

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 28 June 2016

TIME COMMENCED: 6:04 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

Scott Casas
Kent Hyer
Marlene Poore
Merv Taylor
Jo Sjoblom

CITY RECORDER:

Elyse Greiner

CITY MANAGER:

Tom Smith

CITY ENGINEER:

Brandon Jones

FINANCE DIRECTOR:

Mark McRae

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Lawrence Flitton, Gordon Cutler, Jax Nilsson, Robyn Sargent, and Jaden Sargent.

Mayor Long called the meeting to order and welcomed those in attendance.

PLEDGE OF ALLEGIANCE: Council Member Poore

PRAYER: Council Member Hyer

AGENDA: Council Member Hyer moved to approve the agenda as amended with the public comments moved to the beginning of the meeting. Council Member Casas seconded the motion. Elyse called for the vote. Council Members Taylor, Casas, Poore, Hyer, and Sjoblom voted yes. The Council voted all in favor. The motion carried.

CONFLICT OF INTEREST: None

CONSENT AGENDA:

- Approval of June 14, 2016 Meeting Minutes
- Approval of June 14, 2016 Work Meeting Minutes
- Approval of May 2016 Budget to Actual

Council Member Sjoblom moved to approve the consent agenda. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

PUBLIC COMMENTS:

Lawrence Flitton and Gordon Cutler of Uintah City. Mr. Flitton, Mayor of Uintah, wanted to raise awareness to Cottonwood Drive and its deterioration. He said there are citizens in their community who are concerned about the condition of this road. He said they are willing to help. He knows Mayor Long has concerns for the entire City. Gordon Cutler, Council Member in Uintah, thanked the Council and Mayor for their service and willingness to help. Council Member Casas loves the fact that the Uintah Public Works Department trims the weeds along Highway 89. Gordon said they have one full-time and one part-time public works staff member in Uintah who do a great job. Council Member Hyer knows Cottonwood Drive is one of the worst roads in South Weber. He hopes South Weber City can work with Uintah in the future.

ACTION ITEMS:**a. Motion to approve 2016 Street Maintenance for Chip & Seal on and near Deer Run Dr.**

Tom reported that Jones & Associates had a bid opening for the 2016 Street Maintenance Project on 14 June 2016. The bids are as follows:

1. Staker & Parson	\$151,937.39
2. Advanced Paving & Construction	\$185,306.00
3. Intermountain Slurry Seal Inc.	\$187,326.00

Council Member Casas discussed the tremendous amount of dust that has been coming off of Staker & Parson gravel pit in the last month. He would recommend postponing the award of this bid to see if the City can get some concessions from Staker & Parson concerning the dust. He has contacted Staker & Parson seven times in the last week and finally received a call back from Dak Maxfield today. Council Member Casas said Staker & Parsons is not a good neighbor. He said they have an obligation to control the dust. Council Member Hyer said he receives the dust at his house as well. Tom cautioned the Council in basing their decision on whether or not Staker & Parson is going to conform. It was decided to place Staker & Parson on the agenda for 19 July 2016.

Council Member Taylor moved to award the bid to Staker & Parson for chip and seal on and near Deer Run Drive for \$151,937.39. Council Member Sjoblom seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Poore, Taylor, and Sjoblom voted yes. Council Member Casas voted no. The motion carried 4 to 1.

b. Motion to approve the 2016 Interlocal Agreement with Davis County Animal Control for Animal Control Services: Tom said this is an agreement that needs to be renewed every year. He said generally the County pays 70% and the City pays 30%. This year the County has requested a 50/50. The cost for 2016 is \$12,625.51.

Council Member Hyer moved to approve the 2016 Interlocal Agreement with Davis County Animal Control for Animal Control Services. Council Member Taylor seconded the

motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

c. Motion to approve the Installation of a Digital City Sign as an Eagle Scout Project located at approx. 1617 East South Weber Dr.: Council Member Sjoblom said there are two options. One being the design of a 4' x 6' digital display for around \$20,000 or the design of a 3' x 5' display for around \$11,000. Mayor Long discussed having the sign approximately 4' off the ground. Jaxon Nilsson, scout who is currently working on this project, said the pillars can be changed so that the sign is 4' high. Council Member Sjoblom said Jaxon did design this sign with the help of Yesco. Discussion took place regarding if something extreme were to happen to the sign. It was stated the City's insurance will cover it.

Council Member Sjoblom moved to approve the installation of a 3' x 5' digital City sign as an Eagle Scout Project located at approximately 1617 East South Weber Dr with the bottom of the sign being 4' from the ground. Council Member Poore seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

d. Motion to approve Equipment for Country Fair Days Banners

Council Member Casas displayed a sample of the banners that were purchased last year for Country Fair Days. He said the support brackets need to be replaced. He suggested replacing 10 brackets at a cost of \$1,612.00. Council Member Casas has researched a portable step ladder for \$175 on KSL. He is willing to purchase the ladder out of his own pocket. He said the Public Works Department has used a rented bucket truck in the past for \$1,000 to install the banners and \$1,000 to take them down. Council Member Sjoblom asked if the Council approved the banners last year. Council Member Casas said yes. Council Member Sjoblom is concerned if more brackets will need to be purchased next year. Council Member Casas said if springs are installed, it will help keep the banners flexible and hopefully prevent damage. He said last year there were approximately three banners that were damaged. Council Member Sjoblom is concerned about the design. She said there isn't a lot of contrast in color. She suggested installing the banners at the same level. Tom is concerned about the safety of installation. He knows a bucket truck helps with the safety of installation because roads are on uneven ground. Council Member Casas said most of them have a sidewalk or street underneath them. Tom said he doesn't want anyone getting hurt. Council Member Taylor doesn't like the design of the banner. Council Member Poore said there is nothing that says we have to put a banner on every pole. She said if it is a problem pole, then don't put a banner on it.

Council Member Poore moved to approve the purchase of a ladder for \$175 and brackets and rods for \$1,612.00 equipment for Country Fair Days banners. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Poore and Taylor voted yes. Council Member Hyer and Sjoblom voted no. Council Member Casas abstained. Mayor Long vote yes. The motion carried.

DISCUSSION ITEMS (possible action):

a. Cottonwood Cove Sewer Line Outfall Replacement: Brandon Jones, of Jones and Associates, reported that this project will bid out this next month. He said completion date should be as far off as possible. He said this construction season has been extremely busy. He feels there will be better bids if there is a bigger window for completion. He said the existing pipe is 15" and he is proposing 18" to 21" to 30". He said this should handle the growth according to the current adopted general plan.

b. Heather Cove Storm Drain & Overlay: Brandon said the reason for the overlay is the issues with the storm drain. He said this will help with drainage for homeowners who have sump pumps. He said completion date will need to be the end of October because of the need for asphalt.

Council Member Casas moved to direct City staff to move forward with Cottonwood Cove Sewer Line Outfall Replacement and Heather Cove Storm Drain and Overlay to bid them out in after the engineering is complete. The storm drain in July 2016 and the overlay in February 2017. Council Member Poore seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

c. 475 East Overlay: Brandon doesn't feel a higher priced bid would be worth it to do the Heather Cove and 475 East overlay this year. He said both projects should go out to bid at the same time.

d. Old Fort Road Design Alternatives

At the last Council meeting the development agreement for the installation of Old Fort Road was denied; therefore, Brandon has put together design alternatives for Old Fort Road. He said Section A will provide a turning lane. Council Member Hyer feels this is not necessary. Brandon feels it will be more of a benefit for the subdivisions and developments in the future. He said they will not allow people to front along this road for safety reasons. Mayor Long is concerned about snow removal with no park strip. Brandon said there can be issues with who maintains park strips. Brandon reviewed option #1 being the sweeping t. He said Old Fort Road was designed to be a frontage road and help discourage vehicles from using 475 East. He said in January the Council gave approval to move forward, so that is what he did. Brandon then reviewed option #2 being a sweeping t with free hand turn intersection. Option #3 is a temporary sweeping t intersection. He explained option #4 which includes a roundabout. He said this option is more expensive and roundabouts work the best with equal amounts of traffic, which this does not have. Brandon said option #5 is a 4-way stop intersection. Council Member Poore said she would like to see options with two lanes. Discussion took place regarding two egresses. Brandon said Riverside Place Subdivision will need two egresses because there is a total of 76 lots. He then explained the City standard for the road being 70'. Council Member Hyer feels the developer needs to be paying for the cost of Old Fort Road to be 70'. Brandon explained that impact fees are for the purpose of upsizing facilities. He said this is the same process for Old Fort Road. He said if the City only puts in a two lane road, it will be less likely that you can consider it an upsize. Council Member Casas said he is in favor of Option #2. He also feels a decision needs to be made on 475 East. He brought up the option of moving 1250 East up on the list of priorities to have this project ready for next summer. Brandon said he needs direction on the cross sections, continuing to acquire property needed, etc. He explained the timing of developing. He said Mr. Stephens is not developing his property. He said to build the whole

road all at once required all those impacted to participate. Council Member Hyer feels this project was forced on the Council in one meeting. Council Member Sjoblom disagreed. She said she met with Tom and Brandon, who were always available, to discuss options for Old Fort Road. She said this project was discussed for months. Council Member Poore discussed impact fees and doesn't feel the impact fees can pay for this project. Mark McRae discussed impact fees for existing citizens and growth. Brandon explained his feelings of why the City should participate in the upgrade of the road because it has existing citizens that use the road.

Council Member Casas moved to table the 475 East overlay and the Old Fort Road design alternatives. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

e. FY 2016-2017 Budget: Mark McRae gave the Council a copy of possible changes to the budget.

Council Member Poore moved to table the FY 2016-2017 until the July 12, 2016 meeting. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Poore, Taylor, and Sjoblom voted yes. The motion carried.

CITY COUNCIL ITEMS:

Council Member Sjoblom:

Country Fair Days: She recommended the Council and Mayor attend Country Fair Days events as much as they can.

Council Member Hyer:

Country Fair Days Donations: He has been working on donations for Country Fair Days. There will be no "Let's Make A Deal" on Monday Night. It will be a different format with games etc. There will be food trucks available for the meal. The majority of events will stay the same. They have new volunteers. The committee has stepped up well. There will be no Coke wagon this year; however, there will be a Pepsi wagon.

CITY MANAGER'S ITEMS:

City Council Meeting on 12 July 2016 will begin at 4:30 p.m.

MAYOR'S ITEMS:

HAFB: Mayor Long reported there was a commander change at Hill Air Force Base.

ADJOURNED: Council Member Taylor moved to adjourn the meeting at 9:22 p.m. Council Member Hyer seconded the motion. Council Members Casas, Hyer, Poore, Sjoblom, and Taylor voted yes. The motion carried.

APPROVED: _____ **Date**
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____
City Recorder: Elyse Greiner

SOUTH WEBER CITY COUNCIL WORK MEETING

DATE OF MEETING: 28 June 2016

TIME COMMENCED: 5:32 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

Scott Casas
Kent Hyer
Marlene Poore
Merv Taylor
Jo Sjoblom

CITY RECORDER:

Elyse Greiner

CITY MANAGER:

Tom Smith

FINANCE DIRECTOR:

Mark McRae

CITY ENGINEER:

Brandon Jones

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Lawrence Flitton and Gordon Cutler.

CONSENT AGENDA:

- **Approval of June 14, 2016 Meeting Minutes**
- **Approval of June 14, 2016 Work Meeting Minutes**
- **Approval of May 2016 Budget to Actual**

Mayor Long asked if there were any amendments to the minutes. There were none. Mayor Long asked if there were any concerns with the May 2016 budget to actual. Council Member Poore asked about \$4,000 spent from Legislative. Mark McRae said that is for the Utah League of Cities and Towns membership which is paid every year. She also asked about court refunds. Mark said he will look into that. She asked about the sewer impact fee expenditure of \$445,790. Mark will look into that. She asked about the Monday Night dinner for Country Fair Days. She asked how much was actually spent. Mark said the budget was \$7,500 and \$9,000 was spent. She also asked about "Let's Make a Deal" being on there twice. Mark said one should be the Monday night dinner. She asked about the sewer O&M charge. Mark said that is for the sewer clean out.

ACTION ITEMS:

a. Motion to approve 2016 Street Maintenance for Chip & Seal on and near Deer Run Dr.

Tom explained that Jones & Associates had a bid opening for the 2016 Street Maintenance Project on 14 June 2016. The bids are as follows:

- | | |
|--------------------|--------------|
| 1. Staker & Parson | \$151,937.39 |
|--------------------|--------------|

2. Advanced Paving & Construction	\$185,306.00
3. Intermountain Slurry Seal Inc.	\$187,326.00

Mayor Flitton of Uintah introduced himself and Council Member Gordon Cutler to the Council and stated they would like to discuss the condition of Cottonwood Drive.

b. Motion to approve the 2016 Interlocal Agreement with Davis County Animal Control for Animal Control Services: Tom said this is an agreement that needs to be renewed every year. He said this agreement will be a 50/50 split. The cost has gone up from \$11,000 to \$13,000. Tom said the cost is based off of call volume.

c. Motion to approve the Installation of a Digital City Sign as an Eagle Scout Project located at approx. 1617 East South Weber Dr.: Council Member Sjoblom said the scouts have been working on the project for months. The Council needs to decide whether or not to approve the design of a 4' x 6' digital display for around \$20,000 or the design and a 3' x 5' display for around \$11,000. She said the 3' x 5' is a higher definition sign. She said if the City purchases the 3' x 5' then Yesco will pay for half of the sign. Council Member Sjoblom said the scouts will be collecting donations for their portion of the sign. Tom said there is \$30,000 in the 2016-2017 budget. Council Member Sjoblom said each scout is responsible for supplies, design, etc. Tom suggested looking into making sure the digital sign is at least 4' high from the ground. Council Member Casas suggested swapping the Welcome to South Weber City sign and the digital sign. Council Member Casas is in favor of the 3' x 5' based on the price. Council Member Sjoblom reported that Ferrin Calder looked at the sprinklers and will change the heads so they don't affect the sign.

d. Motion to approve Equipment for Country Fair Days Banners

Council Member Casas would like the City to acquire parts to install street banners for Country Fair Days. He said last year the City purchased 25 banners. He researched flexible poles and is requesting the purchase of 10 sets of poles for \$1,612.00. He said Public Works said it would cost \$2,000 to hang and take down the banners. Council Member Casas researched a portable step ladder for \$170 that is 12' high. He is willing to install the banners on his own time.

DISCUSSION ITEMS (possible action):

a. Cottonwood Cove Sewer Line Outfall Replacement (no discussion on this item)

b. Heather Cove Storm Drain & Overlay (no discussion on this item)

c. 475 East Overlay (no discussion on this item)

d. Old Fort Road Design Alternatives (no discussion on this item)

e. FY 2016-2017 Budget (no discussion on this item)

Adjourned at 6:00 p.m.

APPROVED: _____ Date
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____
City Recorder: Elyse Greiner