



City of South Salt Lake

Finance Department

## Memorandum

To: City Council

From: Finance

CC: Mayor Wood

Date: June 21, 2016

Subject: FY 2016 Budget Amendments

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The following amendments to the FY 2016 are recommended for your consideration:

**General Fund:** A reduction of \$88,000 salaries and benefits, is proposed to correct the Fire Department raises which were approved in December 2015. In December, all of the raises were amended into the General Fund when a portion should have been amended into the Ambulance Services Fund.

**Ambulance Services Fund:** An increase of \$88,000 in salaries and benefits, is proposed to correct the December 2015 budget amendment which addressed the raises in the Fire Department.

**Capital Improvements Fund:** An increase of \$88,000 is proposed which is the result of the decrease in the General Fund for raises. Sales tax revenue will be transferred to the Capital Improvements Fund. Subsequently, a transfer increase of \$88,000 will be extended to the Ambulance Services Fund.

Also, an increase of \$1,544,080 is proposed to support, from a budget standpoint, the forgiveness of the interfund loan between the Capital Improvements Fund and the Ambulance Services Fund. The resulting loss in the Capital Improvements Fund is required to have a budgetary amount authorized. Since this amendment is only a budgetary item, it does not involve the receipt or use of cash resources. Subsequently there will not be any funding transferred between the Capital Improvements Fund and the Ambulance Services Fund.

In FY 2016, the rebuilding of the salt storage shed at the Public Works facility was authorized by the City Council. Class C funds were appropriated to finance this project. Unexpectedly, the City received \$159,953.54 in insurance proceeds from the loss of the previous storage shed. It is proposed that an increase of \$159,953.54 be authorized to use the insurance proceeds to fund approximately 66% of the rebuilding project.



Budget Amendment Proposal  
 2015-2016 Fiscal Year

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**Capital Improvements Fund**

Item		Source	Use
1	Allocated Gen Fnd Sal/Ben Savings to Cap Fund		
	Sales Taxes	40-3890-000	\$88,000
	Transfer to Ambulance Fund	40-95-935-00	\$88,000
2	Write-Off Ambulance Interfund Loan		
	Appropriation from Fund Balance	40-3890-000	\$1,544,080
	Loan Write-Off Expense	40-95-910-00	\$1,544,080
3	Utilize Insurance Proceeds to Rebuild Salt Shed		
	Insurance Settlements	40-3617-000	\$159,953
	Public Works Buildings	40-80-714-00	\$159,953
	<i>Originally budgeted to be paid with Class C Funds</i>		
<b>Capital Fund Budget Increase/(Decrease)</b>		<b>\$1,792,033</b>	<b>\$1,792,033</b>

**Ambulance Services Fund**

1	Increase Salaries/Benefits - Dec 2015 Raises		
	Proceeds from Transfer - Capital Fund	54-3780-000	\$88,000
	Salaries	54-70-110-00	\$68,000
	Benefits	54-70-150-00	\$20,000
<b>Ambulance Fund Budget Increase/(Decrease)</b>		<b>\$88,000</b>	<b>\$88,000</b>

SF / REG  
Affiliated FM Insurance Company  
P. O. Box 7500 Johnston, RI 02919



40-3617-000  
SALT SHED SETTLEMENT

CLIENT: CITY OF SOUTH SALT LAKE  
LOCATION OF LOSS: SALT LAKE CITY UT  
DATE OF LOSS: 1/18/2013  
CLAIMS OPS. OFFICE: SAN FRANCISCO

ACCOUNT NO: 0030607  
POLICY NO: 00SF198  
CLAIM NO: UU870  
CLAIM ID: 000419625  
INVOICE ID: P0138484

CHECK NO: 136963  
CHECK DATE: 10/2/2015  
AMOUNT: \*\*\*\$159,953.54

VOID IF BLACK CONTROL NUMBER DOES NOT APPEAR RED ON BACK SIDE      VOID IF PUM COLORED CHECK BACKGROUND IS MISSING

**VOID VOID VOID VOID VOID**  
Bank of America  
Affiliated FM Insurance Company  
P. O. Box 7500 Johnston, RI 02919  
PAY: \*\*\*\*One hundred fifty-nine thousand nine hundred fifty-three and 54 / 100 Dollar\*\*\*\*  
TO THE ORDER OF  
CITY OF SOUTH SALT LAKE  
**VOID VOID VOID VOID VOID**

51-44  
119  
DATE: 10/2/2015      CHECK NO: 136963  
CHECK AMOUNT: \*\*\*\$159,953.54  
Affiliated FM Insurance Company  
*Robert M. Fagan*  
Authorized Signature

CONTROL NUMBER  
177439

THIS IS WATERMARKED PAPER - HOLD TO LIGHT TO VERIFY - SEE EXAMPLE ON BACK SIDE

⑈ 136963 ⑈ ⑆ 011900445 ⑆ 00000055531 ⑈



CITY OF SOUTH SALT LAKE  
 BALANCE SHEET  
 MAY 31, 2016

CAPITAL IMPROVEMENTS FUND

ASSETS

40-1101-000	CASH	7,682,447.21	
40-1153-400	EQUITY - CAPITAL RESERVE	1,296,918.68	
40-1490-000	INTERFUND NOTES RECEIVABLE-RDA	1,812,609.08	
40-1494-000	INTERFUND NOTE RECEIVABLE-AMBUL	1,544,080.00	
	TOTAL ASSETS		<u>12,338,054.97</u>

*Ambulance Loan  
 Receivable*

LIABILITIES AND EQUITY

LIABILITIES

40-2131-000	ACCOUNTS PAYABLE	177,046.75	
40-2131-100	ACCOUNTS PAYABLE-YEAR END	4,130.00	
40-2173-000	DEPOSITS	15,000.00	
	TOTAL LIABILITIES		196,176.75

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
40-2951-000	ASSIGNED-CAPITAL PROJECTS	7,266,356.64	
40-2961-400	ASSIGNED-RDA INTERFUND NOTE	812,609.08	
40-2961-500	ASSIGNED-AMBULANCE LOAN	1,544,080.00	
40-2961-700	RESTRICTED-ROAD PROJECTS	2,698,043.49	
	REVENUE OVER EXPENDITURES - YTD	( 195,647.85)	
	BALANCE - CURRENT DATE		<u>12,125,441.36</u>
	TOTAL FUND EQUITY		<u>12,125,441.36</u>
	TOTAL LIABILITIES AND EQUITY		<u>12,321,618.11</u>

CITY OF SOUTH SALT LAKE

BALANCE SHEET

MAY 31, 2016

AMBULANCE SERVICES FUND

ASSETS

54-1101-000	CASH	228,785.52	
54-1315-000	TRANSPORTS ACCOUNTS RECEIVABLE	8,366,149.33	
54-1317-000	ALLOWANCE-CONTRACT REDUCTIONS	( 7,536,017.41)	
54-1319-000	ESTIMATED REDUCTION ALLOWANCE	( 494,151.22)	
54-1651-000	EQUIPMENT	212,173.74	
54-1661-000	VEHICLES	499,719.35	
54-1675-000	ACCUMULATED DEPRECIATION	( 585,748.48)	
54-1800-000	NET PENSION ASSET	134,818.00	
54-1900-000	DEFRRD OUTFLOW RESOURC-PENSION	24,157.00	
	TOTAL ASSETS		<u>849,885.83</u>

LIABILITIES AND EQUITY

LIABILITIES

54-2131-000	ACCOUNTS PAYABLE	3,940.41	
54-2211-000	ACCRUED SALARIES PAYABLE	25,023.11	
54-2523-000	ACCRUED VACATION PAYABLE	33,490.25	
54-2541-000	INTERFUND LOAN PAYABLE-CAP FND	1,544,080.00	
	TOTAL LIABILITIES		<u>1,606,533.77</u>

*Ambulance Loan Payable*

FUND EQUITY

54-2850-000	DEFRRD INFLOW RESOURC-PENSION	108,147.00	
	UNAPPROPRIATED FUND BALANCE:		
54-2981-000	RETAINED EARNINGS	( 665,793.12)	
	REVENUE OVER EXPENDITURES - YTD	( 208,561.76)	
	BALANCE - CURRENT DATE	( 874,354.88)	
	TOTAL FUND EQUITY		<u>( 766,207.88)</u>
	TOTAL LIABILITIES AND EQUITY		<u>840,325.89</u>