

**BRIDGERLAND APPLIED TECHNOLOGY COLLEGE
CAMPUS BOARD OF DIRECTORS' MEETING
JUNE 20, 2016, 4 P.M.
MAIN CAMPUS BOARDROOM
1301 NORTH 600 WEST, LOGAN UTAH**

AGENDA

Item 1

Pledge of Allegiance

Item 2

Auto Collision Scholarship Awards

John Davidson, Vice President for Instruction

Two outstanding students in the Auto Collision Program will be receiving awards from the 2016 Collision Repair Education Foundation during the meeting. The Foundation has asked recipient institutions to provide the award during a public meeting. Accordingly, BATC Administration would like to have the Board participate in a short award ceremony in the Auto Collision lab and congratulate the following students on their award:

- Bransen McCall, winner of the CCC Michael Salvatore Memorial Student Repair Technician Scholarship. This award is \$3,000 to be used for tuition, required supplies, and room and board while completing the Auto Collision certificate at BATC.
- Tanner Passey, winner of the ABRA Auto Body & Glass Tool Grant. As a result of the tool grant, Tanner will be able to select \$2,000 worth of Snap-On tools to benefit him in the Auto Collision Program at BATC and his subsequent employment.

The students will be given these awards along with a letter of commendation from the Board during the ceremony. Following completion of the brief award ceremony, Board members will return to the Boardroom for the remainder of the meeting.

ACTION: Information item/pleasure of the Board.

Item 3

Minutes from the April 18, 2016, Board Meeting are available online for your review and subsequent approval.

ACTION: Recommend approval of minutes.

Item 4

Training on Open Meeting Laws for the State of Utah

Doug Richards, Assistant Attorney General

Doug Richards, Assistant Attorney General, will be present at the Board meeting to provide required training on the Open and Public Meeting Laws for the State of Utah. Doug, among other duties and responsibilities, is assigned to UCAT and the respective UCAT colleges to provide legal counsel on an as needed basis. Doug is systematically meeting with the UCAT Board of Trustees, along with each of the respective Boards of Directors, to provide this required training. His presentation is designed to take about 15 minutes.

ACTION: Information item/pleasure of the Board.

Item 5

Policy 103 – BATC Governing Authority Update

Chad Campbell, President

Ann Geary, Board Member

Jeff Packer, Board Member

Attached for your information and review is a draft of Policy 103, BATC Governing Authority. During the April 18, 2016, Board Meeting, the Board directed President Campbell to work with Ann Geary and Jeff Packer to develop a policy related to the selection and composition of BATC Board Officers. Rather than create an entirely new policy, substantial revisions to the existing Policy 103 were drafted. This 'draft' policy is designed to provide authoritative guidance on the composition of Board officers, the process of selecting those officers, and a brief outline of their duties. Included is a paragraph defining what constitutes a 'quorum' for voting purposes that also authorizes the use of telephones or other communication equipment as a valid means of participating in a meeting. The final paragraph defines 'voting.' The preponderance of this 'draft' policy comes directly from UCAT Policy 101 entitled 'Bylaws.'

While developing the 'draft' policy, it became apparent that additional discussion by the Board would be beneficial before it is finalized. There are two important objectives to consider:

- The policy needs to ensure the Board members are empowered to select their own officers.
- The selection process is to be conducted without offending or otherwise causing discord among Board members.

The selection of Board officers will be postponed until a future meeting when this policy has been approved and the process can be followed.

ACTION: Recommend approval of Policy 103 – BATC Governing Authority, as changed by the Board.

Item 6

Board of Directors – Open Positions

Chad Campbell, President

In accordance with Title 53B-2a-108 of the Utah Code, the composition of the BATC Board of Directors

should include a school board member from each school district in the region, a representative from Utah State University, and seven members representing business and industry. Due to a career opportunity, Carrie Ann Johnson, representing Box Elder School District, will no longer be serving on the BATC Board of Directors. BATC Administration has consulted with Box Elder County School District's Superintendent, Ron Tolman, who indicates they will be selecting a new representative for BATC's Board of Directors in their July board meeting and will inform us of their choice.

BATC Administration would also like to pursue selection of another business and industry representative so all open positions can be filled. Since BATC is in the process of pursuing a new Health Sciences and STEM Technology building, a representative from the health care industry would be preferable. BATC Administration will initiate a discussion on some possible new Board Members and will open it up to recommendations from the Board.

Action: Pleasure of the Board

Item 7

Fiscal Year (FY) 2017 Strategic Planning and Mission-Driven Operating Budget

Chad Campbell, President

Included for your information and review is the FY 2017 Operating Budget. The spreadsheet provides a comparison of the changes between FY 2015, 2016, and 2017.

During the April 18, 2016, Board Meeting, a brief update and budget summary was provided and discussed. The summary budget informed the Board that Senate Bill (SB) 08 provided \$310,100 for compensation and benefits increases and House Bill (HB) 02 provided \$313,900 for new or existing program expansion at the College. It was also reported that the Legislature provided an ongoing equipment appropriation to UCAT that would increase BATC's budget by \$81,100.

Also, as reported in the April 18, 2016, Board Meeting, the UCAT Board of Trustees and BATC's Board of Directors approved an increase in tuition from \$1.75 to \$1.85 per membership hour. The change in tuition rate is estimated to increase revenue by \$78,100. This budget includes an estimate for increased tuition. Tuition and fee revenue is given to the respective instructional program along with the necessary legislative appropriation to fund the cost of the respective self-contained program. Additional information will be provided at the meeting.

ACTION: Recommend approval of the FY 2017 Operating Budget.

Item 8

Fiscal Year (FY) 2017 Strategic Planning – Capital Development and Land Bank Request

Chad Campbell, President

BATC has submitted both a Capital Development and Land Bank Request to the State Building Board and the Legislature for the past several years. These requests are the result of long-term strategic planning and are designed to meet the future expansion needs of BATC. Since requests of this nature take years

to process through the Building Board and Legislature priority list, BATC has continued to send in requests.

BATC's Capital Development request was ranked as the 2nd priority for UCAT at the June 8, 2016, Board of Trustees meeting. In addition, the UCAT Board of Trustees approved the same list of land bank requests that were submitted in the prior fiscal year. A brief discussion about the priorities for these two projects and BATC's approach to getting them funded will be provided. BATC Administration will be available to address any questions or recommendations.

ACTION: Recommend approval of the Fiscal Year (FY) 2018 Strategic Planning – Capital Development and Land Bank Request.

Item 9

Board of Trustees Report

Dr. Scott Theurer, BATC Trustee Representative/Board Member

A brief update from the UCAT.

- Trustee approval process
- June 8, 2016, report

Item 10

Other Items of Business

Item 11

Next Meeting Date: The next Board meeting will be Monday, August 22, 2016, at 4 p.m.