

# Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
Tuesday, November 24, 2015

## Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Heber L. Barlow	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		

Staff Present: Michelle L. Chatwin, LaVern Fischer, Justin Barlow, Victor Jessop, Weston Barlow, Richard J. Barlow, David Darger, & Joseph Jessop (telephonic)

Public Present: Truman Willis Barlow, Anthony Holm, & Perry Holm

## #1 Call to Order

Jacob Jessop called the meeting to order at 6:01 A.M.

## #2 Minutes of Previous Meeting

Justin Barlow mentioned a few needed corrections.

**Berklee Holm moved to accept the minutes of October 27, 2015 as corrected.**

**Ralph Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Heber L. Barlow	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		

Motion carried.

## #3 Public Comment

None.

#### #4 Waiver Requests

Truman Barlow addressed the board concerning his waiver request for 385 N Richard Street. He just moved there and is being billed the rate of the previous occupant for sewer services. Justin Barlow suggested waiting until a three month history could be obtained.

**Heber Barlow moved to approve a sewer rate adjustment for 385 N Richard Street once a three month history has been obtained.**

**Sterling Jessop seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Heber L. Barlow	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		

Motion carried.

#### #5 Reports

**Business Manager's Report:** Justin Barlow gave the report. He has had some trouble obtaining the Jan's Canyon waterline grant. Scott Alvard, the main contact concerning this, has been on vacation. Justin reported that a customer attempted to get utilities into his name, but the previous customer could not be contacted. He produced a valid court eviction notice and was allowed to have the service. Justin has been in contact with BLM regarding the Water Canyon trailhead improvements. Joseph Jessop is going to California to pick up a generator for the lab shop. It is a military surplus item. Justin has been reviewing the water rights for Utah.

**Water Department Superintendent Report:** Victor Jessop gave the report. Some eight-inch Township Avenue mainlines that were washed out during the flooding have been replaced with polyethylene lines. They have yet to be flushed and put into service, but are in place. Some water samples have been sent off to a national lab for further testing. The results have not yet been obtained. The Jan's Canyon Spring lines are nearing completion.

**Wastewater Department Superintendent Report:** Victor Jessop gave the report. He has been working with Sunrise on the master planning. The sprinkling system has been turned off until springtime. Some manholes have been cleaned out. The flooding caused some issues with the collection system that continue to be addressed. The utility shop electrical is underway. The floor sealant is also an ongoing effort.

**Gas Department Superintendent's Report:** Joseph Jessop gave the report. There was a gas meter that got knocked over and flowed for over an hour in the night before it was realized and repaired. The gas hedge is slightly higher than the day market at this time.

Office Manager Financial Report: Richard J. Barlow gave the report. He has been working on the audit and city codification. He attended a UDOT meeting in Hurricane. He closed the Zion's Bank sweep account to reduce fees. He reviewed the financial reports.

**#6 Pay Bills**

**Brian Jessop moved to pay the due claims as they become due and funds become available.**

**Patrick Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Heber L. Barlow	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		

Motion carried.

**#7 Large Purchases**

None

**#8 Closed Executive Session**

Not needed.

**#9 Discussion of Pending or Contemplated Litigation, Claims, and Demands**

David Darger gave an update on the Cooke case settlement and the DOJ case.

**#10 Other Business**

None.

Meeting adjourned at 6:49 A.M.

**Summary of Board Actions:**

**Approve Minutes of October 27, 2015 Meeting**

**Approve Sewer Rate Adjustment for 385 N Richard Street**

**Pay Bills**