

**Approved Minutes of the
Brigham City Library Board Meeting
Tuesday, May 17, 2016 – 7:30 p.m.**

MEMBERS PRESENT:

Andy Allen
Melanie Davidson
Alden Farr

De Ann Lester
Boyd Misseldine

Sue Hill
Joyce Dean

MEMBERS ABSENT/EXCUSED:

Lynda Anderson

Scott Lyons

Linda Ashcraft

cc:

Mayor Vincent
Jason Roberts

De Ann Lester began the meeting and welcomed board members. Melanie Davidson arrived following the roll call and conducted the remainder of the meeting.

REVIEW/APPROVAL OF MINUTES:

The minutes from the April 19, 2016 board meeting were reviewed.

The following corrections were mentioned:

- Boyd Misseldine noted a correction on page three under new business, in the first paragraph of the National Library Week Report – “The handout shows the ~~difference~~ different events.”
- De Ann Lester suggested capitalizing “Baker Mines” on the first page, fourth line from the bottom.

De Ann Lester moved to approve the minutes from April 19, 2016 with the two corrections. Boyd Misseldine seconded. A vote was taken and the minutes were approved by those members who were present at the April 19, 2016 meeting. Since a quorum was not present of members who attended the April 19 meeting, Joyce Dean said she would call Lynda Anderson to get her vote. (Lynda Anderson was contacted by phone June 7, 2016. She voted in favor to approve the minutes June 8, 2016.)

VOUCHERS:

Board members reviewed the April 2016 vouchers statement.

Andy Allen mentioned the big expense for the month was the purchase of five new patron laptops under the equipment line.

Andy Allen motioned to approve the vouchers for April 2016. Alden Farr seconded. None opposed. Motion passed.

LITERACY REPORT:

Sue Hill referred board members to the report in their packet. Sue Hill asked De Ann Lester if she is still attending the literacy board meetings. De Ann Lester said she has attended only one meeting and she is not really sure when the meetings are. Joyce Dean said she thinks they have not been having board meetings. She talked to Linda Ashcraft and Linda said she does not really have a board. Sue Hill said we will work on it and hopefully get her a board together by fall. Sue Hill commented Linda Ashcraft is pretty much into her summer planning for the Stay-On-Track program. She always has ideas.

OLD BUSINESS:

Facilities/Maintenance Charges 2014-15 FY

Alden Farr said he talked to Derek Oyler and Derek said it might not be that easy to give a quarterly report because they would always be about a month behind or so. Sue Hill commented it would be better than a year behind. Alden Farr said Derek Oyler did offer to come and speak to the board and talk about that and address concerns. Sue Hill said even a couple of months behind would be better than not knowing. Melanie Davidson said any progress is better. Alden Farr said he will talk to Derek Oyler and ask him to come to the June board meeting.

Alden Farr suggested board members tell Derek Oyler this has been a topic of discussion among the board. We do not fully understand it and would like to understand it better. Ask him if it is something we can get on a quarterly basis going forward. Also ask him to help us better understand the billing.

Watering Situation

De Ann Lester asked if anything new has happened with the watering situation and the moisture coming in the windows. Sue said nothing has been done yet. The cemetery sexton/parks supervisor has been pushing the city to do something about the watering but nothing seems to happen. He has come over twice. The money is there but nothing has been done yet.

Sue Hill said someone from the city stole the library's bike rack. The library has two bike racks – a small one and a larger one that was purchased by Friends of the Library. We noticed the larger bike rack disappeared one day, so we called Bob Tuck to see if he knew any information about it. Bob Tuck said he did not know anything about it, but he noticed there was a “new” bike rack over at the city that had been screwed into the concrete. Joyce Dean went and checked it out and it was the library's bike rack. Sue Hill said she contacted the cemetery sexton/parks supervisor and the bike rack did appear back about a day later. Sue Hill said it is bad enough they did not ask if we need it, which we do, but the fact they just took it and screwed it into the concrete and no one will tell us who did it. It is an old bike rack, but it is used a lot by library patrons. Sue Hill said she plans to spray paint it on Closed Friday.

NEW BUSINESS:

Policy – Children and Teen Areas

Sue Hill referred board members to a flier in their packet. We have had some complaints from a couple of mothers who bring their kids to the library. We have a young man, probably 30 or so, with autism who comes in and uses the computers. He is unable to work and on disability although he seems to be high functioning. He would go in the children's area and sit on the couch and watch the boys and girls which made the mother's upset. Michele Schumann called around to other libraries to see what they have passed. It will probably be hard to communicate this policy with him. We have about four autistic young men who come in the library; even the one who is high functioning when we have a problem with him he does not understand what we are saying a lot of the time.

Sue Hill read the following printed on the flier:

“While everyone is welcome to browse the collection to look for a book...Seating in the Children and Teen areas is limited to those patrons who are under 18 and their accompanying adults. Unaccompanied adults are asked to please relax in our mystery corner or on the second floor. Thank you, The library staff”

Board members felt the flier was nicely worded. This sign will be posted around the library. Sue Hill said if we see people sitting in the children's area without children with them, we will let them know the new policy.

De Ann Lester moved to approve the new policy; Andy Allen seconded. All in favor. Motion passed.

Book Expo 2016

Sue Hill said she attended Book Expo in Chicago. Book Expo is a convention for booksellers, librarians, publishers, and teachers. She said she has not been in many years. Elizabeth Schow has attended several times. The boxes of books she shipped home have not yet arrived.

Programming Updates

Sue Hill reported the literacy department, Michele Schumann, and Connie Edwards are gearing up for summer reading. The theme this year is Ready, Get Set, Read. It is a sports theme. Michele Schumann attended a summer reading training a while ago. De Ann Lester asked if the library offers different programs for different ages. Sue Hill said yes. Connie Edwards does the tweens, ages 8-12. They usually meet in the board room. There are fewer in her age group. Michele Schumann does the younger kids – most of hers are kindergarten through age 8 because she does the preschool and toddlers during the rest of the year. The literacy program is one-on-one tutoring here at the library.

Other Items

None

DISTRIBUTION:

- Newspaper Publicity
- Circulation Statistics Report – July 2014 - April 2016
- Revenues and Expenditures – April 2016
- Staff Meeting Minutes – April 27, 2016

ANNOUNCEMENTS:

Next Board Meeting: Tuesday, June 21, 2016, 7:30 p.m.

Plan ahead: No meeting in July

ADJOURNMENT:

Boyd Misseldine motioned to adjourn the meeting. Alden Farr seconded. None opposed. Motion passed. Meeting adjourned 8:00 pm.