



# Regular Meeting Minutes

June 21<sup>st</sup>, 2016

Valley Emergency Communications Center



<b>Committee Members</b>	<b>Representing</b>	<b>Y/BR/E/N</b>
Melanie Crittenden	Mountainland Association	Y
Scott Freitag	Salt Lake County	BR
Justin Grenier	Five County Association	Y
Karl Kuehn	Davis County Layton PD	Y
Peter Kuhlmann	Washington County	A
Deborah Mecham	Utah County	Y
Barry Horsley	South East Association	BR
Regina Nelson	Wasatch Front Regional Council	Y
Shelley Peterson	Bear River Association	Y
Kathy Quarnberg	Six County Association of Governments	BR
Jeremy Raymond	Uintah Basin Association	A
Kevin Rose	Weber County	Y
Doug McCleve	Urban DPS	Y

<b>Staff Members</b>	<b>Representing</b>	<b>Y/BR/E/N</b>
Kevin Bolander	Attorney General's Office	A
Gordon Coles	Statewide Interoperability Coordinator	E
Jake Hunt	UCA	Y
Shawn Messinger	UCA	E
Eric Parry	UCA	Y
Andrew Pollock	UCA/HEB Solutions	Y

**General Attendees**

Guy Dansie  
 Andrew Howlett  
 Max Iwaniec  
 David White  
 Linda Petty  
 Kade Harris  
 Curtis Cook  
 Rachel Fisher  
 Sheila Bringham  
 Lisa Julio  
 David Bratke  
 John Inch Morgan

**Representing**

BEMS  
 CenturyLink  
 CenturyLink  
 CenturyLink  
 DPS/Cedar Communications  
 Frontier Communications  
 Hildale Fire Dept.  
 Provo PD  
 Sanpete County Sheriff's Office  
 SLC Department of Airports  
 Stancil Corp.  
 VECC

**General Attendees on Bridge**

Bert Granberg  
 Kraig Kaizumi  
 Darold Whitmer  
 Rick Bailey

**Representing**

AGRC  
 Frontier Communications  
 Frontier Communications  
 Grand County Sheriff's Office

- 1. Call to Order** – The meeting was called to order at 1305 MDT by the 911 Advisory Committee Chair, **Karl Kuehn**.

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2. **Minutes:** A motion to approve minutes of the Utah 9-1-1 Advisory Committee meeting held May 17<sup>th</sup>, 2016, was made by **Regina Nelson**, seconded by **Shelley Peterson**. The motion was approved by a unanimous vote. Carried.
3. **Financial report:**
  - 2.1 **General – Andrew Pollock** from HEB Solutions provided the Financial Reports as of May 31<sup>st</sup>, 2016. He reported that we are still financially on track. We have reached out to Millard, Juab, Sanpete, and Tooele Counties regarding their remaining obligated funds. **Andrew** added that our remaining balances as of May 31<sup>st</sup> are \$6,323,402 in the Unified Statewide 911 Emergency Service Account, and \$2,449,333 in the CAD Restricted Account.
    - 2.1.1 **Motion** - It was moved by **Kevin Rose**, and seconded by **Justin Grenier**, *“that the Financial Report for March 2016 be approved”*. The motion carried by a unanimous vote.
3. **Grant Applications**
  - 3.1 **Grand County Sheriff’s Office – Year 6 Maintenance – Rick Bailey** presented the grant application via the conference bridge.
    - 3.1.1 **Motion** - It was moved by **Deb Mecham**, and seconded by **Barry Horsley**, *“that the Grand County Year 6 Maintenance grant application in the amount of \$18,771.17 be recommended for approval by the UCA Executive Board”*. The motion carried by a unanimous vote.
4. **Committee Business**
  - 4.1 **FirstNet Update – Gordy Coles** was unavailable. **Jake Hunt** informed the Committee that there will be a FirstNet presentation starting at 9:00 AM at the Miller Conference Center in Sandy, UT. He recommended that we do our best to get the word out to our various stakeholders as there will be many issues of interest for public safety in Utah, and there is considerable misinformation on what FirstNet is and what it will be designed to do. The FirstNet meeting will be followed by A 700 Mhz meeting at 11:00. The regular UCA meeting will be held at the conference center starting at 13:00.
  - 4.2 **Penna-Powers 2016 Public Education Campaign Update – Britni Brozo** briefed the Committee on the success of the 2016 most recent education campaign. A brief PowerPoint presentation included an overview of the Text-to-911 campaign, media campaign, as well as a breakdown of costs was reviewed. At the end of the presentation, **Karl** raised the issue of pocket-dials and suggested that we could target that issue in the next campaign. It was also suggested that examples of real-life texting calls could be highlighted. Eric was asked to put a pdf version of the presentation on the Public Notice Website.
  - 4.3 **Statewide EMD Certification/Recertification Issues – Update – Guy Dansie** provided a briefing of the status of EMD in Utah. He reported that there are three PSAPs still working on getting their EMD certifications – Clearfield, Emery and Garfield Counties. He also reported that Juab County is looking at contracting their call taking and dispatch services to a neighboring PSAP in January 2017. Rich County is hiring an additional dispatcher and continue to move forward with their certifications. San Juan is waiting for a contract with their Medical Director. He reported that they had a bit more money this year for grants, but that the deadline for requests was May 15<sup>th</sup>, and many of our PSAPs did not apply for funding. He reported that 50% of their funding goes toward per capita grants, and the other 50% goes toward CME and any other items that were requested. The EMS Committee will be meeting July 13<sup>th</sup> to evaluate the various grant requests. Awards are made on a formula that takes into consideration the population of the county, the smaller the county the bigger the award. The minimum award is now \$500. It was suggested that we do a better job of letting PSAPs know that there is funding available, but they need to apply before May 15<sup>th</sup>.
  - 4.4 **UCA Update – Scott** informed the Committee that he presented the UPD Years 4 & 5 Maintenance grant to the UCA Board, and after a brief discussion concerning the fact that this grant was already in process, it was approved. **Justin** not in attendance at the last UCA meeting and deferred to **Justin** to present the update. He reported that there was an emergency meeting last week to discuss ongoing reorganization efforts internal to the Authority. **Deb** raised the

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issue of a more in-depth report that would be of benefit to members of our Committee that are unable to attend the UCA meetings. Issues such as the radio console equipment are of great interest to PSAPs.

**4.5 ESInet Connection Costs – Eric** reported that these were approved in concept with the final numbers to be revised by Tina for addition into the amended budget for 2016, and then amended in the 2017 budget later in the year. (September/October) We are still waiting for the full cost estimates from CenturyLink for the line charges and our last discussion with Tina regarding the full costs with the rollup of local telco's was that this would take a huge effort to gather.

**4.6 ECATS Text-to-911 Quote – Eric** reported that this was also approved with the first charges coming in July 2017 when Davis County goes online. At that point all of the Davis County agencies as well as the Greater Wasatch Multi-node will make all text data reporting standardized across the state. All additional agencies from this point on will be able to get text-to-911 reporting as they achieve the ability to receive texts. Logan and Tooele are scheduled to go online with texting later in the fall.

**4.7 CAD2CAD Aggregator Update – Eric** reported that we need to run the draft RFI past Christopher Hughes at State Purchasing. Ongoing.

**4.8 CAD2CAD Maintenance & Statewide Completion of CAD2CAD Project – Eric** reported that CAD2CAD was approved again in concept at the numbers needed to be updated and approved the same as for the ESInet fees. Spillman has agreed to hold all billings for any agency that has not tested and begun using the CAD2CAD interface. They have also agreed to follow our proposed workflow to make sure that the coordination of any other connections goes through us. As of our visit in Richfield last week, they have not completed the configuration at the local level to allow the CAD systems between them and Millard to begin it's testing. This should be happening either now or very soon. Summit is working on a connection to the TOC, VECC, as well as Weber County.

**4.9 911 Performance Audit & Study Update – Eric** reported that last week we completed the town hall meetings at the four locations across the state. These town hall meetings were attended about as we expected, with six attending in Ogden, nine in Price, nine in Cedar City, and nine in Richfield. Each of these meetings were structured the same beginning with a short presentation providing attendees with the 4 primary objectives of the audit, the definition of "functional" consolidation, an overview of what has been done so far, and the intended purpose of the town hall meetings. The presentations then led into the open discussion and question and answer sessions. While the topics of the discussions did not change much between the locations the "flavor" of each did:

- Misunderstanding of what "functional" consolidation means;
- Misunderstanding that the audit was looking at "functional" consolidation only;
- A distrust that the "functional" consolidation audit will lead to "physical" consolidation requirements from the legislature; and
- Discussion regarding the movement across the nation to look at various levels of consolidation and how this trend may affect Utah.

The feedback from attendees at these town hall meetings was that they found them beneficial and that they understood its purpose and processes. Unfortunately a number of PSAPs and or counties did not attend any of these meetings and we asked their neighboring agencies that did attend to reach out to them to relay what they had learned.

Greg from Matrix found the meetings beneficial to his tasks and will take the comments and concerns into account. With regard to the fiscal audit of the 911 Advisory Committee grant processes the 911 Division reviewed a report matrix that will be used and provided our feedback. This audit matrix will be completed over the next few weeks with a completed draft provided for our review.

## 5. Round Table

**5.1 Shelley** reported that they are moving forward with the implementation of Smart911.

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**5.2 Kevin Rose** commented that Apple is coming out with a version of their Watch OS that has a button which will call 911.

**5.3 Barry Horsley** asked about the comments from the town hall meeting and if they would become part of the Matrix report.

**6. Public Comment**

**6.1 Curtis Cook** reported that there is a lawsuit being launched against Maricopa County and the State of Arizona for not moving forward on texting-to-911.

**7. Next Scheduled Regular Meeting:** Tuesday, July 19<sup>th</sup>, 2016 @1300 MDT, Valley Emergency Communications Center, 5360 S Ridge Village Drive, West Valley City, Utah 84118-4100.

**8. Motion to Adjourn** - A motion to adjourn the meeting was made at 13:55 MDT by **Kevin Rose**, seconded by **Regina Nelson**. The motion carried by a unanimous vote.