



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, July 12, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **INTRODUCTION OF NEW CHPD OFFICERS**
(New police officers Tony Wolfgramm and Panasai Soakai will be introduced and awarded their badges)
 - 4.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 4.1 **Recognition of Sergeant Dan Bartlett promotion to Lieutenant.**
 - 4.2 **Administration of Oath to new City Recorder, Paula Melgar.**
 - 4.3 **Standing Monthly Reports**
 - a. **Police Report – Police Support Supervisor Candie Terry**
(Review of the Police Department statistics for the month of June.)
 - b. **Public Works Report – Public Works Director Matt Shipp**
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)
 - 5.0 **ACTION ITEMS**
 - 5.1 **Consideration of Ordinance No. 258 Granting a Franchise to Qwest Broadband Services D/B/A CenturyLink to Operate and Maintain a Cable Television System within the City; Setting Forth the Conditions of the Grant of Such Franchise; Providing for Regulation and Administration of the Cable Television System; and Prescribing Penalties for Violation of the Franchise**
(CenturyLink has requested permission from the city to locate components of a cable television system in the city's public right of way, similar to permission already granted to other providers and public utilities. This ordinance grants that right, on the terms specified in the ordinance.)

- 5.2 Consideration of **Resolution No. 2016-56** Approving a Contract with Syringa Networks for Internet Services
(With the construction of the new municipal center, an RFP was distributed for Internet Services at the new location. Staff is recommending that the city contract with Syringa Networks as the provider)
- 5.3 Consideration of **Resolution 2016-57** Approving Entry into a Vehicle Repurchase Option Agreement with Garff Enterprises, Inc. for Police Vehicles and Associated Equipment.
(The city's leased fleet of police vehicles is rotated every two years. Because the vehicle lessor (in this case, Zions Bank) requires the city to purchase the fleet at the end of the two-year lease term, the city requires the original seller of the fleet (in this case, Garff Enterprises) to agree at the time of sale to repurchase the fleet at the end of the lease term, thereby insulating the city from the repurchase risk. This resolution will approve the city's entry into the repurchase agreement.)
- 5.4 Consideration of **Resolution 2016-58** Approving Entry into a Governmental Lease-Purchase Agreement with ZB, National Association, for the Lease of Police Vehicles and Associated Equipment and Authorizing the Execution and Delivery of all Related Documents and the Taking of All Required Actions.
(This resolution will approve the city's entry into the two-year lease of a new fleet of police vehicles from Zions Bank.)
- 5.5 Consideration of **Resolution 2016-59** Approving an Employment Agreement with John W. Park.
(This resolution will approve the city's entry into a renewal employment agreement with the city's manager.)
- 5.6 Consideration of **Resolution 2016-60** Approving an Employment Agreement with E. Robert Russo.
(This resolution will approve the city's entry into a renewal employment agreement with the city's chief of police.)
- 5.7 Consideration of **Resolution 2016-61** Approving an Agreement for Civil Legal Services with Wm. Shane Topham.
(This resolution will approve the city's entry into a renewal agreement for civil legal services with the city attorney.)
- 5.8 Consideration of **Resolution 2016-62** Approving Entry Into An Interlocal Agreement with Canyons School District for Bussing Services
(In order to significantly reduce the number of vehicles traveling in the canyon for the Big Cottonwood Marathon, pursuant to this agreement Canyons School District will provide 30 busses to transport the runners to the starting points. The cost to be paid by the city to the district for such bussing services will be fully reimbursed by the race's promoter.)
- 6.0 **CONSENT CALENDAR**
- 6.1 Approval of Minutes for June 21, 2016
- 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, July 11, 2016, at 10:00 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 11th DAY OF JULY 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, July 12, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Envision Utah (20:00)**
(Robert Grow, executive director will bring the City Council up to date on various activities of Envision Utah)
 2. **City Events – Butlerville Days (15:00)**
(Ann Eatchel and Committee Chairs will update the Council on plans for Butlerville Days.)
 3. **Review of Business Meeting Agenda (10:00)**
 4. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events as well as newsletter information.)
 5. **Public Works Report (20:00)**
 - a. Ongoing Public Works Operations.
(Matt Shipp, Public Works Director, will give the Council an update on current and upcoming public works projects not covered in the Business Meeting.)
 - b. Update on Transitioning Public Works
(Matt Shipp, Public Works Director, will update the Council on the progress made since June 21 to transition providing public works from contracting with TerraCare to self-providing as well as plans for development of the city's public works site.)
 6. **Planning and Economic Development Report (20:00)**
 - a. July 6 Planning Commission Report
(Staff will report on the July 6th Planning Commission meeting)
 - b. July 7 Board of Adjustments meeting.
(Staff will report on the July 7th Board of Adjustment meeting)
 - c. Discussion on changes to Mixed Use zone.
(Staff will review final proposed changes to the city's Mixed Use Zone)
 7. **Public Safety Reports (15:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week)

8. **City Manager/Assistant City Manager Report (30:00)**
 - a. **New City Hall Construction Report**
(City Manager John Park, will provide the Council with a report on the progress of the new City Hall and will update the Council on the City Council Conference room which will be used for work session, including a proposed clock tower.)
 - b. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)

9. **Mayor/City Council Reports (15:00)**
 - a. **Mosquito Abatement Agency Meeting – Councilman Tee Tyler**
(Councilman Tyler will report on the recent South Salt Lake Valley Mosquito Abatement meeting.)
 - b. **Arts Council Meeting – Councilman Michael Shelton**
(Councilman Shelton will report on the recent Arts Council meeting.)
 - c. **Central Wasatch National Conservation and Recreation Area Act Press Conference – Mayor Cullimore**
(On Monday morning, July 11th, Mayor Cullimore participated in a press conference announcing the above entitled federal legislation and will report on the press conference)

10. **Calendar of Events (10:00)**
 - a. Councilmember Schedules for the next week/2016 Calendar
 - b. July 22-23 – Butlerville Days
 - c. July 25 – Pioneer day recognition, City offices closed.
 - d. July 29, 30 & August 1, 4- 6 – Annual City Play “Seven Brides for Seven Brothers”
 - e. August 12 – Movie in the Park at Bywater Park
 - f. August 17 – VIP Tour of New Butler Elementary; 6:30 p.m.
 - g. August 18 – Ribbon Cutting at Butler Elementary; 5:30 p.m.
 - h. August 20-31 – “Bites in the Heights” Tasting Tour
 - i. August 24 – Start of School
 - j. September 10 – Big Cottonwood Canyon Marathon
 - k. September 14-16 – ULCT Fall Conference
 - l. September 29 – City Hall Grand Opening & Ribbon Cutting – 4:00p.m.

11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

12. **ADJOURN**