) the Fire Chief or designee determines that the appointee is the only person available or best qualified to perform supervisory functions for the appointee.
- (c) When a public officer supervises a relative under Subsection (2)(b):
- (i) the public officer shall make a complete written disclosure of the Relationship to the Fire Chief or the Chair of the Administrative Control Board if the public officer is the Fire Chief; and
  - (ii) the public officer who exercises direct authority over a relative may not evaluate the relative's job performance or recommend salary increases for the relative.
- (3) No appointee may accept or retain employment if he is paid from public funds, and he is under the direct supervision of a relative, except as follows:
- (a) the relative was appointed or employed before the public officer assumed his position, if the relative's appointment did not violate the provisions of this policy in effect at the time of appointment;
  - (b) the appointee was or is eligible or qualified to be employed by the District as a result of compliance with civil service laws or regulations, or merit system laws or regulations;

- (c) the appointee is the only person available, qualified, or eligible for the position;
- (d) the appointee is compensated from funds designated for vocational training;
- (e) the appointee is employed for a period of 12 weeks or less;
- (f) the appointee is a volunteer as defined by the District; or
- (g) the Fire Chief or designee has determined that the appointee's relative is the only person available or qualified to supervise the appointee."

**SECTION THREE:**                    **EFFECTIVE DATE**

This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 21<sup>st</sup> day of July, 2016.

NORTH DAVIS FIRE DISTRICT  
Administrative Control Board

By: \_\_\_\_\_  
MARK SHEPHARD, Chairman

ATTEST:

\_\_\_\_\_  
MISTY ROGERS, Clerk



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

July 21, 2016

**Agenda Item:** Fire Chief's Report