

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held June 9 2016, at the District Office, Delta, Utah.

**Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.**

Meeting convened at 3:00 p.m.

The President of the Board called the meeting to order at 3:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 26.

Call to Order

Members in attendance: Adam R. Britt, President  
Jeffery G. Schena, Vice-President  
Todd E. Holt, Member  
David E. Lund, Member  
R. Scott Wilson, Member  
David V. Styler, Superintendent  
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Todd E. Holt

Pledge of Allegiance: Todd E. Holt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Insurance and Negotiations Update
3. Review of Policies

Employee Leaves of Absence and Released Time  
Millard School District Policy - File Code: 4300  
First Reading

Review of Policies

Public Records  
Millard School District Policy - File Code: 2090  
First Reading

Records  
Millard School District Policy - File Code: 6170  
First Reading

4. Policy Review

Review of Policies  
Continued

Section 4 of Policy Manual -- File Codes: 6100 - 6170

5. Discussion of Board Goals for 2016

Member Holt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2016-2017 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Schena, with the voting as follows:

Closed Executive  
Session

Member Holt	Aye
Member Schena	Aye
Member Lund	Aye
Member Wilson	Aye
Member Britt	Aye

Member Holt made a motion to return the meeting to a Regular Session, seconded by Member Lund with the voting as follows:

Regular Session

Member Holt	Aye
Member Lund	Aye
Member Schena	Aye
Member Wilson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 3:10 p.m. to 3:40 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2016-2017 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

\_\_\_\_\_  
Adam R. Britt, President

\_\_\_\_\_  
Keith T. Griffiths, Business Administrator

Minutes

Minutes of the Board of Education meeting held May 12, 2016 were approved by a motion from Member Wilson, seconded by Member Holt and carried unanimously by the Members of the Board.

Minutes

Superintendent Styler's Report

None

Board President's Report

None

Business Administrator Report

1. An analysis of the cost of the Millard School District Tax Anticipation Note was shared with the Members of the Board.

2. A review of the estimated cost for the repair and / or replacement of the sound system for the Delta High School football field. If this project was to move forward, bids would need to be changed.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /  
Approval Financial  
Reports

Payment of bills from check #010592 to check #010838, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #27.

Adult High School Secondary Diplomas

Adult High  
School Secondary  
Diplomas

Paul D. Hoffman                      Fernando Samora  
Jessica Yates                              William Monroy  
Oscar Chavez Gutierrez

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Out-of-State Guardian Residency Request

Out-of-State  
Guardian Resi-  
dency Request

Student Name:            Pia Antonia Peralta Marinan  
Parents' Name:            Cinthia Marinan and Robinson Peralta  
Guardian Name:            Duane and Larene Rawlinson  
School / Grade:            Delta High School / 10th Grade

Recommended for approval.

2016 Secondary Schools Fall Activity Schedules

Secondary  
Schools Fall Ac-  
tivity Schedules

Delta High School

Delta High School Golf  
Delta High School Cross Country

Millard High School

Millard High School Golf

Personnel Items:

Personnel Items

Letters of Resignation

Letter of Resignations

Becki Pentz - AmeriCorps Instructional Assistant at Millard High School

Taylor Rowley Bliss - Instructional Assistant at Delta South Elementary School

Sue Mork - AmeriCorps Instructional Assistant at Delta High School

Sarah Bublitz - AmeriCorps Instructional Assistant at Delta North Elementary School

Recommendation for Millard High School Full-Time Custodian

MHS Full-Time Custodian

Mrs. Darci Winget

AmeriCorps Position for 2016-2017 School Year

AmeriCorps Workers

Mrs. Malorie Stott - Fillmore Elementary School

Ms. Brooke Rhodes - Fillmore Middle School

Ms. KristiRae Alldredge - Millard High School

Member Holt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Information Items

Information Items

1. It was reported to the Members of the Board that the Millard School District is currently accepting bids for the lease of approximately thirty-four (34) acres of farm ground known as the Shepard Farm. A copy of the Notice of Bid Announcement and the Addendum to the Bid Announcement was available for review by the Members of the Board.

Lease of Shepard Farm - 34 acres

2. Federal "Every Student Succeeds Act" (ESSA)

Every Student Succeeds Act Training

The Utah School Boards Association (USBA) is holding a Seminar on the new Federal "Every Student Succeeds Act" (ESSA) for School Board members, Superintendents, and Business Administrators on Wednesday, June 22, 2016 beginning with lunch at 12:00 noon and the seminar from 1:00 p.m. - 4:00 p.m. at the Little America Hotel, 500 South Main Street in Salt Lake City. The USBA is inviting two School Board members, the Superintendent and Business Administrator from each District to attend.

*Board Meeting Schedule*  
2016-2017 School Year

Millard School  
District Board of  
Education Meet-  
ing Schedule for  
2016-17 School  
Year

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2016-2017 on the 2<sup>nd</sup> Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 14, 2016 - Budget Hearing

Thursday, August 11, 2016

Thursday, September 8, 2016

Thursday, October 13, 2016

Thursday, November 10, 2016

Thursday, December 8, 2016

Thursday, January 12, 2017

Thursday, February 9, 2017

Thursday, March 9, 2017

Thursday, April 13, 2017

Thursday, May 11, 2017

Thursday, June 8, 2017 – Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY KEITH T. GRIFFITHS, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.

David V. Styler  
Superintendent

Member Wilson made a motion to approve the Millard School District Board of Education meeting schedule for the 2016-2017 school year, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Master Lease Agreement with Local Building Authority of Millard School District

Renewal of Master Lease Agreement with Local Building Authority

Under terms of the Master Lease Agreement between the Local Building Authority of Millard School District and Millard School District, an annual renewal of the Lease Agreement is required, extending the lease from July 1, 2016 and ending June 30, 2017.

Member Holt made a motion to renew the Lease Agreement between the Local Building Authority of Millard School District and the Millard School District for the period July 1, 2016 and ending June 30, 2017, seconded by Member Schena and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Retiring Employees

Honoring Retiring Employees

The following individuals have retired or will retire from the Millard School District at the end of the 2015-2016 school year:

- Mrs. Carolyn C. Anderson\* - IA at Delta High School
- Mr. Cory B. Anderson\* - Teacher at Fillmore Middle School
- Mrs. Janet Carling\* - Sp Ed Teacher at Fillmore Middle School
- Mrs. Jean Crafts\* - MSD Child Nutrition Director
- Mrs. Barbara Henrie\* - Teacher at Delta North Elementary School
- Mr. Ken Jackson - Bus Driver / Holden area
- Mrs. Karen Lund - Secretary at Fillmore Middle School
- Mrs. Jackie Ludwig\* - Teacher at Delta South Elementary School
- Mrs. Donna Jill Robison - IA at Fillmore Elementary School
- Mr. Shane Rowley - Teacher at Delta High School
- Mrs. Dianna Kae Starley\* - Teacher at Fillmore Middle School
- Mrs. Kaye Stephenson\* - Teacher at Fillmore Elementary School
- Mrs. LaRee C. Stephenson\* - Teacher at Millard High School
- Mr. Ray Stewart\* - Head Custodian at Fillmore Elementary School
- Mrs. Nancy Tasker\* - IA at Delta South Elementary School
- Mrs. Shari Winters - District Speech Language Pathologist

\*Those present for the meeting.

These individuals were supported by family members for this presentation.

The accomplishments and contributions of the above individuals were shared with the Members of the Board and those present. The above individuals have given a combined 398.5 years of service in working for the Millard School District. Each individual was thanked for their many years of service given to the students, staff, and patrons of the Millard School District. A small token of appreciation was given to each of the retiring employees.

Public Comment

None

Communications for Board Members

None

Communications  
for Board Mem-  
bers

Board Member Comments

Board Member  
Comments

1. Member Holt expressed how much he enjoyed all the graduations and the good experience it was for him to be in attendance.

Member Holt also appreciated the opportunity of attending the SEDC Legislative retreat and meeting with several of the Southern Utah Legislators, as well as school officials.

2. Member Wilson complimented the schools for the fine graduations and the good works that are going on in each of the schools. Member Wilson greatly enjoyed the Fillmore Elementary School program, as well as being grateful for the opportunity to speak at the EskDale High School graduation.

Member Wilson appreciated the Delta Middle School Promotion ceremony, as it was very good.

3. Member Lund expressed appreciation for the opportunity of attending the graduations, as well as he attended the Fillmore Middle School Promotion ceremony.

4. Member Schena reported that prior to the Delta High School graduation, he had received several negative comments about how the Delta High School graduation was being changed. However, some of those individuals have now come and indicated that they were wrong and that Delta High School administration had done a great job.

Member Schena expressed his gratitude for being able to attend the graduations. He complimented Member Wilson for the good job he did speaking at EskDale High School.

5. Member Britt complimented each of the middle schools and high schools for their efforts in pulling off great graduations. Member Britt appreciated the opportunity of meeting and visiting with several of the Southern Utah Legislators at the SEDC retreat.

Member Britt complimented Principal Alldredge for the handling of several issues that developed at the Fillmore Middle School this year and his acceptance of the transition to the Fillmore Middle School.

6. Superintendent Styler expressed his thanks for the administrators and staff at each of the schools for another great year. Many good things have been accomplished. Superintendent Styler indicated his appreciation for support given him.

**MILLARD COUNTY SCHOOL DISTRICT**  
**DELTA, UTAH**  
**JUNE 9, 2016**

Budget Revisions  
for the 2015-  
2016 School Year  
Budget

The Budget for the school year 2015-2016 school year was revised to accept additional revenue and adjustments to the opening fund balances. The amounts were distributed as follows:

FUND 10:

1000	Instruction was increased from	\$17,551,674	\$18,464,432
2100	Supporting Services – Students increased	\$ 358,246	\$ 408,456
2200	Supporting Services – Teachers increased	\$ 611,919	\$ 622,586
2300	Supporting Services – District General Administration decreased	\$ 413,194.	\$ 405,768
2400	Supporting Services – School Administration increased	\$ 1,707,639	\$ 1,772,393
2500	Support Services – Business increased	\$ 450,144	\$ 454,234
2600	Operation and Maintenance of Plant Services decreased	\$ 3,141,422	\$ 3,054,621
2700	Student Transportation decreased	\$ 1,566,114	\$ 1,506,222
2800	Support Services	\$ -0-	\$ -0-
2900	Other Support Services	\$ -0-	\$ -0-
3000	Operation of Non-Educational Services	\$ -0-	\$ -0-
5000	Other Outlay	\$ -0-	\$ 4,018,744
6000	Undistributed Reserves	\$ -0-	\$ -0-
	TOTAL FUND 10	\$25,800,352.	\$30,707,456

FUND 21:

Student Activity Fund decreased	\$ 1,737,185	\$ 1,723,135
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FUND 23:

Non K-12 Programs increased	\$ 389,988	\$ 402,762
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FUND 31:

Debt Service	\$ -0-	\$ -0-
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FUND 32:

Capital Outlay increased	\$ 3,974,597	\$ 4,287,868
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FUND 51:

Food Service increased	\$ 1,774,438	\$ 1,715,936
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OTHER FUNDS:

FFA Science Lab/Foundation - N/C	\$ 1,650	\$ 1,650
QSCB Fund 54 - NC	\$ 2,383,435	\$ 2,383,435

With a Balance on Hand \$ 4,808,797

Member Lund made a motion to approve the revisions and adjustments to the 2015-2016 school year Budget for the Millard School District, seconded by Member Holt and carried unanimously by the Members of the Board.

Exhibit #28

The Tentative Budget, for the 2016-2017 School Year, for the Millard School District was presented with CERTIFIED TAX RATES as follows:

Tentative Budget  
for the 2016-2017  
School Year

0.001695	State Basic Program
0.000806	Voted Leeway
0.001920	Board Voted Leeway
<b>0.004421</b>	<b>Total for Maintenance and Operation</b>
<b>0.000000</b>	<b>Debt Service</b>
<b>0.001889</b>	<b>Total for Capital Outlay</b>
<b>0.006310</b>	<b>TOTAL PROPOSED CERTIFIED TAX RATE FOR THE 2016-2017 SCHOOL YEAR.</b>

The Budget was prepared on a Weighted Pupil Unit of 4,534.025 and an estimated assessed valuation of \$2,374,736,351, for Maintenance and Operation Fund, Debt Service Fund, and Capital Outlay Fund.

Member Lund made a motion to approve the Tentative Budget for the Millard School District and to set the Budget Hearing for Thursday, July 14, 2016, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah, seconded by Member Wilson and carried unanimously by the Members of the Board.

Exhibit #28:

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, July 14, 2016, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

The Millard School District Board of Education will hold a Budget Hearing on Thursday, July 14, 2016, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah for the purpose of adopting a Original Budget for the 2016-2017 school year. The Hearing will also include the setting of the Certified Tax Rates for the 2016-2017 school year.

Meeting adjourned at 6:20 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator